

MINUTES UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

August 11, 1999

PRESENT: Richard Bambach, Vernon Boggs, Lauren Coble, Dan Dolan, David Ford, Dixon Hanna, Delbert Jones, Peter Kennelly, Pam Winfrey (for Vera Kidd), James Lang, Peggy Meszaros, Verna Schuetz, Dwight Shelton, Don Waldron, Lisa Wilkes, Virginia Young

ABSENT: Scott Hurst, Pat Hyer, Michael O'Brien, Minnis Ridenour, Mike Vorster, Dennis Wnorowski

1. CALL TO ORDER

Peggy Meszaros, Senior Vice President and Provost, called the meeting to order at 3:00 p.m. Since this was the first meeting for the academic year, she asked everyone to introduce themselves.

In a few introductory words, Peggy Meszaros provided an overview of the type of activities and manner of work of the Council. She also noted that over the last several years, items related to budgeting have been the focus for the Council and suggested that this year's meetings should have a balance between budgeting and planning issues.

2. ANNOUNCEMENT OF APPROVAL OF MAY 6, 1999, MINUTES, SENT TO UNIVERSITY COUNCIL AND POSTED ON THE WEB

Lisa Wilkes, Assistant to the Executive Vice President, reviewed the process for approving the minutes of the meetings. Minutes will be sent to Council members for electronic approval; revisions should be sent by email. Lack of a response indicates an approval of the minutes. If revisions are necessary, a revised version will be sent electronically before the next meeting. Minutes need to be reviewed promptly so that they can be forwarded to University Council in a timely manner.

3. STATUS OF THE 1999 BUDGET

Dwight Shelton, Associate Vice President for Budget, Financial Planning, and Analysis, reported on the status of the 1999-2000 budget and briefly explained the structure of the university budget, revenue sources, budget cycles, and the formal procedures for budget preparation, approval and execution. He also provided a brief overview of the major components of the authorized budget document. The Council reviewed the operating budgets for Agency 208 and Agency 229.

The 1999-2000 university budget addresses many of the critical initiatives identified by the Senior Vice President and Provost and the Executive Vice President. The Council reviewed a schedule that outlined the new initiatives for 1999-2000 and identified their source of funding (i.e., base, one-time).

It was suggested that at the September meeting the Executive Vice President provide an overview of the university's financial structure.

4. 2000-2002 BUDGET REQUEST

Dwight Shelton provided schedules outlining the 2000-2002 Budget Request and a schedule entitled "Critical Issues for 2000-2002 Operating Budget Submission." The state asks institutions to develop the Budget Requests based upon the institution's strategic plan. The Budget Request will be submitted to the Board of Visitors for review and approval on August 23, 1999, and to the Department of Planning and Budget on September 20, 1999. The submissions will be utilized during the development of the Governor's budget.

The Budget Request is structured to address three major initiatives in Agency 208 (Research Initiatives, Academic/Instructional Initiatives, and Operating Budget Requirements) and one initiative in Agency 229 (The Plan to Serve Virginia Agriculture, Human, and Natural Resources). One additional item focuses on statewide initiatives, such as the Virginia Microelectronics Consortium. Salary increases for faculty and staff, and scientific equipment and maintenance reserve for facilities will be addressed at the state level for all institutions.

There being no further business, the meeting adjourned at 4:10 p.m.

MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

September 30, 1999

PRESENT: Richard Bambach, Vernon Boggs, Laurie Coble, Dan Dolan, Scott Hurst, Delbert Jones, Peter Kennelly, Vera Kidd, Susan Magliaro, Peggy Meszaros, Verna Schuetz, Dwight Shelton, Mike Vorster, Lisa Wilkes, Dennis Wnorowski, Virginia Young, Peter Zippelius

ABSENT: David Ford, Dixon Hanna, Pat Hyer, James Lang, Michael O'Brien, Minnis Ridenour, Don Waldron

GUESTS: Elaine Humphrey, Sonya Lorrain

1. CALL TO ORDER

Peggy Meszaros, Senior Vice President and Provost, called the meeting to order at 3:00 p.m.

