

MINUTES

Commission on Staff Policies and Affairs

Date | time 3/27/2018 2:00 PM | *Meeting called to order by* Tammie Smith

Approval of Agenda and Minutes

Members Present: Sue Teel (by phone), Mary Helmick, Tammie Smith, Lori Buchanan, Lee Ann Ellis, Teresa Lyons, Margaret Radcliffe, Sally Shupe, Lisa Wilkes, Hazem Sharaf, Hannah Whiteman

Minutes: Approval of the minutes from the November 2017 and the February 2018 was moved and seconded.

Agenda: Approval of the agenda was moved and seconded. The agenda was approved.

New Business

Recap from the Board of Visitors: Chairman Smith gave the Commission a recap on the recent Board of Visitors meeting. The BOV acknowledged the work of the university staff especially during the recent snow storm. Lisa Wilkes also shared the acknowledgment by the Rector of the Board of the need to keep staff compensation as a priority in university budget discussions as the state finalizes the state budget.

Winter Closing Update: Lori Buchanon reported an update on the work regarding the survey to staff and faculty to gather feedback regarding winter closing options. Their work is continuing. LaTawyna Burleson is chairing the committee and she will be contacted for an update. Lisa Wilkes stated that the survey should be sent out before the end of the academic year to take advantage of availability of all staff and faculty.

Campus Climate Survey Update: Agenda item was tabled until next meeting.

Pay bands 1-3 Subcommittee Update: Lisa Wilkes provided an update. One planning meeting had been held during the last month. BOV had expressed that a broader view of issues regarding staff be addressed. Lisa suggested instead of a subcommittee, a new taskforce should be formed that would address many issues affecting staff including topics such as parking, childcare, etc. If this taskforce is formed, the pay bands 1-3 subcommittee would be disbanded. Taskforce's charge would include all staff pay bands.

Lisa also provided an update that parking policies discussed during the Commission's February meeting will be implemented when the next academic year policies are put in place.

Commission/Committees Update:

CAPA – Margaret Radcliffe reported that the AP Faculty Advisory Committee also recently discussed parking and transportation and the plan for the Perry Street multimodal facility and surface parking.

Student Government – Hannah Whiteman reported their committee has been focused on their elections

Graduate Student Committee – Hazem Sharaf reported their committee was updated on the upcoming tuition increase by the Sr. VP for Operations/Finance and CFO.

Employee Benefits – Betty Wilkins reported their committee has been focused on discussing the options for winter closing and the survey.

Lori Buchanon suggested that CSPA look in to the issue of paternity leave for staff. Discussion followed regarding whether CSPA would take the lead on looking at what other institutions do currently for staff paternity leave. Betty Wilkins volunteered to bring this matter to the attention of the Benefits Committee.

The meeting was adjourned at 2:50 PM.

Respectfully Submitted by Mary Helmick