

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
September 26, 2005
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); N. Spencer for D. Ford; R. Daniel; C. Clemenz for R.E. Sorensen; M. Deisenroth for R. Benson; M.A. Lewis; R. Oderwald for J. M. Kelly; S. Ball for L.N. Chang; H. Hart for M. McQuain; M. Denbow; M. Schneller; T. Walker; T. Gardner; S. Zedaker; C. Kozil.

Absent: M. McNamee, A. McNabb, S. Quisenberry, P. Knox, G. Schurig, C. Wood, T. Mills, I. Glennon, J. Nottingham, P. Spruill.

Visitors: M. Foushee, A. Cupp

• **Call to Order and Announcements**

Robert Wheeler called the meeting to order at 3:10 p.m. He opened the meeting with the reading of the charge to the commission, and commented briefly about specific areas of the charge. There were no other announcements.

• **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as presented. Approval was unanimous.

• **Approval of CUSP Minutes of April 25, 2005 (previously sent electronically).**

Motion was made and seconded to approve the minutes of April 25, 2005. There were no corrections. Approval was unanimous.

• **Report of Commission Standing Committees**

Committee on Undergraduate Curricula

Tom Walker stated that he would be presenting the Committee on Undergraduate Curricula reports of April 29, 2005, the last CUC meeting for this past spring, and the report of September 13, 2005, the first CUC meeting of this year.

Motion was made and seconded to approve the report of April 29, 2005. Approval was unanimous.

***Report of the Committee on Undergraduate Curricula
April 29, 2005***

***For "First and Second Reading"
Unanimous Approval***

Courses Effective Fall 2005

ART 3064 The Arts of China and Japan - Fall 2005 (new)
ART 3384 Renaissance Art and Architecture – Fall 2005 (revised)
ART 3774 History of Modern Graphic Design – Fall 2005 (new)
MKTG 4554 Buyer-Seller Relationships – Fall 2005 (revised)
CEE 4204 CAD Applications in Civil and Environmental Engineering – Fall 2005 (new)

Courses Dropped Effective Fall 2005

MKTG 3604 Professional Selling

Motion was made and seconded to approve the report of September 13, 2005. Approval was unanimous.

***Report of the Committee on Undergraduate Curricula
September 13, 2005***

***For “First and Second Reading”
Unanimous Approval***

Courses Effective Fall 2005

ECE 4405-4406 Control Systems (revised)
ECE 4624 Digital Signal Processing & Filter Design (revised)
ECE 4634 Digital Communications (revised)
FOR 4514 Forest and Tree Pest Management (revised)
HORT 3574 Landscape Irrigation (new)

Courses Effective Spring 2006

FR 2164 Intermediate Business French (new)
MUS 2284 Piano Accompanying (new)
MUS 3154 – Piano Literature (new)
MUS 3234 – Piano Pedagogy (new)
GEOG 3244-The U.S. City (new)

Checksheets Effective for Calendar Year of 2007

B.S. in Business – MKTG Major (revised)

Discontinue Option and Designator effective December of 2007

Family Financial Management Option and Designator (FFM)

Courses Dropped Effective Fall 2005

FOR/ENT/PPWS 4524 Pest and Stress Management of Trees

University Core Curriculum Committee – Shep Zedaker stated there was no report for University Core Curriculum Committee.

University Library Committee – There was no report.

University Athletic Committee

Candi Clemenz stated that the University Athletic Committee has not met this year, therefore there is no report at this time.

Committee on Academic Policy

Marvin Foushee stated a chair has not been chosen. The chair must be a faculty member and will be chosen at the next meeting.

Committee on Academic Support - There was no report.

- **Other Business**

Norrine Spencer asked if the Revision for Policy 196 had been approved for first and second reading by University Council. Sheryl Ball stated it had been approved and cited the revised provisions of the policy.

Robert Wheeler stated that before our first meeting, Dr. Steger asked the chairs of the various commissions to briefly discuss some items that might be on their agendas for the year. Several items are discussed.

One is the impact of the university's recent research initiative on undergraduate research and education. In particular he pointed out that the ACC is looking into undergraduate research and that an ACC conference regarding undergraduate research is scheduled at Clemson in spring 2006. Secondly, it was suggested that we need to examine graduation and retention rates for undergraduate students. The incoming students have more AP, transfer and dual credit, but yet it is believed that this is not reflected in the time to graduate. There does appear to be more double majoring than normal. Summer school enrollments are down from previous years which may be a contributing factor because they come in with so much credit. If students get behind they seem to be taking less classes in anticipation that they will make better grades.

Tom Walker stated that the average number of credit hours that engineering freshmen are routinely signing up for has reduced enormously. They are coming in with large amounts of AP credit compared to what it has been in the past. It was asked are students graduating with a greater number of total credits than in previous years. It is noted that statistics would be helpful in reviewing graduation and retention rates and this should be examined and discussed later when data are available.

- **The meeting was adjourned at 3:35 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
October 10, 2005
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); R. Daniel; M. Deisenroth for T. Walker; Karen Watson for M.A. Lewis; R. Oderwald for J.M. Kelly; S. Ball for L.N. Chang; M. Denbow; M. Schneller; T. Gardner; S. Zedaker; J. Hess for S. Quisenberry; T. Mills; J. Nottingham; C. Wood.

Absent: M. McNamee; D. Ford; A. McNabb; P. Knox; R. E. Sorensen; M. McQuain; G. Schurig; I. Glennon; P. Spruill; C. Kozoil, absent with notification; R. Benson.

Visitors: M. Foushee, A. Cupp, N. Bailey-Spencer.

- **Call to Order and Announcements**

Bob Wheeler called the meeting to order at 3:10 p.m. He asked if there were any announcements. There were none.

- **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as presented. Approval was unanimous.

- **Approval of CUSP Minutes of September 26, 2005 (previously sent electronically).**

Motion was made and seconded to approve the minutes of September 26, 2005 as presented. There were no corrections and approval was unanimous.

- **Report of Commission Standing Committees**

Committee on Undergraduate Curricula

Mike Deisenroth presented the report of the Committee on Undergraduate Curricula for September 27, 2005 for Tom Walker. Motion was made and seconded to approve the report of September 27, 2005. Approval was unanimous.

For "First and Second Reading"
Unanimous Approval

Discontinue Concentrations and Designators Effective December 2007

Delete (IDST) Middle School English Concentration and Designator (MSEN)
Delete (IDST) Middle School General Science Concentration and Designator (MSGS)
Delete (IDST) Middle School Math Concentration and Designator (MSMA)
Delete (IDST) Middle School Social Studies Concentration and Designator (MSSS)

New Minors and Designators Effective January 2008

Interdisciplinary Studies (IDST PK-6 English Minor and Designator – IDEN) (new)
Interdisciplinary Studies (IDST PK-6 General Science Minor and Designator – IDGS) (new)
Interdisciplinary Studies (IDST PK-6 Math Minor and Designator – IDMT) (new)
Interdisciplinary Studies (IDST PK-6 Social Studies Minor and Designator – IDSS) (new)

Option Name Change Effective January 2008

B.S. Accounting and Information Systems Option

From Accounting and Information Systems Development Option to Information Systems Option

(Designator to remain the same - AISD)

Checksheets Effective for Students Graduating in Calendar Year 2008

B.S. Accounting and Information Systems – Information Systems Option (new)

