

MINUTES

COMMISSION ON STUDENT AFFAIRS

September 14, 2000

Room 219

Squires Student Center

3:30-5:30 p.m.

Present: Ms. Sarah Airey, Ms. Susan Anderson, Ms. Kim Beisecker, Ms. Nicki Cantrell, Ms. Sue Ellen Crocker, Dr. Landrum Cross, Ms. Christina Coukos, Ms. Amy Elliott, Dr. JoAnn Emmel, Ms. Kylie Felps, Mr. David Fowler, Ms. Alexandria Graves, Mr. Jonathan Harmer, Ms. Errin Jeffes, Dr. Janet Johnson, Mr. Stephen Kantz, Ms. Marquee King, Ms. Nique Lannon, Ms. Ashley Marshall, Mr. Rudy Picardo, Mr. Sebastian Rosado, Dr. Kerry Redican, Dr. Jennie Reilly, Ms. Heidi Ryan, Ms. Stephanie Scheer, Mr. Gerald Kowalski for Dr. Edward Spencer, Ms. Emmeline Weber, Ms. Alyssa Williams

Absent: Mr. Michael Napper, Dr. Martha Reifsnider, Mr. Patrick Wachendorf

I. Call to Order

A. Comments from the Chair

Ms. King welcomed the commission to the first regular meeting of the year and announced that a packet had been distributed containing the agenda, updated membership list, and a list of issues and concerns to be discussed this year.

II. Approval of Agenda

The agenda was reviewed by the commission and approved as written.

III. New Business

A. Camping Out for Football Tickets

Dr. Lanny Cross, Vice President for Student Affairs, discussed camping out for football tickets. The last camp out was held in Fall 1996, when there were some problems with behavior, alcohol consumption, and vandalism. A committee consisting of students, staff from the Athletic Department, and staff from the Division of Student Affairs was appointed to study the situation and find a better way to distribute tickets. The committee developed a random ticket distribution policy and camp outs were discontinued (see Commission on Student Affairs meeting minutes for Sept. 4, 1997). Student Affairs officials, Virginia Tech Police, and the Athletic Department met on September 8, 2000, to discuss camp outs and decided to maintain the current policy against camp outs for this year, as well. Dr. Cross answered the commission's questions concerning ticket distribution and suggested that we invite a member of the Athletic Department to a future meeting since there was so much interest in the subject.

B. Appointment of Graduate Student Budget Board Member

Ms. Sharonda Meade introduced herself as a candidate for the Student

Budget Board position. Ms. Meade is a graduate student in Veterinary Medical Sciences. Ms. Nicki Cantrell made a motion to accept Ms. Meade's application by acclamation. The motion was approved unanimously.

C. Implementing Zero-Based Funding for Organizations

Ms. Alyssa Williams, Chair of the Student Budget Board (SBB), discussed the three types of funding programs used to allocate Student Center Fees to eligible student organizations: annual funding, contingency funding, and small grant funding. Annual funding takes place in the spring. Student organizations make requests to the student budget boards for their budget for the entire following fiscal year. Contingency funding is available to organizations that receive annual funding in case of emergencies or unforeseen needs. Small grant funding is recommended to organizations that have limited membership, activities, and programs. The cap for small grants is \$1,500 per organization each fiscal year.

Last year after the annual funding process was complete, an evaluation sheet was distributed to organizations that received funding. The biggest concern expressed by organizations was the difficulty in tracking carry-over funding and reallocating it into their budgets for the next year. Therefore, the SBB is proposing a zero-based funding policy, which would put all carry-over funds back into the "pot" for redistribution the following year, thus increasing the amount available for allocation. This past year (1999-2000) there was \$159,499 in carry-over funding. The zero-based funding policy would encourage organizations to spend their money and would put more money into the hands of organizations that are using the money. If the zero-based policy were adopted, it would not affect funding allocations until 2002-2003. The SBB is currently revising its policies and procedures, but the Commission on Student Affairs will approve any changes before they are implemented.

IV. Announcements

Dr. Lanny Cross distributed a memo about Fall Convocation on September 20 and invited student leaders to participate in the processional. Anyone interested in participating should contact the UUSA office in Squires by September 18. The University Honors Program will have a post-convocation pizza party in Hillcrest following the event, and students participating in the processional are invited to attend.

