

MINUTES

COMMISSION ON STUDENT AFFAIRS

September 26, 2002

Brush Mt. B

Squires Student Center

3:30-5:30 p.m.

PRESENT: Susan Anderson, Kim Beisecker, Nicki Cantrell, Lanny Cross, Paul Grist for Sterling Daniel, Stryan Murrell for Kevin Eley, Pankaj Gupta, Andrew Jayne, Matt Lehman, Vivek Mehta, Kim Mitchell, Brian Montgomery, Jerry Niles, Brooke Randa, Christian Rieser, Vashonta Roach, Linda Sikhammounry, Roberta Snelling, Ed Spencer, Jan van Aardt

ABSENT: Jeremy Andrews, Tiffany Ball, Grant Hill, Teresa Kanter, Myron McClees, Kerry Redican, Jane Warner

I. Call to Order

Mr. Brian Montgomery, Chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted as written.

III. Introductions and Orientation

Mr. Montgomery asked Dr. Cross, Vice President for Student Affairs, to give a brief welcome. Dr. Cross thanked the members for their participation on the commission for the upcoming year and emphasized their important role in the university's decision making process. He encouraged student organizations to bring any issues that need University Council approval to the commission as soon as possible, in order to be passed by the governance system in a timely manner.

Mr. Montgomery asked the commission members to introduce themselves. He then gave an orientation presentation, outlining the university governance structure and the commission's role in the governance system. He also discussed the CSA membership, procedures, and issues handled by the commission in previous years.

Mr. Montgomery then asked the commission to break into groups and discuss issues they would like to cover this year. Following the group discussions, the meeting resumed and the groups shared their issues with the rest of the commission. Mr. Montgomery will compile the issues into a list to be distributed at the next meeting.

IV. Old Business

V. New Business

a. LGBTA Constitutional Changes - First Reading

This agenda item was postponed until the October 9 meeting.

VI. Announcements

Mr. Christian Rieser asked for volunteers from the graduate and undergraduate membership to attend meetings regarding student health insurance. The purpose of the meetings is to define the request for proposals for the next health insurance contract. Mr. Montgomery asked that anyone interested in participating to contact him or Mr. Rieser.

Ms. Nicki Cantrell announced that Order of the Gavel would hold its induction ceremony on October 18, 5:00 p.m. in 150 Squires. A reception will follow in the Cardinal Room, Squires.

Mr. Pankaj Gupta announced the Dance of Nations on October 4, 6:30 p.m.-12:30 a.m. in Commonwealth Ballroom, Squires.

Ms. Kim Mitchell announced that the Student Budget Board would start the contingency funding hearings on October 2, with hearings continuing every two weeks.

Ms. Vashonta Roach announced the Hip Hop/Rap Gospel Concert on September 28 at 7:30 p.m. in Commonwealth Ballroom, Squires. She also announced that the movie "Undercover Brother" would be showing in Haymarket Theatre, Squires at 7:00 p.m.

Mr. Vivek Mehta announced the "You the Man" performance on October 7 at 3:00 p.m. in Donaldson Brown Auditorium and at 7:00 p.m. in Colonial Hall, Squires.

Ms. Kim Mitchell reminded the commission that with the change to the SGA constitution last year, student organizations represented at CSA are allowed to have a representative on SGA. Mr. Montgomery encouraged interested organizations to contact Mr. Andrew Jayne.

Mr. Paul Grist announced that SGA has been conducting a voter registration drive. Mr. Montgomery also pointed out that you may register to vote anywhere in the United States at www.election.com.

VII. Adjournment

Mr. Montgomery thanked the commission for attending and adjourned the meeting at 4:35 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES

COMMISSION ON STUDENT AFFAIRS

**October 10, 2002
Room 219
Squires Student Center
3:30-5:30 p.m.**

PRESENT: Susan Anderson, Jeremy Andrews, Angela Wilson for Tiffany Ball, Lanny Cross, Brant Snyder for Sterling Daniel, Stryan Murrell for Kevin Eley, Pankaj Gupta, Grant Hill, Andrew Jayne, Theresa Kanter, Vickie Clayton for Myron McClees, Vivek Mehta, Kim Mitchell, Brian Montgomery, Jerry Niles, Brooke Randa, Kerry Redican, Christian Rieser, Vashonta Roach, Linda Sikhammountry, Roberta Snelling, Gerry Kowalski for Ed Spencer, Jan van Aardt, Jane Warner

ABSENT: Kim Beisecker, Nicki Cantrell, Matt Lehman

GUESTS: Amy McNerney

I. Call to Order

Mr. Brian Montgomery, Chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted as written.

III. Minutes from September 26th meeting

Mr. Montgomery announced that the minutes of the September 26 CSA meeting have been electronically approved and will be sent to University Council for approval. Mr. Montgomery provided an update on the Resolution amending the University Council Constitution to Establish a Commission on Equal Opportunity and Diversity, which CSA reviewed and discussed in the spring. First reading took place at the October 7 University Council meeting, and second reading will take place at the next meeting. Mr. Montgomery plans to discuss the resolution at the October 24 CSA meeting and will send copies to CSA members for their information.

IV. Old Business

a.) Review of Orientation Brainstorming

1. Issue Matrix

Mr. Montgomery distributed the list of issues that were discussed at the September 26 meeting and asked the group to rank the issues in order of preference. He will review the issues and form subcommittees.

2. Subcommittees

Subcommittees will be announced at an upcoming meeting.

V. New Business

a) Residential and Dining Programs & Residence Hall Federation: Smoking Policy Resolution — First Reading

Mr. Vivek Mehta, President of the Residence Hall Federation, presented the RDP and RHF Smoking Policy Resolution for first reading. If passed, the resolution would change the residence halls to totally smoke-free facilities, just as the other buildings on campus, effective next academic year. The one exception would be for designated smoking rooms in the lodging rooms of Donaldson Brown Hotel and Conference Center. Mr. Mehta discussed the reasons for requesting the policy change. The reasons include: 1) an on-line survey of on-campus residents found that nearly 70 percent of respondents believed that students should not be permitted to smoke in residence hall rooms; 2) the Health Promotion Task Force of Schiffert Health Center recommended that residence halls be totally smoke free and provided a petition signed by 527 students in three days supporting this recommendation; 3) the construction of most residence halls and the nature of the heating and cooling systems makes it impossible to contain smoke to a given room; and 4) there is a continuing trend around the country to change residence halls to smoke-free buildings.

Dr. Cross pointed out that the resolution will need approval by University Council and the Board of Visitors since the policy would be a change to the University Policies for Student Life.

Mr. Mehta and Mr. Gerry Kowalski, Director of Residence Education for RDP, answered questions about how students would be sanctioned for failure to follow the policy.

Mr. Mehta will send the resolution to CSA by e-mail. Mr. Montgomery asked that student members share the resolution with their student organizations prior to second reading on October 24.

b) Panhellenic Council: Constitutional Changes First Reading

Ms. Angela Wilson distributed revised copies of the Panhellenic Association Constitution for first reading. They have made only minor changes, mainly in regard to names of officers and wording for the articles related to quorum. Mr. Montgomery announced that second reading will take place at the October 24 meeting.

c) LGBTA Constitutional Changes First Reading

Mr. Jeremy Andrews distributed revised copies of the LGBTA Constitution for first reading and discussed the changes. They have made major changes to the constitution because their old one was outdated. Changes include: eliminating membership fees, changing the governance structure by redefining officer responsibilities, redefining who would be a voting member, adding flexibility on meeting times, and eliminating quorum. Mr. Montgomery announced that second reading will take place at the October 24 meeting.