Interdisciplinary Studies (IDST PK-6 English Minor (new)

Interdisciplinary Studies (IDST PK-6 General Science Minor (new)

Interdisciplinary Studies (IDST PK-6 Math Minor) (new)

Interdisciplinary Studies (IDST PK-6 Social Studies Minor (new)

University Core Curriculum Committee – Shep Zedaker presented the minutes of the September 30, 2005 meeting of the University Core Curriculum Committee. It was stated by Ron Daniel that these minutes were not complete. Some of the information such as the members present and absent, call to order and announcements had been omitted. A complete copy of the minutes will be obtained. Thom Mills questioned the request that ARCH 3115-3116, the History of Architecture I and II, in Area 2 and Area 6 effective Spring 2006, be restricted to ARCH majors only. Ron Daniel brought to attention that this was for first reading only, and this will get much further discussion. Thom Mills expressed his concern that all his Building Construction students are required to take that course, and that this was the first notification that he had received concerning the request for the restriction. Ron Daniel stated again that this was a first reading only and that there had been much discussion regarding this, and that there would be more as well. Thom Mills concern was the restriction to ARCH majors only, regardless of whether it is in or out of the core. Shep Zedaker also expressed concern that you could have a core course that was not open to everyone at the university, and that there is a freeze on course proposals, and the freeze was not only on courses coming into the core, but also on courses being dropped. Ron Daniel stated all these are good points and need to be brought to the attention of the Core Curriculum Committee.

Ron Daniel gave some feedback on the new Assistant Provost for Undergraduate Education position. This position will oversee resources and planning in the area of general education. He stated this will be an internal search, and will begin as half-time in January 2006 and will hopefully become full time later in 2006. He stated the position will provide a link to the Core Curriculum as well as the University Academic Advising Center, Common Book and Common Question. Ron Daniel will give a presentation to the commission in the near future regarding this position. Motion was made and seconded to accept the minutes of the Core Curriculum Committee of September 30, 2005. Approval was unanimous.

University Library Committee – There was no report.

University Athletic Committee – Candi Clemenz was absent today therefore, no report was presented. Norrine Bailey-Spencer stated that she believed the Athletic Committee has met. Candi Clemenz will be notified as to whether the committee has met; and, if the committee has met when will the minutes be available.

Committee on Academic Policy – Marvin Foushee noted that a chair for this committee has not been confirmed, and that we should have one sometime this week.

Committee on Academic Support - Thom Mills presented the report for the Academic Support Committee. No meeting has been held, but a committee membership has been constituted. Thom stated he had a discussion with the previous chair, David Vaughn regarding this committee. He stated this committee rarely meets unless there are specific items for discussion. The committee will only convene if business is needed. Motion was made and seconded to approve the report. Approval was unanimous.

- **Other Business**

Norrine Bailey-Spencer, Director of Undergraduate Admissions, presented the Admissions Appeals Committee report for 2004-2005. She discussed the cases from the past academic year, all which were in Athletics. The report consisted of the following information: During the past academic year, seven cases were heard, all from Athletics. Two were denied and five were approved, one with the condition that he complete specified courses in summer sessions. That student earned a 4.0 on six SH. This student and the other four are enrolled this fall. Of the seven appeals approved in the 2003-2004 years, four from fine arts, two from athletics, and one from a department, four enrolled. As of the end of the 2005 summer sessions, their GPAs are as follows: 2.91, 3.21, 3.30, and 3.14, all on at least 30 SH. There was no further discussion and motion was made and seconded to approve the report. Approval was unanimous.

- **The meeting was adjourned at 3:40 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar

REVISED MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
October 24, 2005
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); R. Daniel; M. Deisenroth for T. Walker; K. Watson for M.A. Lewis; M. Denbow; M. Schneller; T. Gardner; S. Zedaker; J. Nottingham; C. Wood; C. Clemenz for R.E. Sorensen; H. Hart for M. McQuain; T. Mills.

Absent: M. McNamee; D. Ford; A. McNabb; P. Knox; G. Schurig; I. Glennon; P. Spruill; C. Kozoil; R. Benson; S. Quisenberry; J.M. Kelly; L.N. Chang; A. Olsen; D. South; C. Miller; J. Field; K. Poling.

Visitors: M. Foushee, A. Cupp, N. Bailey Spencer.

- **Call to Order and Announcements**

Bob Wheeler called the meeting to order at 3:05 p.m. He asked if there were any announcements.

Bob added one announcement. He requested to add the item, discussion of the "School of Construction" to The agenda under "Other Business".

- **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as revised. Approval was unanimous.

- **Approval of CUSP Minutes of October 10, 2005 (previously sent electronically).**

Motion was made and seconded to approve the minutes of October 10, 2005 as presented. Approval was unanimous. It was made and seconded that all future commission minutes will be approved electronically. Approval was unanimous.

- **Report of Commission Standing Committees**

Committee on Undergraduate Curricula

Mike Deisenroth presented the report of the Committee on Undergraduate Curricula for October 11, 2005 for Tom Walker. Motion was made and seconded to approve the report of October 11, 2005. Approval was unanimous.

For "First and Second Reading"
Unanimous Approval

Course Effective Fall 2005

ECE 3614 Introduction to Communication Systems- (revised)

Courses Effective Spring 2006

CSES/ENSC 4854 Wetland Soils and Mitigation – (new)

ART 3704 Egyptian Art and Architecture – (new)

ART 3174 Topics in Archaeology – (new)

ART 3684 Survey of African-American Art – (new)

ART 3784 European and American Art Since 1900 – (new)

University Core Curriculum Committee – Shep Zedaker stated the Core Curriculum Committee did meet on October 14, 2005, but at this time minutes for this meeting are not available therefore no minutes were distributed for acceptance. He stated they had a second reading of ARCH 3115-3116 regarding the restriction for ARCH majors only. This was tabled and sent back to the department for removal of this restriction, as it did not make sense that a Core course not be open to everyone. Also discussed were the VIEWS resource needs. How exactly this will be resolved was not decided. The extension of the 2002 resolution for temporary freeze on course proposals saw no action. This means there is no freeze. It was noted the freeze ended in July 2005.

University Library Committee – There was no report.

University Athletic Committee – Candi Clemenz presented the September 22, 2005 minutes for approval. Motion was made and seconded to accept the University Athletic Committee minutes for September 22, 2005. Dr. Clemenz referenced the October 19, 2005 minutes and indicated that minutes will be available at the next CUSP meeting. She gave a brief summary of the issues discussed at the October 19, 2005 with some general discussion following with commission members relative to student academic issues and stadium construction issues. Dr. Clemenz also indicated that a copy of the Student Athletes Graduation Rate will be provided to the full commission when the minutes are presented for approval.

Committee on Academic Policy – Mike Denbow stated the Academic Policy Committee has not met and will not meet unless issues come forward.

Committee on Academic Support - There was no report.

● **Other Business**

Bob Wheeler said Mike Vorster will attend the November 14, 2005 CUSP meeting and present information regarding the New School of Construction. The material and request for approval for the new school will come directly to the committee without going through CUC.