Ms. Marqueea King discussed the possibility of moving the October 12 commission meeting to 3:00-4:00 p.m. due to a home football game that night. There was also some discussion of moving the meeting to October 10 or canceling it. A decision will be made and announced at the next meeting on September 28.

Ms. Nicki Cantrell asked the student members of the commission to remain after adjournment for a brief meeting with her.

Ms. Sue Ellen Crocker announced that Advising Week 2000 would take place the week of September 18, with a kick-off on the drill field at 10:00 a.m. that day.

V. Adjournment

Ms. Alexandria Graves made a motion to adjourn the meeting. The motion passed and the meeting adjourned at 4:25 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

COMMISSION ON STUDENT AFFAIRS
November 30, 2000
219 Squires
3:30-5:30 p.m.

Present: Ms. Susan Anderson, Ms. Kim Beisecker, Ms. Nicki Cantrell, Ms. Maria Gonzalez for Ms. Christina Coukos, Ms. Sue Ellen Crocker, Dr. Landrum Cross, Ms. Amy Elliott, Ms. Kylie Felps, Mr. David Fowler, Ms. Alexandria Graves, Mr. Jonathan Harmer, Ms. Errin Jeffes, Dr. Janet Johnson, Ms. Marqueea King, Ms. Nique Lannon, Dr. Kerry Redican, Dr. Martha Reifsnider, Dr. Jennie Reilly, Ms. Vashonta Roach, Ms. Heidi Ryan, Dr. Edward Spencer, Mr. Patrick Wachendorf, Ms. Emmeline Weber, Ms. Alyssa Williams

Absent: Ms. Sarah Airey, Dr. JoAnn Emmel, Mr. Stephen Kantz, Ms. Ashley Marshall, Mr. Rudy Picardo, Mr. Sebastian Rosado, Ms. Stephanie Scheer,

Visitors: Dr. Benjamin Dixon, Dr. Barbara Pendergrass

I. Call to Order

A. Comments from the Chair

Ms. King welcomed the commission to the meeting and announced that the minutes of the November 9 meeting have been electronically approved and forwarded to University Council.

II. Approval of Agenda

The agenda was approved as written.

III. Old Business

A. Approval of Panhellenic Council (PhC) Bylaws and Constitution (Second Reading)

Ms. Heidi Ryan presented the revised PhC bylaws and constitution for second reading. There being no questions or comments, a motion was made to approve the revised version. The motion passed unanimously.

IV. New Business

A. Multicultural Affairs Presentation

Dr. Jennie Reilly, Dr. Barbara Pendergrass, and Dr. Benjamin Dixon distributed a handout, "Collaborating for An Improved Climate," discussed the mission and function of their respective offices, and explained how their offices work together to create a welcoming environment for everyone at Virginia Tech even though the functions of each office are quite different. Dr. Reilly, Interim Director of the Equal Opportunity/Affirmative Action Office, explained that their main mission is to advocate and promote equality for all members of the Virginia Tech community. Dr. Pendergrass, Dean of Students, discussed their mission to foster a welcoming community for all students. And Dr. Dixon, Vice

President for Multicultural Affairs, said their office has several missions, but felt the most important one is to provide leadership and direction for the continuous assessment and improvement of university-wide efforts to create and sustain a more diverse and inclusive community of learners.

Dr. Pendergrass announced the Diversity Summit, which will take place at 5:00-8:00 p.m. on January 15, 2001, in Owens Banquet Hall. Individuals or groups who plan to attend should contact the Dean of Students Office at 231-3787 to register.

B. Board of Visitors Student Representative Process

Dr. Lanny Cross discussed the application process for the two positions of Student Representative to the Board of Visitors. His office is starting the process earlier this year by advertising and distributing applications before the end of Fall Semester. Applications will also be due earlier this year-January 22, 2001-to facilitate the application review and interview process. Other than the timeline, the process is the same as in the past. CSA is involved in the interview process for the undergraduate representative; GSA is involved in the interview process for the graduate representative. Mr. David Fowler briefly discussed the timeline for the graduate position. Final candidates for both positions will interview with the Board of Visitors Selection Committee on March 4, 2001. Blank applications were distributed, and Dr. Cross asked the commission to encourage their colleagues and fellow students to apply for these positions.