VI. Announcements

Mr. Andrew Jayne announced that SGA would sponsor the "Cut This?" protest scheduled for October 11, 3:00 p.m., on the Drillfield. This was a protest of the governor's budget cuts and all were encouraged to participate. A photo was taken and sent to the governor.

Mr. Pankaj Gupta announced that Cranwell International Center and the Council of International Student Organizations would celebrate Parents Day by hosting an International Lunch at 11:30 a.m. on October 12 at Cranwell.

Ms. Amy McNerney, representative from the *Collegiate Times*, announced that the *CT* would like to hear from student leaders about what their organizations are doing. She distributed a guide for submitting a story for publication.

Mr. Vivek Mehta announced that the Residence Hall Federation was sponsoring Casino Night on Parents Day, October 12, at 8:00 p.m. in Commonwealth Ballroom of Squires.

Ms. Stryan Murrell announced that Carl Vashear will speak at 8:00 p.m. on November 7 in Burruss Auditorium. The movie "Men of Honor" is based on Mr. Vashear's life.

Mr. Vashonta Roach announced that the movie "xXx" will be showing at 6:30 p.m. on November 4 in Colonial Hall, Squires. The Paid in Full Tour concert will be held at 7:30 p.m. on November 8 in Burruss Auditorium. Tickets are \$12 for students, \$18 for non students.

Mr. Jeremy Andrews announced that LGBTA was sponsoring Coming Out Day on October 11, with an information tent on the Drillfield. On October 16, Reverend Irene Monroe will speak on religion and gay rights at 7:00 p.m. in the Black Cultural Center, Squires. On October 17 the co-founder of the Blacksburg PFLAG will speak at the LGBTA general body meeting. On November 11, the movie "Two Girls in Love" will be showing on campus. The "The Laramie Project" play, about the death of Matthew Shepard, will be held in Squires Studio Theatre at 8:00 p.m. beginning October 17, with the last performance on November 2. Auditions for Angels in America are also being held.

Ms. Brooke Randa announced that Virginia Tech Union was bringing the play, "The Scarlet Pimpernel" to Burruss Auditorium at 7:30 p.m. on October 15.

Mr. Brant Snyder announced that the Student Government Association is recruiting for house representatives and student organizations are invited to attend. The next meeting was scheduled for October 15 at 5:30 p.m., 152-154 Squires.

Mr. Brian Montgomery announced that Governor Warner would announce the state budget cuts on October 15. He also announced a breakfast with the Student Affairs Committee of the Board of Visitors on November 11 at 7:30 a.m. in the Appalachian/Blue Ridge Room of DBHCC. He encouraged the student leaders to attend. Mr. Montgomery reminded the commission to turn in their issues matrix by the end of the meeting.

Mr. Christian Rieser announced that they still need a CSA representative for the health issues subcommittee.

VII. Adjournment

The meeting adjourned at 4:15 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES

COMMISSION ON STUDENT AFFAIRS

October 24, 2002

Room 219

Squires Student Center

3:30-5:30 p.m.

PRESENT: Jeremy Andrews, Kim Beisecker, Nicki Cantrell, Allan Bradley for Sterling Daniel, Pankaj Gupta, Andrew Jayne, Vivek Mehta, Kim Mitchell, Brian Montgomery, Chrissy Sullivan for Brooke Randa, Christian Rieser, Vashonta Roach, Linda Sikhammountry, Roberta Snelling, Ed Spencer, Jan van Aardt, Jane Warner, Angela Wilson

ABSENT: Susan Anderson, Lanny Cross, Kevin Eley, Grant Hill, Theresa Kanter, Matt Lehman, Myron McClees, Jerry Niles, Kerry Redican

GUESTS: Brian McNeill, Jody Thompson, Catherine Martin

I. Call to Order

Mr. Brian Montgomery, Chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted as written.

III. Minutes from October 10th meeting

Mr. Montgomery announced that the minutes of the October 10 CSA meeting have been electronically approved with one correction and will be sent to University Council for approval.

IV. Old Business

a.) Review and division of top issues

Mr. Montgomery distributed a handout showing the issues that CSA members would like to cover this year. He discussed the list of issues and asked for volunteers to serve as committee chairs or members. Mr. Montgomery will compile the list of volunteers and be in touch with those who are willing to serve on a committee.

b.) Residential and Dining Programs & Residence Hall Federation Smoking Policy ResolutionÑSecond Reading

Mr. Vivek Mehta and Dr. Ed Spencer presented the RDP & RHF Smoking Policy Resolution for second reading. As a follow-up to the first reading on October 10, they reviewed the reasons for the smoking policy resolution before opening the floor for questions. Dr. Spencer said they don't anticipate problems with the proposed

smoking policy changes because most students are cooperative in keeping university policies. This change will also protect those with smoke allergies who didn't have a policy that protected them. There were questions concerning how many smokers versus non-smokers responded to their survey. Mr. Mehta indicated that 15.1% of survey respondents were smokers, which is higher than the number of smokers in the general population (13%). The majority of smokers also voted to make the residence halls non-smoking facilities. Mr. Mehta said they gave many options on the smoking choices in order to keep the survey bias free.

Several students expressed concern that the smoking policy will also affect the Oak Lane Community. This issue was discussed at a recent SGA senate meeting and many felt that Oak Lane should be allowed to establish their own smoking policy because their constituency is different from the other residence halls. Dr. Spencer said that there is more likelihood that the smoke will drift in Oak Lane due to their particular ventilation system. He also feels we should protect the individual members of the Oak Lane Community as well. Mr. Mehta pointed out that the Oak Lane Community is a Virginia Tech residence hall, rented by fraternities and sororities, and the university is still the landlord. There was also concern that the survey was not representative of the Oak Lane Community, but Mr. Mehta said that Oak Lane represented 3% of the survey vote, and it makes up 6% of the students living on campus. Of those respondents, 46% don't smoke in their own rooms, and 66% thought residents shouldn't be allowed to smoke in their own rooms. Several students felt that the no-smoking policy should be limited to the rooms at Oak Lane, and allow the groups to make the policies concerning the common areas. Dr. Spencer said that the Manual of Greek Housing can list an exception for smoking in common areas, just as they have an exception for alcohol in the common areas.

Mr. Vivek Mehta made a motion to adopt the smoking policy and forward it to University Council. The motion was seconded and approved.

c.) Panhellenic Council Constitutional Changes Second Reading

Ms. Angela Wilson presented the Panhellenic Council Constitutional Changes for second reading. There was a motion to approve the changes. The motion was seconded and approved.

d.) LGBTQA Constitutional Changes Second Reading

Mr. Jeremy Andrews presented the LGBTQA Constitutional Changes for second reading. Following a brief question and answer period, there was a motion to approve the changes. The motion was seconded and approved.