Peggy Meszaros discussed the purpose of the Council and the importance of active participation by the members. She also suggested that the Council forward any budgeting or planning items to Lisa Wilkes, Assistant to the Executive Vice President, for discussion at future Council meetings.

2. ANNOUNCEMENT OF APPROVAL OF AUGUST 11, 1999, MINUTES, SENT TO UNIVERSITY COUNCIL AND POSTED ON THE WEB

Lisa Wilkes noted that the minutes from the August 11, 1999, meeting have been reviewed and approved electronically. She was asked to review again the process that is used for approving the minutes. Minutes should be reviewed by the Council when they are received electronically; any revisions should be sent by email. The lack of a response indicates an approval of the minutes.

3. OVERVIEW OF THE UNIVERSITY'S FINANCIAL STRUCTURE

Dwight Shelton, Associate Vice President for Finance and Budget, presented an overview of the university's financial structure in order to inform new members of the manner in which the university operates. He distributed handouts outlining the university's organizational, financial, and programmatic structure, the accountability and audit processes, and the budget cycle. In discussing the financial structure, Mr. Shelton reviewed the various classifications of funds (current funds, loan funds, endowment and similar funds, annuity and life income funds, agency funds, and plant funds). He also discussed the financial organization and provided an overview of the university's two divisions, Agency 208 and Agency 229. Agency 208, the University Division, consists of the Educational and General Programs (General Fund, Tuition and Fees, Sales and Services, Federal Funds, Work Study, Indirect Cost Reimbursement, Endowment Income, and Other Revenue), Student Financial Assistance, Unique Military Activities, and Sponsored Programs. Cooperative Extension/Agriculture Experiment Station, Agency 229, is comprised of General Fund, Federal Funds, Sales and Services, and Locality Funds that directly support the university's cooperative extension and agriculture experiment station activities. The Council also discussed the university's related corporations and their functions in support of the university's mission.

Dwight Shelton discussed the budget structures, both internal and external; the budget guidelines are established by the Department of Planning and Budget (DPB), SCHEV, and the House Appropriations Committee

and Senate Finance Committee. Mr. Shelton also reviewed the operating and capital budget development cycles, both internally and externally.

The Council discussed the university's operating budget, as approved by the Board of Visitors, and the 1999-2000 tuition and fees. Mr. Shelton responded to questions regarding student fees and their support toward services provided for the students. The Council also discussed the university's auxiliary functions and their structure within the university.

4. OTHER BUSINESS

There being no further business, the meeting adjourned at 4:50 p.m.

MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

December 9, 1999

PRESENT: Richard Bambach, Vernon Boggs, Laurie Coble, Dan Dolan, Delbert Jones, Vera Kidd, Susan Magliaro, Peggy Meszaros, Minnis Ridenour, Verna Schuetz, Mike Vorster, Don Waldron, Lisa Wilkes, Dennis Wnorowski, Virginia Young

ABSENT: David Ford, Dixon Hanna, Scott Hurst, Pat Hyer, Peter Kennelly, James Lang, Michael O'Brien, Dwight Shelton, Peter Zippelius

1. CALL TO ORDER

Peggy Meszaros, Senior Vice President and Provost, called the meeting to order at 3:00 p.m.

2. ANNOUNCEMENT OF APPROVAL OF SEPTEMBER 30, 1999, MINUTES, SENT TO UNIVERSITY COUNCIL AND POSTED ON THE WEB

Peggy Meszaros noted that the minutes from the September 30, 1999 meeting have been electronically approved, sent to University Council, and posted on the web.

3. REVIEW OF ACCOMPLISHMENTS REPORT

Peggy Meszaros distributed several items related to the university's planning efforts that were presented to the Board of Visitors at their November meeting. The main document is the university's annual Accomplishments Report, "Gateways to Opportunity." A separate brochure on achievements related to the cross-cutting initiatives has been prepared as well. Maps, providing comprehensive information on the commitment of Virginia Tech to the citizens of the Commonwealth and the university's activities abroad, were also presented.

