

**MINUTES**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**September 25, 2006**  
**230 Student Services Building, 3:00 P.M.**

**Present:** T. Walker, (chair); D. Ford; R. Daniel; J. Davis; C. Clemenz for R.E. Sorensen; M. Deisenroth for R. Benson; M.A. Lewis; H. Hart for M. McQuain; M. Denbow; T. Mills; T. Gardner; C. Kozol, I. Glennon; J. Penven; G. Sagstetter; E Webb; S. Saxton; L. Stuhdreher; J. Mammei; J. Crunkilton for S. Quisenberry; E. Kline.

**Absent:** L. N. Chang, S. Hicks (with notification), J. M. Kelly, G. Schurig.

**Visitors:** A. Cupp; W. Dean; W. Ashton; K. Brown

● **Call to Order and Announcements**

The meeting was called to order at 3:00 pm by Tom Walker, Chair. After member introductions, Tom reviewed Commission issues for the upcoming academic year. He indicated that planned discussions for future agendas include the SACS accreditation process, the impact of recent state legislation, and annual reports on Special Undergraduate Admissions and the Honor System. CUC will be working with the planned review cycle for restricted majors including both renewals and new requests. The Committee on Academic Policies, chaired by Mike Denbow, will discuss items such as grades not reported, audit policy and date of entry versus date of graduation issues. Tom also informed the Commission the first and second reading of the resolution to change the name of the University Core to Liberal Studies are scheduled for the first meetings of University Council. The Committee on Academic Support, chaired by Thom Mills, will address issues such as calendars from 2008-2012, providing class rosters with photos, process of placing restrictions on course offerings, and review of scholarships and financial aid.

● **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as presented. Motion carried.

● **Report from Commission Committees/Sub-Committees**

**Committee on Undergraduate Curricula**

Thom Mills presented the September 13, 2006. Committee on Undergraduate Curricula Report. Motion was made and seconded to approve the report of September 13, 2006. Motion carried.

***For "First and Second Reading"***  
***Unanimous Approval***

***Courses Effective Spring 2007***

*Art 1204 Principles of Art and Design I (new)*  
*Art 1214 Principles of Art and Design II (new)*  
*HNFE 4854 Internship in Exercise Science and Health (new)*  
*HORT 2224 Horticulture Science and Industry (revised)*  
*HORT 4704 Fruit Crops (new)*  
*HORT 4714 Fruit Crops Laboratory (new)*  
*APSC 3404 Poultry Evaluation and Selection (revised)*

**Courses Dropped Effective Spring 2007**  
*ART 1504 Foundations of Art and Design*  
*HORT 4724 Tree Fruit Crops*  
*HORT 4734 Tree Fruit Crops Laboratory*  
*HORT 4744 Small Fruit Crops*  
*HORT 4754 Small Fruit Crops Laboratory*

**University Core Curriculum Committee** – Cindy Wood indicated that there were no minutes for approval but shared that the first organizational meeting was held recently. Cindy reported a recent proposal for first reading from the new School of Construction that was returned for clarifications.

**University Library Committee** – Irene Glennon reported that there were no current minutes to present. She did note that an entire section of the library has been blocked off due to mold. Clean-up efforts are on-going with an expected completion date in October. The library does not have air conditioning and may have caused some of the mold problems. Currently there is information on the library home page and there should be information listed on the Virginia Tech Web Page soon.

**University Athletic Committee** – Candi Clemenz distributed minutes from the March 23, 2006 meeting. The minutes included an overview of Men's Soccer as presented by Oliver Weiss, as well as a report on revenue sharing from ACC bowl receipts. Motion was made and seconded to approve the report from University Athletic Committee. Motion carried.

**Committee on Academic Policy** – This committee has not met. There was no report.

**Committee on Academic Support** - This committee has not met. There was no report.

● **Other Business** - Norrine Spencer, Director of Undergraduate Admissions and Associate Provost, distributed the annual report of the current and historical activity for Special Admissions. She presented a brief overview of the Undergraduate Admissions Appeals Committee's charge as well as its composition for the 2006-07 academic year. Thirteen appeals cases were considered with nine from athletics and four from academic departments. Two cases were denied and eleven were approved. Six of the eleven approved enrolled in summer school including, two who were required to do so, all are in good standing. The average GPA of the six enrolled is 3.129 with a range of 2.85 to 3.76.

