

Minutes
Commission on Staff Policies and Affairs
February 26, 2013 ~ 2:00 p.m. ~ 325 Burruss

Present: Judy Alford, Mary Christian, Dan Cook, Jay Crone, Velva Groover, Hal Irvin, Wyatt Sasser, Richard Sorensen, Mallory Taylor

Absent: Carolyn Dudding with notice, Kim Dulaney, Alberto Duran, Judy Jones, Tom Kaloupek, Teresa Lyons, Christine Snider, Amy Tunison

Call to Order

The meeting was called to order at 2:00 p.m. The agenda was approved as presented. The minutes from the last meeting on January 22, 2012 were approved electronically.

President's Award for Excellence Nominations

After a slow start in the nomination process and an extension of the nomination deadline, there ended up being 30 nominations for the President's Award for Excellence.

University-Wide Awards

Dan Cook followed up on the suggestion that was made at last month's meeting to perhaps use marketing students to address the best way to promote awards. He has a meeting planned with Donna Wertalik, Marketing Instructor and Career Advisor, to discuss the possibility of using the students. Dan also met with Kirk Wehner, Director of Compensation and Performance Management, to go over some of the ideas that were suggested last month to promote university-wide awards. Kirk was very receptive to many of the ideas, but wanted Dan to come back and meet with him again along with Laura Neff-Henderson, HR Communications Manager.

CSPA Representative Change

Mina Choi had to relinquish her position as the SGA representative on CSPA due to her class schedule conflicting with the meeting schedule this semester. Her replacement will be Alberto Duran. CSPA also still needs to provide a staff representative to serve on CEOD. Anyone who is interested should let Dan Cook know.

Raises for the Coming Fiscal Year

Hal Irvin provided a handout of an article that appeared in the *Richmond Times-Dispatch* on Sunday, February 24 regarding raises for the coming fiscal year. It indicated that the General Assembly had approved a plan that would give staff employees with at least five years of service a raise of \$65 per year of service up to 30 years in addition to the 2% raise that is scheduled to take effect in July 2013. The assembly also approved an additional 1% raise for faculty. The plan still has to be approved by the Governor.

Affordable Care Act

Hal was asked to give some clarification as to how many hours wage employees are now allowed to work due to the changes brought about by the Affordable Care Act going into effect next January. He indicated that wage employees' hours should be reduced from 1500 hours per year to 1450 hours per year. This will now be based on the calendar year rather than the fiscal year. Also, exceptions for additional hours will no longer be granted.

Adjournment

There being no further business, the meeting was adjourned at 2:40 p.m. The next meeting will be March 26, 2013 from 2:00-3:30 in 110 Burruss.

Respectfully Submitted,

Melissa Ball
CSPA Support Staff