V. New Business

a.) University Council Updates:

i. Commission for Equal Opportunity and Diversity

Mr. Brian Montgomery announced that the resolution to establish the Commission for Equal Opportunity and Diversity was passed at the October 21 University Council meeting. The resolution to determine membership on the new

commission was also passed on October 21. Student membership of the new commission will consist of one from GSA, two from SGA, and one representing CSA. The commission will have a total of 30 members and will go into effect after the November 11 Board of Visitors meeting if passed by the Board.

ii. New programs in Biomedical Engineering

Mr. Montgomery announced that the resolution to establish the Virginia Tech-Wake Forest University Biomedical Engineering M.S. and Ph.D. degrees was passed at the October 21 University Council meeting and will go to the Board of Visitors on November 11.

iii. Name change for College of Human Resources and Education

Mr. Montgomery also announced that a resolution to rename the College of Human Resources & Education to the College of Human Sciences & Education was introduced for first reading. Second reading was scheduled to take place at the November 4 University Council meeting.

VI. Announcements

Mr. Vivek Mehta announced that the Residence Hall Federation was hosting an on-campus Halloween celebration for elementary school students on October 31.

Mr. Allan Bradley announced that plans are underway for the Maroon Effect shirt sales for the Virginia Tech/University of Virginia football game on November 30. Shirt prices will be around \$10.

Ms. Kim Mitchell announced that the Living Buddhism Club would be sponsoring the visit of seven Tibetan Monks on campus from October 23-29.

VII. Adjournment

Mr. Montgomery adjourned the meeting at 4:50 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES

COMMISSION ON STUDENT AFFAIRS

November 7, 2002
Brush Mountain Room B
Squires Student Center
3:30-5:30 p.m.

PRESENT: Susan Anderson, Kim Beisecker, Allan Bradley, Nicki Cantrell, Vickie Clayton, Lanny Cross, Kevin Eley, Pankaj Gupta, Grant Hill, Andrew Jayne, Theresa Kanter, Kelly Williams for Vivek Mehta, Kim Mitchell, Brian Montgomery, Jerry Niles, Brooke Randa, Christian Rieser, Vashonta Roach, Linda Sikhammounry, Roberta Snelling, Ed Spencer, Jan van Aardt, Jane Warner, Angela Wilson

ABSENT: Jeremy Andrews, Matt Lehman, Kerry Redican

I. Call to Order

Mr. Brian Montgomery, Chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted as written.

III. Minutes from October 24th meeting

Mr. Montgomery announced that the minutes of the October 24 CSA meeting have been sent to CSA members for electronic approval. He also announced that the dates for spring CSA meetings have been selected and members will receive information about the dates and meeting locations in the near future.

Dr. Lanny Cross made an announcement concerning meeting minutes. If a member abstains from voting on a particular issue during a meeting, and would like to have the abstention reported in the meeting minutes, this should be indicated at the time of the abstention.

IV. Old Business

a.) Subcommittees

Mr. Montgomery distributed a list of subcommittees and asked for volunteers to serve in the vacant slots. Subcommittees may ask people who are not CSA members to serve. Mr. Montgomery will send the final subcommittee list to commission members when it is completed, and will be in touch with subcommittees in the near future.

b.) Residential and Dining Programs & Residence Hall Federation Smoking Policy Resolution Update

Mr. Montgomery announced that the resolution to update the smoking policy in

residence halls was presented for first reading at the November 4 University Council meeting and will go up for second reading and approval on November 18. Council members had a few questions, but the resolution was met with general approval.

V. New Business

a.) VTU Constitutional Changes - Mission Statement, Brooke Randa

Ms. Brooke Randa presented the VTU Constitutional Changes for first reading and briefly discussed the changes they are proposing to the mission statement. The Purpose now includes wording about representing the diverse culture of Virginia Tech students and its community. They have also made amendments to articles pertaining to membership, terms of office, meetings, and quorum. A brief question and answer period followed. Second reading will take place at the next meeting on November 21.

VI. Announcements

Mr. Montgomery announced that Mr. Nick Amico, founder of the Tenants Association, will give a presentation to CSA at the November 21 meeting.

Ms. Vashonta Roach announced that Carl Brashear would be speaking at 8:00 p.m. on November 7 in Burruss Auditorium. She also announced that the Paid in Full concert would be held at 7:30 p.m. on November 8 in Burruss Auditorium.

Ms. Stryan Murrell announced that the Corps of Cadets would be holding a Red Cross blood drive on November 11 at the downtown donor center from 8:00 a.m.-2:00 p.m.

Mr. Montgomery announced that the Board of Visitors would be meeting on November 10 and 11. Discussion topics were to include budget cuts and a possible tuition increase.

VII. Adjournment

The meeting adjourned at 3:50 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES

COMMISSION ON STUDENT AFFAIRS

November 21, 2002
Squires 219
Squires Student Center
3:30-5:30 p.m.

PRESENT: Susan Anderson, Kim Beisecker, Allan Bradley, Nicki Cantrell, Kevin Eley, Andrew Jayne, Kim Mitchell, Brian Montgomery, Jerry Niles, Brooke Randa, Christian Rieser, Linda Sikhammountry, Roberta Snelling, Ed Spencer,

ABSENT: Jeremy Andrews, Vickie Clayton, Lanny Cross, Pankaj Gupta, Grant Hill, Theresa Kanter, Matt Lehman, Vivek Mehta, Kerry Redican, Vashonta Roach, Jan van Aardt, Jane Warner, Angela Wilson

I. Call to Order

Mr. Brian Montgomery, Chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted as written.

III. Minutes from November 7th meeting

Mr. Montgomery announced that the minutes of the November 7 CSA meeting have been electronically approved and will be sent to University Council for approval.

IV. Committee Reports:

Mr. Montgomery asked the committee representatives to introduce themselves and announce their first meetings. With the exception of Student Health Insurance Committee, all committees reported they plan to hold their first meeting following the Thanksgiving holiday.

- A. **Campus Accessibility**, Chair: Angela Wilson
- B. **Commencement**, Chair: Grant Hill
- C. **Graduate Programs**, Chair: Jan van Aardt
- D. **Student Fees and Allocation**, Chair: Vivek Mehta
- E. **Student Health Insurance**, Chair: Jan van Aardt

Mr. Christian Rieser announced that the final meeting of the Student Health Insurance Benefits Review Committee was held on November 18. Meeting minutes and the benefit changes are posted on the Virginia Tech website. The Request for Proposals (RFP) will be finalized and sent out in late January or

early February. The RFPs will be reviewed in February with a contract awarded in March 2003. The committee would still like to have more student input as the RFP is finalized.

F. **Student ID #'s**, Chair: Brooke Randa

G. **Unhealthy Behaviors**, Chair: None Chosen

V. Old Business

A. **VTU Constitutional Changes**—**Mission Statement**, Brooke Randa

Ms. Brooke Randa presented the VTU Constitutional Changes for second reading. They amended the mission statement according to the editorial changes suggested at first reading and explained that in case of a tie vote, the Assistant Director for Student Activities will break the tie. There was a motion to approve the mission statement as amended. The motion was seconded and approved.

VI. New Business

A. **SGA Vision Committee**, Andrew Jayne, Allan Bradley

This agenda item was tabled until the next meeting, when more students would be attending.

VI. Announcements

Mr. Andrew Jayne announced that SGA is promoting the Cut This? postcard campaign and distributed cards to commission members. They had received 1,000 cards back at that time.

Ms. Brooke Randa announced that A Wonderful Life will be taking place in Burruss Auditorium at 7:30 p.m. on December 9.

