

MINUTES

Virginia Tech University Council: Commission on Student Affairs (CSA) Minutes

September 15, 2016

The meeting was called to order by Commission chair Mr. Matt Chan at 3:32pm.

In attendance

Allison Aviles Garcia, Susan Anderson, Matt Chan, Gabe Cohen, Chelsea Corkins, Maddie Walters for Pat Finn, Aliana Harrison, Byron Hughes, Manjot Kaur, Ron Mecham, Maddie Mitcham, Alex Hyler for Brett Netto, Meriam Nure, James Orr, Alexa Parsley, Andrew Peck, Nevetha Ramesh, Tara Reel, Evan Robohm, Chris Saunders, Angela Simmons, Brett Speakman, Lauren Surface, Cameron Varano

Absent with notification

Alicia Cohen, Liang Shi

Attending guests

Natasha Cox, Muneeb Hameed, Zohaib Qureshi, Darren Small, Tricia Smith

Absent

Travis Bauer

Approval of Agenda and Past Minutes

A motion was made and seconded to adopt the agenda. The motion carried.

Committee Reports

There were no reports.

Constituency Updates

Ms. Chelsea Corkins gave an update on Graduate Student Assembly (GSA) activities. The first general assembly meeting is on September 22nd.

Mr. Gabe Cohen and Ms. Tara Reel then gave updates on Board of Visitors (BoV) student representatives' activities. There was a student forum with campus master plan consulting firm Sasaki to gather feedback and discuss the master plan schedule. There is a follow-up meeting in November with Sasaki. There were policies that went to the BoV Student Affairs and Athletic Committee regarding student conduct updates. Some board members had questions. Although the policy was passed they have asked that it be reexamined.

Ms. Alexa Parsley then gave updates on activities of the Student Government Association (SGA). Planning is underway for the SGA 50th anniversary celebration.

University Council and Commission Updates

Mr. Chan gave an update on activities from the University Council. The Council has yet to meet, but all Council Commission chairs met with the President, the Provost, and other staff at a meeting to lay out agendas for the upcoming year. Highlights include: The Commission on Outreach and International Affairs is working with other offices in the University to explore options on using auxiliary funds to support student abroad programs; the Commission on Undergraduate Studies and Policies is looking into guidelines to award academic credits to student life experiences (e.g., for veterans), and the Commission on University Support will be working on the perception of electronic cigarettes and their use on campus as per recommendation by the SGA.

Mr. Chan then gave a report on activities from the Commission on Equal Opportunities and Diversity (CEOD) as the interim CSA representative in that group. Vice President for Strategic Affairs & Vice Provost for Inclusion and Diversity Dr. Menah Pratt-Clarke gave an overview of her office's goals and plans for university diversity and inclusion. The new required online module "DiversityEdu" for incoming first-year students was deployed. Related to academics, a subcommittee within CEOD will work with the Provost's

Office and elsewhere to include inclusion and diversity in the upcoming Pathways Curriculum (replacing the Curriculum for Liberal Education). There is also continued work on including gender identity beyond male and female on Banner (the university's database of records).

There is no report from the Academic Support Committee as the committee has yet to meet.

Division of Student Affairs Update

Dr. Angela Simmons gave an update from the Division. Orientation Leader applications are now available. The planned study abroad trip to South Africa on race and reconciliation is looking for student applicants. Also, the Town-Gown committee co-convened by the Division and the Town of Blacksburg will begin to meet monthly. The meeting schedule is available online and will be held in the Great Hall at East Ambler Johnson Hall.

Unfinished Business

There was no unfinished business.

New Business

- **CSA Leadership Position Confirmation**
Mr. Chan presented the responsibilities of the commission Vice Chair, and opened the floor for nomination. There were none. Mr. Chan then indicated CSA is still looking for a representative to CEO. Commission member Mr. Andrew Peck self-nominated for the role of CSA representative to the Academic Support Committee. The nomination was confirmed unanimously, and Mr. Peck will be CSA's representative on the Academic Support Committee for 2016-17.

- **Student Budget Board Overview**
Mr. Darren Small, chair of the Student Budget Board (SBB), was invited to give a presentation regarding the Board. Mr. Small explained the work of the SBB and the Board's responsibility for allocating the portion of student activity fees for student organizations. Mr. Small also mentioned SBB's desire to refine and optimize current SBB policy and procedures.

- **SBB Procedure Changes Approval**
Mr. Small presented proposed changes for SBB procedures. These changes include: Campus election campaigns shall no longer be funded; clarification on contract and honoraria funding; new procedures for funding rented vehicles; clarification on equipment funding; clarification on the requirement of on-campus storage and that off campus storage will not be funded; clarification on funding food and meals, and clarification on gas mileage funding. Mr. Small requested for a waiver of two readings due to the urgency of these procedure changes (as well as for the budget approval to be presented later). The motion for the requested waiver was moved and seconded, and was unanimously approved. The motion for approving the proposed SBB procedure changes were then moved and seconded, and was unanimously approved.

- **SBB Operational Overhead Budget Approval**
Mr. Small presented a request from SBB for a \$4000.00 operating budget with the following line items:

1. Laptop and phone purchases; internet and phone connections	\$2,500.00
2. Office supplies and business card	\$400.00
3. Dry erase name tags	\$100.00
4. Food for annual funding budget meetings	\$1,000.00
Total	\$4,000.00

A motion was made to approve line items 1., 2., and 3., totaling \$3,000.00. The motion was seconded and approved. A motion was made to table the consideration for line item 4. The motion to table was seconded and approved. The SBB will return in the next regularly scheduled CSA meeting for that particular line item.

- **Muslim Student Union (MSU) Application to Become a University Chartered Student Organization (UCSO)**

Mr. Muneeb Hammed and Mr. Zohaib Qureshi from the MSU presented an overview of their organization's structure, mission, and membership, as well as how it aligns with university policy regarding the requirement for a student organization to become a UCSO. This business item will return in the next regularly scheduled CSA meeting for the final approval vote.

Announcements

- Ms. Allison Aviles Garcia announced that the Latino Association of Student Organizations (LASO) will be having a cookout on 9/18, part of the Hispanic and Latino Heritage month series of events planned by LASO.

- Mr. Brett Speakman announced that the Residence Hall Federation (RHF) elections for Hall Council have concluded. RHF is interested in having their members reach out to other organizations.
- GSA is hosting the Graduate and Professional School Fair on 9/26, free and opened to all students thinking about getting an advanced degree.
- Dr. Simmons announced that President Tim Sands will be giving the inaugural State of the University Address at the Moss Art Center, on 9/30.
- Ms. Susan Anderson announced that the "It's on Us" Campaign regarding ending sexual assaults on campus will launch on 10/5.

Next Meeting

The next regularly scheduled CSA meeting will be held on September 29, 2016, in the Brush Mountain Room at Squires Student Center.

There being no further business, the motion to adjourn was made at 5:04 and was passed unanimously.

Recorder: Angela Simmons