Peggy Meszaros provided an overview of the past year's accomplishments in support of the university's strategic plan and Academic Agenda. She pointed out that 1998-99 was a very successful year; the university met and exceeded most of its goals, such as achievement of much higher acceptance criteria, and increased national research ranking from the 51st to the 44th place. The Aspires program was also very successful through the year.

The next planning cycle will occur this spring. Peggy Meszaros suggested that during the development of the planning document, we should consider goals which are bold and stretch the direction in which the university will move during the 21st century.

Laurie Coble, Director of Business Management and Analysis, reviewed the administrative accomplishments during the fiscal year. She highlighted the major administrative areas in which the university has achieved considerable success, such as information technology, Y2K compliance, Wireless Spectrum, Internet 2, and funding in support of biotechnology initiatives.

4. OVERVIEW OF 2000 LEGISLATIVE SESSION

Minnis Ridenour provided an overview of the 2000 legislative session and discussed several projects for which funding will be requested. One of the major projects relates to the bioinformatics initiative. Another

focus will be to retain the commitment to keep faculty salaries at the 60th percentile. The university will continue to search for opportunities to leverage these issues as well as for ways to generate more operating money.

5. OTHER BUSINESS

The Council discussed future directions of the university. Several issues were discussed including the need to improve freshman education, increase collaboration between colleges, improve funding for the library, increase staff development and training, and the need to increase graduate enrollment. It was suggested that the university look for incentives to attract more graduate students, such as providing additional assistantships and medical insurance and creating more facilities for graduate students. Peggy Meszaros stated that the administration is aware of these issues and is working to address them.

There being no further business, the meeting adjourned at 5:00 p.m.

MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

January 27, 2000

PRESENT: Richard Bambach, Dan Dolan, David Ford, Dixon Hanna, Scott Hurst, Delbert Jones, Peter Kennelly, James Lang, Susan Magliaro, Michael O'Brien, Verna Schuetz, Dwight Shelton, Lisa Wilkes, Virginia Young, Peter Zippelius

ABSENT: Vernon Boggs, Laurie Coble, Pat Hyer, Vera Kidd, Peggy Meszaros, Minnis Ridenour, Mike Vorster, Don Waldron, Dennis Wnorowski

1. CALL TO ORDER

Dwight Shelton, Associate Vice President for Finance and Budget, called the meeting to order at 3:00 p.m.

2. REVIEW AND APPROVAL OF DECEMBER 9, 1999, MINUTES

Dwight Shelton noted that the minutes from the December 9, 1999, meeting have been voted on, approved electronically, and sent to University Council. Once presented to University Council, they will be placed on the University Governance website.

3. OVERVIEW OF THE 2000 LEGISLATIVE SESSION

Dwight Shelton reviewed the Governor's budget recommendations for higher education. The recommendations included \$44.3 million for faculty salaries, \$16.6 million for enrollment growth, \$12.2 million for operation and maintenance of new facilities, \$51.3 million for institution-specific initiatives, and \$79.7 million for the equipment trust fund. Additionally, the recommendations included \$22.8 million of tobacco settlement funds for higher education initiatives and \$10.4 million for workforce strategies. The recommendations also included \$144 million for capital projects and improvements, including \$62 million for maintenance reserve, \$52 million for capital projects, and \$29 million of tobacco settlement funding for capital projects. For Virginia Tech, the recommendations included \$14.8 million for operations, \$7.3 million for the equipment trust fund program, and \$18 million in capital projects funded by the General Fund. An additional \$93 million in Nongeneral Fund capital projects was recommended.

The Council also discussed the status of the budget and the amendments submitted on behalf of the university. Legislative amendments totaling \$38 million were submitted for Agency 208 (University Division) and \$7.1 million for Agency 229 (CE/AES Division). The University Division amendments included funding requests for initiatives that will help address critical operating needs, provide information technology support for instructional programs, provide distance and distributed learning programs, continue the expansion of academic programs to address job vacancies among high-technology companies, create research and development opportunities for key industries, support underrepresented students through minority academic opportunities programs, address routine and preventive maintenance needs, equally fund Unique Military Activities, and support the Virginia Center for Coal and Energy Research. An amendment requesting support for the Plan to Serve Virginia Agriculture, Human, and Natural Resources was submitted for Agency 229.

