

Meeting Minutes - University Library Committee (ULC)

Wednesday, October 30, 2019; 12:00-1:30 pm

Athenaeum classroom, 1st floor, Newman Library

Approved at Dec. 11, 2019 meeting

Attendees:

Creed Jones (chair), Roan Parrish (GSA), Sally Shupe (CoE), Jactone Ogejo (Ag and Life Sci), Zhiwu Xie (Library), Eric Kaufman (Fac Senate), Lisa Kennedy (Nat Res & Env), Phil Thompson (Business), Lina Ni (Neuroscience), Erin Smith (Library)

1. Lunch

Thanks to Lisa Smith and the office of the Dean of Libraries!

Some members have had problems with Panera delivery to campus (though today's was perfect!).

Others have had good success with Bollo's, a local establishment; if they can invoice us conveniently and prices are comparable, perhaps give them a try?

2. Introductions

- all

- Creed Jones, collegiate prof at ECE
 - Effective, efficient, and not painful
- Eric Kaufman, agriculture leadership, faculty senate
- Erin Smith - research engagement, HNFE, commission on research
- Lisa Kennedy - geography, college of natural resources and environment
- Sally Shupe - staff senate, english grad coordinator - NOT college of engineering
- Phil Thompson - management in school of business, this is his first committee!
- Jactone Ogejo - biological systems engineering
- Zhiwu Xie - library, repping Dean of library

Note: we do not currently have an undergraduate representative

UG student rep is vacant; are there still efforts to fill that position? What is the process? Student representatives volunteer. How would a student volunteer? At the student government assembly (usually would be a member).

Sally Shupe is actually English, not Engineering (correct online).

3. Review of Library Committee charge

- chair

Reviewed – two way street.

There is no explicit reference from the Commission on Graduate Studies and Policies; the dean of libraries is ex-officio. We should probably have a rep from the CGSP. In the meantime, what is our communication path to that commission? The library has a fixed agenda item on CGSP; library committee recommendations can go through that path. Zhiwu can report to him any items for CGSP.

4. Procedures

- chair

We won't maintain formal procedures, but will do formal motions when needed in reporting our actions and recommendations. Roan Parrish in charge of minutes, combined with Creed Jones' and made more concise. There is a committee Sharepoint site for schedule and minutes, accessible through the governance website. Concerns were expressed about minutes shared outside - Creed will report up only the approved minutes. Minutes only; documents referred to therein will not be incorporated. Send approved minutes to April Myers, Assoc Director of Governance Administration, for passing up to university governance. Ensure all members are invited to the Sharepoint site.

5. Meeting schedule

- chair, all

Next meeting, Wednesday Dec 11 – 12:00 to 1:30

6. Overview of Library Annual Report and areas of work - Zhiwu Xie
Organizational chart available at library website “About Us” and on updated agenda. In recent years, library space has been freed up by moving less-frequently accessed volumes off-site. VT publishing; focuses on digital publishing.
Special collections differ from formal collections; formal collections have ISBN or ISSN numbers.
Annual report highlights how the library is supporting and enabling the university's four strategic directions. Initiation of a publishing service - digital services, not paper copies - led by Peter Potter.
2019 Annual report - based around university strategy plan's four points. Growth in non-traditional library services is main goal currently

7. Library strategic planning process, and opportunity for input - Zhiwu Xie
The committee will be asked for input on this strategic plan
 - Jactone - how does the library do their needs assessment?
 - These questions and presentations are the starting point of that process.
 - Library will ask more specific questions of the committee.
 - Special opportunity in data consulting and data bridge. Software carpentry.
 - Managing shift to digital collections
 - Faculty have left the libraries, and students in other places are leaving the library, but quickly come back when libraries shift to an open space service model
 - New pressure to justify the existence of the library
 - PIBB model - Performance Incentive Based Budgeting
 - Deadline by May to create a plan coherent with the 5-year university strategic plan
 - This task force wants to bring specific questions to this committee. Do they want to grow space, resources or services? All three; don't want to guess what the users need. How much buy-in from patrons, and from library staff? Process has been going on for 8 years or more, so staff is aware. Patrons, library must recognize and address their needs.
 - Data Matters
 - What's new in this place process?
 - Process is as important as the outcomes
 - Plan by user needs rather than by administrative departments
 - Porter's Five Forces Framework
 - Introduce idea of competition
 - Zhiwu will bring a list of potential futures for the library to the next meeting for feedback
 - If librarians have deep institutional knowledge of what faculty members are working on, they can provide better services
 - Jactone - how do the library staff perceive this shift?
 - This process has been going on for nearly a decade, since current dean arrived
 - Quiet spaces is a need that has been expressed in the past. New classroom building has a faculty lounge; it's great and well appreciated. Is the library the right place for this? Maybe, maybe not. What about such space for students? Grad students have one; it is being used.
 - Jactone - the need for quiet space: is it being met?
 - Considering faculty lounge, but is library the right place for it?
 - Poll the GSA about grad student perception of the library graduate student lounge - what is good, what is needed
 - Lisa Kennedy - Does the library partner with departments to provide space for certain services? Example: map shop, where geographers/cartographers can work with other faculty members and students to create maps for publishing. There is a student that does some of this work.

8. Presentation on Library Committee input on Innovation Campus - Zhiwu Xie

Deferred to next meeting...

9. Some Key Resources online:

- a. Main page: lib.vt.edu
- b. Library committee on VT governance pages: <https://governance.vt.edu/library-committee.php>
- c. Library "About Us", including annual reports, organizational chart and strategic plans: <https://lib.vt.edu/about-us.html>
- d. Strategic Planning @ University Libraries https://docs.google.com/presentation/d/1ZEpDn-qZ_2yn6-C9qWMnL1ilsSJI9FllifsvBy--9EU/edit?usp=sharing
- e. Innovation Campus Planning @ University Libraries <https://docs.google.com/presentation/d/1XbLQ35q2EXsCkzuE0ila0ouPrUV6q11gA-EG2urS6p4/edit?usp=sharing>

10. Action Items

- chair

- All: Solicit input from our areas; general needs, questions for library.
- All: Review annual report and strategic plan.
- All: Submit agenda items for next time.

11. Adjournment