C. Election of CSA Vice Chair

Ms. King announced that Ms. Emmeline Weber is resigning as Vice Chair due to an academic conflict for Spring Semester. Ms. King opened the floor for nominations for the position of Vice Chair. Ms. Heidi Ryan nominated Mr. Patrick Wachendorf, who accepted the nomination. Ms. Nicki Cantrell nominated Mr. David Fowler, who declined the nomination. There being no further nominations, Ms. King asked Mr. Wachendorf to brief the commission on his qualifications for the position. Dr. Edward Spencer made a motion to approve Mr. Wachendorf's nomination by acclamation. The motion was approved unanimously.

V. Announcements

Ms. Heidi Ryan announced the new president and CSA representative for the Panhellenic Council is Ms. Erin Miller.

Mr. Patrick Wachendorf announced the new president and CSA representative for the Interfraternity Council is Mr. Scott Hustis.

Ms. Susan Anderson asked the commission to consider serving on the Take Back the Night Committee. The next meeting was on December 4, 6:00 p.m., at the Women's Center.

Ms. Nique Lannon announced that Mr. Ryan Hartman will represent the Residence Hall Federation at CSA meetings next semester.

Ms. Alyssa Williams announced that the annual funding cycle for the Student Budget Board will start soon, and announcements about workshops will be going out in the near future.

Dr. Barbara Pendergrass announced on behalf of Mr. Rudy Picardo that a major concert organized by the Asian American Student Union was taking place on December 2 at 8:00 p.m. in Commonwealth Ballroom.

Ms. Emmy Weber announced that an AIDS benefit, Club Red Ribbon, was taking place on December 1, at 8:00 p.m. in Commonwealth Ballroom.

Mr. David Fowler announced that the position of treasurer for the Graduate Student Assembly is open. Anyone interested in applying should contact the GSA office.

Ms. Marqueea King announced that there would be no CSA meeting on December 7. The next meeting will be held on January 25 at 3:30 p.m. in Brush Mountain Room B on the 3rd floor of Squires.

Ms. King also announced that the Football Ticket Subcommittee would be meeting immediately following the commission meeting.

VI. Adjournment

The meeting adjourned at 4:35 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
(amended 2/12/01)

COMMISSION ON STUDENT AFFAIRS
January 25, 2001
Brush Mountain Room B
Squires Student Center
3:30-5:30 p.m.

Present: Ms. Susan Anderson, Ms. Kim Beisecker, Ms. Nicki Cantrell, Ms. Christina Coukos, Ms. Sue Ellen Crocker, Dr. Landrum Cross, Mr. Chris DeMay for Ms. Amy Elliott, Dr. JoAnn Emmel, Mr. David Fowler, Mr. Jonathan Harmer, Mr. Ryan Hartman, Mr. Scott Hustis, Ms. Errin Jeffes, Dr. Janet Johnson, Ms. Marqueea King, Ms. Erin Miller, Mr. Rudy Picardo, Dr. Kerry Redican, Mr. Sebastian Rosado, Ms. Tracey Slotta, Dr. Edward Spencer, Mr. Patrick Wachendorf

Absent: Ms. Sarah Airey, Ms. Kylie Felps, Mr. Stephen Kantz, Ms. Ashley Marshall, Dr. Martha Reifsnider, Dr. Jennie Reilly, Ms. Vashonta Roach, Ms. Stephanie Scheer

Visitors: Mr. Ashley Hodges, Dr. David Ostroth, Mr. Jason Rogers

I. Call to Order

A. Comments from the Chair

Ms. Marqueea King welcomed the commission to the first meeting of Spring Semester. She announced that the minutes of the November 30 meeting have been electronically approved and forwarded to University Council. Ms. King welcomed Mr. Pat Wachendorf as the new Vice Chair of the commission.

II. Approval of Agenda

The agenda was approved as written.

III. Old Business

A. Review of Proposals for Student Organization Advising Structure and Student Leader Academic Enrichment

Mr. Steve Schneiter distributed and discussed a handout, "Thoughts in Response to CSA Proposal on Student Leadership and Advising." The proposal was introduced at the October 26, 2001, commission meeting and forwarded to Mr. Schneiter and Ms. Kathleen Copple in the Student Activities Office for review and recommendation. Mr. Schneiter said a meeting to discuss this issue is planned for February, and he needed a clearer idea of the student leaders' concerns before the meeting. The commission discussed several issues: 1) Which group of student leaders want more leadership and advising? 2) Is there a need for a university policy regarding absences for conference attendance? 3) Is there a consistency of advisor involvement across student organizations? 4) Have the advisors found there is a problem? Mr. Schneiter said they are considering the possibility of an advisor's training program, an officer transition retreat,

a leadership handbook, a leadership resource center, and an assessment to determine the extent of the problem. Mr. Schneider will continue to meet with the commission this semester to keep them apprised of his office's findings and progress.