Dwight Shelton reviewed the state-wide funding issues that are supported

by the Council of Presidents. Some of the issues included funding faculty salaries at the 60th percentile; increasing the replacement schedule for equipment purchased through the equipment trust fund; fully funding student financial aid at 50 percent of the unmet need; providing additional funding for maintenance reserve, including developing a ten year funding schedule; and increasing the funding for new construction and renovation projects. Letters highlighting these issues were sent to the chairmen of both the Senate Finance Committee and the House Appropriations Committee.

An update of the legislative session will be provided at the February Council meeting.

4. Other Business.

The Council discussed the bioinformatics initiatives and the status of the funding. It was suggested that Minnis Ridenour provide an update on the project at the next Council meeting.

There being no further business, the meeting adjourned at 4:15 p.m.

MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

February 24, 2000

PRESENT: Richard Bambach, Vernon Boggs, Laurie Coble, Dan Dolan, Dixon Hanna, Delbert Jones, Peter Kennelly, Vera Kidd, Susan Magliaro, Peggy Meszaros, Minnis Ridenour, Verna Schuetz, Dwight Shelton, Larry Thompson, Mike Vorster, Lisa Wilkes, Dennis Wnorowski

ABSENT: David Ford, Scott Hurst, Pat Hyer, James Lang, Michael O'Brien, Don Waldron, Peter Zippelius

1. CALL TO ORDER

Peggy Meszaros, Senior Vice President and Provost, called the meeting to order at 3:00 p.m.

2. REVIEW AND APPROVAL OF JANUARY 27, 2000 MINUTES

Peggy Meszaros noted that the minutes from the January 27, 2000, meeting have been electronically approved, sent to University Council, and posted on the web.

3. OVERVIEW OF STATE BUDGET

Minnis Ridenour, Executive Vice President, distributed a summary of the state biennial budget requirements for 2000-2002. The budget developed by the institutions identified institutional requirements totaling \$731 million for the operating budget and approximately \$806 million for the capital budget.

Both the House and Senate have recommended funding for the equipment trust fund, faculty salaries, and operating support.

The institutions, through the Council of Presidents, requested that full funding be provided for the top three priority capital projects at each institution. Some of these projects have been included in the General Obligation Bond recommended by the House.

For the Tobacco Settlement, both the House and the Senate removed the \$22 million in operating and \$29 million in capital from the Governor's budget. Virginia Tech is still working with the Tobacco Commission to obtain the full funding set forth in the Governor's Plan.

4. 2000-2002 BUDGET FOR VIRGINIA TECH: HOUSE AND SENATE RECOMMENDATIONS

Dwight Shelton, Associate Vice President for Finance and Budget, reviewed the operating and capital amendments for the 2000 Legislative Session. In Agency 208 (University Division) both the House and Senate have recommended funding for addressing critical operating needs such as staffing, operations, ADA programs, and libraries. They have also provided support for research and development opportunities for key industries, unique military activities, and faculty salaries. The House provided additional money for the Equine Medical Center, Rural Prosperity Study Commission, additional Equipment Trust Fund purchasing power, and graduate student financial aid. The total Senate action is \$3.8 million for 2000-2001 and \$5 million for 2001-2002. The total House action is \$5.4 million for 2000-2001 and \$6.7 million for 2001-2002.

In Agency 229 (CE/AES Division), the House and Senate recommended

funding for faculty salaries and The Plan to Service Virginia Agriculture, Human and Natural Resources. The total Senate action is \$661,297 for 2000-2001 and \$920,471 for 2001-2002. The total House funding is \$733,051 for 2000-2001 and \$956,128 for 2001-2002.

For capital projects, both the House and Senate recommended funding for additional maintenance reserve, football fields, expansion of Lane Stadium, and renovation of instructional facilities. Total recommended from the Senate is \$33.6 million; the House recommendation total is \$24.3 million.

