

**COMMISSION ON UNIVERSITY SUPPORT
MEETING MINUTES
January 18, 2018
130 Burruss Hall**

ATTENDEES

Members Present: Richard Ashley, Jonathan Bradley, William Dougherty for Scott Midkiff, Kelly Fomenko, Angela Hayes for Charlie Phlegar, Robin Jones, Brad Martens for Julia Ross, Savita Sharma for Dwight Shelton, Kayla Smith for Sherwood Wilson, Sarah Woodard

Members Absent: Chris Kiwus, Ken Smith, Josh Garrison, Tracy Gilmore, Bradley Klein, Heather Parrish, Benjamin Tracy.

Guests: Denny Cochrane, April Myers, Kim O'Rourke, Patrick Tomlin, Jack Washington

Recorder: Sarah McCoy

1. Call to Order & Welcome

The Chair, Richard Ashley, called the meeting to order at 2:00 p.m.

2. Approval of Meeting Minutes

The minutes from the November 16, 2017 Commission meeting were approved.

3. Old Business

a. Proposed Legislation from SGA: Kim O'Rourke, Vice President for Policy and Governance stated that the SGA is to be commended for their efforts to identify and raise items that are of concern to students. However, she explained that some of the language in the proposal (i.e. mandating a specific file format for information collection) would not be imposed by leadership as a requirement on administrative units due to the complexity and variety of administrative processes across the institution. She also shared that there are already initiatives underway to improve many of these processes. Dwight Shelton, Chief Financial Officer for Virginia Tech, made a presentation to the Board of Visitors in November 2017 regarding some of these efficiency projects ([http://www.bov.vt.edu/assets/--november-5-6-2017-meeting-posting-\(2\).pdf](http://www.bov.vt.edu/assets/--november-5-6-2017-meeting-posting-(2).pdf), pages 511-520) that may be beneficial to review. Kim O'Rourke suggested that the SGA continue conversations with Robin Jones in Student Affairs and Savita Sharma in Finance to gather additional information on how these concerns are already being addressed through channels outside university governance. The Commission voted to table this item until a future meeting when SGA representatives were in attendance.

b. Status of Commission Representative on the Transportation & Parking Committee: Debbie Greer was not present, Savita Sharma will check with her on the status.

4. New Business

- a. None to discuss

5. Presentation to the Commission

- a. **University Libraries: Space and Services Offered**

Patrick Tomlin gave a presentation on Studios available through the Library for use by students, staff and faculty. Presentation attached.

6. Reports from Committee Chairs / Representatives

- a. **Energy & Sustainability** – Denny Cochrane, Chair

The Committee last met on November 27, 2017. Updates were given on Green RFP proposals that have been submitted by students. These proposals are currently being reviewed and will be vetted through the E&S committee for further advancement to the Finance division. The Committee's next meeting will be held on January 22, 2018.

- b. **Campus Development Committee** – no new information to report, the committee's last meeting was held 10-26-17.

- c. **Transportation & Parking Committee** – no new information to report, the committee's last meeting was held 11-15-17.

7. Acceptance of Committee Minutes

No new minutes to approve from reporting committees.

8. Next Meeting Date

February 15, 2018 @ 2:00 p.m. in 130 Burruss Hall

Meeting Adjourned at 2:41 p.m.

Respectfully submitted,

Sarah McCoy