

UNIVERSITY ADVISORY COUNCIL ON
STRATEGIC BUDGETING AND PLANNING

December 11, 2000

PRESENT: Rosemary Blieszner, Jim Bohland, Vernon Boggs, David Ford, Dixon Hanna, Rachel Holloway, Scott Hurst, Susan Magliaro, John Moore, Dixie Reaves, Minnis Ridenour, Dwight Shelton, Robert Schubert, Larry Thompson, Don Waldron, Lisa Wilkes

ABSENT: Laurie Coble, Dan Dolan, Kylie Felps, Pat Hyer, Delbert Jones, James Lang, Christopher Miller, Mitzi Vernon

1. CALL TO ORDER

Mr. Minnis Ridenour, Executive Vice President, called the meeting to order at 5:00 p.m.

2. REVIEW AND APPROVAL OF NOVEMBER 9, 2000 MINUTES

Mr. Ridenour noted that the minutes from the November 9, 2000 meeting have been electronically approved and posted on the web.

3. 2001-02 BUDGET ISSUES

Mr. Ridenour informed the Council that the Governor's Office notified the university that the state is experiencing a shortfall in revenues, and that state agencies will be participating in some form of budget reduction. The university has been asked to look at cost savings resulting from state programs in three areas: advertising of positions, e-commerce, and telecommunications. These cost savings may be able to be retained by the university to help address funding of faculty salaries. Analyses of these programs are still being reviewed.

The details will not be known until the Governor releases his budget on December 20, 2000.

A special meeting of the Council to discuss budget issues has been scheduled at 11:00 a.m. on January 8, 2001.

The next regularly scheduled meeting will be held on Thursday, January 25, 2001.

There being no further business, the meeting adjourned at 5:50 p.m.

MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

January 8, 2001

PRESENT: Rosemary Blieszner, Jim Bohland, Vernon Boggs, Dan Dolan, David Ford, Leon Geyer for Mitzi Vernon, Dixon Hanna, Rachel Holloway, Scott Hurst, James Lang, Susan Magliaro, Dixie Reaves, Minnis Ridenour, Dwight Shelton, Larry Thompson, Don Waldron, Lisa Wilkes

ABSENT: Laurie Coble, Kylie Felts, Pat Hyer, Delbert Jones, Christopher Miller, John Moore, Robert Schubert

1. CALL TO ORDER

Mr. Minnis Ridenour, Executive Vice President, called the meeting to order at 11:05 a.m.

2. REVIEW AND APPROVAL OF DECEMBER 11, 2000 MINUTES

Mr. Ridenour noted that the minutes from the December 11, 2000 meeting have been electronically approved and posted on the web.

3. 2001-02 BUDGET ISSUES

Mr. Ridenour and Mr. Dwight Shelton, Associate Vice President for Finance and Budget, distributed and discussed handouts outlining the Governor's Executive Budget Proposal for the 2000-2002 biennium and the proposed budget reductions for Virginia Tech, the university's General Fund capital outlay requests and recommendations for the 2001 legislative session, and a draft of the university's potential budget amendments for the 2001 legislative session.

For the higher education system, the Governor's Budget Proposal includes a reduction of \$3.23 million (-.23%) for the current year and an increase of \$5.47 million (.38%) for the second year of the biennium.

For the university, the Governor's Budget Proposal included a slight reduction for the current year for both Agency 208 (-.16%) and Agency 229 (-.02%). For the second year of the biennium, the proposal includes a slight increase for both Agency 208 (.01%) and Agency 229 (.66%).

The proposal includes a 2.3 percent salary increase for teaching and research faculty and a 3.5 percent salary increase for administrative faculty, part-time faculty, and graduate teaching assistants. The calculation of the funding needed to move faculty salaries to the 60th percentile has been questioned by several institutions. According to the university's calculation, there would need to be a 5.2% increase to move the faculty salaries to the 60th percentile. The Council of Presidents will discuss this issue at a meeting next week and will help to bring focus to the formula differences during the legislative session.