B. Distribution of Applications for Undergraduate Student Representative to Board of Visitors - Lanny Cross

Dr. Lanny Cross distributed the applications for Undergraduate Student Representative to the Board of Visitors. There are 21 applicants this year-the highest response in several years. Dr. Cross explained that the commission's role in the selection process is to review the applications, complete the rating sheet by February 8, and attend the February 22 meeting to interview the top six candidates. On February 22 the top three candidates will be chosen and these three will interview with the Student Affairs/Selection Committee of the Board of Visitors on March 5 in Northern Virginia. Candidates who interview with the Board will be reimbursed for their expenses to Northern Virginia.

Ms. Nicki Cantrell announced that there are four applications for the Graduate Representative position. The current Graduate Representative, Ms. Stephanie Scheer, and Ms. Alexandria Graves, Vice President of GSA, are coordinating the review process this year. Ms. Alyssa Williams, who coordinated the process last year, left the university at the end of Fall Semester. Ms. Cantrell will temporarily take over Ms. Williams' responsibilities in regard to the Student Budget Board.

IV. New Business

A. Student Budget Board Policy Revisions (1st Reading)

Mr. Jason Rogers, Chair of the GSA Budget Board and Mr. Ashley Hodges, Student Budget Board and SGA Budget Board member, presented the revisions to "Student Budget Board Policies and Procedures" for first reading and outlined the changes. The commission expressed concern over several changes: 1) the requirement to hold organization events on campus could be a problem due to space limitations on campus for large events; 2) the return of unspent and uncommitted funds at year-end could lead to unnecessary spending by some organizations; 3) the requirement that food be prepared by organization members doesn't meet Health Department requirements. Budget Board members will reexamine the policy, make necessary wording changes to address the commission's concerns, and present the policy for second reading at the February 8 CSA meeting.

V. Announcements

New members of the commission introduced themselves: Mr. Chris DeMay, Vice President of Virginia Tech Union (representing Ms. Amy Elliott); Mr. Ryan Hartman, Vice President of Residence Hall Federation (representing Ms. Nique Lannon); Mr. Scott Hustis, new President of Interfraternity Council; and Ms. Tracey Slotta, Vice President of Graduate Student Assembly.

VI. Adjournment

The meeting adjourned at 4:50 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

COMMISSION ON STUDENT AFFAIRS

February 8, 2001

Brush Mountain Room B

Squires Student Center

3:30-5:30 p.m.

Present: Ms. Susan Anderson, Ms. Kim Beisecker, Ms. Nicki Cantrell, Ms. Christina Coukos, Ms. Sue Ellen Crocker, Dr. Landrum Cross, Ms. Kim Hunter for Ms. Amy Elliott, Dr. JoAnn Emmel, Mr. Jonathan Harmer, Mr. Ryan Hartman, Dr. Janet Johnson, Mr. Jonathan Carlson for Mr. Stephen Kantz, Ms. Marqueea King, Ms. Archana Sahay for Mr. Rudy Picardo, Dr. Kerry Redican, Dr. Jennie Reilly, Ms. Vashonta Roach, Ms. Tracey Slotta, Ms. Pamela Winfrey for Dr. Edward Spencer, Mr. Patrick Wachendorf

Absent: Ms. Sarah Airey, Mr. Jeremy Andrews, Ms. Kylie Felps, Mr. David Fowler, Mr. Scott Hustis, Ms. Errin Jeffes, Ms. Ashley Marshall, Ms. Erin Miller, Dr. Martha Reifsnider, Mr. Sebastian Rosado, Ms. Stephanie Scheer

Visitors: Mr. Tom Brown, Mr. Ashley Hodges, Dr. Barbara Pendergrass, Mr. Jason Rogers

I. Call to Order

A. Comments from the Chair

Ms. Marqueea King welcomed the commission to the meeting and announced that the minutes of the January 25 meeting have been electronically approved and forwarded to University Council. Ms. King asked the commission to take note of the updated spring meeting schedule and the location of each meeting.