Ron Daniel discussed the Assistant Provost for General Education and University Studies position. Handouts were distributed on the position description itself and an outline of the position. He made reference to Melinda Cep's report to the commission last spring, and this new position is an attempt to direct a focus on undergraduate education. He stated the position is an internal search and will begin as half-time in January 2006 and it is anticipated to become full-time as early as Fall 2006. This position will report to the Associate Provost for Undergraduate Education. The candidate will serve as the spokesperson for innovation and development of the existing Core Curriculum. The candidate will guide university common experience programs such as Common Book, and Common Question and programs associated with first year experience and first year students. Ron encouraged commission members to consider nominees for the new position.

● **The meeting was adjourned at 4:25 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar

REVISED MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
November 14, 2005
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); K. Strickler for R. Daniel; M.A. Lewis for J. Niles; M. Denbow; M. Schneller; T. Gardner; S. Zedaker; C. Wood; C. Clemenz for R.E. Sorensen; J. Hess for S. Quisenberry; T. Mills; A. Olsen; D. South; S. Ball for L.N. Chang, C. Miller; J. Field; K. Poling; B. Cox for T. Walker; I. Glennon; C. Kozoil; S. Leslie for J.M. Kelly.

Absent: M. McNamee; D. Ford; A. McNabb; P. Knox; G. Schurig; P. Spruill; M. McQuain; T. Walker; J. Nottingham; R. Benson.

Visitors: M. Foushee; A. Cupp; W. Ashton; M. Vorster; N. Bailey Spencer.

- **Call to Order and Announcements**

Bob Wheeler called the meeting to order at 3:05 p.m. There were no announcements.

- **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as revised. Approval was unanimous.

- **Approval of CUSP Minutes of October 24, 2005**

Motion was made and seconded to approve the minutes of October 24, 2005. It was stated that the minutes should be amended to reflect the commission's approval to have future commission minutes approved electronically. Minutes were approved as amended unanimously.

- **Report of Commission Standing Committees**

Committee on Undergraduate Curricula

Bob Wheeler presented the report of the Committee on Undergraduate Curricula for October 25, 2005 for Tom Walker. Motion was made and seconded to approve the report of October 25, 2005. Approval was unanimous.

For "First and Second Reading"
Unanimous Approval

Courses Effective Spring 2006

CSES 2564 Turfgrass Management – (new)
CSES 3564 Golf and Sports Turf Management – (revised)
ECE 2500 Computer Organization and Architecture – (new)

University Core Curriculum Committee – Shep Zedaker stated that he had distributed minutes for the Core Curriculum Committee meeting of October 14, 2005. He also stated that the Core Committee met on November 11, 2005, but the minutes have not been approved and are not available. He further stated that there is no freeze on the University Core. The question was asked about the status of VIEWS requirement. Karen Strickler reported that all departments have submitted their plan and there has been much done by the Core Curriculum Committee to finalize the VIEWS plans.

University Library Committee – Irene Glennon presented the October 6, 2005 minutes of the University Library Committee. Motion was made and seconded to accept the minutes. Approval was unanimous.

University Athletic Committee – Candi Clemenz stated she still has not received the minutes of the October 19, 2005 Athletic Committee meeting, however she did address several questions regarding the minutes of September 22, 2005 meeting. There were questions regarding a handout referenced in the minutes, concerning student athletes GPA's, as well as concerns about whether there would be penalties for the construction companies involved in the stadium project which is behind schedule. Suggestion was made that she address the stadium construction questions to Jim Weaver at the next meeting. She stated the committee will not meet again until December, and she will address these concerns at that meeting. She distributed handouts concerning the student athletes GPA's. Another issue brought forward was reporting costs of the NCAA. She stated a budget will be available in February or March; however, last year's budget is available and she will remain persistent until she receives a copy.

Committee on Academic Policy – Mike Denbow stated the Academic Policy Committee has not met and will not meet unless issues come forward.

Committee on Academic Support - Thom Mills stated the Academic Support committee has not met, therefore, there are no minutes.

CAUS Posthumous Degree – Jamal F. Duke – Thom Mills representing the College of Architecture and Urban Studies presented a request on behalf of the college and faculty to award a posthumous degree to Jamal Frazier Duke effective Spring 2006. Thom read a letter from Jack Davis, Associate Dean of Academic Affairs, College of Architecture and Urban Studies, supporting the awarding of a posthumous degree to Mr. Duke. Motion was made and seconded to award the posthumous degree. Approval was unanimous.

New School of Construction – Bob Wheeler stated the proposal for the Establishment of a School of Construction at Virginia Tech was electronically sent out to all members of the commission for review. Mike Vorster, David Burrows Professor of Civil and Environmental Engineering, presented an overview and introduced the concept of the New School of Construction. He stated the faculty of Building Construction in the College of Architecture and Urban Studies and the Vecellio Construction Engineering and Management program have seen an opportunity to build on success currently involving both units and establish a School of Construction at Virginia Tech. It is believed this will place Virginia Tech in a position to become the premier construction educational institution in the country as well as provide a unified construction identity with Virginia Tech and the construction industry. The school will be jointly housed in the College of Architecture and Urban Studies and the College of Engineering to provide a unified identity within Virginia Tech. After a brief discussion of the establishment of a School of Construction at Virginia Tech it was moved and seconded to approve the proposal. Approval was unanimous.

CUSP Resolution 2005-06A –Establishment of a School of Construction at Virginia Tech. Motion was made and seconded to waive the first reading of the CUSP resolution 2005-06A. Approval was unanimous.

It was moved and seconded to present CUSP Resolution 2005-06A for the Establishment of a School of Construction at Virginia Tech for second reading. Approval was unanimous.

- **Other Business**

- **The meeting was adjourned at 4:25 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
November 28, 2005
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); D. Ford; M.A. Lewis; M. Denbow; M. Schneller; T. Gardner; S. Zedaker; C. Wood; C. Clemenz for R.E. Sorensen; T. Mills; A. Olsen; D. South; S. Ball for L.N. Chang, C. Miller; J. Field; K. Poling; I. Glennon; J. Nottingham; T. Walker; M. Deisenroth for R. Benson;

Absent: M. McNamee; R. Daniel; A. McNabb; P. Knox; G. Schurig; P. Spruill; M. McQuain; S. Quisenberry; J.M. Kelly; C. Koziol.

Visitors: M. Foushee; A. Cupp; N. Bailey Spencer; A. McDaniel

- **Call to Order and Announcements**

Bob Wheeler called the meeting to order at 3:05 p.m. He stated that Norrine Spencer Bailey would give a brief report updating data from previous reports regarding the Undergraduate Admissions Appeals Committee, and this item would be added under "Other Business" to the agenda.

- **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as revised. Approval was unanimous.

- **Approval of CUSP Minutes of November 14, 2005**

Motion was made and seconded to approve the minutes of November 14, 2005. Tom Walker asked that the minutes be amended to reflect that Bill Cox attended the meeting in his place. With this minor change approval was unanimous.

- **Report from Commission Committees/Sub-Committees**

Committee on Undergraduate Curricula

Tom Walker stated that due to lack of agenda items the CUC meeting on November 15, 2005 was cancelled; therefore, there is no report.

University Core Curriculum Committee – Shep Zedaker stated that the committee has not approved the minutes of the last meeting, therefore no minutes are available at this time; however, he handed out two tables regarding the VIEWS project. He stated that the tables reflect approved proposals for courses required outside of the department/college, new courses that might be added, and a status of all the departments. He stated that the outside course issue for approved proposals, almost all handle the VIEWS requirement internally or by continuing existing external requirements. There was a question as to whether DARS would reflect VIEWS, and Shep stated that it would not. The question was asked when the Writing Intensive (WI) would disappear. In response to this question Bob Wheeler referred this to CUC for answer and clarification. It was stated that the VIEWS requirement was effective with the entering class of 2005.