If any members of the council have any questions regarding the budget issues, they should contact Mr. Shelton for the next two weeks, as Mr. Ridenour will be in Richmond working on legislative issues during most of that time.

4. OTHER BUSINESS

Dr. Rosemary Blieszner, Director of Strategic Planning, announced the formation of the Strategic Planning Steering Committee. The charge to the committee will be to help update the university's plan and to prepare a set of recommendations for Virginia Tech to implement that will assist the university in its goal to become a top 30 research institution. These recommendations will be presented to the Board of Visitors in June.

Vice Presidents, Vice Provosts, Deans, members of the University Advisory Council on Strategic Budgeting and Planning, and others will be asked to serve on the committee; a letter is forthcoming. The Strategic Planning Steering Committee will hold its first meeting on January 26, from 3:30 - 5:30 p.m., at the German Club Manor.

The next Council meeting is scheduled on Thursday, January 25, 2001.

There being no further business, the meeting adjourned at noon.

UNIVERSITY ADVISORY COUNCIL ON
STRATEGIC BUDGETING AND PLANNING

January 25, 2001

PRESENT: David de Wolf, Dan Dolan, David Ford, Dixon Hanna, Bryce Hoflund, Rachel Holloway, Scott Hurst, Becky Barlow for Delbert Jones, James Lang, Susan Magliaro, John Moore, Dixie Reaves, Dwight Shelton, Lisa Wilkes

ABSENT: Rosemary Blieszner, Jim Bohland, Vernon Boggs, Laurie Coble, Kylie Felps, Pat Hyer, Christopher Miller, Minnis Ridenour, Robert Schubert, Larry Thompson, Mitzi Vernon, Don Waldron

1. CALL TO ORDER

Mr. Dwight Shelton, Associate Vice President for Finance and Budget, called the meeting to order at 3:00 p.m.

2. REVIEW AND APPROVAL OF JANUARY 8, 2001 MINUTES

Mr. Shelton noted that the minutes from the January 8, 2001 meeting have been electronically approved and posted on the web.

3. UPDATE ON LEGISLATIVE SESSION

Mr. Shelton distributed and discussed a handout on Virginia Tech's critical operating and capital issues for 2001-02. The handout lists those critical issues submitted by Virginia Tech on 10/4/00 for Executive Budget consideration, the Governor's amendments issued on 12/20/00, and, in response to the Governor's amendments, budget amendments Virginia Tech sent to the General Assembly for consideration in the 2001 legislative session.

4. UPDATE ON THE UNIVERSITY'S PLANNING ACTIVITIES

Dr. Rosemary Blieszner, Director of Strategic Planning, has formed the Strategic Planning Steering Committee; members of the Council will participate on the Steering Committee. Dr. Lisa Wilkes reminded the Council of the first committee meeting scheduled on January 26.

5. INSTITUTIONAL EFFECTIVENESS

Mr. Shelton briefed the Council on the status of the 2001 Reports of Institutional Effectiveness requested by SCHEV for all four-year colleges and universities. Mr. Shelton distributed a list of SCHEV's recommended system-wide measures. These measures were developed from the existing DPB performance measures, along with other measures identified by the State Council. Institutions will develop and submit to SCHEV in February their institution-specific measures. Mr. Shelton will brief the Council on the status of institution-specific measures as they are developed.

The discussion also covered state plans for development in the future of measures covering six competency areas: writing, technology, quantitative, oral communication, scientific reasoning, and critical thinking.

The next Council meeting is scheduled on Wednesday, February 21, 2001.

There being no further business, the meeting adjourned at 3:50 p.m.