For the 2005-2006 academic year, seven appeals cases were approved with all seven enrolling. As of the end of the 2006 summer sessions, the seven remain enrolled and in good standing. Their average GPA is 2.48 with a range of 2.25 to 2.85.

Norrine reported based on historic data that of the twenty-one students who were approved and who first enrolled in the three previous years, four have graduated, three left on first probation (one after this past spring) three left with GPA's of 2.0 or better, and the remaining nine are enrolled in good standing with a range of GPA's of 2.04 – 3.52.

In other business, Tom Walker reported that the Faculty Senate is currently working on a review of the current SPOI (Student Perceptions of Instruction Procedures). He also shared a suggestion that he had forwarded to the University Provost regarding a review of our current distance learning policies and tools.

He suggested that the university community should keep abreast of available instructional technologies and how the technologies can be used to assist us in issues related to classroom capacity and instructional delivery.

- **The meeting was adjourned at 3:30 p.m.**

Submitted by,  
Angela G. Cupp  
Office of the University Registrar

**MINUTES**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**October 23, 2006**  
**230 Student Services Building, 3:00 P.M.**

**Present:** T. Walker, (chair); D. Ford; R. Daniel; J. Davis; C. Clemenz for R.E. Sorensen; M. Deisenroth for R. Benson; M.A. Lewis; M. Denbow; T. Mills; T. Gardner; C. Kozoil, I. Glennon; J. Penven; E. Webb; J. Crunkilton for S. Quisenberry; E. Kline; B. Wheeler, C. Wood; S. Ball for L.N. Chang.

**Visitors:** A. Cupp; W. Dean; W. Ashton; R. Mammei for J. Mammei; C. McIntyre;

**●Call to Order and Announcements**

The meeting was called to order at 3:00 pm by Tom Walker, Chair. He moved for the agenda to be amended and asked that the Committee on Academic Support be moved forward on the agenda so Thom Mills could make a 4:00 pm proposal defense. Motion carried.

**●Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as amended. Motion carried.

**●Report from Commission Committees/Sub-Committees**

**Committee on Undergraduate Curricula**

Thom Mills presented the September 27, 2006, Committee on Undergraduate Curricula Report. Motion was made and seconded to approve the report for "First Reading only" of September 27, 2006. Motion carried.

Motion was made and seconded to approve the report for "First and Second Reading only" of September 27, 2006. Motion was made and seconded that the course proposals and the restricted program be voted on separately. Motion carried. Motion was made and seconded to approve for "First and Second Reading" the amended September 27, 2006 curriculum report. Approval was unanimous.

Motion was made and seconded to approve for recommendation to the University Provost, the College of Agriculture and Life Sciences, HNFE Undergraduate Academic Restriction effective Summer I 2007. During discussion, Dr. Christina McIntyre, Human Nutrition and Foods explained the request for restriction was based on their desire to better prepare the majors for their upper division courses as well as enhance the success of students securing positions in their field.

During discussion of the request, Dr. Cindy Wood, ALS, asked if current majors are required to maintain similar guidelines to remain in the major. Dr. McIntyre indicated that revised satisfactory progress rules are forthcoming. Dr. Sheryl Ball, College of Science, voiced concern relative to this request and to the procedure. She noted that students unable to enroll in HNFE will seek enrollment in Biological Science an already large major. She also asked that some departments, such as Biology, are not submitting requests because they are aware that the Provost will not support their request. Dr. David Ford, Vice Provost, noted that all requests for restrictions will be considered by the Provost after review by the Commission. It was noted that following recommendations by this commission the entire set of requests will be considered in February 2007 by the University Provost for final approval.

Motion was approved by a 12 yes, 6 no, majority vote.