Ms. Kim Mitchell announced that annual funding requests are due by January 30, with training workshops on December 3 and 9, as well as January 14 and 15.

Mr. Allan Bradley announced that SGA was selling Maroon Effect sweatshirts for the UVA football game. Cost of the shirts is \$10.

Ms. Kim Beisecker announced that Cranwell International Center is hosting the International Gift Festival on December 6 and 7. All festival merchandise is made in developing countries and the money is returned to developing countries. Ms. Beisecker also reminded everyone that is the month of Ramadan.

Ms. Kim Mitchell announced that USLA award nominations are due January 30. Award nomination packets may be picked up in 319 Squires.

VII. Adjournment

The meeting adjourned at 3:55 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

Minutes
COMMISSION ON STUDENT AFFAIRS
December 5, 2002
219 Squires Student Center
3:30 P.M.

- 1. Call to order by Brian Montgomery (Chair) at 3:36 P.M.**
- 2. Adoption of agenda- approved**
- 3. Minutes from November 21st meeting- approved**
- 4. Attendance**
 - a. Present: Allan Bradley, Nicki Cantrell, Lanny Cross, Kevin Eley, Grant Hill, Andrew Jayne, Theresa Kanter, Vivek Mehta, Brian Montgomery, Tamar Brothers (for Brooke Randa), Kerry Redican, Christian Rieser, Vashonta Roach, Roberta Snelling, Edward Spencer, Jan van Aardt, Jane Warner**
 - b. Absent: Susan Anderson, Jeremy Andrews, Kim Beisecker, Vickie Clayton, Pankaj Gupta, Matt Lehman, Kim Mitchell, Jerry Niles, Linda Sikhammountry, Angela Wilson**
 - c. Guests: Nick Amico, Puraj Patel (SGA), Nicole Ton (SGA) for minutes**
- 5. Presentations**
 - a. Tenants Association of Blacksburg (TAB), Nick Amico**
 - i. Goal: to better communication between tenants and landlord in order to resolve problems.**
 - ii. Go to web page for more information (www.blacksburgtab.org) or tab@vt.edu**
 - iii. Services includes: website, formal complaint process, lease preview program, information hotline**
- 6. Committee Reports**
 - a. Budget Reduction Committee (Andrew Jayne)**
 - i. How the budget cut will affect student activities**
- 7. Old Business- none**
- 8. New Business**
 - a. SGA Vision Committee, Andrew Jayne and Allan Bradley**
 - i. Committee will create the vision of what SGA will be providing the students**
 - ii. Addition to committee suggestions: NPHC, BOC, Graduate representative, member-at-large**
 - iii. 1st meeting early next semester; everyone is welcome to sit in**
 - b. Applications for 2003-2004 Representative to the Board of Visitors (BOV), Christian Rieser and Brian Montgomery**
 - i. Due January 24th**
 - ii. Responsibilities: sit on Commission of Student Affairs (CSA) and attend BOV meetings**
 - iii. Many implicit duties**
 - iv. Please get the word out about applications**

9. Announcements

a. Town Council Meeting- next Tuesday to input on TAB

b. Vision Committee- suggestions (ajayne@vt.edu)

10. Adjourned by Brian Montgomery (Chair) at 4:57 p.m.

Submitted by

Nicole Ton

MINUTES

COMMISSION ON STUDENT AFFAIRS

January 30, 2003
Brush Mountain B
Squires Student Center
3:30-5:30 p.m.

PRESENT: Susan Anderson, Edward Barry, Kim Beisecker, Nicki Cantrell, Vickie Clayton, Lanny Cross, Sterling Daniel, Thanh Doan, Pankaj Gupta, Erin Hawkinson, Andrew Jayne, Theresa Kanter, Vivek Mehta, Kim Mitchell, Brian Montgomery, Brooke Randa, Linda Sikhammounry, Edward Spencer, Jan van Aardt, Jane Warner

ABSENT: Karen DePauw, Grant Hill, Meredith Katz, Megan Elwood Madden, Jerry Niles, Kerry Redican, Christian Rieser, Vashonta Roach, Roberta Snelling, Nick Temple

VISITORS: Angie Ramaroson

I. Call to Order

Mr. Brian Montgomery, Chair, called the meeting to order and announced the agenda items to be covered at the next two meetings: on February 13, the commission will interview six candidates for the position of Undergraduate Student Representative to the Board of Visitors; on February 27, the Vice President for Budget and Financial Management will discuss the proposed budget and tuition for 2003-2004.

II. Adoption of Agenda

The agenda was adopted as written.

III. Minutes from December 5th Meeting

Mr. Montgomery announced that the December 5 minutes have been electronically approved and forwarded to University Council.

IV. Old Business

A. SGA Vision Committee

Mr. Andrew Jayne announced that the SGA Vision Committee has met twice with good attendance and representation from student organizations, and they plan to have one more meeting. They have been discussing the structure of student organizations and possible changes. If they decide to move forward with changing the structure, resolutions will be forthcoming to the commission.

Mr. Jayne circulated a copy of the *Virginia Business* magazine, which featured a cover photo of the "Cut This?" demonstration held during fall semester.

V. New Business

A. Undergraduate Representative to the BOV Selection Process

i. Explanation of Process

Dr. Lanny Cross discussed the commission's role in selecting the undergraduate representative to the Board of Visitors. The application deadline was January 24, and 13 applications were submitted. The commission is now at the stage of reviewing the applications and selecting six semi-finalists to be interviewed at the February 13 CSA meeting. On February 13, three finalists will be chosen to interview with the Board of Visitors Selection Committee on March 9. The BOV Selection Committee will also interview the three graduate finalists on March 9. One undergraduate and one graduate representative will be recommended for approval by the full Board at the afternoon session on March 10.

ii. Applications distributed today, due back February 5th

iii. Development of Questioning Procedure

Mr. Montgomery explained the current procedure for interviewing the semi-finalists and opened the floor for discussion of the procedures. Following a discussion, the commission voted to make minor changes to the procedures: 1) each candidate will have four minutes (rather than five, as in previous years) to introduce themselves and discuss: their motivation for the job, why they are prepared for the job, what they know about the job, and how this position fits into the university structure; 2) a 30 second summary was added after the question and answer period. The commission discussed the two questions that would be asked of each candidate at the February 13 interviews, and voted to ask the following questions: 1) How would you gather information of issues and concerns from students to present to the Board of Visitors? 2) If you were sitting here now in front of the Board of Visitors and they asked what issues are on the students' minds, other than the budget, how would you answer? For the 30 second summary, the following question will be asked: In 30 seconds or less, could you tell us something we haven't asked that you would like us to know? During the interviews, Ed Barry will present the first question to each person; Linda Sikhammountry will present the second question; and Jane Warner will present the summary question.

The commission discussed the issue of deliberating on applicants following their interviews, but voted in favor of eliminating deliberations in the meeting and letting their vote be their comment. The commission also discussed appropriate attire for the February 13 meeting, which is more formal than most CSA meetings, and decided to dress in business/professional attire for the interviews.

B. SGA: Student Identity Security Resolution

Mr. Andrew Jayne presented the Student Government Association's Student

Identity Security Resolution for first reading. The resolution addresses the issue of Social Security numbers being used as default student ID numbers at most university levels. Ms. Brooke Randa will present additional information on the issue at the February 27 CSA meeting. Dr. Lanny Cross pointed out that the university already has a committee working on this issue. Dr. Ed Spencer suggested that we ask Ms. Wanda Dean, University Registrar, and Ms. Jean Smoot, Director of the Hokie Passport Office, to send written information on this topic for the commission's review before a vote is taken on the resolution.

