

University Commencement Committee Meeting Minutes
Wednesday, May 1, 2019
12:15 p.m.
Holtzman Alumni Center Boardroom

Present: Diane Zahm (chair), Hans Robinson, Wat Hopkins, Janice Austin, Jamie Cowell-Lucero, Jay Crone, Katie Mallory for Lance Jones, Billy Lin, Cara Spicer, Michael Stowe, Anthony Watson, Matt Winston

Absent: Nicole Akers, Tanyel Turkaslan Bulbul, Jamie Cowell-Lucero, Lance Jones, Marcella Kelly, Lara Khansa, Greg Klatt, Scotland Leman, Kim O'Rourke, Cheryl Peterson (on leave)

Guests: Jonathan Caldwell, Sean Smith, Mike Kutnak, Darryl McCallum, Kelly McCann, Christina McIntyre, Margie Murray, Bobbi Myers, Tara Nepper, Dennis Robarge, Laura Wedin

Dr. Zahm called the meeting to order at 12:17 p.m.

Zahm began the meeting by going around the room to ask if there were any additional plans that needed to be discussed for spring commencement.

McCann indicated that she had the marshal lists. Gallemore said the VT Police were ready. Kutnak said the ADA plans were in place.

Wedin noted that the date and time for the student speaker meeting has been set.

Stowe asked if anyone would be using *Enter Sandman* during the ceremony. Wedin indicated it would be played at some point in Jack Holland's remarks, the first student speaker.

McCann did ask Physical Plant to have water and fans available for lineup areas.

Zahm would email the final timeline after a minor correction noted by Hopkins.

Rehearsal for the Graduate School ceremony will be held on Wednesday, May 15, at 4 p.m. in Cassell Coliseum. Coach Beamer will rehearse at 3:30 p.m. on May 16, at Lane Stadium. Rehearsal for the University Commencement Ceremony will be held on Thursday, May 16, at 4 p.m. in Lane Stadium.

Adjournment

With no further committee business, the meeting adjourned at 12:32 p.m.