***For “First Reading only”  
Non-Unanimous Approval***

**Courses Effective Spring 2007**  
*BMVS 4104 Topics in Pharmacology (new)*

***For “First and Second Reading”  
Unanimous Approval***

**Courses Effective Fall 2006**  
*ENGL 2525-2526 Survey of American Literature (revised)*

**Courses Effective Spring 2007**  
*AHRM 4694 Contemporary Issues in Property Management (revised)*  
*ALS/Biology 4574 Social Behavior of Birds and Mammals (revised)*  
*COMM 3104 Video Production: Field (new)*  
*COMM 3114 Video Production: Studio (new)*  
*ENGL 2524 Introduction to American Ethnic Literatures (new)*  
*ENGL 3514 Ethnic Literature for Children (new)*  
*SOC 4114 The Sociology of Popular Music (new)*

**Courses Dropped Effective Spring 2007**  
*COMM 3184 Television Productions*

Motion was made and seconded to approve the report of October 11, 2006. Approval was unanimous.

***For “First and Second Reading”  
Unanimous Approval***

**Courses Effective Spring 2007**  
*ECE 2004 Electric Circuit Analysis (revised)*  
*ECE 3074 AC Circuit Analysis Laboratory (new)*  
*ECE 3274 Electronic Circuits Laboratory II – (revised)*  
*ECE 4220 Analog Integrated Circuit Design (new)*  
*MSE 4634 Design with Materials (new)*  
*UAP 2114 Introduction to Community and Economic Development (new)*

**Courses Effective Fall 2007**  
*MSE 4624 Design of Materials (new)*

**Courses Effective Spring 2008**  
*MSE 4614 Nanomaterials (new)*

**New Minor Effective Spring 2007**

*American Studies Minor*

**New Option and Designator Effective Spring 2007**

*Bachelor of Arts in Interdisciplinary Studies, Religious Studies Option (IDRS)*

**Checksheets Effective for Students Graduating in Calendar Year 2009**

*Interdisciplinary Studies – American Studies Minor (new)*

*Bachelor of Arts in Interdisciplinary Studies, Religious Studies Option (IDRS) (new)*

**Checksheets Effective for Students Graduating in Calendar Year 2010**

*Bachelor of Science, Industrial Design (revised)*

**Discontinue Concentration Effective December 2008**

*American Studies Concentration*

**Committee on Academic Support** - Motion was made for acceptance of the minutes of the 10-04-06 Academic Support Committee. Thom briefly shared insights of the report such as the university calendar, reviews of scheduling and registration restrictions/policies, support for scholarships and financial aid and classroom management. Motion carried.

**Commission on Curriculum for Liberal Education Committee** – Cindy Wood indicated that she presented the 9-20-06 minutes at the last meeting. There has since been another meeting but minutes are not completed at this time.

**University Library Committee** – Motion was made for acceptance of the 9-28-06 University Library minutes. Irene reported the status of the mold problem in the Library. She stated that the clean-up will hopefully be finished sometime in November. Motion carried.

**University Athletic Committee** – Candi Clemenzenz stated there are no minutes. She indicated there have been two meetings but minutes are still being completed.

**•Other Business**

Ken Smith, Office of the University Provost gave an update on summer session planning. He summarized the activity of the Summer Session Ad Hoc Committee. Among suggestions accepted by the Provost were the creation of a Director of Summer School position as well as an increase in the stipend for Summer School faculty. Ken discussed the specifics of a new funding paradigm for support of summer school courses. The new funding paradigm allows the Provost to reward areas for increasing student credit hours for Summer Sessions. Ken distributed an example of the most recent summer's budget.

**•The meeting was adjourned at 4:15 p.m.**

Submitted by,  
Angela G. Cupp  
Office of the University Registrar



**MINUTES**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**November 27, 2006**  
**230 Student Services Building, 3:00 P.M.**

**Present:** T. Walker, (chair); D. Ford; R. Daniel; J. Davis; C. Clemenz for R.E. Sorensen; M. Deisenroth for R. Benson; M.A. Lewis; M. Denbow; T. Mills; T. Gardner; J. Penven; E. Webb; J. Crunkilton for S. Quisenberry; E. Kline; B. Wheeler, C. Wood; S. Ball for L.N. Chang; J. Mammei; H. Hart for M. McQuain; S. Hicks;

**Absent:** M. McNamee; C. Koziol; I. Glennon; A. McNabb; J. M. Kelly; G. Schurig; S. Saxton; L. Stuhldreher; G. Sagstetter.

