

Minutes

TRANSPORTATION and PARKING COMMITTEE

September 16, 1996

Present: Pat Ballard, Becky Brim, Jean Eversole, Cindy Harrison, Curtis Lynch, Carl Polan, Widget Shannon, Ann Spencer, J.B. Sutphin, and Terry Wildman.

The meeting of the Transportation and Parking Committee was called to order by acting chair, Widget Shannon.

Announcements: Widget expressed appreciation for those attending the meeting and coordinating agenda items, etc. She also announced the student representatives will be Lisa Furjanic and Ed Davis.

Approval of May 9, 1996 minutes: These minutes were tabled for approval until the next scheduled meeting.

Appointment of New Chair: From the motion of Carl Polan, which was seconded and unanimously agreed by those present, Pat Ballard serve as the new chair for the Transportation and Parking Committee.

Appointment of Vice-Chair: Upon motion of Pat Ballard, seconded and unanimously agreed by those present, Jean Eversole serve as the new vice chair for the Transportation and Parking Committee.

Secretary to the Committee: In a weak moment, Becky Brim agreed to continue doing the minutes of the monthly meeting.

OLD BUSINESS

CAGE signage: Jean Eversole shared some preliminary figures that it would cost approximately \$6000 to have suitable signage in the Student Parking Lot (typically referred to as the CAGE lot). At present there are no budgetary funds available to meet this signage need. Curtis Lynch also stated that once this was done for the CAGE lot then most likely the students would require signage in Commuter Lots. Jean had passed information on to Gene Reed. (It was duly noted that Gene was absent due to attending a conference in conjunction with his honeymoon.)

NEW BUSINESS

Students as Summer Employees: Widget Shannon had received a note from Leo Bicknell who is a full-time student except during the summer when Mr. Bicknell is a full-time wage employee at CNS. Mr. Bicknell would like to obtain a Faculty/Staff parking permit. Mr. Bicknell states his case as being both a full-time wage employee and a full-time student who according to the Parking Regulations (as stated) "Faculty/Staff permits are issued to salaried (full or part-time) and wage employees of the university. After much discussion, it was agreed that Mr. Bicknell's status as a student overrides his position as an employee.

He is a student first (would not have had the position as CNS unless he was a student) and the parking regulations governing students should be applicable in this situation.

It was noted that about 400 graduate and 600 undergraduate students have this status during the summer and would substantially decrease parking availability.

Also brought to the Committee was the following concern: Typically Personnel Services issue Faculty/Staff IDs for summer graduate students who are hired by departments during the summer to continue work they were doing during the academic year. Evidently, abuse began when the F/S IDs from Personnel were not turned in and the graduate student would go to Parking and get F/S Parking Permits for the new academic year. One individual inquired as to why the Honor Code doesn't intervene here. Ann Spencer agreed to look into the number of faculty/staff IDs issued during the summer and if it is necessary for Personnel Services to do so.

Part-Time Wage Employees and Lower Fees: This issue was also discussed at length. Curtis Lynch, Cindy Harrison, and Pat Ballard shared comments about the reasonable cost of the Parking Permits as compared to other institutions of higher learning. At present the fee structure and computer application programs are simplistic enough to meet the demands of the Parking Services' Office. Ann Spencer stated that the new HRIS payroll system may be capable of handling payroll deduction for the cost of parking permits for Wage Employees which would lessen the financial burden somewhat. Issues of basing cost of parking on salary would also bring on more problems as to if an individual pays more for parking in \$\$\$\$ , would that individual have a premium or reserved parking space. The current system gives all the same right to "hunt" and obtain parking according to availability.

Honor Students in Main Campbell and Hillcrest: Hillcrest and Main Campbell house graduate students and undergraduate honor students. Honor students have been receiving housing decals from the Office of Resident Education and commuter decals from Parking Services with no distinction being made as to student status. Graduate students are permitted to park in Litton Reeves lot and the undergraduate residents honor students would like to be able to have the same parking privileges as their graduate counterparts. Mr. Lynch said that this is being investigated and the current regulations may be changed shortly to eliminate this confusion.