5. PROPOSED 2000-2001 TUITION AND FEES

Minnis Ridenour reviewed the proposed 2000-01 tuition and fees that will be presented at the March Board of Visitors meeting. The Governor has recommended that tuition for in-state undergraduates be capped for 2000-2002. The university proposes an increase of 2.4 percent in tuition for out-of-state undergraduates and a 2.5 percent increase for all out-of-state graduate students. Additionally, the in-state graduate tuition rates are proposed to increase by 2.4 percent.

The comprehensive fee is proposed to increase 2.5 percent while a 5.3 percent increase is proposed for room rates and a 3.9 percent increase is proposed for board rates.

The parking fee is proposed to increase \$10 for faculty and staff and \$6 for students in 2000-01.

The nature of Virginia Tech's programs requires higher tuition compared to most other Virginia schools. By keeping comprehensive and housing fees low, however, Virginia Tech can offer a very competitive complete package. As for dormitory satisfaction, the on-campus rooms have a high occupancy rate. In addition, there is a waiting list for returning students to live on-campus, which would indicate a positive housing experience. Good management and timely improvements have helped keep housing fees low.

On the issue of parking, a suggestion for high occupancy vehicle (HOV) parking was discussed. Minnis Ridenour recommended that suggestions be forwarded to the Parking Committee for consideration.

6. OTHER BUSINESS

Richard Bambach, Faculty Senate President, raised a concern about the conditions of some classrooms. Peggy Meszaros, Senior Vice President and Provost, discussed the funding of classroom renovation projects and the review of classrooms that has been conducted. Dr. Meszaros will visit the classrooms with Dr. Bambach.

There being no further business, the meeting adjourned at 4:10 p.m.

MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

March 23, 2000

PRESENT: Vernon Boggs, Laurie Coble, Dixon Hanna, Scott Hurst, Delbert Jones, Peter Kennelly, Vera Kidd, Susan Magliaro, Minnis Ridenour, Dwight Shelton, Larry Thompson, Mike Vorster, Lisa Wilkes, Peter Zippelius

ABSENT: Richard Bambach, Dan Dolan, David Ford, Pat Hyer, James Lang, Peggy Meszaros, Michael O'Brien, Verna Schuetz, Don Waldron, Dennis Wnorowski

1. CALL TO ORDER

Minnis Ridenour, Executive Vice President, called the meeting to order at 3:00 p.m.

2. REVIEW AND APPROVAL OF FEBRUARY 24, 2000 MINUTES

Minnis Ridenour noted that the minutes from the February 24, 2000 meeting have been voted on, approved electronically, and sent to University Council. Once presented to University Council, they will be placed on the University Governance website.

3. DISCUSSION OF THE FINAL OUTCOMES OF THE LEGISLATIVE SESSION

Minnis Ridenour distributed a summary of the 2000 General Assembly session's final actions on higher education issues and funding and the state biennial budget requirements for 2000-2002. Mr. Ridenour discussed how the final actions applied statewide and to Virginia Tech specifically.

For faculty salary increases statewide, teaching and research salary increases are funded for 2000-01 to achieve 60th percentile of each institution's peer group. The cost is \$59.7 million statewide. The cost is \$10 million for all faculty at Virginia Tech, which will provide average merit increases of 4.4%. Classified salary increases are set at 3.25% for 2000-01.

The Equipment Trust Fund program will grow from the Governor's recommendation of \$79.7 million to \$99.1 million for 2000-02. Virginia Tech will receive \$15.9 million of this amount, or \$1.7 million more than the current biennium.

The Technology Competitiveness Grants program, a new program to support research activities, is funded at \$13 million in General Fund with a matching \$13 million in nongeneral fund appropriations, all in the second year. Major elements of this program are: a) matching grants program, b) funds for upgrades of research capacity in strategic departments, and c) funds for increased research capacity related to economic development inducement activities.