UNIVERSITY ADVISORY COUNCIL ON
STRATEGIC BUDGETING AND PLANNING

February 21, 2001

PRESENT: Rosemary Blieszner, Jim Bohland, Laurie Coble, Dan Dolan, David Ford, Dixon Hanna, Bryce Hoflund, Rachel Holloway, Delbert Jones, Susan Magliaro, Sharonda Meade, John Moore, Dixie Reaves, Dwight Shelton, Robert Schubert, Larry Thompson, Lisa Wilkes

ABSENT: Vernon Boggs, David de Wolf, Kylie Felps, Scott Hurst, Pat Hyer, James Lang, Minnis Ridenour, Mitzi Vernon, Don Waldron

1. CALL TO ORDER

Dr. Jim Bohland, Interim Provost, called the meeting to order at 3:00 p.m.

2. REVIEW AND APPROVAL OF JANUARY 25, 2001 MINUTES

Dr. Bohland noted that the minutes from the January 25, 2001 meeting have been electronically approved and posted on the web.

3. UPDATE ON THE UNIVERSITY'S PLANNING ACTIVITIES:

Dr. Rosemary Blieszner, Director of Strategic Planning, announced that at the next meeting of Strategic Planning Steering committee the committee members would discuss and draft an outline of what visions, or models, would best serve the university's goal of becoming a top 30 research university.

4. UPDATE ON THE 2001 LEGISLATIVE SESSION

Mr. Dwight Shelton, Associate Vice President for Finance and Budget, handed out schedules of the University's operating and capital budget submissions under consideration by the General Assembly. For faculty salaries, the Executive Budget included a 2.3 percent increase; the House proposed a 4.6 percent increase; and the Senate proposed a 5.2 percent increase. Both House and Senate supported the University's amendment to fund critical operating needs from the general fund, and both supported an increase in Student Financial Assistance. Both the House and Senate supported modifying language for Distance and Distributed Learning that, if approved, would establish a three-year pilot program that would allow Virginia Tech to capture revenues from the program for use in other areas or initiatives of the university.

Proposed 2001-2002 Tuition and Fees will be presented at the March meeting of the Board of Visitors. The House has recommended implementation of a new facilities maintenance fee. Depending on the outcome of the General Assembly, the university may need to implement the new fee in 2001-02. The fee would allow the university to charge a fee of up to \$1.00 per in-state student credit hour, and up to \$2.00 per out-of-state student credit hour, to support the costs of fuel, electricity, maintenance, and other utilities. The tuition freeze is still in effect for in-state undergraduates; a 3 percent tuition increase for other students will be proposed. Room and Board expenses are proposed to increase by 2 percent.

Dr. Bohland and Mr. Shelton discussed the capital project amendments submitted to the General Assembly. For Agency 208 capital projects, the House approved \$95.5 million total expenditures, while the Senate approved a

total of \$47.8 million. The House and Senate each approved an amendment submitted by Virginia Tech requesting \$11 million in non-general funds for the South End Zone and \$45.8 million in non-general funds for the West Side expansion of Lane Stadium. For the renovation of instruction facilities and the construction of the Chemistry/Physics Building, the Senate restored General Fund support. For Agency 229 capital projects, the Governor requested a total of \$1.6 million; the House approved \$22.9 million; and the Senate approved \$300,000.

5. REVIEW OF DRAFT 2002-2008 CAPITAL OUTLAY PLAN

Dr. Bohland and Mr. Shelton reviewed a handout outlining the university's proposed 2002-2008 Capital Outlay Plan. The plan is due to the state by April 16, 2001. The state will review projects listed in the first biennium, 2002-2004, and will ask the university for detailed information on those projects the state may consider funding. A decision will be made by the state by May or June which projects they are willing to consider.

Priority projects in the 2002-2004 cycle are "Health, Safety, and Accessibility" projects, as well as Maintenance Reserve and the Bioinformatics Building, Phase II Construction. Dr. Bohland pointed out that the Bioinformatics Building, Phase II construction, as well as the Stadium Expansion Construction, are both included for consideration by the 2001 General Assembly. If approved, these projects would be removed from the 2002-2004 proposed projects. The highest priority project for the 229 Agency will be the Agriculture and Natural Resources Research Laboratory Facility Construction. This project is also included in the university's request to the 2001 General Assembly. If approved, it would be removed from the 2002-2004 plan. Projects in 2004-2006 and 2006-2008 plans will be reevaluated as each biennium approaches.