#### INFORMATION SHARED:

Spring Road Closing: Mr. J. B. Sutphin stated that there are plans to re-open Spring Road in 1997.

Safety Concern: Discussed at length was the intersection of Washington Street and Duck Pond Drive and the entrance of vehicles exiting from the Cage Parking Lot. Speed limit is 25. Often times there is not the manpower to have a Parking Official directing the flow of traffic. Concern that there will be a serious accident. It was felt that using

four-way stop signs may bottleneck traffic at peak times.

Parking for Athletic Events: The Litton Reeves parking lot is impacted when there are athletic events at the stadium or in the coliseum. Carl Polan asked the question as to whether the Athletic revenue maintains the Litton Reeves parking lot or any compensation is made for the maintenance of parking from these athletic events. No one knew the answer to Carl's question. At present employees are given notice that during specific times because of athletic events there is the possibility of being towed. It is understandable that the faculty and staff of Litton Reeves are concerned about this policy.

Parking Whining: Pat Ballard shared a note from one individual who was delighted with the Parking Permit fee structure here at Virginia Tech. This individual had paid considerably more at another institution of higher education before coming to Tech. Pat also had an article from the CT. The article was very positive in regard to the parking regulations and fees and the editorial implored individuals to stop "whining" about the parking at Virginia Tech.

Future Parking Needs at Virginia Tech: Ann Spencer asked that consideration be given for future discussion on parking needs. Specifically, the need for a parking deck, more commuter parking. What are the alternatives for parking at Tech. J. B. Sutphin asked that any future considerations also include motor cycle parking and well as bike parking.

Thank You: Jean Eversole asked that the minutes reflect our thanks and appreciation to Widget Shannon for serving as Chair of the Committee for the past year and for a doing an outstanding job in coordinating and communicating with the committee, responding to many e-mail messages on concerns of the faculty, staff and students.

There being no further business the meeting adjourned at 2:45 p.m.

Respectfully submitted,

Becky Brim

CONFIRMED: The Transportation and Parking Committee will meet the first Monday of each month in 400D Burruss Hall from 4 to 5 p.m. Special thanks to Ann Spencer for scheduling this for the committee.

Minutes

TRANSPORTATION and PARKING COMMITTEE  
October 7, 1996

Approved November 4, 1996

Present: Pat Ballard, Becky Brim, Jean Eversole, Lisa Furjanic, Cindy Harrison, Curtis Lynch, Deborah Mayo, Carl Polan, Widget Shannon, J.B. Sutphin,

The meeting of the Transportation and Parking Committee was called to order by chair, Pat Ballard.

Announcements: Pat expressed appreciation for those attending the meeting and coordinating agenda items, etc.

Approval of May 9, 1996 minutes: On motion by J.B. Sutphin, seconded by Cindy Harrison the minutes were unanimously approved by those present.

Approval of September 16, 1996 minutes: On motion by Jean Eversole, seconded by J.B. Sutphin these the minutes were unanimously approved by those present.

Copies of the following handouts were available to the Committee Members:

Huckleberry Trail note from Curtis Lynch

SGA Concerns

Resolution on Resident Access to Special Purpose Housing

Resolution on Commuter Parking

Copy of approved 1995-96 Parking Auxiliary Budget

Official Listing of Transportation and Parking Committee

NEW BUSINESS

Huckleberry Trail Note from Curtis Lynch: The Huckleberry Trail is expected to officially open somewhere between mid-October - December. It is not known what impact this will have on parking in certain areas. The critical access areas of concern presently are the Library Storage Building Lot and the Health and Safety/Tennis Pavillion parking lots. Other areas of concern are the Dairy Science and Heathwood. For more detail regarding this issue please refer to handout. All visitors have free parking. The issue is not knowing the number of visitors who park on campus will be using the trail. It is suggested that primarily users of the Huckleberry Trail be issued long-term visitor parking passes with semester renewal along with erecting signs to indicate that users of the Trail must display a parking permit.