VIII. Announcements

Ms. Kim Mitchell announced that annual funding requests to the Student Budget Board were due at 5:00 p.m. on January 30.

Ms. Mitchell also announced that the selection process for the Graduate Student Representative to the Board of Visitors is underway. They received five applications this year.

Ms. Brooke Randa distributed a calendar of events, "Setting the PASE!" that was put together by VTU, BSA, and LGBTA.

Ms. Linda Sikhammountry wished everyone a happy Lunar New Year.

Mr. Vivek Mehta announced that he has stepped down as president of RHF, and Ms. Kelly Williams is the new president. He will continue as the RHF designee on the commission and will likely continue as Vice Chair of CSA.

Mr. Montgomery announced that the Midwinters Dance was taking place at 9:00 p.m. on January 31 and February 1 in Commonwealth Ballroom of Squires.

Mr. Sterling Daniel, President of SGA, introduced himself.

IX. Adjournment

Mr. Montgomery adjourned the meeting at 5:05 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder

MINUTES

COMMISSION ON STUDENT AFFAIRS

February 13, 2003
Brush Mtn B
Squires Student Center
3:30-5:30 p.m.

PRESENT: Susan Anderson, Joy McCluskey for Edward Barry, Kim Beisecker, Nicki Cantrell, Vickie Clayton, Lanny Cross, Sterling Daniel, Thanh Doan, Erin Hawkinson, Meghan Steele for Grant Hill, Andrew Jayne, Theresa Kanter, Megan Elwood Madden, Vivek Mehta, Brian Montgomery, Jerry Niles, Brooke Randa, Vashonta Roach, Linda Sikhammountry, Gerard Kowalski for Edward Spencer, Nick Temple, Jan van Aardt, Jane Warner

ABSENT: Karen DePauw, Pankaj Gupta, Meredith Katz, Kim Mitchell, Kerry Redican, Christian Rieser, Roberta Snelling

I. Call to Order

Mr. Brian Montgomery, Chair, called the meeting to order.

II. Adoption of Agenda

The agenda was adopted as written.

III. Minutes from January 30th Meeting

The minutes from the January 30th CSA meeting have been electronically approved and forwarded to University Council.

IV. Old Business:

V. New Business:

A. Undergraduate Representative to the BOV Selection Process

Mr. Montgomery reviewed the procedures for the interview process and reminded the commission that Mr. Edward Barry, Ms. Linda Sikhammountry, and Ms. Jane Warner were selected at the January 30 meeting to ask the interview questions. In Mr. Barry's absence, Mr. Sterling Daniel was selected to ask the first question. Mr. Vivek Mehta was selected as the time keeper. There was a motion to move into closed Executive Session for the purpose of selecting the three finalists for the position of Undergraduate Student Representative to the Virginia Tech Board of Visitors. The motion was seconded and approved. The following candidates were interviewed:

- 1) Aaron Barr
- 2) Allan Bradley
- 3) Graham Currin
- 4) Sarah Hanks

- 5) Keith Parker
- 6) Ashley White

Following the interviews, the Commission voted by secret ballot for the three candidates who would be sent forward to the Selection Committee of the Board of Visitors. There was a motion to move into open session. The motion was seconded and approved.

Mr. Montgomery asked the six candidates to return to the room and announced the three finalists: Allan Bradley, Graham Currin, and Ashley White. The BOV Selection Committee will meet on Sunday, March 9, 2003, to interview these candidates.

VIII. Announcements

Ms. Vashonta Roach asked if the commission will continue with the subcommittee concerning Student ID numbers since SGA has brought forward a resolution regarding Student Identity Security. Ms. Brooke Randa and Mr. Andrew Jayne indicated that the subcommittee will continue to work, and plan to have members of the newly formed Consumer Interest Organization attend the next meeting to discuss this topic. Ms. Kim Beisecker pointed out that legislation regarding Social Security numbers is currently with the Budget and Management area of Congress and if it passes, Social Security numbers will only be used for matters of taxes and employment. She suggested they reference this legislation if they bring the SGA resolution to CSA for second reading and approval.

Mr. Nick Temple, Vice President of Interfraternity Council, introduced himself to the commission. He will be attending for Mr. Will Wright, President of IFC, who has class at the CSA meeting times.

Ms. Linda Sikhammountry asked what will happen to the Dean of Students office. Dr. Cross indicated that he has a reorganization proposal before the Provost. The portion of the proposal that relates to the Dean of Students office has been approved in concept, but they are working out the details at this time. He has asked for a new position to replace Dr. Barbara Pendergrass's position when she retires, but he hasn't received a ruling on this. The office will be renamed the Office of Student Life, and all services now provided by the Dean of Students office will continue to be provided.

Ms. Brooke Randa announced some upcoming VTU events: South Pacific on February 18; Live on March 24; and Nickel Creek on April 6.

Ms. Vashonta Roach announced the following Black History Month events: Aaron McGruder on February 6, Dave Chappelle on February 10, Russell Simmons on March 12, and the Realizing the Dream program on March 14.

Ms. Nicki Cantrell, Associate Director for Student Activities, said that she's trying to gather information from students and student organizations about how the university should respond if we go to war with Iraq. They would like to know what programs the university could put in place to support and serve the student body. Students and student organizations were invited to share their ideas by e-mailing her at cantrell@vt.edu or talking with her personally.

Mr. Gerry Kowalski announced that they are seeking student teaching assistants for the first year seminar of The Wing. Information is available in 109 E. Eggleston. Applications and reference forms are due Friday, February 28. The contact person is Anna Roope.

Ms. Susan Anderson announced that the annual Take Back the Night Rally and March will take place on March 27 at 7:30 p.m. on the Drillfield. Any organizations who wish to be listed on the program as a sponsor should let her know.

Mr. Thanh Doan announced that on February 14 LGBTA would hold a petition signing across campus in support of gay marriage in Virginia.

Mr. Brian Montgomery announced that the Big Event would take place on March 29 at 10:00 a.m. and distributed a flyer and sign-up sheet.

Ms. Linda Sikhammountry asked everyone to go to www.planters.com and vote Virginia Tech as the nuttiest fans. The winner of the contest receives \$10,000.

IX. Adjournment

The meeting adjourned at 5:05 p.m.

Respectfully submitted,
Donna Sanzenbach, Recorder

MINUTES

COMMISSION ON STUDENT AFFAIRS

**March 13, 2003
Brush Mtn B
Squires Student Center
3:30-5:30 p.m.**

PRESENT: Susan Anderson, Kim Beisecker, Nicki Cantrell, Lanny Cross, Miles Hoge for Sterling Daniel, Thanh Doan, Erin Hawkinson, Andrew Jayne, Vivek Mehta, Kim Mitchell, Brian Montgomery, Brooke Randa, Vashonta Roach, Edward Spencer, Nic Temple, Jan van Aardt, Jane Warner

ABSENT: Edward Barry, Vickie Clayton, Karen DePauw, Pankaj Gupta, Grant Hill, Theresa Kanter, Meredith Katz, Megan Elwood Madden, Jerry Niles, Kerry Redican, Christian Rieser, Linda Sikhammountry, Roberta Snelling

I. Call to Order

Mr. Brian Montgomery, Chair, called the meeting to order at 3:35 p.m.

