Susan Sumner, Chair, called the meeting to order at 3:30 p.m.

1. **Adoption of the Agenda**
   A motion was made to approve the agenda, and was passed unanimously.

2. **Minutes from January 31, 2019 were approved electronically.**

3. **Athletics Director Update – Danny White**
   A. Football schedule distributed, including Spring Break. No Thursday night game this season
   B. ACC meeting—Whit Babcock, Joe Tront, and Reyna Gilbert-Lowry in attendance ADs, FARS, Sr. Women Administrators meet in subgroups

   Agenda items include:
   - Transfer policies
   - Composition of Mental Health Teams
   - FARs—Reports for Faculty Senates
   - Academic Misconduct reports

4. **Implementations of Compliance Operations**
   Derek Gwinn presented on implementations of compliance operations, identifying their two primary areas as (1) education of all constituents, including coaches, staff, and others, including businesses and others external to the university; and (2) oversight and reporting. The office uses a technology platform to monitor all recruiting activities, hours of practices, and other NCAA rules. In addition, Compliance works with Internal Audit on a regular schedule of auditing. Once every four years, Athletics pays for an external audit of all activities.

   The group discussed lessons learned from other cases and concerns about Virginia Tech’s potential vulnerabilities.

5. The subgroups then met to continue work on annual reports.