SGA Concerns presented by Lisa Furjanic: On behalf of the Virginia Tech Student Government Association Lisa gave detail on the Commuter Parking Resolution. After much discussion it was agreed that Lisa, Curtis, Widget, Mike Jones and Pat would meet and bring back to the Committee recommendation(s) for action.

Lisa also gave detail information on the Resolution on Resident Access to Special Purpose Housing - Commission on Student Affairs. After discussion, Jean Eversole recommended and with Committee approval that Lisa, Curtis, Jean, Pat and Mike Jones to meet prior to the November meeting to see how and if the University can provide fair and free access for residents of Special Purpose Housing and their personal vehicles at all conceivable times as determined best by the Parking and Transportation Committee.

Blacksburg Transit Ridership and other vehicle stats: A comment from the previous meeting prompted the following stats from Curtis Lynch.

	Labor Day 1995	Labor Day 1996	Percent Increase
BT Riders:	8,449	10,55210	
1996 Daily average riders		9,000	7

Since July 1, 1992 the number of bikes that are registered on campus 4,630. There are 331 bike racks that hold 15 bikes each for a total of 4,965 bikes. Daily there are approximately 90 motorcycles that park on campus.

Concern of possible increase in parking fees: Cindy Harrison asked the Committee if there has been any information received or rumored about an increase in the parking fees. At this time, there is no information regarding a fee increase for 1997-98. Typically, the Office of Budget and Financial Planning makes recommendation to the Board of Visitors regarding any increase or decrease of any fees that are imposed on the students, faculty and staff. The process to increase tuition and fees along with an increase to Parking is a long process and is done after much study and comparison with other Virginia Schools and peer institutions. The Board of Visitors approves or denies any fee changes. Any fee increases are usually known by May 1.

Parking Budget: A copy of the 1995-96 Parking Auxiliary Budget was made available to the Committee minutes. Chair, Pat Ballard will try to get a copy of the 1996-97 budget. It was noted that the 1995-96 Budget only indicated expenses, a copy of projected revenues were not available.

Parking Deck: This item postponed to the November meeting due to the conflict of the University Council meeting simultaneously as this meeting and the absence of Ann Spencer.

#### OLD BUSINESS

Personnel handling of faculty/staff IDs for students in the Summer: - Ann Spencer. Pat shared a note from Patty Carver explaining Personnel Services procedures. The response was: Students are not provided a F/S id. Wage employees must bring a memo from their department when they are requesting an ID. The employee is asked if they are, or will be a student for the next semester and if the response is YES, they are informed to use their student ID and parking permit. If any student

managed to obtain a staff ID during the summer while they were not attending a class, it would have been an error. If they have graduated, however, and obtained a summer wage or a regular wage job, then they would be given a staff ID if this has been requested by the employing department.

Motorcycle parking in Litton Reaves - Carl Polan and Curtis Lynch reported that the area was looked at by Physical Plant to determine the legality of installing a motorcycle space there. They also asked for Facilities Planning's input. J.B. Sutphin is now looking at the area and will probably have some response to the Committee. More specifically, two motorcycle spaces in the F/S lot between Wallace and Litton Reaves lot are being reviewed.

Other old business and status: Due to time constraints the following items were tabled until the November meeting.

Sanders Hall Parking Lot - Gene Reed and J.B. Sutphin (May minutes).  
Tabled to November pending discussion with Mike Jones.

Contractor passes - Jean Eversole (May minutes). Essentially, if Contractors are forced to pay for passes, the cost would be absorbed into the work contract - university gaining nothing. Frustration with contractors and parking will continue with no viable solution.

Note from Curtis Lynch on Hillcrest and Main Campbell - tabled for November meeting.

Athletics (Football Parking in Litton Reaves) compensating Parking Services - Ann Spencer - postponed to October meeting.