6. UPDATE ON THE SCHEV 2001 REPORTS OF INSTITUTIONAL EFFECTIVENESS

Dr. Bohland and Mr. Shelton shared with the Council a draft of Virginia Tech's Institution-Specific measures which are due to SCHEV in March. As Virginia Tech is in the process of revising the university's strategic plan, SCHEV has agreed that if, once the university's strategic plan is finalized, the university needs to revise the institution-specific measures, we would have the flexibility to do so. The university's measures include the areas of research, outreach, Agency 229, residential campus vision, and financial effectiveness.

The next Council meeting is scheduled on Thursday, March 29, 2001.

There being no further business, the meeting adjourned at 4:35 p.m.

UNIVERSITY ADVISORY COUNCIL ON
STRATEGIC BUDGETING AND PLANNING

March 1, 2001

PRESENT: Rosemary Blieszner, Vernon Boggs, David de Wolf, David Ford, Dixon Hanna, Bryce Hoflund, Delbert Jones, James Lang, Susan Magliaro, John Moore, Dixie Reaves, Minnis Ridenour, Dwight Shelton, Larry Thompson, Don Waldron, Lisa Wilkes

ABSENT: Jim Bohland, Laurie Coble, Dan Dolan, Kylie Felps, Rachel Holloway, Scott Hurst, Pat Hyer, Sharonda Meade, Robert Schubert, Mitzi Vernon

GUESTS: Bea Mahan, Linda Woodard

1. CALL TO ORDER

Mr. Minnis Ridenour, Executive Vice President, called the meeting to order at 11:00 a.m.

2. UPDATE ON 2001 LEGISLATIVE SESSION

Mr. Ridenour provided an update on the legislative session. The General Assembly did not approve the budget amendments to the 2000-02 Appropriation Act before the February 24, 2001 adjournment; therefore, the current state budget for the 2000-02 biennium enacted by the 2000 General Assembly remains in force.

The 2000 Appropriation Act for the 2000-02 biennium was based upon revenue growth of 5.5 percent in fiscal year 2001 and 6.9 percent in fiscal year 2002. However, lower than expected growth has forced a reduction in the projection for fiscal year 2001 to 3.8 percent. Fiscal year 2002 projections are currently 7.0 percent. These new projections result in shortfalls of approximately \$189 million in 2001 and \$232 million in 2002, or \$421 million over the biennium.

Since Virginia is required by state law to have a balanced budget, the Governor has imposed a temporary freeze on hiring and discretionary spending and a temporary moratorium on General Fund capital project expenditures not under contract as of February 24. Governor Gilmore will call a Special Session of the General Assembly for late March in which he will submit a new set of budget amendments.

Discretionary spending includes travel, equipment purchases, and printing. An exception to the temporary hiring freeze may be granted by the State if an offer was made after February 24 and on or before February 28. Mr. Ridenour stated that information about the process of getting an exception granted to the hiring freeze will be disseminated late this afternoon or Friday. The freeze does not apply to overhead funds, sponsored program funds, auxiliary funds, or local or private funds; it only applies to education and general funds.

Mr. Ridenour emphasized that these freezes are temporary and that we should remain optimistic about the outcome of the Special Session in late March.

Two handouts were provided to the Council: "Results of the Legislative Session and Governor's Request for Preliminary Spending Reduction Proposals" and a draft, working document of spending reduction proposals for the 2000-2002 Biennium.

The Friday, March 2 edition of the Spectrum will include an updated notice from the University President, as well as the legislative update handed out at today's Council meeting. Information will be posted on the university web page and updated as changes take place.

The next Council meeting is scheduled on Thursday, March 29, 2001.

There being no further business, the meeting adjourned at 12:15 p.m.