**Visitors:** A. Cupp; W. Dean; W. Ashton; M. Paretti.

**●Call to Order and Announcements**

The meeting was called to order at 3:00 pm by Tom Walker, Chair. There were no announcements.

**●Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as amended. Motion carried.

**●Report from Commission Committees/Sub-Committees**

**Committee on Undergraduate Curricula**

Thom Mills presented the October 25, 2006, Committee on Undergraduate Curricula Report. Motion was made and seconded to approve the "Second Reading". Motion carried.

Motion was made and seconded to approve the report for "First and Second Reading" of October 25, 2006. Motion carried.

*For "Second Reading"*  
*Non-Unanimous Approval*

*Courses Effective Spring 2007*  
*BMVS 4104 Topics in Pharmacology (new)*

*For "First and Second Reading"*  
*Unanimous Approval*

*Courses Effective Spring 2007*  
*FIW 4624 Marine Ecology (new)*



**Courses Effective Fall 2007**

*Art 1404 Drawing I (new)*  
*Art 1414 Drawing II: Life Drawing (new)*  
*Art 1604 Principles of New Media Art and Design (new)*  
*Art 2544 Ceramics I (revised)*  
*Art 2644 Ceramics II (new)*  
*Art 2664 Digital Photography (new)*  
*Art 2704 3D Computer Animation (new)*  
*Art 3564 Topics in Photography (new)*

**Discontinue Options and Designators Effective Fall 2009**

*Bachelor of Arts in Chemistry, Environmental Chemistry Option (CHES)*  
*Bachelor of Arts in Chemistry, Polymer Chemistry Option (CHPS)*  
*Bachelor of Arts in Chemistry, Materials Option (CHMS)*  
*Bachelor of Science in Chemistry, Adhesion Science Option (CHAS)*

**Courses Dropped Effective Fall 2007**

*Art 1514 Basic Drawing*  
*Art 2514 Life Drawing*  
*Art 2504 Introduction to Digital Art and Design*

Motion was made and seconded to approve the report of November 15, 2006. Motion carried..

***For “First and Second Reading”***

***Unanimous Approval***

**Courses Effective Spring 2007**

*ALS 3134 Livestock and the Environment (revised)*  
*ART 3854 Professional Studio Practices (new)*  
*BC 2044 Buildings and Materials (revised)*  
*PPWS 2004 Mysterious Mushrooms, Malicious Molds (new)*

**Courses Effective Fall 2007**

*ART 4544 Computer Animation Studio (new)*  
*ART 4804 New Media Art Theory (new)*  
*ART 4854 Theories and Processes of Contemporary Art (new)*  
*ESM 4044 Mechanics of Composite Materials (revised)*  
*PHYS 3355-3356 Intermediate Mechanics (revised)*

**Revised Minor Effective Graduating Class of 2009**

*Minor in Chemistry*

**Courses Dropped Effective Spring 2007**

*ART 4584 Professional Studio Practices*  
*BC 2004 Principles of Building Structures Lab*

**University Curriculum Committee for Liberal Education** – Cindy Wood presented the October 18, 2006 minutes. She indicated the first reading was approved for BC 3115-3116, Building Culture, A History of Construction, and since the October 18, 2006 meeting, the second reading has been approved. She pointed out the Planning and Direction Subcommittee headed by Susanna Rinehart has now been split into two groups, “Visioning and Defining” and “Data Analysis/Gathering”. She shared that VIEWS is still under discussion and many departments have still not submitted a Proposal. A motion to approve the Student-Defined Liberal Education Option at Virginia Tech will be submitted to the Planning and Direction Subcommittee for their review. Motion was made and seconded to accept the October 18, 2006 minutes. Motion carried.