INFORMATION SHARED:

The Committee will not be asked to assist in the upcoming University Self-Study that is conducted every ten years and is an assessment for the purpose of accreditation of the university.

There being no further business the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Becky Brim

CONFIRMED: The Transportation and Parking Committee will meet the first Monday of each month in 400D Burruss Hall from 4 to 5 p.m.

To Do List:

1. Lisa, Curtis, Jean, Mike Jones and Pat to meet to discuss accessibility to Special Purpose housing at all times, especially during athletic events.
2. Lisa, Curtis, Widget, Mike Jones and Pat to meet to discuss Commuter Parking availability.
3. Refer to postponed items under old business and appropriate action therein.
4. Curtis Lynch to investigate the parking at Litton Reeves, Hillcrest and Main Campbell for the honor students. How many students are included in this? Bring Motorcycle parking issue to closure.

To keep the Committee focused and as a reminder of the purpose the following will always be a part of the monthly minutes.

Transportation and Parking Committee

Members are selected from a cross section of the university population (faculty, staff, students, and parking administration) to be informed regarding the transportation and parking function and when appropriate to express special needs or problems for their constituents. Members of the committee should also be briefed on significant changes and future plans regarding transportation and parking systems and rules. Members of the committee may make recommendations regarding transportation and parking.

Recommendations should first be made to the parking manager and subsequently to the Commission on University Support if deemed appropriate.

Meetings are called at the discretion of the committee chair to discuss issues and to be updated by transportation and parking representatives.

## MINUTES

TRANSPORTATION and PARKING COMMITTEE  
November 4, 1996

Present: Pat Ballard, Becky Brim, Jean Eversole, Lisa Furjanic, Cindy Harrison, Curtis Lynch, Deborah Mayo, Ann Spencer, J.B. Sutphin, Terry Wildman, guest Scott Hurst, and two additional student guests who wanted to observe the meeting for a class project.

The meeting of the Transportation and Parking Committee was called to order by chair, Pat Ballard.

Announcements: Pat expressed appreciation for those attending the meeting and coordinating agenda items.

Approval of October 7, 1996 minutes: On motion by J.B. Sutphin, seconded by Cindy Harrison the minutes were unanimously approved by those present.

Copies of the following handouts were available to the Committee Members:

- \* Memorandum, June 22, 1996 from Minnis Ridenour to Ann Spencer indicating the 1996-97 Budget for the Parking Auxiliary
- \* From Curtis Lynch, a one-page study reflecting what other institutions charge for parking.

## OLD BUSINESS

Saunders Hall Parking Lot - after investigating and observing the traffic use of this lot with key individuals, Mike Jones, J.B. Sutphin and Curtis Lynch, it was recommended that Saunders Parking Lot remain as is.

Hillcrest and Main Campbell - Curtis Lynch had communicated with Dr. Jack Dudley, University Honors Program, and discussed the parking for the honor and older students. For present the parking will remain as is and if necessary review later as to whether to continue the privilege to park in the commuter parking lots.

SGA Concerns presented by Lisa Furjanic: In October Lisa gave detail information on the Resolution on Resident Access to Special Purpose Housing - Commission on Student Affairs. After discussion with Curtis, Jean, Pat and Mike Jones this issue is resolved. There is an alternative route for accessing this Special Purpose Housing during athletic or high volume traffic events.

High Occupancy Vehicle (HOV) Commuter Parking: Ann Spencer addressed this issue and indicated the willingness of the University to endorse this effort as a pilot program from January until the Spring Break as to feasibility, how well the HOV Parking is working and whether the program would continue. Lisa confirmed that the SGA would work with Parking Services to get this in place. Lisa shared



how the HOV Commuter Parking would be advertised (signage, SGA Council, Collegiate Times, Spectrum, Roanoke Times, etc.). The HOV Commuter Parking would be established in the middle of the old Faculty and Staff B-Lot on Perry Street. Two or more persons would be required to be in a vehicle. There is one entrance to the lot and will be monitored Monday through Friday.

