

University Building Committee
Meeting Minutes
December 4, 2008
4:00 – 5:00 p.m.
325 Burruss Hall

Present: Michael Coleman - Chair, Jack Davis, Hugh Latimer for Scott Hurst, Chris Wise, Dixon Hanna, Jennie Reilly, Kihong Ku, Ben Johnson, Markus Breitschmid, Jean Brickey, Somik Ghosh, Tara Cozier, Sandra Mullins (Administrative Assistant)

Absent: Sherwood Wilson, Lynn Eichhorn, Sharron Quisenberry

Observer: Sachi Nekkanti

The meeting was called to order by Mike Coleman and introductions were made. The Agenda, 2008-09 Building Committee Roster, and the April 18, 2008 Minutes were distributed.

The Charge of the Building Committee to make recommendations concerning the physical development of the university and the planning and construction of university buildings and physical features was reviewed and the ways to implement recommendations was discussed. In addition a brief discussion on how the Building Committee works was discussed. The Building Committee reports to the Commission on University Support and any recommendations would go through governance for approval.

Goals and other items discussed:

- 1) Mike Coleman distributed the Capital Projects Report that was presented to the Board of Visitors at their last meeting in November 2008. The report and some of the projects and their status were discussed.
- 2) A discussion evolved on how the recommendations for the Six-Year Capital Plan are developed with regards to prioritization. The Six-Year Capital planning is tentatively scheduled to be finished in February 2009 and the Board of Visitors will review the draft plan in March 2009 and a final prioritized plan in June 2009. It was agreed that Dixon Hanna from the Provost Office will lead/present a discussion at the February 26, 2009 meeting.
- 3) A recommendation was made to have way-finding signage and automatic doors and to integrate accessibility in all projects.
- 4) A discussion was held concerning ADA needs and objectives for the campus. A follow-up agenda item for the next meeting was agreed on to be led/presented by the University Architects Office (H. Latimer).
- 5) The Committee is to prepare recommendations for discussion at the next meeting scheduled for January 22, 2009 and forward them to Mike Coleman.
- 6) Infrastructure of the space between and around buildings was discussed. A focused discussion on the future plans for the Prices Fork Road Parking lot was held. The University Architect's Office (H. Latimer) agreed to present the drawing of the independent buildings in the area of the Parking Garage at the next meeting. The Master Plan can be accessed from the homepage of the Office of the Architect www.oua.vt.edu

The future meetings are scheduled on the following dates in 325 Burruss Hall:

- 1) January 22, 2009, 4:00 – 5:00 p.m.
- 2) February 26, 2009, 4:00 – 5:00 p.m.
- 3) March 26, 2009, 4:00 – 5:00 p.m.
- 4) April 23, 2009, 4:00 – 5:00 p.m.