II. Approval of Agenda

The agenda was approved as written.

III. Old Business

A. Student Budget Board Policy Revisions (2nd Reading) - Jason Rogers

Mr. Ashley Hodges and Mr. Jason Rogers discussed the revisions made to the Student Budget Board Policy in response to the commission's questions and concerns at the first reading on January 25. The first change was in reference to a requirement that all events must take place on-campus. This has been amended to indicate that priority will be given to events held on campus, but when facilities are unavailable on campus or prove inadequate for the event, the budget boards may fund events held off campus. The second change was made in reference to a requirement that food served must be prepared by members of the organization. This requirement has been eliminated due to Health Department regulations. The third change was to the "Printing, Publicity, and Advertising" section. They eliminated wording that limited printing, publicity, and advertising expenses to \$200.00 per event, and revised it to indicate that no more than

20% of an overall program cost would be awarded for these expenses.

At Dr. Cross's request, Ms. Nicki Cantrell discussed proposed changes to the Student Leadership Program. While the employment aspect of the program will remain the same-selected members of student organizations will be eligible to work during the summer for wages if they are not financially compensated for their service to their organizations-the application process and supervision by advisors will be stricter. The policy will reflect that students in the programs must be members of their organization's executive council. They are also planning an academic tuition grant program for leaders of major student organizations who are not available for the summer employment program. An academic tuition grant will be credited to the students' accounts for fall semester.

Ms. Cantrell stressed to the commission that the Student Budget Board Policies and Procedures apply to all three student budget boards and to all student organizations receiving budget board funding. Mr. Pat Wachendorf made a motion to approve the policies and procedures as amended. The motion was seconded and approved.

B. Collection of Completed Candidate Rating Forms for Undergraduate Representative to Board of Visitors

Ms. King collected the completed forms and announced that interviews with the top six candidates will take place at the February 22 commission meeting. The three finalists to interview with the Board of Visitors on March 5 will be chosen at this meeting. All commission members were encouraged to attend this important meeting.

IV. New Business

A. Sexual Assault Summit

Mr. Tom Brown, Associate Dean of Students, distributed a handout on the Sexual Assault Summit to be held on Wednesday, April 4, 6:00-8:00 p.m. in Owens Banquet Room. This year's summit will be organized around groups of eight people, and student organizations are encouraged to participate. For additional information or registration forms, contact Mr. Anthony Jenkins at ajenkins@vt.edu <<mailto:ajenkins@vt.edu>> in the Dean of Students Office. Groups are asked to register with Mr. Jenkins by March 26. Dr. Barbara Pendergrass, Dean of Students, was also in attendance and further discussed the purpose of the summit. They hope to increase awareness that sexual assault is a problem in the area, and that it is damaging to the campus climate. The summit will provide the opportunity to discuss the issue in a non-threatening manner and to challenge a culture that permits sexual assault to occur.

V. Announcements

Dr. Cross commented on the special commission meeting scheduled for March 1. Mr. Dwight Shelton from the Budget Office will be attending to share the proposed 2001-2002 tuition/fee rates they will present to the Board of Visitors on March 5. Dr. Cross urged the commission to attend this special meeting.

VI. Adjournment

The meeting adjourned at 4:10 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

COMMISSION ON STUDENT AFFAIRS
February 22, 2001
Room 219
Squires Student Center
3:30-5:00 p.m.

Present: Ms. Sarah Airey, Ms. Susan Anderson, Ms. Nicki Cantrell, Ms. Christina Coukos, Ms. Sue Ellen Crocker, Dr. Barbara Pendergrass for Dr. Landrum Cross, Ms. Kylie Felts, Mr. David Fowler, Mr. Jonathan Harmer, Mr. Ryan Hartman, Ms. Errin Jeffes, Mr. Jeffrey Newman for Mr. Stephen Kantz, Ms. Marquee King, Ms. Erin Miller, Mr. Rudy Picardo, Ms. Vashonta Roach, Mr. Himu Hasnat for Mr. Sebastian Rosado, Ms. Stephanie Scheer, Ms. Tracey Slotta, Dr. Edward Spencer, Mr. Patrick Wachendorf

Absent: Mr. Jeremy Andrews, Ms. Kim Beisecker, Ms. Amy Elliott, Dr. JoAnn Emmel, Mr. Scott Hustis, Dr. Janet Johnson, Ms. Ashley Marshall, Dr. Kerry Redican, Dr. Martha Reifsnider, Dr. Jennie Reilly

I. Call to Order

A. Comments from the Chair

Ms. Marquee King welcomed the commission to the meeting and announced that a flyer entitled "Blacksburg Community Standards on Alcohol" was being distributed for review. Mr. Steve Clarke, Alcohol Abuse Prevention Coordinator, will attend the March 15 meeting to discuss the standards.