Athletics (Football Parking in Litton Reaves) compensating Parking Services: Ann Spencer stated that the Athletic Department does not pay any funds to the Parking Auxiliary for any athletic events; however, the Athletic Department does help with direct cleanup of the parking lots, trash barrels, etc. after sporting events. No other offices or departments are charged when special events are held on campus.

Concern of possible increase in parking fees: Ann Spencer shared that based on what she knows at this point in time the university DOES NOT anticipate an increase in the 1997-98 parking fee. Final approval by the Board of Visitors typically occurs in April or May.

#### NEW BUSINESS

Parking Deck: Ann Spencer presented a very informative session on the future of parking needs for the university and the need of the university officials to take a long hard look to the possibility of a parking deck. Mr. Scott Hurst from the Office of the University Architect gave a presentation as to possible location of a parking deck and responded to questions from the committee. However, the Parking and Transportation Committee has no recommendation at this time to force a revisit of this issue of a parking deck. (Concerns of engineering, too many unknowns, hard financial issues as to 12 to 15 thousand per space, etc. are influences in a decision for a parking deck that would need to be resolved.)

Transit Advisory Committee: A committee consisting of Blacksburg Town representatives and the Blacksburg Transit is in place, Ann Spencer would like to see a linkage with this Committee and the Parking and Transportation Committee. At present Lisa Furjanic is a member and can also serve as our representative to the Transit Advisory Committee. Lisa agreed to be the liaison.

There being no further business the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Becky Brim

CONFIRMED: The Transportation and Parking Committee will meet the first Monday of each month in 400D Burruss Hall from 4 to 5 p.m.

Next scheduled meeting, Monday, December 2, 1996.

To Do List:

1. Feedback from Lisa, Ann, and Curtis on the progress of the HOV Parking Lot.

To keep the Committee focused and as a reminder of the purpose the following will always be a part of the monthly minutes.

Transportation and Parking Committee

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Recommendations should first be made to the parking manager and subsequently to the Commission on University Support if deemed appropriate.

Meetings are called at the discretion of the committee chair to discuss issues and to be updated by transportation and parking representatives.

MINUTES (approved February 3, 1997)

TRANSPORTATION and PARKING COMMITTEE December 2, 1996

Present: Pat Ballard, Jean Eversole, Lisa Furjanic, Cindy Harrison, Curtis Lynch, Ann Spencer, J.B. Sutphin, Terry Wildman, Widget Shannon, Ed Davis, Gene Reed, Mike Jones and two guests representing the Motorcycle Club - Jake Davis and Mark Collette

The meeting of the Transportation and Parking Committee was called to order by chair, Pat Ballard.

Approval of November 4, 1996 minutes: On motion by Terry Wildman, seconded by Lisa Furjanic the minutes were unanimously approved by those present.

#### BUSINESS

High Occupancy Vehicle (HOV) Commuter Parking: Lisa Furjanic reported that news releases have been out and a sign is going up at the lot entrance informing people that it will be a HOV lot effective spring semester.

BT Advisory Committee report : Lisa Furjanic reported that the BT will be discontinuing late night runs on Thursday's due to lack of ridership. Additional trolley service to Christiansburg is being considered and a vote will be taken next month.

Request for street sign : A request was received to identify the road that runs between the Fralin Biotechnology Ctr and the back of Seitz and Hutcheson. This street is access for Dietrick Dining Hall, the back of AJ dorm, Slusser Dorm, the Soil Testing Lab and Copy Center II. Giving directions has been difficult. The request was forwarded to J. B. Sutphin and work is underway to properly name the road.

Signage in Cage Lot: Curtis Lynch reported that metal signs (12 x 18) will be installed on the fence to identify each row of the Cage Lot. Karen Wilson in the Architects office is working on a more permanent design.

Short Term Parking Request: A request for a short term parking space was received and will be forwarded to Curtis Lynch for further action. This is for a space in back of Hutcheson Hall for users of the Soil Testing Lab and Copy Center II. Request for marked spaces are handled on an individual basis by Parking Services. Curtis will look into the demand for a short term drop off space.