University Library Committee – Irene Glennon stated the next ULC meeting will be on December 15, 2005. Minutes of the November 3, 2005 meeting were distributed electronically. There was a question regarding Libqual+ charts which were not included. Irene said she would get copies of the charts for distribution. Motion was made and seconded to table acceptance of the minutes subject to receiving the charts.

University Athletic Committee – Candi Clemenz stated there was no meeting in November; however, a meeting is planned for December. She did bring attention to minutes dated March 17, 2005 which were distributed in follow-up to questions asked several meetings ago, regarding the net value of athletics to the university. This information is routinely shared in February/March of each year, so these were the most recent statistics available. Also included was a handout dated March 18, 2003 which projected 2002/03 revenues and expenses.

Committee on Academic Policy – Mike Denbow stated the Academic Policy Committee has not met; therefore, there is no report.

Committee on Academic Support - Thom Mills stated the Academic Support committee has not met; therefore, there is no report.

● **Other Business**

University Honors System Report – Alan McDaniel presented the case statistics, from a distributed handout, for the Virginia Tech Undergraduate Honor System. He stated more accurate figures for Fall 2005 will be available towards the end of the semester. He stated there has been a significant rise as far as cases being submitted. For 2005-2006 there are 350 estimated cases. He stated there are around 15 cases pending from 2004-2005 and they are working as quickly as possible to get these resolved. He stated the biggest offense is plagiarism due to the nature of cutting and pasting from the internet. Easy accessibility to the internet makes it even a more difficult problem. He said conviction rates are remaining steady over the past three years, and current figures will be updated at the end of the Fall semester. He also stated there is an option for the accused. If they agree not to go before a panel, they may instead waive the panel in which they would meet with the chief justice and himself. He stated that the Provost's office was primary sponsor for the International Conference from the Center of Academic Integrity which is based at Duke University. The conference was held at The Skelton Inn and about 350 people nationwide and Canada attended the conference.

University Admissions – Norrine Spencer Bailey gave an update on the results of previous year's undergraduate admissions appeals cases. She gave data regarding academic years 2002-2003 and 2003-2004. She cited figures of those students that were approved and enrolled for both years. Additionally, she provided information regarding retentions and GPA's of those still enrolled.

● **The meeting was adjourned at 4:16 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
December 12, 2005
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); M.A. Lewis; M. Denbow; M. Schneller; T. Gardner; C. Wood; C. Clemenz for R.E. Sorensen; T. Mills; A. Olsen; I. Glennon; T. Walker; M. Deisenroth for R. Benson; C. Koziol; N. Bailey Spencer for D. Ford; R. Daniel; J. Hess for S. Quisenberry.

Absent: M. McNamee; A. McNabb; P. Knox; G. Schurig; P. Spruill; M. McQuain; J.M. Kelly; S. Zedaker; J. Field; K. Poling; L. N. Chang; D. South; C. Miller; J. Nottingham.

Visitors: A. Cupp; J. Marie.

- **Call to Order and Announcements**

Bob Wheeler called the meeting to order at 3:07 p.m. There were no announcements.

- **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as distributed. Approval was unanimous.

- **Approval of CUSP Minutes of November 28, 2005**

Minutes were approved electronically on December 7, 2005.

- **Resolution CUSP 2005-06B First Reading, Resolution to approve new degree, Department of Science and Technology in Society, Bachelor of Arts in Humanities, Science, and Environment.**

Mary Ann Lewis moved to waive first reading in order to quickly facilitate the movement of the resolution and degree proposal through the governance process. Motion was seconded. Thom Mills asked about expediting these types of requests by doing first and second readings simultaneously. Mary Ann stated she could only speak on behalf of this proposal and the significance is entirely a time issue, stating it still had to go to University Council and the Board of Visitors before reaching SCHEV. Motion was approved by vote of fifteen yes, one no.

Mary Ann moved to approve and to enter for Second Reading, Resolution 2005-06B to approve new degree, Department of Science and Technology in Society, Bachelor of Arts in Humanities, Science, and Environment. Motion was seconded. She stated that CUC has approved the documents, and that University Policy requires that new degree proposals are put forth and presented in the form of a resolution. A copy of the resolution as well as a proposal summary was given to each member. After a brief discussion, and confirmation that corrections had been made in accordance with CUC approval, vote was taken and motion was approved, fifteen yes, one abstention.

- **Report from Commission Committees/Sub-Committees**

Committee on Undergraduate Curricula

Tom Walker presented the report for Committee on Undergraduate Curricula meeting of November 29, 2005. Motion was made and seconded to approve the report of November 29, 2005. Approval was unanimous.

***For “First and Second Reading”
Unanimous Approval***

Courses Effective Spring 2006

*Wood 2104 Principles of Packaging (new)
ECE 2524 Introduction to UNIX for Engineers (new)
CS 2605-06 Data Structures and Object-Oriented Development (new)*

Courses Effective Fall 2006

HORT 4324 Greenhouse Management (new)

Degree and Designator Effective Fall 2006

*Department of Science and Technology in Society
B.A. in Humanities, Science, and Environment and HSE Designator (new)*

Checksheets Effective for Students Graduating in Calendar Year 2008

*B.A. in Humanities, Science, and Environment – Major (new)
B.A. in Humanities, Science, and Environment – Minor (new)*

University Core Curriculum Committee – Ron Daniel moved to accept the minutes of the University Core Curriculum Committee meeting of November 11, 2005. Motion was seconded. He stated that particular attention be made to item number six, “Report From Planning and Direction Subcommittee” in the minutes, as this is important business regarding the renaming and redefining of the University Core Curriculum Committee. Also, he stated that item number seven “Other Business” in the minutes is exciting news in that the College of Science has drafted a change to the learning goals for Area 4. After a brief discussion motion was approved unanimously.

University Library Committee – Irene Glennon moved to accept the minutes of the University Library Committee meeting of November 3, 2005. Motion was seconded. The minutes were tabled at our last meeting because of concern over charts which were not attached. These charts have now been received and were sent electronically to commission members for review. Irene discussed the ongoing problem of having more students, but less staff and money. The members asked how the commission could help. She mentioned inviting Eileen Hitchingham, Dean University of Libraries to give a presentation and discuss their needs. It was also mentioned that it might be helpful to have a discussion before the University Council. Approval was unanimous.

University Athletic Committee – Candi Clemenz stated there was a meeting last week, but she was unable to attend; therefore, there was no report.

Committee on Academic Policy – There was no report.

Committee on Academic Support - Thom Mills stated the Academic Support committee has not met; therefore, there is no report.

• Other Business

Tom Walker briefly discussed the situation regarding Writing Intensive requirements. He stated that students enrolled prior to Fall 2005 will continue to have the WI requirement, regardless of when they graduate, and

that the VIEWS requirement is effective with the entering class of 2005. He also stated that the academic deans have flexibility regarding Writing Intensive and VIEWS requirements.

- **The meeting was adjourned at 4:13 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
January 23, 2006
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); M.A. Lewis; T. Gardner; C. Clemenz for R.E. Sorensen; T. Walker, J. Hess for S. Quisenberry; Christi Boone for R. Benson; H. Hart for M. McQuain; K. Poling.

