

**COMMISSION ON UNIVERSITY SUPPORT  
MEETING MINUTES  
March 15, 2018  
130 Burruss Hall**

**ATTENDEES**

**Members Present:** Richard Ashley, Jonathan Bradley, William Dougherty (for Scott Midkiff), Julie Farmer (for Charlie Phlegar), Kelly Fomenko, Tracy Gilmore, Debbie Greer (for Dwight Shelton), Robin Jones, Bradley Klein, Brad Martens (for Julia Ross), Benjamin Tracy, Sherwood Wilson, Sarah Woodward

**Members Absent:** John Brenner (with notice) Chris Kiwus (with notice), Heather Parrish (with notice), Jeremy Smith, Ken Smith

**Guests:** Jason Soileau

**Recorder:** Sarah McCoy

**1. Call to Order & Welcome**

The Chair, Richard Ashley, called the meeting to order at 2:00 p.m.

**2. Approval of Meeting Minutes**

Commission approved the February 15, 2018 meeting minutes.

**3. Old Business**

**a. Second Reading: Resolution CUS2018A – Rename, Update Charge, and Change Membership of the Computing and Communication Resource Committee**

William Dougherty presented the Resolution to the Commission for a second reading. A motion was made and unanimously passed to forward the resolution to the University Council.

**b. Second Reading: Resolution CUS2018B and CEOD 2018C - Update Membership of the Campus Development Committee**

Jason Soileau presented the Resolution to the Commission for a second reading. A motion was made and unanimously passed to forward the resolution to the University Council.

**4. New Business**

None

**5. Reports from Committee Chairs / Representatives**

- a. **Campus Development Committee** – Jason Soileau  
The Committee last met on February 22, 2018. Updates were given on Universal Design, the Master Plan Update and a presentation made by Jack Rosenberger.
- b. **Energy & Sustainability** – No report given.
- c. **Transportation & Parking Committee** – Debbie Greer  
The Committee last met on March 14, 2018. Mike Dunn gave a presentation on the Master Plan regarding parking, Jeri Baker discussed parking permits for remote lots and that the VTCRI shuttle service will transition under the management of Valley Metro later this summer.

There was additional discussion regarding rate-based or free passage on the revised Valley Metro service (SmartWay Express) for faculty, staff, and students to VTCRI. Operational details are still being worked out, but at least those individuals who have regular university business at both locations will be able to ride the shuttle for free. Administration will share further implementation details as they are determined.

#### **6. Next Meeting Date**

April 19, 2018 at 2:00 p.m. in 130 Burruss Hall

#### **7. Note from the Chair**

Please consider volunteering or nominating others for the 2018-19 Chair and Vice Chair positions on the Commission. The Commission will hold elections for these positions at the April meeting (which will be the last of the semester).

**Meeting Adjourned** at 2:18 p.m.

Respectfully submitted,

Sarah McCoy

**COMMISSION ON UNIVERSITY SUPPORT  
RESOLUTION TO RENAME, UPDATE CHARGE, AND CHANGE MEMBERSHIP OF  
THE COMPUTING AND COMMUNICATION RESOURCE COMMITTEE  
CUS RESOLUTION 2017-18A**

**WHEREAS**, the Computing and Communications Resources Committee that reports to the Commission on University Support has been dormant for a number of years; and,

**WHEREAS**, the function of the committee has since been adopted by a set of advisory subcommittees charged with reviewing and evaluating the units within the university's Division of Information Technology so as to better address the breadth and complexity of the university's reliance on computing, communication, and other information technology services; and,

**WHEREAS**, the Vice President for Information Technology and CIO endorses a change in the scope of the committee to better address the ever-changing technology climate and provide a reporting structure for the advisory subcommittees through this committee to the Commission on University Support; and,

**WHEREAS**, the proposed name change to "Information Technology Services and Systems" better reflects the variety of information technology services critical to Virginia Tech's faculty, staff, and students, as well as the breadth of the types of systems, both at Virginia Tech and contracted, that provide these services; and,

**WHEREAS**, the Vice President for Information Technology and CIO further endorses the appointment of four department heads from the Division of Information Technology to the committee to staff the advisory subcommittees and serve as content matter experts (as described in the proposed charge), in order to ensure that the committee has direct access to operational units within the Division of Information Technology; and

**WHEREAS**, the proposed membership would ensure at least two staff, two A/P faculty, and two tenured or tenure-track faculty among the at-large membership and seek to include representation from university locations beyond the main campus;

**NOW, THEREFORE, BE IT RESOLVED** that the name of the Computing and Communications Resources Committee be amended to the "Information Technology Services and Systems Committee"; and

**BE IT FURTHER RESOLVED** that the charge of the Information Technology Services and Systems Committee be amended as follows:

***Current:***

**CHARGE:** To make recommendations for the efficient utilization of the University's computer facilities and to recommend policies that relate to the operation, maintenance, and development of the University's communications network. The

Committee's scope of concerns includes all instructional, research, extension, and administrative computing provided through the University's computing facilities, and all existing or proposed devices connected to the computing facilities.