On Institutional Performance Agreements (IPA), language calling for the development of Institutional Performance Agreements is included in the Appropriation Act. The focus of IPAs will include several areas, such as adequate base funding for Educational and General programs.

For the Bioinformatics Initiative, the Governor's Budget recommended funding for the new initiative, including funding for a \$21.9 million

facility, ongoing operating costs, three new greenhouses, and nongeneral fund authorization to acquire equipment. The ongoing operating costs and the greenhouses were funded through allocations from the Tobacco Settlement Funds. The university has continued to work with state officials, the General Assembly, and the Tobacco Commission on the use of tobacco funds for this initiative. The General Assembly eliminated from the Budget Bill the references to funding actions, including those for higher education, from the Tobacco Settlement Funds. However, language still exists that would allow the university to receive and utilize tobacco funding, if authorized by the Tobacco Commission. The Tobacco Commission will meet at Virginia Tech on April 13-14, 2000. If the Commission approves an allocation to Virginia Tech for the Bioinformatics initiative, the university would receive funds and be authorized to carry out several items including construction of \$1.9 million in greenhouses.

Dwight Shelton, Associate Vice President for Finance and Budget, distributed the 2000-2002 Executive Budget Recommendations with Conference Committee Actions for Virginia Tech.

In Agency 208 (University Division), the faculty salary increases require \$1.5 million in nongeneral fund money.

In addressing critical operating needs, Virginia Tech will receive \$1.25 million per year to address critical staffing needs, departmental operating budgets, fixed costs, library materials, and ADA issues.

The university will also receive \$500,000 per year for the Alexandria Research Institute and \$75,000 to support minority graduate students. The student financial assistance program received funding of \$739,000 for the first year only.

For capital projects, funding for Upper Quad - Phase II received \$10 million which will likely go toward renovations of Williams Hall. In addition, the maintenance reserve program will increase to \$67.3 million for higher education in 2000-2002, as compared to the current level of \$54.2 million. Virginia Tech will receive \$15.1 million for the biennium; this is an increase of \$3.6 million to address deferred maintenance issues.

A question was raised regarding the Alumni Center/Conference Center/Hotel project planned for the corner of Prices Fork Road and West Campus Drive. The completion date is planned for 2004 with ground breaking in a year and a half.

The recently enacted deferred compensation match for 403(b) plans will increase to \$20 per pay period, as compared to the current \$10.

There being no further business, the meeting adjourned at 4:10 p.m.

MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

May 25, 2000

PRESENT: Laurie Coble, David Ford, Dixon Hanna, Scott Hurst, Peter Kennelly, James Lang, Susan Magliaro, Peggy Meszaros, Minnis Ridenour, Dwight Shelton, Larry Thompson, Mike Vorster, Don Waldron, Lisa Wilkes

ABSENT: Richard Bambach, Vernon Boggs, Dan Dolan, Pat Hyer, Delbert Jones, Vera Kidd, Michael O'Brien, Verna Schuetz, Dennis Wnorowski, Peter Zippelius

1. CALL TO ORDER

Peggy Meszaros, Senior Vice President and Provost, called the meeting to order at 3:00 p.m.

2. REVIEW AND APPROVAL OF MARCH 23, 2000 MINUTES

Peggy Meszaros noted that the minutes from the March 23, 2000 meeting have been electronically approved, sent to University Council, and posted on the web.

3. UPDATE ON BIOINFORMATICS INITIATIVE

Minnis Ridenour, Executive Vice President, provided an overview of the bioinformatics program, including the operating, capital, and sponsored programs budget for 2000-2004, and the funding received through the Tobacco Commission. For the first year, a total of \$29.3 million has been authorized, which includes 19 positions and \$23.8 million for capital projects. Phase I construction, and planning for Phase II, will be financed by Virginia Tech for a period of 20 years. The debt service will be paid through the 30 percent of indirect costs from sponsored programs awards. Also included in year one is \$2.38 million for equipment; this will be funded from private and federal sources

Funding recommended through the Tobacco Commission and authorized by the Governor totals \$11.6 million for 2000-02. This includes \$3.2 million in operating support during 2000-01, \$6.5 million in operating support for 2001-02, and \$1.9 million for two greenhouses.