Absent: M. McNamee; D. Ford; R. Daniel; A. McNabb; P. Knox; J. M. Kelly; L. N. Chang; G. Schurig; C. Wood; M. Denbow; T. Mills; S. Zedaker; P. Spruill; J. Field; D. South; C. Miller; J. Nottingham; A. Olsen; I. Glennon; C. Koziol; M. Schneller.

Visitors: A. Cupp; W. Ashton

- **Call to Order and Announcements**

Bob Wheeler called the meeting to order at 3:04 p.m. There were no announcements.

- **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as distributed. Approval was unanimous.

- **Approval of CUSP Minutes of December 12, 2005.**

Minutes were approved electronically on January 6, 2006.

- **Report from Commission Committees/Sub-Committees**

Committee on Undergraduate Curricula

Tom Walker presented the report for Committee on Undergraduate Curricula meeting of December 13, 2005. Motion was made and seconded to approve the report of December 13, 2005. Approval was unanimous.

For “First and Second Reading”
Unanimous Approval

Courses Effective Spring 2006

ENGE 2714 Preparing for Undergraduate Engineering Research (new)

ENGE 3714 Documenting Undergraduate Engineering Research (new)

ISE 3024 Data Management for Industrial Engineers (new)

LAR 3015-3016 Intermediate Landscape Design and Construction Documents (revised)

Designator Change Effective Spring 2008

B.S. Accounting and Information Systems- Information Systems Option
(change designator from current designator (AISD) to
(ISO)

University Core Curriculum Committee – Shep Zedaker was unable to attend the meeting, as he is teaching at this time. Bob Wheeler said he would contact Neil Hauenstein about a replacement for Shep. John Hess recommended contacting Rich Oderwald. John asked if we should act on the minutes and Bob said that normally we don't unless there is a representative to put forth a motion. Bob said he was willing to entertain a

motion to accept the minutes if someone was willing to move acceptance. Mary Ann said the minutes seemed straight forward and she moved for acceptance of the University Core Curriculum Committee minutes of December 8, 2005. Motion was seconded. Approval was unanimous.

University Library Committee – Irene Glennon was unable to attend. Her replacement Anita Ganey notified us today that she is sick and will not be able to be here either.

University Athletic Committee – Minutes were distributed of the October 19, 2005 and December 8, 2005 University Athletic Committee meeting. Candi said she attended the October meeting in which she has already given a verbal account. She briefly recapped the discussion in the minutes from Beth Dunkenberger, the Women's Basketball Coach. She also stated that Steve Clarke discussed the Alcohol Abuse Prevention Center Study, and to note that this was "pre" Miami game. Candi did not attend the December meeting, but said the minutes indicate that Tim Parker gave an NCAA Compliance Legislation Update. Also re-visited was the Alcohol Abuse Prevention and to note this was after the Miami game. She said that Joe Tront was going to meet with Zenobia Hikes, Vice President for Student Affairs, to see what she is doing within her division regarding the ongoing behavior and alcohol abuse problem. She said the University Athletic Committee plans to meet this Thursday, January 26, 2006. John Hess asked about the statement in the minutes regarding "A proposal to exempt all types of non-athletics institutional aid from counting toward NCAA team financial aid maximums", and exactly what this means. Candi said that she was not sure since she did not attend that meeting, but she will find out and report back to the commission.

Committee on Academic Policy – There was no report.

Committee on Academic Support - Thom Mills was unable to attend as he teaches on Monday afternoons. Bob Wheeler stated that he will contact Thom concerning sending a commission representative in his place.

- **Other Business**

- **The meeting was adjourned at 3:18 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
February 13, 2006
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); M.A. Lewis; T. Gardner; C. Clemenz for R.E. Sorensen; T. Walker; J. Hess for S. Quisenberry; S. Ball for L.N. Chang; J. Nottingham; M. Schneller; R. Oderwald for S. Zedaker; M. Denbow; M. Deisenroth for R. Benson; I. Glennon.

Absent: M. McNamee; D. Ford; R. Daniel; A. McNabb; P. Knox; J. M. Kelly; G. Schurig; C. Wood; T. Mills; P. Spruill; J. Field; D. South; C. Miller; A. Olsen; C. Koziol; M. McQuain; K. Poling.

Visitors: A. Cupp; M. Foushee; W. Ashton; N. Bailey Spencer.

● **Call to Order and Announcements**

Bob Wheeler called the meeting to order at 3:05 p.m. Bob announced that he would like to have Jack Dudley, from the University Honors Office, give a presentation at a future meeting regarding the undergraduate research opportunities on campus. Also at a future meeting he would like to have someone from the Library Committee give a presentation. Bob will contact each to set up a date for these presentations.

● **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as distributed. Approval was unanimous.

● **Approval of CUSP Minutes of January 23, 2006.**

Minutes were approved electronically on February 1, 2006.

● **Report from Commission Committees/Sub-Committees**

Committee on Undergraduate Curricula

Tom Walker presented the report for Committee on Undergraduate Curricula meeting of February 2, 2006. Motion was made and seconded to approve the report of February 2, 2006. Approval was unanimous.

For "First and Second Reading"
Unanimous Approval

Courses Effective Fall 2006

ACIS 1504 Introduction to Business Information Systems (revised)
ACIS 3115-3116 Intermediate Financial Accounting (revised)
ACIS 3314 Tax Impact on Decisions (new)
ACIS 3414 Auditing, Governance, and Professional Ethics (new)
ACIS 4314 Principles of Taxation (revised)
ACIS 4504 Accounting Application Development (revised)
BIT 3434 Advanced Management Science (revised)

Courses Effective Fall 2007

ACIS 4114 Advanced Financial Accounting (revised)
ACIS 4214 Cost Planning and Control (new)
ACIS 4414 Financial Statement Auditing (new)

Courses Effective Spring 2007

ACIS 4514 Database Management Systems (new)

Courses to be Dropped Effective Fall 2006

ACIS 4515-4516 Database Management Systems

Courses to be Dropped Effective Fall 2007

ACIS 3215-3216 Cost Accounting

ACIS 4324 Advanced Income Tax

ACIS 4415-4416 Auditing

University Core Curriculum Committee – Rich Oderwald presented the minutes of the January 19, 2006 meeting of the University Core Curriculum Committee. He noted that several courses had been approved for inclusion in the Core Curriculum. He also noted that of importance under “Other Business” was the new Assistant Provost for General Education and University Studies, Susanna Rinehart. She will be working closely with the University Core Curriculum to develop the Virginia Tech Pathways to Learning. Motion was made and seconded to accept the minutes of January 19, 2006. Approval was unanimous. Rich presented the UCCC report of January 19, 2006.

The following courses were APPROVED for Core Curriculum:

Effective Fall 2006:

FIN 4244, Asset Valuation and Corporate Governance, Area 1 (WI), effective Fall 2006.

FIN 4254, Bank Management and Financial Services, Area 1 (WI), effective Fall 2006.

FIN 4274, Equity Securities: Analysis and Management, Area 1 (WI), effective Fall 2006.

Motion was also made and seconded to approve the Core Curriculum Committee report of January 19, 2006. Approval was unanimous.