Motorcycle Parking on Campus: A request had been received by the Virginia Tech Motorcycle Club to consider converting some space to motorcycle parking. This space not currently being used for regular vehicle parking. Representatives of the Club have met with Curtis Lynch and J. B. Sutphin and have looked at several spots that could be used for motorcycle parking. The Club representatives will meet with Curtis to review maps and identify spaces. It was suggested that the motorcycle parking areas be added to the Virginia Tech parking maps the next time they are printed.

Special Purpose Housing Request for limited parking: A request was received to allow residents of Special Purpose Housing to park in back of Owens (marked f/s 24 hrs. Per day) to go to the Food Court and pick up their meals. These students purchase a meal plan. The plan currently being tested is to allow vehicles with the Special Purpose Housing Hang Tag to park (short term) in the Owens low while students pick up their meals. Most meals are take out orders. So far this solution is working well.

Request for additional TA parking in Litton Reaves: Curtis Lynch, Mike Jones, and Gene Reed will work with the Graduate School on this request.

J.B. Sutphin shared a note with the committee requesting additional parking be made available behind the east stands of Lane Stadium. This is the wooded area. It was agreed in the meeting that this area should not be used as parking for several reasons - it is an environmental area (contains a stand of prime hardwood trees), it is a buffer between the town and campus, it is an area used by the Corps. Parking availability will increase (in the Southgate area) when the construction is finished on the track area.

There will be no meeting of this Committee in January. The scheduled date is during break. The next regular meeting of the committee will be February 3, 1997.

There being no further business the meeting adjourned at 4:45 p.m.

Respectfully submitted,

Pat Ballard for Becky Brim

CONFIRMED: The Transportation and Parking Committee will meet the first Monday of each month in 400D Burruss Hall from 4 to 5 p.m.

Next scheduled meeting, Monday, February 3, 1997.

To Do List:

1. Feedback on the HOV lot - Curtis and Lisa
2. Motorcycle parking - Club, Curtis, J.B
3. TA parking - Graduate school & Curtis, Mike and Gene

To keep the Committee focused and as a reminder of the purpose the following will always be a part of the monthly minutes.

## Transportation and Parking Committee

Members are selected from a cross section of the university population (faculty, staff, students, and parking administration) to be informed regarding the transportation and parking function and when appropriate to express special needs or problems for their constituents. Members of the committee should also be briefed on significant changes and future plans regarding transportation and parking systems and rules. Members of the committee may make recommendations regarding transportation and parking.

Recommendations should first be made to the parking manager and subsequently to the Commission on University Support if deemed appropriate.

Meetings are called at the discretion of the committee chair to discuss issues and to be updated by transportation and parking representatives.

## MINUTES

### TRANSPORTATION and PARKING COMMITTEE

February 3, 1997

Present: Jean Eversole, Lisa Furjanic, Cindy Harrison, Ann Spencer, J.B. Sutphin, Widget Shannon, Gene Reed, Mike Jones, and Becky Brim

The meeting of the Transportation and Parking Committee was called to order by chair, Jean Eversole

Approval of December 2, 1996 minutes: With corrections to the December 2 minutes noted, on motion by J.B. Sutphin, seconded by Lisa Furjanic the minutes were unanimously approved by those present.

### BUSINESS

High Occupancy Vehicle (HOV) Commuter Parking Follow-up: Lisa Furjanic reported that news is positive on the HOV lot. There seems to be no amount of differences in number of spaces opening up. Presently lot is monitored from 8 to 12 but 10 to 2 appears to be the busiest. Recommends monitoring be from 8 to 2. Commented that it would be difficult to have more than 2 individuals in a vehicle because of student's schedules.

BT Advisory Committee report : Mr. Mike Connelly, from Blacksburg Transit, informed the Committee that the late night service on Thursday nights had been curtailed. Ridership is very low on Thursday nights. Friday and Saturday are the busiest. Recently Mike drove on one of these nights and had steady loads all night. Ridership on a typical day totals 9-10,000. On bad weather days, numbers increase to 11-12,000.

