

MINUTES
GRADUATE CURRICULUM COMMITTEE
SEPTEMBER 26, 2019
238 GRADUATE LIFE CENTER, 2:15-4:15PM

Present: Madlyn Frisard (Chair); Nicole Akers (University Registrar non-voting); Gary Costello (University Registrar non-voting); Rachel Diana (Science); William Huckle (Graduate School); Alexander Leonessa (Engineering); John Tedesco (Liberal Arts & Human Sciences).

Absent: Reza Barkhi for Linda Wallace (College of Business); Sheryl Coutermarsh-Ott (Veterinary Medicine); Jason Holliday (Natural Resources & Environment)

Visitors: Megan Dickhans (GERO); Madeline Flint (CEE); Laura Nagle (IPG); Chris Russo (TA); Michelle Stocker (GEOS) Pamela Teaster (GERO);

The meeting was called to order at **2:15 PM** by, Madlyn Frisard, Chair.

A motion to adopt the agenda was made, seconded, and approved.

ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES

Announcement of approval of minutes: September 12, 2019– Minutes voted on electronically

New Business:

College of Engineering

Course: CEE 5420 Computer Methods of Structural Analysis (New) Spring 2020 (CM-5171)

Motion was made and seconded to **APPROVE** CEE 5420 Computer Methods of Structural Analysis (New) Spring 2020 (CM-5171) **with minor required modifications:**

- Justification/ Paragraph 1: Please delete the second sentence, beginning with “These systems cannot....” and incorporate into third paragraph to read, “Course is taught at the 5000-level because complex structural systems cannot be analyzed exclusively through the use of methods provided in the undergraduate curriculum. The course will provide essential background for several follow-on.....”
- Required Text: Please edit format of citation to read:
McGuire, W., Gallagher, R., & Ziemian, R. (2000). *Matrix structural analysis*, 2nd Ed., New York: John Wiley and Sons, pp. 482.
Recommended Text: Please edit format of citation to read:
Sennett, R. E. (1994). *Matrix analysis of structures*. Long Grove, IL: Waveland Press. pp. 228.
- Topic Syllabus: Consider formatting topics 3-7 to read:
3. Displacement method 60%

- 2-D trusses
 - Continuous beams
 - 2-D frames
 - 2-D grids
 - 3-D structures
4. Introduction to the finite element method 10%

Motion passed unanimously.

Course: ESM 6024 Mechanics of Soft Tissues (New) Spring 2020 (CM-5319)

Motion was made and seconded to **APPROVE** ESM 6024 Mechanics of Soft Tissues (New) Spring 2020 (CM-5319) **with minor required modifications:**

- Catalog Description: Consider using periods instead of commas to separate topics
- Required Text: Align font size to be consistent throughout proposal and edit citation to read:
Vолоk, K. (2016). *Mechanics of soft materials*. Singapore: Springer. pp. 155

Motion passed unanimously.

College of Liberal Arts and Human Sciences

Course: LAHS 5004 Organizational Leadership for an Aging Society (New) Spring 2020 (CM-5300)

Motion was made and seconded to **APPROVE** LAHS 5004 Organizational Leadership for an Aging Society (New) Spring 2020 (CM-5300) **with minor required modifications:**

- Catalog Description: Edit to read “The impact of aging processes on leadership and administrative requirements. Issues for organizations dealing with older adults and their families. Biological, psychological, and sociological aging processes. Pre: Graduate standing. (3H, 3C)”
- Learning Objectives:
 - Replace semicolons with periods at the end of objectives
 - Remove “and” from the end of objectives #3 & #4
 - Edit objective 4 to read: “Examine the aging networks, organizations, and agencies that work with aging.”

Motion passed unanimously.

Course: LAHS 5014 Ethics for an Aging Society (New) Spring 2020 (CM-5301)

Motion was made and seconded to **APPROVE** LAHS 5014 Ethics for an Aging Society (New) Spring 2020 (CM-5301) **with minor required modifications:**

- Coversheet: Edit ADP title to match course title “Ethics for an Aging Society”
- Catalog Description: Edit to read “Ethical issues principles, theories, and approaches that address issues surrounding older adults and their families living in community and facility settings. Organizations of all types (i.e., for profit, nonprofit, government) contend. Current and future policies and practices that address the care needs of older adults and their families. Pre: Graduate standing (3H, 3C).”
- Learning Objectives:
 - Replace semicolons with periods at the end of objectives
 - Objective 4: Edit to read “Critique current policies and practices including disciplinary approaches to ethics.”
 - Objective 6: Edit to read “Analyze and review ethics of organizations that provide care related to older adults.”
 - Objective 7: Edit to read “Evaluate the creation and implementation of ethical policies and practices related to older adults.”
- Justification/ Paragraph 3: Consider including information regarding application of professional experience.
- Required Text 3: Please remove “forthcoming in 2019” and add page numbers.

Motion passed unanimously.

Course: LAHS 5024 Public Policy for an Aging Society (New) Spring 2021 (CM-5302)

Motion was made and seconded to **APPROVE** LAHS 5024 Public Policy for an Aging Society (New) Spring 2021 (CM-5302) **with minor required modifications:**

- Learning Objectives:
 - Replace commas with periods at the end of objectives
 - Remove “and” from the end of objective 3
- Justification/ Paragraph 3: Consider including information regarding application of professional experience.
- Required Text: In citation 3, capitalize the “An” after the colon.

Motion passed unanimously.