University Library Committee – Irene Glennon presented the minutes of the January 12, 2006 meeting of the University Library Committee. She stated that the committee would like to bring a letter written by Douglas Berry, II, Chair regarding library funding before the commission for support before presenting it to Dr. Steger. Bob said he did receive a copy of the letter and this could be discussed when the committee gives its presentation before the commission.

Motion was made and seconded to accept the minutes of January 12, 2006. Approval was unanimous.

University Athletic Committee – Candi Clemenz briefly summarized information from the January 26, 2006 University Athletic Committee meeting. Minutes of this meeting will be forthcoming.

Committee on Academic Policy – There was no report.

Committee on Academic Support - There was no report.

• **Other Business** – There was no other business.

- **The meeting was adjourned at 3:22 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar

AMENDED MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
February 27, 2006
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); M.A. Lewis; T. Gardner; C. Clemenz for R.E. Sorensen; T. Walker; J. Hess for S. Quisenberry; S. Ball for L.N. Chang; R. Oderwald for S. Zedaker; M. Denbow; M. Deisenroth for R. Benson; A. Olsen; C. Wood; C. Koziol; K. Strickler for R. Daniel; H. Hart for M. McQuain.

Absent: M. McNamee; D. Ford; A. McNabb; P. Knox; J. M. Kelly; G. Schurig; T. Mills; P. Spruill; J. Field; D. South; C. Miller; K. Poling. J. Nottingham; I. Glennon; M. Schneller.

Visitors: A. Cupp; M. Foushee; W. Ashton; Eileen Hitchingham.

- **Call to Order and Announcements**

- **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as distributed. Approval was unanimous.

- **Approval of CUSP Minutes of February 13, 2006.**

Minutes were approved electronically on February 24, 2006.

- **Report from Commission Committees/Sub-Committees**

Committee on Undergraduate Curricula

Tom Walker presented the report for Committee on Undergraduate Curricula meeting of February 16, 2006. Motion was made and seconded to approve the report of February 16, 2006. Approval was unanimous.

For "First and Second Reading"
Unanimous Approval

Courses Effective Fall 2006

BIOL 4674 Pathogenic Bacteriology (revised)
BIOL 4724 Pathogenic Bacteriology Lab (new)
BIT 4444 Web-Based Decision Support Systems (revised)
BIT 4454 Business Analysis Seminar in IT (revised)
WOOD 2124 Wood Structure and Properties (new)
WOOD/FOR 2784 World Forests and Forest Products (new)
WOOD 3224 Packaging and Materials Handling (new)

Courses Effective Spring 2007

HUM 4044 Topics in Humanities and Film (new)

New Minor and Designator Effective Fall 2006

IDST Minor in Film Studies (new)
IDST Minor in Film Studies Designator – FLMS

Checksheets Effective Graduating Class of 2008

Minor in Film Studies (new)

Courses to be Dropped Effective Fall 2006

WOOD 3114 Wood Structure, Processing and Properties

WOOD/FOR 3784 World Forests and Forest Products

University Core Curriculum Committee – There was no report.

University Library Committee – There was no report.

University Athletic Committee – There was no report.

Committee on Academic Policy – There was no report.

Committee on Academic Support - There was no report.

● **Other Business**

Eileen Hitchingham, Dean of Libraries, gave a presentation regarding the current level of support for the University Library. Eileen stated for the past several years a survey called “LibQual” has been given to undergraduate, graduate students, as well as faculty. The survey provides information on the overall library funding available for developing collections and services for the entire university community. The survey is valued against an average for other research libraries. She says out of 113 research libraries Virginia Tech ranks approximately in the middle. We currently are in the 5th percentile and in order to meet the goals outlined in the proposed Strategic Plan we would need to be in the 30th percentile. She said after the University Library Committee saw the results of the LibQual they realized what an urgent need there is to increase resources for the library which initiated the above mentioned letter. A motion was made and seconded that the Commission go on record in support of the University Library in its goal to reach the 30th percentile in funding outlined in its proposed Strategic Plan. Approval was unanimous. It was moved and seconded that Dr. Robert Wheeler, Commission Chair, submit the attached letter to Dr. Douglas Berry, II, Library Committee Chair, pledging the Commission’s support. Approval was unanimous.

On further note, Bob Wheeler stated he had received notice from the University Council regarding upcoming elections for members of various committees. He asked that we begin thinking about replacements as the end-of-year deadline approaches. This will be discussed in future meetings.

● **The meeting was adjourned at 3:59 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar

REVISED MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
March 13, 2006
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); M.A. Lewis; D. Ford; T. Gardner; C. Clemenz for R.E. Sorensen; T. Walker; S. Ball for L.N. Chang; R. Oderwald for S. Zedaker; M. Denbow; M. Deisenroth for R. Benson; A. Olsen; C. Wood; R. Daniel; I. Glennon; M. Schneller.

Absent: M. McNamee; A. McNabb; P. Knox; J. M. Kelly; G. Schurig; T. Mills; P. Spruill; J. Field; D. South; C. Miller; K. Poling; J. Nottingham; S. Quisenberry; C. Kozoil; M. McQuain.

Visitors: A. Cupp; M. Foushee; W. Ashton; K. Strickler; J. Dudley; M. Ellerbrock

- **Call to Order and Announcements** – There were no announcements. The meeting was called to order at 3:01.

- **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as distributed. Approval was unanimous.

- **Approval of CUSP Minutes of February 27, 2006.**

Minutes were approved electronically on March 13, 2006.

- **Report from Commission Committees/Sub-Committees**

Committee on Undergraduate Curricula

Tom Walker presented the report for Committee on Undergraduate Curricula meeting of March 2, 2006. Motion was made and seconded to approve the report of March 2, 2006. Approval was unanimous.

For “First and Second Reading”
Unanimous Approval

Courses Effective Fall 2006

- AT 0144 Communication Skills – Fall 2006 (revised)
- AT 0164 Introduction to Animal Science – Fall 2006 (revised)
- AT 0174 Fundamentals of Turfgrass Management – Fall 2006 (new)
- AT 0184 Introduction to Plant Biology and Chemistry – Fall 2006 (revised)
- AT 0224 Personnel Management – Fall 2006 (revised)
- AT 0234 Introduction to Agribusiness and Financial Management – Fall 2006 (revised)
- AT 0274 Strategic Agribusiness Marketing and Entrepreneurship – Fall 2006 (revised)
- AT 0284 Professional Selling for Agribusiness – Fall 2006 (revised)
- AT 0404 Irrigation and Drainage – Fall 2006 (revised)
- AT 0414 Soils and Nutrient Management – Fall 2006 (revised)
- AT 0504 Agriculture Technology Survey – Fall 2006 (revised)
- AT 0564 Herbaceous Plants – Fall 2006 (revised)
- AT 0584 Fruit and Vegetable Production – Fall 2006 (revised)
- AT 0654 Golf Course Design and Rules – Fall 2006 (new)
- AT 0664 Golf and Sports Turf Management – Fall 2006 (new)
- AT 0674 Spanish for the Green Industry – Fall 2006 (new)

AT 0684 Landscape Design – Fall 2006 (new)
AT 0694 Landscape Contracting – Fall 2006 (new)
HD 2004 Human Development II: Adulthood and Aging – Fall 2006 (new)
HD 2304 Family Relationships – Fall 2006 (new)
HD 2314 Human Sexuality – Fall 2006 (new)

Degree Title Change Effective Spring 2007

Hospitality and Tourism Management, Bachelor of Science (BS) in Business, changed to major: Hospitality and Tourism Management (new)

Checksheets Effective with Graduating Class of 2007

B.S. in Business – Hospitality and Tourism Management (new)

Courses to be Dropped Effective Fall 2006

HD 3004 Human Development II: Adulthood and Aging
HD 3314 Human Sexuality
HD 3324 Family Relationships

University Core Curriculum Committee – Motion was made and seconded to accept the minutes of the University Core Curriculum Committee meeting of February 16, 2006. Approval was unanimous.