Underground Parking: The feasibility of underground parking was discussed at some length. Mike Jones recommended a subcommittee to review. Ann Spencer referred the issue to Facilities. Jim and J. B. will develop a response. Part of the real issue is the parking structure, the cost, the location on a site by site basis.

Bicycling, etc. -- An alternative to parking on and around campus is bicycling. To encourage participation and bicycle use, Mike Jones agreed to talk with Bridgit Mitchell of CommonHealth to see if a joint program could be worked out. There are many bicycle racks on campus with more to be purchased. Mr. Connelly also noted that currently one Blacksburg Transit bus has a bicycle rack on front as part of an experiment and there is State money to buy 8 more racks for 8 buses. Racks on the buses would help with rain days.

Ice complaint in an around Burruss Hall: Cindy Harrison shared with the committee a complaint that had been told to her about the recent ice on campus. Some employees who work in Burruss Hall stated that the walkways were very hazardous and speculated about safety of the walks. In response, Widget Shannon stated that the building custodians are often the ones to clean around the buildings and entrance ways.

Physical Plant does not have enough personnel to adequately do a thorough job. Ann Spencer also stressed that priorities have to be set and walks are typically done first, however, given the latest ice storm, the continual weather circumstances made it impossible to keep up. It was also noted, how frugal and difficult it was to keep one's own home entrances/driveways clear.

Motorcycle Parking on Campus: J.B. Sutphin indicated that a map has been done and will be given to Curtis for comment. Four motorcycles can fit into one parking space. Prime spots may be made available near buildings around campus. Again, this would be an incentive to improve parking and access.

Parking at the ISB Building (Computing Center): Mr. Bruce Harper addressed the committee. At issue is whether Virginia Tech employees who work in this building should be required to purchase a parking/vehicle permit. In this area of campus are the Corporate Research Center buildings. The ISB parking lot is the only Virginia Tech employee lot. Landscaping and parking clearance are handled by Southwestern Lawn and Landscape. Some private businesses park in the ISB lot, for example the National Weather Station staff and they do not pay to park. Mr. Harper expressed dissatisfaction that Tech employees in the Garvin and Research Buildings are not mandated to purchase parking/vehicle permits and this is unfair to Tech employees in ISB. He asked the committee to address this issue and provide a solution, preferably waive the parking fee to ISB employees.

Background: Ann Spencer stated that the CRC started with one building dedicated as a VT building and this has grown. Ann recommended that Dr. Smoot be involved. J. B. stated that currently VT Tech does a certain amount of painting and signage in this area. Mike Jones stated that Tech police are affected by the growth of this area. Not enough resources available to meet university demands. Mike also suggested that the head of the CRC be involved in the decision process.

Ann asked that Jean Eversole and others of the committee work with her and start by discussing with Dr. Smoot. Come back with a clearer perspective. This issue definitely needs a new look. A change in policy may be necessary.

Miscellaneous Parking: Gene Reed shared information that will impact parking the next few months in and around campus:

37 additional parking spaces will be the Derring Lot with a center walkway over to B Lot

Caldwell Lot - below the power house and upper/lower Stanger lot will provide 54 spaces

Spring Road will be put back with a loss of 365 spaces to the stadium parking lot. During Spring break the entire lot will be closed and people will have to park across the road on the grass. Commencement will be a problem with limited parking and heavy congested traffic. As the Recreation fields become heavily used - some areas will be roped off for student use

The Solitude lot will gain some spaces.

Signage at the Cage Lot has NOT been installed yet. Signs are at the Sign Shop.

The next regular meeting of the committee will be March 3, 1997. There being no further business the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Becky Brim

CONFIRMED: The Transportation and Parking Committee will meet the first Monday of each month in 400D Burruss Hall from 4 to 5 p.m.

Next scheduled meeting, Monday, March 3, 1997.