II. Adoption of Agenda

There were two requested changes to the agenda: 1) move the discussion of the Board of Visitors from announcements to item A under New Business, and 2) add Nicki Cantrell for a Budget Board Resolution as item C under New Business. There was a move to adopt the amended agenda. The motion was seconded and approved.

III. Minutes from February 27th Meeting

The minutes of the February 27 CSA meeting have been sent to the commission for electronic approval.

IV. Old Business:

V. New Business:

A. Board of Visitors

Mr. Montgomery, undergraduate student representative to the Board of Visitors, briefed the commission on the March 10 Board meeting. The Board discussed the university restructuring plan and enacted the new tuition and fee rates. The Board voted to name the future Building Construction building "Bishop-Favrao Hall." The Commission on Equal Opportunity and Diversity was approved, as well as the resolution concerning the university's smoking policy. The Board passed a non-discrimination resolution that pertains to admissions and hiring decisions. They also passed a speaker policy, contingent upon the Attorney General's office ruling on the constitutionality of the policy.

The non-discrimination resolution and the speaker policy have been poorly received by the university, the state, and the country. They were introduced at

the Board meeting, and the university community had no opportunity for comment prior to their approval. The governor has issued a strong statement against the non-discrimination resolution and urged the Board to revisit this decision later in the year, and to solicit input from the university.

Ms. Nicki Cantrell announced a town hall meeting to discuss these issues. The meeting was scheduled for 7:00 p.m. on March 20 in Colonial Hall of Squires. (The meeting was postponed, and will be advertised when it is rescheduled.)

Mr. Miles Hoge, attending for the Student Government Association, discussed possible legal action the SGA may take against the Board. The lawsuit would be based on the removal of "sexual orientation" from the university's nondiscrimination statement. The SGA expects to move forward on this matter

within a week. Mr. Hoge is available for questions or comments at (804) 833-3116. The commission will be kept up-to-date by the CSA listserv.

Mr. Montgomery asked if the commission had specific actions they would like to take on these matters. It was suggested that these matters be kept in the public eye until they are resolved, i.e. writing letters to the editors of newspapers. It was also suggested that individuals and student organizations write letters to the Governor, thanking him for his stance on these issues. These letters should be sent to Ms. Ellen Qualls, the Governor's Press Secretary.

B. CSA Elections, April 10th

Mr. Montgomery announced that elections for 2003-2004 CSA Chair and Vice Chair will be held at the April 10 meeting. The commission will also elect representatives for the Committee on Academic Support and the Commission on Equal Opportunity and Diversity at the April 10 meeting. New student leaders or appointees for next year should be present for the elections if possible, and should be encouraged to serve in these roles.

C. Budget Board Resolution

Ms. Nicki Cantrell announced that Virginia Tech will now require more security at large events (300 or more) and may also require professional event staff at student events. This change will go into effect immediately, and student organizations will be notified that they will be required to cover the expense of extra security and event staff. Ms. Cantrell requested that Ms. Kim Mitchell, Chair of the Student Budget Board, be given authority through the end of Spring Semester to approve all requests for additional funds to cover these security costs from contingency funds. Following a brief discussion, there was a motion to approve the request. The motion was seconded and approved.

VI. Announcements

Dr. Ed Spencer announced that Tim Russert would be speaking that evening at 7:30 p.m. in Burruss Auditorium.

Ms. Vashonta Roach announced that Realizing the Dream would be taking place in Haymarket Theatre in Squires on March 14 and invited everyone to attend. She also announced that slam poet Tehut Nine would be at Deet's Place at 8:00 p.m. on March 18.

Ms. Kim Beisecker announced the “Big Brother Technology” forum taking place at 8:00 a.m. on March 27 in Donaldson Brown. You may register by contacting Mary Ellen Jones at choices@vt.edu.

Ms. Susan Anderson announced a meeting that evening to discuss the Patriot Act and civil liberties. The meeting was at 5:30 p.m. in 223 McBryde.

Mr. Thanh Doan announced that LGBTA would be hosting Deb Price, a national columnist, on the topic of queer issues in the media on March 18 in the Black Cultural Center of Squires. Judy Sheppard, Matthew Sheppard’s mother, will be speaking on April 1 in Colonial Hall, Squires.

Ms. Kim Mitchell announced that the Big Event will be taking place on March 29.

Ms. Nicki Cantrell announced that the University Student Leadership Awards ceremony would take place on at 7:00 p.m. on March 27 in Haymarket Theatre, Squires. The keynote speaker is Sec. Elaine Marshall from North Carolina.

Mr. Vivek Mehta announced that March 14 would be Laura Beth Eaton’s last day on campus.

VII. Adjournment

The meeting adjourned at 5:04 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder

MINUTES

COMMISSION ON STUDENT AFFAIRS

**March 27, 2003
Brush Mtn B
Squires Student Center**

3:30-5:30 p.m.

PRESENT: Kim Beisecker, Nicki Cantrell, Trey Church, Vickie Clayton, Lanny Cross, Sterling Daniel, Pankaj Gupta, Erin Hawkinson, Andrew Jayne, Theresa Kanter, Megan Elwood Madden, Vivek Mehta, Kim Mitchell, Brian Montgomery, Brooke Randa, Vashonta Roach, Linda Sikhammounry, Roberta Snelling, Edward Spencer, Nic Temple, Jan van Aardt, Jane Warner

ABSENT: Susan Anderson, Edward Barry, Karen DePauw, Grant Hill, Meredith Katz, Jerry Niles, Kerry Redican, Christian Rieser

VISITORS: Steve Clarke, Hunter Quillen Gresham, Scott Reed

I. Call to Order

Mr. Brian Montgomery, Chair, called the meeting to order at 3:37 p.m.

II. Adoption of Agenda

The agenda was adopted as written.

III. Minutes from March 13th Meeting

Mr. Montgomery announced that the March 13 meeting minutes had been sent to the commission for electronic approval and asked if anyone had any changes. None were indicated.

IV. Speaker: VT Police Department & UUSA — Security Concerns

Mr. Vivek Mehta introduced Ms. Hunter Quillen Gresham, from Event Services, UUSA. Lt. Jack Ridinger from the Virginia Tech Police Department was invited to speak as well, but was unable to attend. Ms. Gresham discussed the increased security that has been implemented at Virginia Tech. The security procedures were recently reviewed and revised. The original procedures stated that a security request form would be required for all events on campus with attendance of 500 or more; the new procedures require a form for attendance of 300 or more. The Virginia Tech Police review each security request and determine how much security is needed. They take many factors into account, including the size of the crowd, who is attending, where the event is taking place, what day or night it is taking place, and whether the event involves controversial speakers. All events in Burruss Hall require police officers. Ms. Nicki Cantrell pointed out that professional event staff may also be required if the Virginia Tech Police need extra help with checking bags and other security measures. Ms. Gresham said the cost of hiring extra security will be incurred by the event's sponsoring organization. It is

possible that events will be cancelled if security is required, but is not available because the police are busy with other matters. Blacksburg Police cannot be hired for on-campus events because they do not have jurisdiction on campus. The Virginia Tech Police are trying to hire additional officers and are scheduling more overtime for their officers. Ms. Gresham thanked the commission for the opportunity to speak with them. Security request forms and a list of criteria are available in their office in 221 Squires.

