

# **Commission on Student Affairs**

Thursday, January 26, 2012

3:30-5:00 p.m.

Brush Mountain Room – Squires Student Center

**Present:** Shaimaa Abdallah, Chris Atkins, Matthew Banfield, Sandy Bass, Tom Brown, Tyler Campbell, Naomi Dam, Corbin DiMeglio, Rick Ferraro, Monika Gibson, Allie Golden, Jacob Grohs, Cynthia Gomez for Erlan Guzman, Atieh Haghdooost, Zack Helmtoller, Stephen Higgs, Monica Hunter, Rawlin Jefferson, Chris McDonough, Michael Goodwin, Kelley McKew, Michelle McLeese, Margaret McQuain, Shree Narayanan, Farzana Rashid, Nikki Roy, Caroline Sapyta, Robert Sebek, Katelin Shugart-Schmidt, Guy Sims, Ed Spencer, Jay Tucker, Emily Wilkinson

**Absent:** Lauren Beecher, Ceseley Haynes, Mary Ann Lewis, Cheyenne Marshall, Frank Shushok

**Guests:** Dale Robinson, Kristen Houston

## **I. Call to order**

The meeting was called to order by Mr. Bass at 3:30 p.m.

## **II. Adoption of Agenda**

Motion was made to adopt the agenda for the January 26, 2012 meeting. The motion was seconded, carried, and the agenda was adopted.

## **III. Welcome from Chair**

Mr. Bass introduced Mr. Jefferson as the new Co-Chair and welcomed those new to the Committee this semester: Chris Atkins, Stephen Higgs, Michael Goodwin, and Allie Gordon. He also reviewed the topics to be discussed this semester.

## **IV. Icebreaker – Show and Tell, Vice-Chair, Rawlin Jefferson**

- a. Mr. Brown announced that applications are now available for Hokie Camp Counselors and Transfer Orientation Guides at [www.NSP.vt.edu](http://www.NSP.vt.edu). Applications for Hokie Camp Counselor are due February 10, 2012 and those for Transfer Orientation Guides are due on February 17.
- b. Ms. Gibson announced that she coordinates the Photo and Art Contest that they do once a semester for graduate students and that she is getting ready to advertise the next cycle. Photos will be unveiled during Graduate Education week in March.

## **V. Guest Speaker(s)/Presenter(s)**

### **a. Matt Banfield – 2012/2013 BOV Student Representative Opening**

Mr. Banfield distributed the timeline and application packet for the Undergraduate Student Representative to the Board of Visitors. He asked that this information be shared with constituent groups. Eligibility requirements are: You must have to have 70 credit hours, a 2.5 GPA, and be in good Honor System and Student Conduct standing with the University. The application deadline is February 10 and applications must be turned in to 112 Burruss Hall. Mr. Banfield also noted that he needs to form a search committee of CSA members to assist with the selection process. This group would review the applications and then refer three to Dr. Spencer for BOV interviews. The committee will convene on February 16. Those serving with Mr. Banfield on the committee are: Sandy Bass, Naomi Dam, Tyler Campbell, Allie Golden, and Corbin DiMeglio.

Ms. McLeese also reviewed the process for the Graduate Student Representative to the Board of Visitors. She will also have a committee of graduate students to review the applications. Graduate students interested should contact Ms. McLeese.

## **VI. Old Business**

### **a. Dr. Spencer, VP for Student Affairs, Resolution for CSA Membership**

Before presenting the resolution, Dr. Spencer gave some background for new members to explain what has been going on with the review of CSA Membership. He noted that Dale Robinson assisted with the sessions to review proposals, serving as a mediator going through the process. After review of the process and how he came up with a proposal that was a combination of the two proposals, which previously garnered the most support, he moved the proposal be put forth as a resolution, the motion was seconded and the floor was open for discussion. Questions were raised about: elimination and consistency of class officers, ratio of graduate and undergraduate students, elimination of some of the programming groups, how do you prevent the commission from growing in the future, how the chair is selected, a need to define the commission correctly, etc. Mr. Robinson asked that the group be thoughtful about the process and that any potential amendments be distributed to the Commission prior to the next meeting so that folks can think about them. Mr. Bass asked that any amendments be to him by February 3 and that everyone be prepared for the second reading and vote at the next meeting.

## **VII. New Business**

### **a. Change Date of Next CSA Meeting – from February 16 to February 9.**

Dr. Spencer announced that the February 16 meeting is in conflict with a Leadership Lab for the Corps of Cadets that would be beneficial for CSA members and other non-cadets to attend. They will be having alums present who have contributed significantly to leadership programs in Student Affairs who will be talking about applying what they learned from

leadership in college to their careers. Having CSA meet on February 9 would free everybody up to attend the Leadership Lab. This will be held in Burruss Auditorium at 3:30 p.m. A motion was made to change the February 16 meeting to February 9; the motion was seconded, and carried.

- b. Ms. McLeese announced that she met with Dr. Martha Glass, Associate Director of Administration for Assessment for Student Affairs, and she will be assisting CSA in undertaking a readership survey on the *Collegiate Times*. The survey will draw a random sample of students not necessarily involved with CSA and will be sent out for about three weeks beginning February 6, going through Institutional Research. Results should be in by spring break and at that time Ms. McLeese will meet with the subcommittee and report back to CSA at one of the March meetings. She also noted that Dr. Glass suggested there be some type of incentive to those who choose to participate in the survey and asked the group to brainstorm some ideas of what that incentive might be. Some suggestions were: a gift card, a daily parking pass, dining dollars, etc.

**VIII. Adjournment:** The meeting was adjourned at 4:55 p.m.