**University Athletic Committee** – Candi Clemenz presented the April 27, 2006 minutes. A Fan Behavior Task Force is being initiated to examine the behavior of fans attending athletic events. She also presented the October 5, 2006 minutes. She reported that the 2006-07 NCAA Athletics Certification Review has begun. Minnis Ridenour serves as chair. Areas of review include: academic integrity, rules compliance, and equity and student welfare. A website detailing the review will be available at a later date. Norrine Spencer indicated there were questions regarding Policy #1035 Student-Athlete Conduct. She stated it is currently in the Office of the President for final review and approval. Motion was made and seconded to accept the April 27, 2006 and October 5, 2006 minutes. Motion carried.

● **Other Business**

**University Honors System Report** – Alan McDaniel presented an overview of the Virginia Tech Undergraduate Honor System. He observed that there are 200-300 cases on average each academic year. Of particular concern is a marked increase in reported cases of cheating. Plagiarism continues to be a significant problem. Another evaluation will be completed in Spring 2007. Several suggestions were offered as to communication methods to increase student understanding of the Honor Code. Tom Walker brought forth a motion to commission an AdHoc committee to discuss options to aid in Honor Code education. Alan will head the committee and anyone interested in the committee should contact Alan or Tom. Motion seconded and carried.

● **The meeting was adjourned at 3:34 p.m.**

Submitted by,  
Angela G. Cupp  
Office of the University Registrar

**MINUTES**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**December 11, 2006**  
**230 Student Services Building, 3:00 P.M.**

**Present:** T. Walker, (chair); R. Daniel; C. Clemenz for R.E. Sorensen; M. Deisenroth for R. Benson; M.A. Lewis; M. Denbow; T. Mills; C. Koziol, J. Penven; E. Webb; J. Crunkilton for S. Quisenberry; E. Kline; B. Wheeler, C. Wood; S. Ball for L.N. Chang; M. Parette.

**Absent:** D. Ford; J. Davis; T. Gardner; I. Glennon; E. Webb; E. Kline; H. Hart

**Visitors:** A. Cupp; W. Dean; W. Ashton; R. Lytton.

**●Call to Order and Announcements**

The meeting was called to order at 3:00 pm by Tom Walker, Chair.

**●Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as amended. Motion carried.

**●Report from Commission Committees/Sub-Committees**

**Committee on Undergraduate Curricula**

Thom Mills presented the November 29, 2006, Committee on Undergraduate Curricula Report. Motion was made and seconded to approve the actions effective Fall 2007 for "First and Second Reading". Motion carried.

Motion was made and seconded to approve the new option and designator effective Spring 2007 and new check sheet effective graduating class of 2009. Motion carried.

Motion was made and seconded to support recommendation of restricted programs effective Summer I 2007. Motion carried.

***For "First and Second Reading"***  
***Unanimous Approval***

**Courses Effective Fall 2007**

*AAEC 2104 Personal Financial Planning (new)*  
*AAEC 3104 Financial Planning for Professional (new)*  
*AAEC 4104 Retirement Planning (new)*  
*AAEC 4124 Client Relationship Management (new)*  
*AAEC 4134 Financial Planning Applications (new)*

**New Option and Designator Effective Spring 2007**

*Agriculture & Applied Economics – Financial Planning Option and designator (FNPN)*

**New Checksheet Effective Graduating Class of 2009**  
*Agriculture & Applied Economics – Financial Planning Option (FNPN)*

**Courses Dropped Effective Fall 2007**  
*AHRM 3314 Analytical Techniques in Family Financial Management*  
*AHRM 4334 Financial Counseling Applications*

***For “First and Second Reading”  
Unanimous Recommendation***

**Restricted Programs Effective Summer I 2007**

**The Committee on Undergraduate Curricula unanimously supports recommendation of the request for restriction for:**

**College of Architecture and Urban Studies**

**Art and Art History (BFA’s Visual Communication Design/Studio Art)**

**Architecture**

**University Curriculum Committee for Liberal Education** – Cindy Wood moved for acceptance of the November 15, 2006 minutes. Motion seconded. There was discussion regarding the report from the planning and direction subcommittee which included a list of items to be accomplished by the Pilot Program. She stated students with a 3.0 GPA or greater (but not in the Honors Program) would be selected. It was decided that students participating in the program that did not do well would not be penalized. It was noted this is a trial and many questions and solutions will need to be worked out. Cindy also pointed out the approval of BC 3115-3116, Building Culture, A History of Construction, Area 2 and Area 6, effective Spring 2007. Approval was unanimous.