V. Old Business:

A. University Council BOV Resolution

Mr. Montgomery announced that University Council passed a resolution on March 24 stating their displeasure with the resolutions passed by the Board of Visitors at their March 10 meeting. The University Council resolution will be presented to the Board on April 6, when the Board meets in special session. Mr. Montgomery will forward the final version of the resolution to the CSA listserv.

VI. New Business:

A. Gobblernights.com

Mr. Vivek Mehta distributed handouts and discussed Gobblernights.com, a proposed website where student organizations could advertise their alcohol free weekend and late night events. Student organizations are holding many alcohol free events, but don't have sufficient public relations for these events. Student surveys have shown that an event website would be beneficial. Several departments on campus, including UUSA and the College Alcohol Abuse Prevention Center (CAAPC) have indicated support of the website. Mr. Steve Clarke, Director of CAAPC, also attended to discuss the center's role in developing and maintaining the website as well as promotional ideas for distributing information about the website. Mr. Scott Reed, Assistant Director of UUSA, provided an overview of the website's promotional budget. Mr. Mehta said they were bringing this issue to the commission to see if there was enough interest in the website to proceed with the planning stages. The floor was opened for questions and comments. During this discussion, it was decided that this website would be useful if it is successful, a concrete budget and alternative funding sources need to be developed, and the use of existing university calendar websites should be explored.

B. SGA Resolution: Resolution Charging the SGA

Mr. Sterling Daniel, President of SGA, provided an update on the "Resolution Charging the SGA to Respond to the Board of Visitors Non-Discrimination Resolution." The resolution was passed by the SGA before the Board of Visitors decided they would revisit their decisions at a special meeting on April 6. The SGA decided not to send the resolution to the Board since they were already meeting about these issues. The SGA is still discussing legal action, pending the decisions reached by the Board on April 6. The petitions and letter writing campaign are on hold for now, also pending the April 6 decisions.

C. Student Budget Board

i. Decisions, Appeals, and Timeline

Ms. Kim Mitchell, Chair of the Student Budget Board (SBB), distributed the funding schedule for the SBB. The funding requests will be presented to CSA for approval on April 10. Organization letters will be mailed on April 11, informing the groups of their funding for next year. Ms. Mitchell requested that the commission create an appeals committee for the funding process since appeals are due by April 21. Mr. Montgomery asked for volunteers to serve on the appeals committee. Mr. Pankaj Gupta, Ms. Linda Sikhammountry, and Mr. Trey Church volunteered. Mr. Montgomery will e-mail the commission and ask for a faculty or staff member to serve as chair.

VII. Announcements

A. Elections: Chair and Vice Chair, April 10th bring next year's officers!

Mr. Montgomery reminded the commission that elections will take place at the April 10 meeting, and asked student organizations to bring next year's officers and/or representatives.

B. BOV Meeting: April 6th 2:00 PM

Mr. Montgomery announced that the special Board of Visitors meeting was scheduled to take place in 2100 Torgersen at 2:00 p.m. on April 6, but the location could change.

Mr. Montgomery opened the floor for additional announcements.

Ms. Brook Randa announced that The Miracle Worker would be presented at 7:30 p.m. that evening in Burruss Auditorium; James Earl Jones would be speaking at 7:00 p.m. on April 2 in Burruss Auditorium; and Nickel Creek would be performing at 8:00 p.m. on April 6, also in Burruss Auditorium.

Ms. Nicki Cantrell invited the commission to attend the University Student Leadership Awards that evening at 7:00 p.m. in Haymarket Theatre in Squires. Keynote speaker was North Carolina's Secretary of State, Elaine Marshall.

Ms. Jane Warner announced that April 7-11 is Disability Awareness Week, with events taking place throughout the week. The keynote speaker, Chris Skinner, a graduate student at Radford university, will discuss challenges of living with a disability. His speech is at 7:00 p.m. on April 10 in Rooms D&E of Donaldson Brown.

Mr. Pankaj Gupta announced that International Week would be taking place April 4-13.

The International Street Fair was held at 10:00 a.m. on April 5 in downtown Blacksburg.

Mr. Trey Church announced that Gay Awareness Week would be taking place on March 30-April 2. Judy Shephard spoke at 8:00 p.m. on April 1 in Colonial Hall about hate crimes.

Mr. Sterling Daniel announced the results of the SGA Elections: Brant Snyder, President; Puraj Patel, Vice President; Elaine Giulianai, Treasurer; Becca Stover, Secretary.

Mr. Montgomery announced that Pankaj Gupta was elected president of GSA for next year.

Mr. Vivek Mehta announced that Peddrew-Yates Hall was being dedicated at 11:00 a.m. on March 29.

Mr. Montgomery announced that the Big Event would be taking place at 10:00 a.m. on March 29.

VIII. Adjournment

The meeting adjourned at 4:56 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder

MINUTES

COMMISSION ON STUDENT AFFAIRS

**April 10, 2003
Brush Mtn B
Squires Student Center
3:30-5:30 p.m.**

PRESENT: Susan Anderson, Kim Beisecker, Nicki Cantrell, Trey Church, Sterling Daniel, Pankaj Gupta, Erin Hawkinson, Andrew Jayne, Myron McClees, Vivek Mehta, Kim Mitchell, Brian Montgomery, Brooke Randa, Vashonta Roach, Linda Sikhammountry, Roberta Snelling, Edward Spencer, Nic Temple, Jan van Aardt, Jane Warner

ABSENT: Edward Barry, Lanny Cross, Karen DePauw, Grant Hill, Theresa Kanter, Meredith Katz, Megan Elwood Madden, Jerry Niles, Kerry Redican, Christian Rieser

VISITORS: Elaine Kwan, Martha McCaughey, Puraj Patel

I. Call to Order

Mr. Vivek Mehta, Vice Chair, called the meeting to order at 3:35 p.m.

II. Adoption of Agenda

The agenda was adopted with one addition under New Business: Ms. Kim Mitchell asked to speak about Small Grants and Security.

III. Minutes from March 13th and 27th Meetings

Mr. Mehta announced that the minutes of the March 13th meeting have been approved by University Council. He also announced that the minutes of the March 27th meeting have been sent to the commission for electronic approval and asked if there were any changes. None were indicated.

IV. Speaker: Computer Privacy Task Force — Dr. Martha McCaughey

Dr. Martha McCaughey attended on behalf of the Computer Privacy Task Force. The university currently has no computer privacy policy, only a policy on the acceptable use of communication systems, including computers. The Computer Privacy Task Force has been working for a year to develop a computer policy that balances institutional need with employee privacy needs. The purpose of the computer policy is as follows: to define the university's policy with regard to monitoring or reviewing individually assigned employee electronic communications and computing resources, and releasing information from that monitoring or review. The policy clearly defines the circumstances under which a search can be conducted: authorizations from a legal environment, Freedom of Information Act requests, emergency situations, and suspected employee misconduct. It also outlines the procedures that must be used for each circumstance.

The task force wanted to share this policy with students because of confidentiality issues. Students may not be aware that without a privacy policy, professors cannot guarantee confidentiality to students who submit papers via the Internet or share confidential information in e-mails. In addition, students who are also university employees are subject to the same restrictions as other university employees when using state-provided equipment. The new policy would protect all university employees, including students. There are also concerns that academic freedom will be compromised if students and employees self-censor their computer use out of fear of reprisal should their computers be searched.

