

MINUTES

University Curriculum Committee for Liberal Education (UCCLE)

January 20, 2010

2:00 - 3:15p.m. - 230 Student Services Building

Present: Marlene Preston, Sheila Carter-Tod, Alan McDaniel, Scott Rennekar, Mary Ann Lewis, Bo Hart, Rachel Holloway, Elizabeth Fine, Donna Cassell Ratcliffe, Yonsenia White, Lisa McNair, Kurt Hoffman, Cindy Wood, Jim Collier, Shane McCarty

Guests Present: Karen Strickler, Ray Van Dyke, Carolyn Meier

Absent: Daniel Wubah, Joe Sirgy, Laura Dulaney

1. **CALL TO ORDER** - The meeting was called to order by Marlene Preston, Chair.

2. **APPROVAL OF AGENDA** –

A motion was made and seconded to approve the agenda. Motion carried.

3. **CLE AREA SUBCOMMITTEE**

Recommendations for Second Reading – The following course proposal(s) were distributed to UCCLE members electronically for review at the December 2, 2009 meeting. The following action was taken at this December 2, 2009 meeting.

AHRM 2304, Family Financial Management, Area 3 and Area 5, effective Fall 2010

- A motion was made and seconded to table, AHRM 2304, Family Financial Management, Area 3 and Area 5. Motion carried.

The CLE Subcommittee will ask the department to respond to the concerns about the course and will update the full committee by email before the next meeting.

AHRM 2404, Consumer Rights, Area 3 and Area 7, effective Fall 2010

- A motion was made and seconded to approve, AHRM 2404, Consumer Rights, Area 3 only, effective Fall 2010. Motion carried.

ENSC 1015-1016, Foundations of Environmental Science, Area 4, effective Spring 2010

ENSC 1115-1116, Foundations of Environmental Science Laboratory, Area 4, effective Spring 2010

ENSC 1015-1016 and ENSC 1115-1116 course proposals do not follow the established UCCLE format.

- A motion was made and seconded that the CLE Subcommittee will contact the department to obtain the remainder of the documentation required for the approval process. When the required documentation has been received the full committee will vote on the two proposals electronically. Motion carried.

HORT 4794, Medicinal Plants and Herbs, Area 7, effective Fall 2010

No action was taken on HORT 4794 at this meeting. The course proposal is missing several pages and the CLE Subcommittee will ask the department to respond to the concerns raised about the course.

Recommendations for First Reading – The following course proposal(s) were distributed to UCCLE members electronically for review.

GEOS 2014, Mission to the Planets, Area 4, effective Spring 2009.

- Proposal to approve for first reading, GEOS 2014, Mission to the Planets, Area 4, effective Spring 2009.

4. OPERATIONS SUBCOMMITTEES

- CLE Connections –
 - Faculty survey – The survey has been sent out and the link will be sent again. The survey will close next week in order to get information to the committee before the symposium. Please remind those in your department to complete the survey.
 - Website – The CLE Connections group has looked at the UCCLE website and will be bringing information to the next meeting.
 - Student survey – The student survey should be going out in early February.
- UCCLE Membership, Processes, Policies –
 - Policies and process for changing or withdrawing a course from CLE – a policy and/or process for changing the status or withdrawing a course from the CLE should be developed. This will continue to be worked on.
- February symposium –

Sheila Carter-Tod distributed information about the symposium. She would like to know how members of the committee would like to be involved in the symposium. CIDER and the Provost's Office are sponsoring the event. The subcommittee will be meeting soon to talk about what the breakout sessions might look like. If you have any thought please send her an email. Sheila encouraged committee members to share information about the symposium with your department.

5. OTHER BUSINESS – No other business

6. ADJOURNMENT

The meeting adjourned at 3:17p.m.

Spring Meeting Schedule

February 4th & 5th – Symposium – The Inn at Virginia Tech and Skelton Conference Center

February 17th - 2:00 – 3:15 p.m., 230 Student Services Building – Full Committee

March 3rd - 2:00 – 3:15 p.m., 230 Student Services Building (March 24 - Subcommittees)

April 7th - 2:00 – 3:15 p.m., 230 Student Services Building (April 21 -- Subcommittees)

May 5th - 2:00 – 3:15 p.m., 230 Student Services Building (presentation of recommendations to Dr. Wubah)

Submitted by,
Karen W. Strickler
Recording Secretary