***Proposed:***

CHARGE: To make recommendations for the effective offering and utilization of the University's information technology services and systems, and to recommend policies that relate to the governance of these services and systems. The Committee's scope of concerns includes all information technology services and systems related to instruction, research, outreach, and administration at the University. The committee organizes into four subcommittees to address specific aspects of information technology and services and to report to the committee: (a) teaching and learning; (b) research computing and research support; (c) administrative systems and business intelligence; and (d) network infrastructure, identity and access management, information technology security, and user support.

**AND BE IT FUTHER RESOLVED** that the membership of the Information Technology Services and Systems Committee be amended as follows:

- The Vice President for Information Technology and CIO (also representing the Commission on University Support)
- ~~The Executive Director, Network Infrastructure and Services~~
- **Four department heads or other leaders in the Division of Information Technology, appointed by the Vice President for Information Technology and CIO, with expertise to address the breadth of information technology services and infrastructure at the university**
- Nine at-large members of the faculty-A/P faculty-staff (with appropriate expertise) nominated by the Vice President for Information Technology and CIO in conjunction with the Presidents of the Faculty and Staff Senates and the chair of the Commission on Administrative and Professional Faculty Affairs (three-year terms). ~~(one must be an A/P faculty member and one must be a staff employee).~~ **At least two must be A/P faculty members, at least two must be staff employees, and at least two must be tenured or tenure-track faculty members, with a goal to include representation from university locations beyond Blacksburg**
- One representative from the Graduate Student Assembly nominated by the Graduate Student Assembly (one-year term)
- One representative from the Student Government Association nominated by the Student Government Association (one-year term)

**Joint Resolution to Update Membership of the Campus Development Committee  
Commission on University Support and  
Commission on Equal Opportunity and Diversity  
Resolution CUS 2018-B & Resolution CEOD 2018-\_\_\_\_**

First Reading by the Commission on University Support:	February 15, 2018
First Reading by the Commission on Equal Opportunity and Diversity:	March 13, 2018
Approved by the Commission on University Support:	
Approved by the Commission on Equal Opportunity and Diversity:	
First Reading by the University Council:	
Approved by the University Council:	
Approved by the President:	
Effective Date:	August 1, 2018

**WHEREAS**, the Campus Development Committee (CDC) exists primarily to “make recommendations and to serve as a conduit to disseminate information and solicit feedback concerning the planned physical development of the university’s built environment;” and

**WHEREAS**, the Commission on Equal Opportunity and Diversity (CEOD) exists to advise on the university’s responsibilities regarding “accessibility, compliance, diversity, and inclusion;” and

**WHEREAS**, as part of the Inclusive VT initiative, the university community acknowledges that baseline compliance with Americans with Disabilities Act (ADA) regulations is no longer a sufficient measure or goal of campus accessibility; and

**WHEREAS**, we wish to exceed minimum requirements for physical accessibility by considering a wider range of topics such as universal design principles, single occupancy restrooms, and transportation infrastructure modifications in campus planning and construction efforts; and

**WHEREAS**, the CDC currently receives briefings and provides feedback to University Planning on a wide variety of university construction and renovation projects; and

**WHEREAS**, the Director of ADA and Accessibility Services serves as the university’s ADA Coordinator and provides oversight for physical accessibility for employees, students and visitors; and

**WHEREAS**, the CDC and campus construction and renovation projects would benefit from the two-way communication and perspective provided by adding a representative from the CEOD to the CDC;

**THEREFORE LET IT BE RESOLVED**, that the membership of the Campus Development Committee be amended to add:

- Director of ADA and Accessibility Services (*Ex Officio*)
- One representative from the Commission on Equal Opportunity and Diversity (one-year term)

**AND BE IT FURTHER RESOLVED**, that the changes take effect August 1, 2018.