Liberal Education Course Additions:

**BC 3115-3116, Building Culture, A History of Construction, Area 2 and Area 6, effective Spring 2007.**

**Committee on Academic Support** - Thom Mills moved to discuss first reading for recommendation for approval of Academic Calendars 2008-2013. Thom briefly commented on the calendar criteria stating there are no recommended changes. Version A alters the current calendar by increasing the Fall break from one academic day to two academic days and requires a Saturday exam. Version B is similar to the current calendar, except for a Friday break rather than a Monday break that exists now.

There was minimal discussion before it was decided that members would discuss this with their departments and colleges. Feedback will be needed by early February.

- **Other Business**

- **The meeting was adjourned at 4:00 p.m.**

Submitted by,  
Angela G. Cupp  
Office of the University Registrar

**MINUTES**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**February 26, 2007**  
**230 Student Services Building, 3:00 P.M.**

**Present:** T. Walker, (chair); D. Ford; R. Daniel, C. Clemenz for R.E. Sorensen; M. Deisenroth for R. Benson; M.A. Lewis; M. Denbow; T. Mills; I. Glennon; J. Penven; M. Marchant for S. Quisenberry; B. Wheeler, C. Wood; S. Ball for L.N. Chang; H. Hart for M. McQuain; A. Beringer; J. Mammei; L. Stuhldreher; R. Slutzky; C. Koziol

**Visitors:** A. Cupp; Woody Ashton; Norrine Bailey Spencer;

**●Call to Order and Announcements**

The meeting was called to order at 3:00 pm by Tom Walker, Chair.

**●Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as amended. Motion carried.

**●Resolution 0607A, “Revision Policy Memorandum 92,  
Assignment of NG and NR Grades” – First Reading**

Motion was made and seconded to waive first reading of Resolution 0607A. Motion carried. Motion was made and seconded to approve second reading of Resolution 0607A effective Spring 2007. Mike Denbow presented Resolution 0607A and briefly explained the need for revision of the policy. He says the current policy is often not understood. Also, the assignment of the “NR” grade is currently punitive for the student. After further discussion it was determined the revision would better fit the needs of all involved. Motion approved (18 yes, 1 no).

**●Resolution 0607B, “Assignment of an Audit Grade”, First Reading**

Motion was made and seconded to waive first reading of Resolution 0607B effective First Summer 2007. Motion carried. Motion was made and seconded to approve second reading of Resolution 0607B. Mike presented Resolution 0607B and described the audit grade is meant to convey a learning experience that is not evaluated for a grade. However, some faculty and students are confused as to the appropriateness of evaluation of course work. Discussion supported the current inconsistencies of interpretation associated with an audit grade. After a brief discussion regarding the assignment of an audit grade in undergraduate courses, motion approved (10 yes, 9 no).

**●Report from Commission Committees/Sub-Committees**

Committee on Academic Policies – Motion to accept the January 31, 2007, February 7, 2007, and February 21, 2007 minutes. Motion seconded. It was noted that most of the minutes reflected the discussion for Resolutions 0607A and 0607B. Mike stated the committee was asked to review the current requirements for Date of Entry (DOE) vs. Date of Graduation (DOG). After a brief review, the committee agreed current requirements should remain unchanged. Motion to accept minutes carried.

## **Committee on Undergraduate Curricula**

Motion was made and seconded to approve the report for “First and Second Reading only” courses of February 15, 2007.