MINUTES
UNIVERSITY ADVISORY COUNCIL ON
STRATEGIC BUDGETING AND PLANNING
March 29, 2001

PRESENT: Rosemary Blieszner, Jim Bohland, David de Wolf, David Ford, Bryce Hoflund, Rachel Holloway, Scott Hurst, Delbert Jones, Peter Kennelly for Dixie Reaves, James Lang, Susan Magliaro, John Moore, Minnis Ridenour, Dwight Shelton, Robert Schubert, Larry Thompson, Mitzi Vernon

ABSENT: Vernon Boggs, Laurie Coble, Dan Dolan, Kylie Felps, Dixon Hanna, Pat Hyer, Sharonda Meade, Don Waldron, Lisa Wilkes

1. CALL TO ORDER

Mr. Minnis Ridenour, Executive Vice President, called the meeting to order at 3:05 p.m.

2. REVIEW AND APPROVAL OF FEBRUARY 21, 2001 AND MARCH 1, 2001 MINUTES

Mr. Ridenour noted that the minutes from the February 21, 2001 and March 1, 2001 meetings have been electronically approved and posted on the web.

3. UPDATE ON THE UNIVERSITY'S PLANNING ACTIVITIES

Dr. Rosemary Blieszner, Director of Strategic Planning, announced that at its next meeting on April 5, the Strategic Planning Steering Committee would review an expanded version of the chart of goals, and the mission and vision statements.

Also, they would review Dr. Len Peters' narrative on research and scholarship. At the April 25 meeting, the Steering Committee will review undergraduate and graduate education, and outreach. At the Committee's last meeting on May 3 the members will provide final input.

4. UPDATE ON 2001 LEGISLATIVE SESSION

Mr. Ridenour provided an update on the legislative session. The General Assembly will reconvene the first week in April for the veto session. Efforts are being made by state officials and members of the General Assembly to address faculty and staff salaries, and funding for capital projects and operating needs.

5. UPDATE ON SCHEV 2001 REPORTS OF INSTITUTIONAL EFFECTIVENESS

Mr. Dwight Shelton, Associate Vice President for Finance and Budget, announced that SCHEV had met and approved Virginia Tech's institution-specific measures (reviewed by the University Council on Strategic Budgeting and Planning at its February 21 meeting). The university's first report on target performance measures is due to SCHEV on May 1; Dwight will provide the Council with a briefing at the next meeting.

6. OTHER BUSINESS

At its next meeting, the Council will review the university's budget proposals for inclusion in the 2002-2004 biennial budget.

The next Council meeting is scheduled on Thursday, April 19, 2001.

There being no further business, the meeting adjourned at 3:45 p.m.

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MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

April 19, 2001

PRESENT: Rosemary Blieszner, Jim Bohland, David de Wolf, David Ford, Dixon Hanna, Bryce Hoflund, Rachel Holloway, Scott Hurst, Delbert Jones, Dixie Reaves, James Lang, Susan Magliaro, John Moore, Dwight Shelton, Robert Schubert, Larry Thompson, Mitzi Vernon

ABSENT: Vernon Boggs, Laurie Coble, Dan Dolan, Kylie Felps, Pat Hyer, Sharonda Meade, Minnis Ridenour, Don Waldron, Lisa Wilkes

1. CALL TO ORDER

Dr. Jim Bohland, Interim Provost, called the meeting to order at 3:05 p.m.

2. REVIEW AND APPROVAL OF MARCH 29, 2001 MINUTES

Dr. Bohland noted that the minutes from the March 29, 2001 meetings have been electronically approved and posted on the web.

3. UPDATE ON THE UNIVERSITY'S PLANNING ACTIVITIES

Dr. Rosemary Blieszner, Director of Strategic Planning, announced that at its last meeting, the Strategic Planning Steering Committee reviewed the research and scholarship narrative. At the next meeting on April 25, the Committee will review undergraduate education, graduate education, and outreach. At the Committee's wrap-up meeting on May 3, the Committee will review the draft of the mission and vision statements and prepare a presentation for the June meeting of the Board of Visitors.

