

Summary of IT Services and Systems Committee meeting held at 4pm on Monday November 11, 2019.

- Intro of members; (Bolded members were absent):

Cindy Kelley--Interim Senior Director for Finance and Business Operations/Technology enhanced-Learning & Online Systems (TLOS)/ Div. of IT

Dale Pike--Executive Director/TLOS

Deborah Fulton--Associate Vice-President, Enterprise Systems/Div. of IT

Denise Hudson--Associate Director of Finance/Div. of IT

Jacob (Jake) Lahne--Assistant Professor, Dept. of Food Science & Technology

Jason (Jed) Krisch--Director of IT/Fralin Biomedical Research Institute

Judy Alford--Business Manager/TLOS

Justin Davenport--Director of IT/National Capital Region Operations

Kenneth Wong--Associate Dean of the Graduate School & Director of the Northern Virginia Center

Lisa McNair--Associate Professor, Dept. of Engineering Education

Neal Vines--Director of IT for the College of Agriculture & Life Sciences

Randolph Wynne--Professor, Dept. of Forest Resources & Environmental Conservation

Robert Dickert--Director, Computer Integrated Learning Spaces/TLOS

Scott Midkiff--CIO and Vice-President for Information Technology

Terry Herdman--Associate Vice-President for Research Computing/Advanced Research Computing (ARC)/Div. of IT

William Dougherty--Executive Director/Network Infrastructure & Services (NI&S)/Div. of IT

Jama Coartney--Graduate Student representative; Masters student in Agricultural Leadership and Community Education

Anneliese McInnis--SGA representative

- Introduction for 4 subcommittees
 - Committee members can join all 4 or just one:
 - Teaching & Learning--Dale Pike from TLOS
 - Administrative Systems--Debbie Fulton from Enterprise Systems
 - Research--Terry Herdman from ARC
 - Infrastructure--William Dougherty from NI&S
- ITPALS presentation (already in the shared Google drive)
 - This answers many of the questions/issues raised by Commission on University Support (see document entitled "Copy of CUS Charge" also on the shared Google drive)
 - A question about who/how ServiceNow can be used was asked. ServiceNow can be used by anyone who has an outstanding issue/question.
 - URL for ITPALS FAQ--
 - <https://itpals.vt.edu/itprocurement/itprocurementfaqs.html>
 - General procurement site - <https://itpals.vt.edu/itprocurement.html>
 - Most issues come down to Risk; who can accept and who must sign off for the university. Is it the Data Trustees? Or only university legal?
 - Also see accompanying documentation (Emergency Request form, and Data classification form) referred to in the presentation, also in the shared drive.
 - Cobblestone is the system that can be used to identify software already vetted and available for use. - <https://vt.cobblestone.software/public/>