***For “First and Second Reading”  
Unanimous Approval***

### **Courses Effective First Summer 2007**

*GER 1114 Accelerated Elementary German (new)  
HORT 4784 Vegetable Seed Production (new)*

### **Courses Effective Fall 2007**

*CEE/GEOG 3324 Introduction to Applied Meteorology (new)  
ECE 4520 Digital and Mixed-Signal System Testing and Testable Design (new)  
HORT 4004 Horticulture Seminar (revised)  
ME 4124 Computer Aided Design of Fluid – Thermal Systems (new)*

### **Courses to be Deleted Effective Fall 2007**

*ME 3414 Heat Transfer and System Design  
ME 4414 Fluid Machinery Design*

### **New Minor Effective Fall 2007**

*Entomology (ENT)*

### **Discontinue Entomology Concentration Effective December 2007**

*Entomology (ENT)*

### **New Checksheet Effective for Students Graduating in Calendar Year 2008**

*Entomology Minor*

### **Cheksheet Effective for Students Graduating in Calendar Year 2009**

*Bachelor of Science in Business, Finance Major  
(Certified Financial Planner Track)*

*For "First and Second Reading"*  
*Unanimous Approval*

**Restricted Programs Effective Summer I 2007**

*The Committee on Undergraduate Curricula unanimously supports recommendation of the request  
for program restriction for:*

**College of Architecture and Urban Studies**

Interior Design

**College of Liberal Arts and Human Sciences**

Political Science

Thom made motion to amend the report to include International Studies in the College of Liberal Arts and Human Sciences. Motion was seconded and carried.

**●Other Business**

Tom gave a brief background of the current controversy regarding the Undergraduate Honor System. He specifically brought up recent articles in the Collegiate Times and an announcement from the University Provost concerning changes in funding for Chief Justices for their extensive work. He shared that there were articles in the Collegiate Times concerning conflict within the honor court personnel.

Tom said he was contacted by Dr. McNamee about setting up a review board for the honor court and needs names of people in this group who are interested in sitting in on that review board.

Tom turned discussion over to Ron Daniel. Ron recognized visitors from CSA and the undergraduate honor system. He noted the importance of having accurate information documenting how the honor system works. Ron presented handouts which indicated the current concerns. He said it was important to know where the honor system has been and where it is going. He introduced Amanda Beringer, Chief Justice, and Alan McDaniel, Chair of the Review board as well as Faculty adviser for the Honor System. Amanda summarized the goals of the Honor System. She says case load is the biggest priority. She also stated she is currently working towards participating in Orientation so that incoming Freshmen will be more knowledgeable of the honor codes. She says they also intend to work with educating faculty about the Honor System operation and getting them more involved.

Alan McDaniel re-enforced the same concerns as at our November meeting. He mentioned at that meeting the need to establish an AdHoc Committee. He says the AdHoc committee is a priority. There was a brief discussion regarding how certain cases will be treated such as the growth of plagiarism due to the web. Plagiarism as well as the handling of other cases is being reviewed.

**●The meeting was adjourned at 3:45 p.m.**

Submitted by,  
Angela G. Cupp  
Office of the University Registrar





**MINUTES**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**April 9, 2007**  
**230 Student Services Building, 3:00 P.M.**

**Members Present:** T. Walker, (chair); R. Daniel, C. Clemenz for R.E. Sorensen; M. Deisenroth for R. Benson; M.A. Lewis; M. Denbow; T. Mills; J. Penven; C. Wood; S. Ball for L.N. Chang; A. Beringer; J. Mammei; L. Stuhldreher; R. Slutzky; R. Oderwald for M. Kelly; E. Kline; C. Koziol.

**Members Absent:** J. Brozovsky; M. McNamee; D. Ford; R. Avery; S. Quisenberry; J. Davis; G. Schurig; M. Paretti; T. Gardner; B. Wheeler; I. Glennon.

**Visitors:** Marvin Foushee; Angela Cupp; Woody Ashton; Dr. Barry Simmons

**●Call to Order and Announcements**

The meeting was called to order at 3:00 pm by Tom Walker, Chair.

**●Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as amended. University Athletic Committee minutes of February 28, 2007 were added to the agenda. Motion carried.