Dr. McCaughey distributed copies of the draft computer policy for the commission's information. Questions can be addressed to Dr. McCaughey at marth@vt.edu or Ms. Susan Anderson at anderson@math.vt.edu.

V. Old Business:

VI. New Business:

A. Student Budget Board

i. Decisions, Appeals, and Timeline

Ms. Kim Mitchell, chair of the Student Budget Board, distributed copies of the Student Budget Board 2003-2004 Appropriation Strategy showing total appropriations of \$936,691. The groups were to be notified of their funding on April 11, with appeals due on April 21. Following a brief discussion of the funding decisions, there was a motion to approve. The motion was seconded and approved.

ii. Small Grants and Security

Ms. Mitchell announced that groups receiving small grants do not have enough money to cover the extra security for events that is now being required by the university. She requested that we allow an increase of \$250 for security for the remainder of the academic year. There was a motion to approve this increase. The motion was seconded and approved.

B. Elections

i. Chair and Vice Chair

Mr. Montgomery joined the meeting and assumed the chairmanship.

Mr. Montgomery discussed the responsibilities of the commission chair then opened the floor for nominations for the 2003-2004 commission chair. Mr. Sterling Daniel nominated Mr. Vivek Mehta for the position. There were no further nominations and there was a motion to vote for Mr. Mehta by acclamation. The motion was seconded and approved. There was a motion to acclaim Mr. Mehta as chair of the commission for next year. The motion was seconded and approved. Mr. Mehta spoke briefly about his plans for the commission next year.

Mr. Montgomery and Mr. Mehta discussed the responsibilities of the vice chair and the floor was opened for nominations. Ms. Nicki Cantrell nominated Ms. Brooke Randa for the position. There were no other nominations and there was a motion to vote for Ms. Randa by acclamation. The motion was seconded and approved. There was a motion to acclaim Ms. Randa as vice chair of the commission for next year. The motion was seconded and approved.

ii. Representatives to: Committee for Academic Support, Commission on Equal Opportunity and Diversity

Mr. Montgomery discussed the responsibilities of the Committee for Academic Support and opened the floor for nominations for a representative from the commission. There were no nominations and this agenda item was tabled until the April 24 meeting.

Mr. Montgomery discussed the responsibilities of the Commission on Equal Opportunity and Diversity and opened the floor for nominations for the CSA representative on the new commission. Mr. Vivek Mehta nominated Mr. Brandon Bull. Ms. Brooke Randa nominated Mr. Trey Church. Mr. Church spoke briefly about his qualifications and Mr. Puraj Patel spoke on behalf of Mr. Bull since he was not present. Mr. Montgomery asked Mr. Church to leave the room and called for a vote. Mr. Church was selected as the representative.

VII. Announcements

Mr. Pankaj Gupta announced that International Week would continue through April 13, with several events still planned for the final weekend. A soccer tournament was planned for 10:00 a.m. on April 11-13 on the Duck Pond Field.

Ms. Jane Warner announced that Disability Awareness Week was continuing through April 11. The keynote speaker, Chris Skinner, was scheduled to speak that evening at 7:00 p.m. in Room D&E of Donaldson Brown followed by a panel discussion. Due to rain on the opening day of the event, the information booth on the Drillfield was postponed until Monday, April 14.

Ms. Brooke Randa thanked the commission for supporting the Virginia Tech Union events throughout the year.

Mr. Nic Temple announced that Army Second Lieutenant Jeffrey Kaylor, a Virginia Tech alumnus, had died in the war in Iraq on April 7. A memorial observance was planned at 4:45 p.m. that afternoon in front of Lane Hall.

Mr. Nicki Cantrell announced that Omicron Delta Kappa would be holding their Spring New Member Initiation ceremony on April 11 at 6:00 p.m. in War Memorial Chapel.

Ms. Susan Anderson thanked the commission for all the work that was done on the Board of Visitors issues.

Mr. Myron McClees thanked Mr. Montgomery and Mr. Mehta for the good work they did

for the commission this year.

Mr. Vivek Mehta announced that there is one more commission meeting this year and asked that the new representatives attend.

Mr. Brian Montgomery briefed the commission on the April 6 Board of Visitors special meeting. At end of meeting the Board decided to form a committee to discuss our admissions policy. Mr. Edd Sewell, Mr. Christian Rieser, and Mr. Montgomery volunteered to serve on the committee. Mr. Allan Bradley will be taking over as Undergraduate Representative to the Board after the June meeting and will be participating in the admissions policy discussions in the future.

Mr. Sterling Daniel announced that Relay for Life would be taking place on April 11-12 at the Johnson-Miller outdoor track behind McComas Hall.

VIII. Adjournment

The meeting adjourned at 4:40 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder

MINUTES

COMMISSION ON STUDENT AFFAIRS

**April 24, 2003
Brush Mtn B
Squires Student Center
3:30-5:30 p.m.**

PRESENT: Susan Anderson, Kim Beisecker, Nicki Cantrell, Trey Church, Pankaj Gupta, Megan Elwood Madden, Myron McClees, Vivek Mehta, Kim Mitchell, Brooke Randa, Vashonta Roach, Linda Sikhammountry, Roberta Snelling, Edward Spencer, Nic Temple, Jan van Aardt, Jane Warner

ABSENT: Edward Barry, Lanny Cross, Sterling Daniel, Karen DePauw, Erin Hawkinson, Grant Hill, Andrew Jayne, Theresa Kanter, Meredith Katz, Brian Montgomery, Jerry Niles, Kerry Redican, Christian Rieser

I. Call to Order

Mr. Vivek Mehta, Vice Chair, called the meeting to order at 3:35 p.m.

II. Adoption of Agenda

The agenda was adopted as written.

III. Minutes from April 10th Meeting

Mr. Mehta announced that the minutes of the April 10 meeting have been sent to the commission for electronic approval and asked if there were any changes. None were indicated.

IV. Old Business:

A. Student Budget Board Appeals Committee-Jane Warner

Ms. Jane Warner, chair of the SBB Appeals Committee, reported the committee had two appeal requests. After reviewing the requests, the appeals committee decided the appeals did not meet the criteria for appeal and did not send the requests forward.

V. New Business:

A. Commission Plans for 2003-2004ÑVivek Mehta and Brooke Randa

Mr. Mehta and Ms. Randa, the CSA chair and vice chair for next year, opened a discussion of plans for next year's commission meetings. They discussed changing the meeting day from Thursday to Wednesday. Mr. Mehta will e-mail the new commission members and ask for input on the meeting day and time. The commission provided input on items to include in the CSA notebooks and possible agenda topics for next year. These suggestions will be taken into

consideration as plans for fall meetings are developed.

VII. Announcements

Ms. Susan Anderson announced that Womanspace and the Women's Center were hosting Winona LaDuke on April 30 at 7:30 p.m. in DBHCC Auditorium.

Ms. Kim Mitchell announced that B. F. Maiz would be reading poetry and speaking on April 25 at 7:00 p.m. in the Black Cultural Center of Squires.

Mr. Mehta thanked the commission for their participation this year.

VIII. Adjournment

The meeting adjourned at 4:20 p.m.

Respectfully submitted,

Donna Sanzenbach
Recorder