

MINUTES

University Curriculum Committee for Liberal Education (UCCLE)

March 3, 2010

2:00 - 3:15p.m. - 230 Student Services Building

Present: Marlene Preston, Sheila Carter-Tod, Scott Renneckar, Mary Ann Lewis, Bo Hart, Rachel Holloway, Donna Cassell Ratcliffe, Lisa McNair, Kurt Hoffman, Cindy Wood, Jim Collier, Joe Sirgy, Shane McCarty, Elizabeth Fine

Guests Present: Karen Strickler, Kate McConnell, Ray Van Dyke

Absent: Daniel Wubah, Alan McDaniel, Yonsenia White, Laura Dulaney, Carolyn Meier

1. **CALL TO ORDER** - The meeting was called to order by Marlene Preston, Chair.

2. **APPROVAL OF AGENDA** –

A motion was made and seconded to approve the agenda. Motion carried.

3. **CLE AREA SUBCOMMITTEE**

Recommendations for Second Reading –

None

Recommendations for First Reading – The following course proposal(s) were distributed to UCCLE members electronically on *Scholar* for review.

HUM 2514, The Asian-American Experience, Area 3, effective Fall 2009.

- Proposal to approve for first reading, HUM 2514, The Asian-American Experience, Area 3, effective Fall 2009.

4. **SPRING CALENDAR** – Marlene discussed with the committee the upcoming spring meeting schedule and activities. The next regular UCCLE meeting is schedule for April 7th and the second part of the symposium will be on April 9th. The committee discussed the dates available to present recommendations to Dr. Wubah and decided on April 28th (2:00 – 3:15). At this time we will keep the May 5th date for a UCCLE meeting in case we need it to finish any remaining business. If the meeting is not needed it will be cancelled.

5. **DEVELOPING UCCLE RECOMMENDATIONS** – The committee spent about 30 minutes in small groups brainstorming and discussing ideas of what they envision for the UCCLE. Marlene will compile the comments and send them to the committee.

6. **OPERATIONS SUBCOMMITTEES**

- CLE symposium – Part II
Sheila Carter-Tod stated that the second part of the symposium would be held on April 9th in the Hillcrest Hall Dining Room. A meeting with UCCLE members and Susan will take place that morning also in Hillcrest. Additional information will be sent to everyone by email.
- CLE Connections –
 - Faculty survey – Kate has been working on additional analysis of the survey. She then provided a little more information about faculty teaching undergraduates in the UCCLE.
 - Student survey – The pilot student survey has gone out to SGA and the survey will be going out to students after spring break. A strong marketing effort will be used to get students to complete the

- survey. The survey will be placed in the domain name - vtarea8.com which is part of the marketing effort.
- Website recommendations –no additional information at this time.
 - CLE Guide – no additional information at this time.
 - UCCLE Membership, Processes, Policies –
 - Policies and process for changing or withdrawing a course from CLE – Marlene stated that she has looked into what impact changing or withdrawing a course would have on students in another major. She inquired and found that the checksheets would need to be screened manually. Marlene gave several examples of things, which had been discussed, that would most likely need to be phased in but not without further discussion.

7. OTHER BUSINESS – No other business

8. ADJOURNMENT

The meeting adjourned at 3:18p.m.

Submitted by,
Karen W. Strickler
Recording Secretary

Spring Meeting Schedule

March 24th - Subcommittees

April 7th - 2:00 – 3:15 p.m., 230 Student Services Building

April 9th - CLE Symposium, Part II – Hillcrest Dining Room

April 21st – Subcommittees

April 28th – Presentation of recommendations to Dr. Wubah

May 5th - 2:00 – 3:15 p.m., 230 Student Services Building (will have if needed)