University Library Committee – There was no report.

University Athletic Committee – There was no report.

Committee on Academic Policy – There was no report.

Committee on Academic Support - There was no report.

● **Other Business**

Ron Daniel updated the commission on the restructuring of undergraduate programs. He said that Mike Ellerbrock has been working with the Provost Office on the current and future status of undergraduate research. Mike Ellerbrock stated there is a need to inventory the different dimensions of undergraduate research currently being used on campus. Jack Dudley also gave an overview of the University Honors Program's involvement in undergraduate research. He said in the Honors Program careful distinctions are being made in regard to independent studies and undergraduate research. He stated that an independent study is not thought of as being undergraduate research. He said as far as policy is concerned there are several issues that need to be addressed, such as whether a student should be paid while earning a credit. He suggested that the University should develop a better tracking mechanism of undergraduate research. He recommended that this issue be discussed before the commission again next fall.

● **The meeting was adjourned at 4.00 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
April 24, 2006
230 Student Services Building, 3:00 P.M.

Present: B. Wheeler, (chair); M.A. Lewis; D. Ford; T. Gardner; C. Clemenz for R.E. Sorensen; T. Walker; L. Pilonen for L.N. Chang; R. Oderwald for S. Zedaker; M. Deisenroth for R. Benson; C. Wood; R. Daniel; M. Schneller; J. Hess for S. Quisenberry; K. Poling; C. Koziol; M. Denbow; T. Mills; J. Davis for P. Knox.

Absent: M. McNamee; A. McNabb; J. M. Kelly; G. Schurig; P. Spruill; D. South; C. Miller; I. Glennon; J. Nottingham; S. McQuain; A. Olson.

Visitors: A. Cupp; M. Foushee; M. Marchant; F. Keene; J. Eska

- **Call to Order and Announcements** – The meeting was called to order at 3:00pm.

- **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as distributed.

- **Approval of CUSP Minutes of March 27, 2006.**

Minutes were approved electronically on April 10, 2006.

- **Discussion of CSA Resolution 2005-06A**

- **Resolution for Changes to University Policies for Student Life**

Francis Keene, Director of Judicial Affairs, presented the resolution. She recently presented the resolution before the University Council and was asked to present Section I., “Sharing Information with the Undergraduate and Graduate Honor Systems”, of the resolution before the commission. The resolution is set forth to outline to the students when their information can be shared. Currently the policy allows the University Judicial System to share information for certain groups and does not specifically state that sharing information with the honor systems is allowed. This resolution would allow the Judicial System to share reports that include academic integrity violation and be notified of conduct or dishonesty issues in both the undergraduate and graduate honor systems. There was a brief discussion and it was decided that the commission would vote on endorsing Section I. of the resolution only. It was moved and seconded to endorse Section I. only of CSA Resolution 2005-06A. Approval was unanimous.

- **Resolution CUSP 2005-06D First Reading**

- **Resolution to change the name of the University Core Curriculum and the University Core Curriculum Committee**

Ron Daniel presented the resolution to change the name of the University Core Curriculum and the University Core Curriculum Committee to Curriculum for Liberal Education and University Curriculum Committee for Liberal Education (. After a brief presentation, it was moved and seconded to waive the first reading. Approval was unanimous. It was then moved and seconded to approve CUSP Resolution 2005-06D for second and final reading. Ron introduced Joe Eska from the Core Curriculum Committee to provide additional information regarding the Core name change. Joe stated that the resolution had been previously recognized by the 2005 report of the Ad Hoc Core Curriculum Steering Committee and that the current structure is not a “core” curriculum, but a curriculum in general and liberal education.

He stated that after several months of determining a new name, it was decided that the name “Curriculum for Liberal Education” and “University Curriculum Committee for Liberal Education” suggested by the Ad Hoc Committee would better support the history of the term “liberal education” at Virginia Tech. There was discussion on why the proposed name would be more sufficient than “general education.” After a thorough discussion it was assured that the proposed resolution would provide more freedom for individuals, departments and colleges to develop their own methods. It was noted that in the proposal submitted to the Ad Hoc Committee that it presented more freedoms than imposing more restrictions. After a thorough discussion the motion was approved with a 14 yes, 4 no vote.

• Report from Commission Committees/Sub-Committees

Committee on Undergraduate Curricula

Tom Walker presented four reports of the Committee on Undergraduate Curricula. The first report was for March 23, 2006. Motion was made and seconded to approve the report of March 23, 2006. Approval was unanimous.

For “First and Second Reading” Unanimous Approval

Courses Effective Fall 2006

ITDS 1114 Design Appreciation – (revised)
ITDS 2044 Interior Design I – (new)
ITDS 2054 Interior Design II – (new)
ITDS 2444 Computer Applications in Interior Design – (new)
ITDS 3044 Interior Design III – (new)
ITDS 3054 Interior Design IV – (new)
ITDS 3175 – 3176 Building Systems for Interior Design – (new)
ITDS 4044 Interior Design V – (new)
ITDS 4054 Interior Design VI – (new)
ITDS 4554 Contemporary Issues in Interior Design – (new)
IDS 3514 Design Research – (revised)
IDS 2015-2016 Industrial Design Laboratory II – (new)
IDS 2034 Materials and Processes – (new)
IDS 2044 Human Factors – (new)
IDS 2065-2066 Design Visualization – (new)
IDS 2114 History and Theory of Industrial Design – (new)
IDS 2124 History and Theory of Industrial Design: Designers – (new)
IDS 2304 Computer Aided Industrial Design – (new)
IDS 3015 – 3016 Industrial Design Laboratory III – (new)
IDS 4015- 4016 Industrial Design Laboratory IV – (new)
IDS 4044 Professional Practice for Industrial Design – (new)
SOC 4414 Drugs and Society – (new)
ENGL 3354 Literary and Cultural Criticism – (revised)
ENGL 4024 Advanced Topics in Literary and Cultural Criticism – (revised)

Courses Effective Spring 2007

PHYS 4674 Introduction to General Relativity – (new)
MSE 3044 Transport Phenomena in MSE - (new)

Courses Effective Spring 2008

MSE 3134 Elements of X-ray Diffraction – (revised)

Courses to be Dropped Effective Fall 2006

ITDS 2114 Presentation Techniques

ITDS 2144 Second Year ID Studio

ITDS 2224 Interior Design Graphic Communication

ITDS 3124 Interiors

ITDS 3144 Computer Aided Design Studio

ITDS 3164 Lighting Design

ITDS 3174 Building Systems for Interiors

ITDS 4124 Fourth Year Interior Design Studio

IDS 2024 Materials and Media Lab

IDS 3025-3026 Industrial Design Laboratory I

IDS 3125-3126 Industrial Design Technology

IDS 4415-4416 Industrial Design Laboratory II

Courses to be Dropped Effective Spring 2007

MSE 3024 Kinetic Processes

MSE 3034 Transport Phenomena

Motion was made and seconded to approve the report of April 6, 2006. Approval was unanimous.