4. PROPOSED 2001-2002 OPERATING BUDGET

Mr. Dwight Shelton, Associate Vice President for Finance and Budget, announced that no state budget for 2001-2002 has as yet been approved, and therefore the university's internal budget is being developed with the assumption that no new monies will be allocated and the 2000-2001 budget will be in effect for 2001-2002 as well.

5. UPDATE ON SCHEV 2001 REPORTS OF INSTITUTIONAL EFFECTIVENESS

Mr. Dwight Shelton announced that the university's first report on target performance measures is due to SCHEV on May 1. A template for developing the report is expected by May 1; Dwight will provide the Council with a briefing of the university's report at the next meeting.

6. UPDATE ON STATE BUDGET

Mr. Dwight Shelton announced there is no update on the state budget to share with the Council at this time, as no 2001-2002 budget has been approved yet by the state. There is an appeals process to frozen capital projects in place, and the university will be submitting appeals to the state for its consideration.

7. OTHER BUSINESS

At its next meeting, the Council will receive handouts on and discuss (1) an analysis of start-up costs of new faculty hires at VT over the past 4 years; (2) a retirement study which shows the scale and areas of potential retirements of faculty who appear to be eligible for retirement under VRS rules; and (3) models for allocating resources that come from on-line enrollments from students "outside" Virginia.

The next Council meeting is scheduled on Thursday, May 24, 2001.

There being no further business, the meeting adjourned at 4:30 p.m.

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MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

May 24, 2001

PRESENT: Rosemary Blieszner, Vernon Boggs, David de Wolf, Dan Dolan, Dixon Hanna, Scott Hurst, Pat Hyer, Susan Magliaro, Minnis Ridenour, Dwight Shelton, Larry Thompson

ABSENT: Jim Bohland, Kylie Felps, David Ford, Bryce Hoflund, Rachel Holloway, Delbert Jones, James Lang, Sharonda Meade, John Moore, Dixie Reaves, Robert Schubert, Mitzi Vernon, Don Waldron, Lisa Wilkes

1. CALL TO ORDER

Mr. Minnis Ridenour, Executive Vice President and Chief Operating Officer, called the meeting to order at 3:00 p.m.

2. REVIEW AND APPROVAL OF APRIL 19, 2001 MINUTES

Mr. Ridenour noted that the minutes from the April 19, 2001 meeting have been electronically approved and posted on the web.

3. UPDATE ON THE UNIVERSITY'S PLANNING ACTIVITIES

Dr. Rosemary Blieszner, Director of Strategic Planning, announced that the statements of goals and objectives are currently at the administrative level for review. The Strategic Planning Steering Committee will prepare a presentation of the draft mission and vision statements for the June meeting of the Board of Visitors. Over the summer the Committee will prepare a presentation of the updated mission, vision and values statements for the Board of Visitors retreat in August.

4. UPDATE ON SCHEV 2001 REPORTS ON INSTITUTIONAL EFFECTIVENESS

Mr. Dwight Shelton, Vice President for Finance and Budget, provided a handout of the university's draft first report on target performance measures. Pages 1-7 of the report are Virginia Tech's input for the systemwide measures that SCHEV is compiling; pages 8-11 are Virginia Tech's institution-specific measures. For our institution-specific measures, Virginia Tech focuses on several of the university's missions, including research, Agency 229, Continuing Education, Study Abroad, etc. SCHEV will begin compiling the data in June, with a July 1 target date for posting the results on the web.

5. BRIEFING ON ANALYSIS OF START-UP COSTS OF NEW FACULTY HIRES AT VIRGINIA TECH OVER THE PAST FOUR YEARS:

Dr. Pat Hyer, Associate Provost for Academic Administration, provided the Council with a handout and overview of data covering the past three years that was gathered from colleges and departments on startup packages for tenured and tenure-track faculty. The purpose of the study was to provide a useful tool for estimating faculty startup costs for the past three years and for projecting future expenditures that may be necessary to attract outstanding faculty.

