

**Energy and Sustainability Committee Meeting Minutes**  
**December 13, 2010**  
**2:00 – 3:00 p.m.**  
**Room 325 Conference Room, Burruss Hall**

**Present:** Fred Selby, Heidi McCoy (for Sherwood Wilson), Melinda West (for Dwight Shelton), Mike Coleman, John Bush (for Lynn Eichhorn), Denny Cochrane, Bruce Ferguson, Wendy Jacobson (for Mintai Kim), Richard Hirsh (for John Randolph), Becky Saylor, Tom Tucker, Kapil Panchal

**Absent:** Rick Johnson, Rob Lowe, Madeline Schreiber, Nancy McGehee, Paul Winistorfer, Spencer Riddle, Lauren Miller and Kyle Gardiner.

**Guests:** Angie De Soto, Maxine Lyons

**Call Meeting to Order and Welcome Guests**

Chair Fred Selby called the meeting to order, welcomed everyone, and invited all attendees to introduce themselves.

**Approval of Agenda**

The Committee approved the agenda as proposed.

**Approval of the November 29, 2010 Minutes**

Draft minutes from the November 29, 2010 meeting were presented and approved by the Committee.

**Old Business**

**1) Draft Revision 2 to University Policy 5505: “Campus Energy, Water, and Waste Reduction”**

Denny Cochrane presented the current “Draft Revision 2” to the Committee and highlighted changes recommended by the Subcommittee (see “E&SC 121310 Attachment 1.docx; view in “track changes” format to see specific changes). This revision was needed to incorporate guidelines and specific directives contained in Governor Robert F. McDonnell’s Executive Order 19, a copy of which is attached (see “E&SC 121310 Attachment 2.pdf”)

The Committee accepted the recommended minor changes and determined “Draft Revision 2” was ready for submission to Dr. Sherwood Wilson, Vice President Administrative Services, for review and approval. Heidi McCoy represented Dr. Wilson at the meeting and requested the minor changes be added to the previous modifications in the “track changes format.” Mike Coleman volunteered to present “Draft Revision 2” to Dr. Wilson.

Denny thanked those who had provided input to the revision process and specially recognized Melinda West for her important contributions.

## **2) AASHE STARS Overview**

Denny Cochrane presented a brief overview of the Association for the Advancement of Sustainability in Higher Education (AASHE) Sustainability Tracking, Assessment & Rating System (STARS) tool. He explained the credit-based scoring system using the attached Table of Credits (see “E&SC 121310 Attachment 2.xlsx”) and mentioned that several of the higher point value metrics (color-coded in yellow and green) will be incorporated into the new Office of Energy and Sustainability Scorecard. Due to the significant amount of data gathering required for STARS submittal, Virginia Tech requested and has been granted an extension from the original January 31, 2011 submittal deadline to a new submittal deadline of August 2, 2011. The most recent version of the STARS Technical Manual can be found at the following website link:  
[http://www.aashe.org/files/STARS\\_1.0\\_Technical\\_Manual\\_Admin\\_Update\\_2.pdf](http://www.aashe.org/files/STARS_1.0_Technical_Manual_Admin_Update_2.pdf).

## **3) Office of Energy and Sustainability Scorecard Update**

Fred Selby presented an overview of the Office of Energy and Sustainability Scorecard with fiscal year 2011, first quarter results (see “E&SC 121310 Attachment 3.xlsx”). The majority of metrics, while preliminary, are tracking as expected or better than expected. Particularly noteworthy is the fact that total campus greenhouse gas emissions (measured on a calendar-year basis) for three quarters of calendar-year 2010 is tracking at an annualized rate of 310,904 tons, which is line with the Virginia Tech Climate Action Commitment’s 2012 interim target of 295,000 tons. Mike Coleman raised the question of several “TBDs” (to be determined) in the data section, and whether someone was actively working on those, to which Fred Selby responded with a “yes.”

## **4) Open Discussion**

Denny Cochrane briefly mentioned his recent participation in the 2010 Governor's Conference on Energy held October 12-14, 2010 in Richmond and encouraged Committee members to visit the Conference website  
<http://www.vsb.org/GCE2010/index.html> which includes youtube.com links to addresses by Governor McDonnell and keynote speaker T. Boone Pickens.

Denny Cochrane briefly informed the Committee of the upcoming RecycleMania 2011 to be held from January 23, 2011 through April 2, 2011. Virginia Tech will again be participating. Details on RecycleMania 2011 can be found on the following website link:  
<http://www.recyclemaniacs.org/index.htm>.

## **Future Meetings**

Dates: The remaining scheduled meeting dates for Academic Year 2010-2011 are as follows:

- January 31, 2011
- February 28, 2011
- March 21, 2011
- April 25, 2011

Times and Location: All meetings will be held from 2:00 p.m. to 3:00 p.m. in the Presidents Board Room, 210 Burruss Hall unless noted above.

**Adjourn**

The meeting was adjourned.