For “First and Second Reading”

Unanimous Approval

Courses Effective Fall 2006

WOOD 3124 Paper and Paperboard Packaging (new)

WOOD 3315-3316 Mechanical Properties of Wood (new)

WOOD 4024 Packaging Dynamics for Distribution (new)

HTM 4444 Winery Tourism (new)

MKTG 4644 Marketing, Society, and the Public Interest (new)

BC 3115, 3116 Building Culture, A History of Construction (new)

Courses Effective Fall 2007

MSE 3204 Fundamentals of Electronic Materials (new)

New Tracks and Designators Effective Fall 2006

B.S. Human Development, Human Services Concentration, Child & Adolescent Development Track - HSOC

B.S. Human Development, Human Services Concentration, Family Gerontology Track - HSOF

B.S. Human Development, Human Services Concentration, Professional Helping Skills Track - HSOP

New Minor and Designator Effective Fall 2006
Packaging Science Minor and designator PKGS

New Option and Designator Effective Fall 2006
B.S. Wood Science and Forest Products – Wood Structures and Materials Option and designator WSTM

Checksheets Effective for Student Graduating in Calendar Year 2008
B.A. in English, Literature, Language and Culture Option (Cultural Studies Track) - (revised)
B.A. in English, Literature, Language and Culture Option (Literature Track) - (revised)
B.A. in English, Literature, Language and Culture Option (Pre-Education Track) – (revised)
B.A. in English, Literature, Language and Culture Option (Pre-Law Track) - (revised)
Minor in English, Literature, Language and Culture Option (Cultural Studies Minor Track) – (revised)
Minor in English, Literature, Language and Culture Option (Literature Track) – (revised)
Bachelor of Science in Engineering Science and Mechanics, Biomechanics Option – (revised)
Bachelor of Science in Electrical Engineering – (revised)
Bachelor of Science in Computer Engineering – (revised)
Packaging Science Minor
Bachelor of Science in Wood Science and Forest Products – Wood Structures and Materials Option
Bachelor of Science in Biological Sciences, Microbiology/Immunology Option (revised)

Discontinue Concentration and Designator Effective December 2008
Bachelor of Science – Sociology – Workplace Relations Concentration and designator (WORK)

Checksheets Effective for Students Graduating in Calendar Year 2009
B.S. Human Development, Human Services Concentration, Child & Adolescent Development Track (new)
B.S. Human Development, Human Services Concentration, Family Gerontology Track (new)
B.S. Human Development, Human Services Concentration, Professional Helping Skills Track (new)

Courses to be Dropped Effective Fall 2006
Wood 4124 Paper and Paperboard Packaging
Wood 4315-4316 Mechanical Properties of Wood
MKTG 3154 Marketing Skills

Motion was made and seconded to waive first reading of AHRM 2254 Idea Development and Creativity presented as a non-unanimously approved item in the April 13, 2006 report. After a brief discussion motion was approved unanimously.

Motion was made and seconded to approve all the items in the CUC report of April 13, 2006 for second reading. Motion was approved by a 16 yes, 2 no majority vote.

***For “First and Second Reading”
Unanimous Approval***

Courses Effective Fall 2006

AHRM 2254 Idea Development and Creativity – (revised)
AHRM 2604 House Planning – (revised)
AHRM 2624 House Planning Laboratory – (new)
AHRM 2614 Introduction to Residential Technologies – (revised)
AHRM 2634 Residential Technology Laboratory - (new)
AHRM 3604 Housing and the Consumer – (revised)
AHRM 3624 Housing Planning II – (new)

Motion was made and seconded to approve the CUC report of April 20, 2006. Approval was unanimous.

***For “First and Second Reading”
Unanimous Approval***

Courses Effective Fall 2006

AHRM 4624 Advanced Kitchen and Bath Design - (revised)
AHRM 4634 Housing and Society – (new)
AHRM 4614 Advanced Residential Technologies – (revised)
ARCH 3115-3116 – History of Architecture – (revised)
CEE 4684 Transportation Safety – (new)
Electrical and Computer Engineering 4560 (new)
ECE 2014 Engineering Professionalism in ECE - (new)
ECE 2074 Electric Circuit Analysis Laboratory – (new)
ENGR 1034 First Year Hypatia Seminar – (revised)
ENGR 1054 First Year Galileo Seminar – (revised)
UAP 3024 Urban and Regional Analysis – (revised)

Courses Effective Spring 2007

UAP 3894 Urban Poverty, Workforce Development and Public Policy – (revised)

Courses Effective Fall 2007

GER 3474 Topics in German Cinema – (new)

New Option and Designator Effective Fall 2006

B.A. in Interdisciplinary Studies - Africana Studies Option (IDAS) - (new)

Checksheets Effective for Students Graduating in Calendar Year 2008

Bachelor of Science in Business, Accounting and Information Systems Major –Accounting Information Systems Audit Option - (revised)

B.A. in Interdisciplinary Studies - Africana Studies Option - (new)

B.A. in Interdisciplinary Studies Leadership and Social Change Cross-Program Degree Option (revised)

B.A. in Interdisciplinary Studies Major – (revised)

Bachelor of Science in Business, Accounting, and Information Systems Major, Accounting Option (revised)

Checksheets Effective for Students Graduating in Calendar Year 2009

Bachelor of Science in Interior Design - Interior Design Major – (revised)

University Core Curriculum Committee – Rich Oderwald presented the minutes of March 16, 2006 meeting of the University Core Curriculum. Motion was made and seconded to accept the minutes of March 16, 2006. Approval was unanimous.

Rich presented the minutes of April 13, 2006 meeting of the University Core Curriculum. Motion was made and seconded to accept the minutes of April 13, 2006. Approval was unanimous. Rich also presented the report of April 13, 2006 of the University Core Curriculum.

The following courses were APPROVED for Core Curriculum:

Effective Fall 2006:

BIT 4484, Project Management, Area 1 (WI), effective Fall 2006.

This course is a replacement for BIT 4434 which is currently in Area 1 (WI). BIT 4484 will be for BIT majors only as was BIT 4434. BIT 4434 will no longer be an Area 1 (WI) course.

Revision and renumbering:

HD 2004, Human Development II: Adulthood and Aging, (formerly HD 3004 – currently in Area 3), effective Fall 2006. Course renumbering was approved by CUSP in March 2006.

HD 2314, Human Sexuality, (formerly HD 3314 – currently in Area 7), effective Fall 2006. Course renumbering was approved by CUSP in March 2006.

Motion was made and seconded to approve the UCCC report of April 13, 2006. Approval was unanimous.

University Library Committee – There was no report.

University Athletic Committee – There was no report.

Committee on Academic Policy – There was no report.

Committee on Academic Support - There was no report.

- **Other Business**

John Hess introduced Dr. Mary Marchant who will be the new Associate Dean and Director of Academic Programs for the College of Agriculture and Life Sciences. She arrived in Blacksburg on April 17 from the University of Kentucky where she was a professor in the Department of Agriculture Economics.

- **The meeting was adjourned at 4.16 p.m.**

Submitted by,
Angela G. Cupp
Office of the University Registrar