By year four of the program, the operating budget will be fully funded through General Fund and will include 121 positions. The sponsored programs budget in year four is projected to be \$7.9 million.

In accordance with the state guidelines, the program is to be a free-standing, self-contained laboratory in the university. Reporting will be required to document that the funds allocated for this program are being used only for the bioinformatics program.

Peggy Meszaros discussed plans to get the academic community involved in the program. The deans will meet in June to discuss the planning efforts and the integration of the bioinformatics program into the culture of the institution.

4. OTHER BUSINESS

Minnis Ridenour provided a brief overview of the Carilion Biomedical Sciences initiative. The program is a joint venture among Carilion Health System, Virginia Tech, and the University of Virginia. The

program provides the opportunity for the university to be linked to a medical school which provides opportunities for NIH funding.

This initiative, along with the bioinformatics program, should generate approximately \$50 million in new research by 2006, and will assist the university in achieving the goal of being a top 30 research university.

There being no further business, the meeting adjourned at 4:00 p.m.

MINUTES

UNIVERSITY ADVISORY COUNCIL ON STRATEGIC BUDGETING AND PLANNING

June 22, 2000

PRESENT: Vernon Boggs, Laurie Coble, Peter Doolittle for Susan Magliaro, Cindy Harrison for Delbert Jones, Scott Hurst, Peter Kennelly, Vera Kidd, Verna Schuetz, Dwight Shelton,

ABSENT: Richard Bambach, Dan Dolan, David Ford, Dixon Hanna, Pat Hyer, James Lang, Peggy Meszaros, Michael O'Brien, Minnis Ridenour, Larry Thompson, Mike Vorster, Don Waldron, Lisa Wilkes, Dennis Wnorowski, Peter Zippelius

1. CALL TO ORDER

Dwight Shelton called the meeting at 3:10 p.m.

2. REVIEW AND APPROVAL OF May 25, 2000 MINUTES

Dwight Shelton noted that the minutes from the May 25, 2000 meeting have been electronically approved and posted on the web.

3. DEVELOPMENT AND RESULTS OF THE 2000-01 INTERNAL BUDGET

Dwight Shelton reviewed the internal budget for agency 208. In total, \$34 million was available in incremental resources. Of that amount \$16.8 million is targeted for salary and fringe benefit expenses, and another \$351,912 is targeted for fixed cost increases. The General Assembly approved line item appropriations of \$6.36 million for Virginia Tech. Of that amount, \$3.2 million was approved for Bioinformatics from Tobacco Settlement funds, and another \$2.38 million was approved for Bioinformatics equipment from private and federal funds.

Prior commitments in the amount of \$3.8 million were approved, including \$1.3 million to continue the 7-Year Technology Plan, \$617,452 to continue the Administrative and Clerical Service Center program, and \$600,000 to fund the Center for Optical Science and Engineering program. Other categories of funding approved in the internal budget are mandates totaling \$310,450, university priorities totaling \$359,873, and funding for issues in response to the Board of Visitors in the amount of \$483,870.

After all commitments identified above, \$5.6 million remained available for allocation to university initiatives and resource adjustment requests from the academic and non-academic areas. University initiative categories include research, diversity, development of a strategy in Northern Virginia, other extended campus initiatives, outreach and economic development and other presidential initiatives.

Dwight Shelton reviewed the agency 229, Cooperative Extension/Agriculture Experiment Station Division, allocations. In total \$706,623 in incremental funds were approved, including \$400,000 in additional funding for the Plan to Serve, \$100,000 to fund a Rural Prosperity Study, \$50,000 to fund CFAST, and \$156,623 in funds which will be allocated at a later date, based on the colleges associated with 229 funding recommendations.

4. OTHER BUSINESS

It was announced that the July 27 meeting has been canceled. The next regularly scheduled meeting will be held on Thursday, August 24, 2000.

There being no further business, the meeting adjourned at 4:30 p.m.