**●Report from Commission Committees/Sub-Committees**

**University Athletic Committee** – Candi Clemenz moved for acceptance of the February 28, 2007 minutes. Motion seconded. Candice briefly commented on specific issues in the minutes. There was no discussion. Motion carried.

**University Curriculum Committee for Liberal Education** - Cindy Wood moved for acceptance of the February 28, 2007 minutes. Motion seconded. There was no discussion concerning the minutes. Motion carried.

**Committee on Undergraduate Curricula**

Motion was made and seconded to approve the report for “First and Second Reading” of meeting of March 29, 2007. Motion carried.

***For “First and Second Reading”  
Unanimous Approval***

**Courses Effective Summer I, 2007**  
*GEOG 3254 Geography of East Asia (new)*

**Courses Effective Fall 2007**  
*ART 3704 Topics in Computer Animation (new)*  
*ECE 4530 Hardware-Software Codesign (new)*  
*ESM 3015-3016 Fluid Mechanics I, II (revised)*

**Courses Effective Spring 2008**

*BSE 3144 Engineering Analysis for Biological Systems using Numerical Methods (new)*  
*BSE 3314 Computer-Aided Design and Drafting for Land and Water Resources Engineering (new)*  
*CHEM 2424 Descriptive Inorganic Chemistry (new)*

**New Minor Effective Fall 2007**

*Minor in Green Engineering*

**Checksheets Effective for Students Graduating in Calendar Year 2009**

*Minor in Green Engineering (new)*  
*Biological Systems Engineering, Bioprocess Engineering Option (revised)*  
*Biological Systems Engineering, Land and Water Resources Engineering Option (revised)*

**Revised Minor Effective Summer I 2007**

*Real Estate Minor*

*(previously approved by CUC on March 1, 2007, for start date of Fall 2007)*

**●Other Business –**

Dr. Barry Simmons, Director of Scholarships and Financial Aid, gave an update regarding Scholarships and Financial Aid. He stated on Friday afternoon approximately 6000 awards were sent out for 2007-08 to freshmen, graduate students, transfer students and associate students. He said awards totaled around 35.9 million dollars and the majority was for freshmen and incoming new students. Upper class awards will be given in May or early June once spring grades have been posted and they have had time to check satisfactory academic progress concerning Financial Aid awards. He stated anticipated total financial aid to be awarded for 2007/2008 is approximately 240 million dollars. He stated in February 2006, Congress passed the Deficit Reduction Act of 2005. This contained revisions of the Academic Competitiveness Grant and the Smart Grant which are additions to the Pell Grant that goes to the very neediest of students. He also stated three years ago the General Assembly passed a law that went into effect with the freshmen entering class of 2006 that if they are an in-state tuition paying student, they can only receive instate tuition for 125% of their required hours towards their degree. Once they reach the 125% they lose their eligibility for in-state tuition and are charged a surcharge. He stated at the college level they are trying to assist and encourage the colleges to award their scholarship monies as a recruiting enticement rather than a reward. In discussion, it was noted the difficulty to get access to aid that is available. He said every college should have a scholarship coordinator. He stated the general scholarship application is live from January to March 11 for freshmen and continuing students.

Lauren Stuhldreher updated the commission on discussions Student House had with Susannah Rinehart regarding student advising. Lauren stated there is an initiative to develop standards of advising. Additionally there is a university wide survey in progress concerning advising which will be publicized once completed. The Student House hopes to have results next week and will work with faculty and the Student Government Association (SGA) regarding the results.

Tom indicated the need to replace several representatives on committees for the upcoming year. He stated the need to replace Jerry Niles on Commencement Committee, and Thom Mills on Academic Support Committee. He noted that Mary Ann Lewis will serve on the Athletic Committee and Thom Mills will Chair CUSP for 2007-2008. Tom stated we will seek replacement representatives for the remaining vacancies; this will be discussed at our next meeting.

●**The meeting was adjourned at 3:40 p.m.**

Submitted by,  
Angela G. Cupp  
Office of the University Registrar