6. BRIEFING ON MODELS FOR ALLOCATING RESOURCES THAT COME FROM ON-LINE ENROLLMENTS FROM STUDENTS "OUTSIDE" VIRGINIA:

Mr. Dwight Shelton provided the Council with draft handouts and a briefing on a pilot study conducted in Fall, 2000 of one of Virginia Tech's online courses. The purpose of the study was to attempt to develop a model for identifying revenue from and costing of programs for out-of-state students participating in Virginia Tech's distance learning programs. In order for participation in distance learning programs to be a viable option for Virginia Tech, the full cost of programs should be recovered, and additional revenue for the university should be a component.

There being no further business, the meeting adjourned at 4:45 p.m.

The next Council meeting is scheduled on Thursday, June 28, 2001.

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MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

June 28, 2001

PRESENT: Rosemary Blieszner, Jim Bohland, Vernon Boggs, David de Wolf, David Ford, Bryce Hoflund, Rachel Holloway, Delbert Jones, Susan Magliaro, John Moore, Don Mullins for Dixie Reaves, Dwight Shelton, Robert Schubert

ABSENT: Dan Dolan, Kylie Felts, Dixon Hanna, Scott Hurst, Pat Hyer, James Lang, Sharonda Meade, Minnis Ridenour, Larry Thompson, Mitzi Vernon, Don Waldron, Lisa Wilkes

1. CALL TO ORDER

Dr. Jim Bohland, Interim Provost, called the meeting to order at 3:00 p.m.

2. REVIEW AND APPROVAL OF MAY 24, 2001 MINUTES

Dr. Bohland noted that the minutes from the May 24, 2001 meeting have been electronically approved and sent to University Council, and will be posted on the web.

3. STATUS OF BIENNIAL BUDGET AND CURRENT PLANS FOR 229 AND 208 BUDGETS

Mr. Dwight Shelton, Vice President for Budget and Financial Management, provided an update on the status of the university's biennial budget submissions. The state is accepting operating and capital budget requests. The University's next budget submission is due to the state by October 1. On April 16 Virginia Tech submitted to state its 6-year capital projects list; the University's details on its capital budget submission are due to the state by September 1.

Statewide operating budget priorities are faculty salaries and the Equipment Trust Fund. Virginia Tech's institution-specific budget priority for Agency 208 is funding for the Bioinformatics Initiative; funding priorities for Agency 229 are the Food, Nutrition and Health initiative, and a possible proposal for the state's "Rural Prosperity" initiative.

Of the university's previously-submitted capital projects (submitted prior to this year's 6-year capital outlay plan), the state has requested additional information on the Bioinformatics Phase II project, renovation of Henderson Hall, construction of the Fine Arts Center, and the Agriculture and Natural Resources Research Laboratory facility. Additionally, the state has asked for details on two nongeneral funds projects: Residential and Dining Hall Facilities, and the renovation of Lane Stadium Phase II project.

State is expected to make an announcement within the next few weeks on the status of capital projects frozen earlier this year. Of Virginia Tech's five frozen capital projects, the Chemistry-Physics building is its highest priority.

4. UPDATE ON THE UNIVERSITY'S PLANNING ACTIVITIES

Dr. Rosemary Blieszner, Director of Strategic Planning, announced that the university's revised mission statement was reviewed and approved by the Board of Visitors at its June 2001 meeting. The Board also reviewed the new vision statement. The university's core values statement is currently being reviewed and restated, and the revised value statement will be presented at the Board of Visitors retreat in August. The Board of Visitors will also review at its August retreat the revised strategic goals. This will

complete the charge placed on the Director of Strategic Planning and the Strategic Planning Steering Committee, and Dr. Blieszner will be returning in August to her regular university duties.