Course: LAHS 5034 Gerontology Leadership Capstone Project (New) Spring 2021 (CM-5303)

Motion was made and seconded to **APPROVE** LAHS 5034 Gerontology Leadership Capstone Project (New) Spring 2021 (CM-5303) **with minor required modifications:**

- Coversheet: Edit ADP title to read “Gerontol Leadership Capstone”
- Learning Objectives:
 - Objective 2: Edit to read “Create a new approved policy, program, or innovative revision of a current policy or program for the proposed solution.”
- Topic Syllabus:
 - Topic 2: Edit to read “Policy Development and Assessment” and reword subtopics to improve alignment.

Motion passed unanimously.

Course: TA 5504 Topics in Theatrical Scenic Technology I (New) Spring 2020 (CM-5282)

Motion was made and seconded to **APPROVE** TA 5504 Topics in Theatrical Scenic Technology 1 (New) Spring 2020 (CM-5282) **with minor required modifications:**

- Justification/ First paragraph: Incorrect course number.
- Sample Topic 2
 - Learning Objectives: Improve alignment by using specific keywords from Topic Syllabus.
 - Syllabus: For consistency, capitalize “Development” in topic 5.

Motion passed unanimously.

Course: TA 5514 Topics in Theatrical Scenic Technology II (New) Spring 2020 (CM-5283)

Motion was made and seconded to **APPROVE** TA 5514 Topics in Theatrical Scenic Technology II (New) Spring 2020 (CM-5283) **with minor required modifications:**

- Learning Objectives:
 - Objective 1: Edit to read “Practice based on an understanding...”
- Justification:
 - Paragraph 1: Incorrect course number.
 - Paragraph 2: Edit to read “Course is taught at the 5000-level because....”
- Sample Topic 1
 - Required text: Edit “2rd” to “2nd”

- Sample Topic 2
 - Required text: Edit page numbers to read “171-261”

Motion passed unanimously.

Course: TA 5524 Topics in Theatrical Scenic Technology III (New) Spring 2020 (CM-5284)

Motion was made and seconded to **APPROVE** TA 5524 Topics in Theatrical Scenic Technology III (New) Spring 2020 (CM-5284) **with minor required modifications:**

- Learning Objectives
 - Objective 1: Edit to read “Practice based on an understanding...”
 - Objective 2: Edit to read “Demonstrate the ability to determine conservatively the physical.....”
- Sample Topic 1
 - Required text: Edit citation to read:
Hendrickson, A. & Buckhurst, C. (2008) *Mechanical design for the stage* (1st Ed.) New York, NY: Focal press. pp. 430 (pages 1-141 will be covered.)
- Sample Topic 2
 - Learning Objective 2: Edit to read “Distinguish which components, techniques, and power systems are best to use in designing stage machinery.”

Motion passed unanimously.

Course: TA 5534 Topics in Theatrical Scenic Technology IV (New) Spring 2020 (CM-5285)

Motion was made and seconded to **APPROVE** TA 5534 Topics in Theatrical Scenic Technology IV (New) Spring 2020 (CM-5285) **with no modifications:**

Motion passed unanimously.

Pamplin College of Business

Course: MGT 5324 Interpersonal Leadership for Managers (New) Spring 2020 (CM-5258)

Motion was made and seconded to **TABLE** MGT 5324 Interpersonal Leadership for Managers (New) Spring 2020 (CM-5258) **with major required modifications:**

- Catalog Description: Edit to read “Develop a better understanding of leadership and the processes that underlie leadership effectiveness in

complex organizational settings. Emphasis on utilizing and developing a personal approach to leadership. Interpersonal skills and communication; influence; leadership styles; leading teams; critical thinking skills; conflict management; crucial conversations; and empowering creativity. Pre: 5314. (3H, 3C)”

- Learning Objectives:
 - Objective 2: Edit to read “Propose how leadership style and strengths can be used to positively influence real-world situations.”
 - Objective 3: Edit to read “Appraise strategies to achieve mutually beneficial outcomes.”
 - Objective 4: Edit to read “Formulate sound plans to resolve issues in teams.”
 - Objective 5: Edit to read “Design an approach for communicating in crucial conversations.”
 - Objective 6: Edit to read “Plan a justifiable strategy for empowering creativity in organizations.”
- Justification
 - Please expand justification to include reasons this course is needed at the graduate level in Management.
 - Please expand level justification to identify skills gained through completing Organizational Behavior course that are needed to be successful in this course.
- Prerequisite: Edit to read “Pre: 5314 Organizational Behavior”.
- Required texts: Edit citations to read:

Maxwell, J.C. (2011) *The 360 degree leader: Developing your influence from anywhere in the organization*. Nashville, TN: Thomas Nelson. pp. 313.

Riggio, R.E. & Tan, S. J. (Eds.) (2013) *Leader interpersonal and influence skills: The soft skills of leadership*. London: Routledge. pp. 397

Motion passed unanimously.

Course: MKTG 6234 Experimental Methods in Business Research (New) Spring 2020 (CM-5251)

Motion was made and seconded to **APPROVE** MKTG 6234 Experimental Methods in Business Research (New) Spring 2020 (CM-5251) **with no modifications:**

Motion passed unanimously.

College of Science

Course: GEOS 5244 Advanced Morphology of the Vertebrates (New) Spring 2020 (CM-5307)

Motion was made and seconded to **APPROVE** GEOS 5244 Advanced Morphology of the Vertebrates (New) Spring 2020 (CM-5307) **with minor required modifications:**

- Catalog Description: Consider editing second sentence to “Topics: skeletal systems....” or removing the phrase “Topics include:”
- Texts and Special Teaching Aids: Please include examples of journal articles that may be used.
- Topic Syllabus: Include subtopics for Topic 3

Motion passed unanimously.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting at **4:15 PM.**

Respectfully Submitted,
Nicole Akers
Office of the University Registrar