5. OTHER BUSINESS

Dr. Bohland announced that as there is no Council meeting scheduled in July, and as the new Provost comes on board in August, this is his last meeting with the Council, and expressed his thanks and well wishes to the Council as they begin the next year.

There being no further business, the meeting adjourned at 4:05 p.m.

The next Council meeting is scheduled on Thursday, August 23, 2001 (no meeting in July).

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MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING
August 23, 2001

PRESENT: Rosemary Blieszner, Vernon Boggs, David de Wolf, David Ford, Dixon Hanna, Rachel Holloway, Scott Hurst, Delbert Jones, Mark McNamee, Susan Magliaro, Delbert Jones (for Jimmy Martin), John Moore, Don Mullins (for Dixie Reaves), Minnis Ridenour, Dwight Shelton, Robert Schubert, Larry Thompson, Lisa Wilkes, Don Waldron

ABSENT: Dan Dolan, Leon Geyer, Pat Hyer

1. CALL TO ORDER

Mr. Minnis Ridenour, Executive Vice President and Chief Operating Officer, called the meeting to order at 3:00p.m.

2. REVIEW AND APPROVAL OF JUNE 28, 2001 MINUTES

Mr. Ridenour noted that the minutes from the June 28, 2001 meeting have been electronically approved and sent to University Council, and will be posted on the web.

3. UPDATE ON THE UNIVERSITY'S PLANNING ACTIVITIES

Dr. Rosemary Blieszner, Director of Strategic Planning, distributed copies of the university's revised core values statement which will be presented to the Board of Visitors at their planning session on Monday, August 27. At the same meeting, the Board will review for approval the university's strategic plan for 2001-2006.

Once the Board endorses the plan, Mr. Ridenour and Dr. Mark McNamee, University Provost and Vice President for Academic Affairs, will develop plans for implementation by the colleges and departments. Progress reports will be provided to the University President and to the Board of Visitors.

Within the next few weeks, the university community will be mailed a brochure that includes the strategic plan, the mission, values, and vision statements, and a chart detailing the components of the strategic plan. The information will also be available on the university's web site.

4. UPDATE ON THE OPERATING AND CAPITAL BUDGETS:

Mr. Dwight Shelton, Vice President for Budget and Financial Management, provided an update on the status of the university's biennial operating and capital budget submissions. Mr. Shelton distributed a list of capital projects authorized by the Commonwealth for submission, as of July 9, 2001. In June the university submitted the requested additional information on five capital projects: Bioinformatics, Phase II construction; Henderson Hall renovation and the Fine Arts Center; Agriculture and Natural Resources Research Laboratory Facility; Residential and Dining Hall Facilities; and the Stadium Expansion Construction. In September Virginia Tech will submit details requested for nine additional

capital projects: Classroom Improvements, Phase 1; New Engineering Facility (VTRI Phase 1); Biology Building; Addition to Main Campus Chilled Water Central Plant; Dietrick Sery/HVAC Renovation, Phase II; New Residence Hall Construction; G. Burke Johnston Student Center Addition; Dining and Student Union Facility; and Parking Project Increase. A second handout of the Capital Outlay Plan by program for the 2002-2004 biennium identifies these 14 projects and the programs under which they are listed.

Mr. Shelton also distributed a schedule of critical issues for the 2002-04 Operating Budget submission, and stepped the Council through the issues (listed below):

Special Initiative

Bioinformatics

Agency 208

Base Budget Adequacy

Virginia Tech's portion of Virginia Microelectronics Consortium

Two Language items:

Debt Service on Bioinformatics Facility (30% Account)

Modify Language for Distance and Distributed Learning

Operation and Maintenance of New Facilities

Agency 229

Food, Nutrition, and Health

Energizing Rural Virginia

Other

Southside

5. OTHER BUSINESS

Dates for the Council's 2001-02 meetings were distributed. These will also be emailed to all participants.

There being no further business, the meeting adjourned at 4:15 p.m.

The next Council meeting is scheduled on Thursday, September 13, 2001.