II. Approval of Agenda

The agenda was approved as written.

III. New Business

A. Selection of Finalists for Undergraduate Representative to the Board of Visitors.

A motion was passed to convene in closed Executive Session for the purpose of selecting the three finalists for the position of Undergraduate Student Representative to the Virginia Tech Board of Visitors. Ms. King reviewed the procedures for the interviews and selected two members, Ms. Christina Coukos and Mr. Rudy Picardo, to ask two pre-selected questions of the candidates. Ms. King asked Ms. Donna Sanzenbach to keep the time for the candidates' presentations. The following candidates were interviewed and asked the two questions:

* Michael Kolejka
* Matthew Anderson
* James Disney
* Taj Mahon-Haft
* Brian Montgomery
* Evelyn Thornton

Following the interviews, the Commission voted by secret ballot for the three candidates who would be sent forward to the Selection Committee of the Board of Visitors. The three finalists are: Mr. James Disney, Mr. Michael Kolejka, and Ms. Evelyn Thornton. The Selection Committee will meet on Monday, March 5, 2001, to interview these candidates. A motion was passed to move out of closed Executive Session. A motion was passed to approve the vote made during Executive Session.

IV. Announcements

Ms. King announced that as part of Black History Month, Dr. Patricia King, Professor of Law and Bioethics at Georgetown University, would lead a discussion on "The Dilemma of Difference: Race and the New Genetics," at 4:00 p.m. on February 26 in Old Dominion Ballroom, Squires.

Ms. Susan Anderson announced that the "Take Back the Night" march and rally to protest violence against women will take place on March 29 at 7:30 p.m. on the Drillfield. Organizations wishing to endorse the event and be listed on the program should contact Ms. Anderson at anderson@math.vt.edu.

Ms. Christina Coukos announced that volunteers were needed for the Special Olympics southwest regional basketball tournament on February 25 from 8:00 a.m. - 5:00 p.m. in Cassell Coliseum.

Ms. Nicki Cantrell announced that Virginia Tech was hosting the regional conference of Omicron Delta Kappa on February 23-24. The keynote speaker was Dr. Benjamin Dixon, and his topic was "Climate Control: How As Leaders Do We Address Diversity?"

Ms. Stephanie Scheer announced that the three candidates for Graduate Representative to the Board of Visitors are: Ms. Carol Greene, Mr. Gunnar Lucko, and Mr. Anthony Jenkins. Ms. Cantrell thanked Ms. Scheer for handling the graduate selection process this year. Mr. David Fowler announced that the three candidates would be speaking at the Graduate Student Assembly meeting that evening at 5:30 p.m.

Ms. Tracey Slotta announced that the Graduate Student Research Symposium, "Technological Frontiers: Research at Virginia Tech" will be held from 9:00 a.m. - 3:00 p.m. on March 26 in Commonwealth Hall, Squires. The deadline for poster submission is March 12.

Ms. King announced that the Provost Search Committee met on February 17-18 to interview seven candidates. The list of candidates has now been narrowed to three.

V. Adjournment

The meeting adjourned at 4:53 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

COMMISSION ON STUDENT AFFAIRS

March 1, 2001

219 Squires

Squires Student Center

3:30-5:00 p.m.

Present: Ms. Susan Anderson, Ms. Kim Beisecker, Ms. Nicki Cantrell, Ms. Christina Coukos, Ms. Sue Ellen Crocker, Dr. Landrum Cross, Dr. JoAnn Emmel, Mr. David Fowler, Mr. Ryan Hartman, Ms. Errin Jeffes, Mr. Jeffrey Newman for Mr. Stephen Kantz, Ms. Marqueea King, Dr. Kerry Redican, Ms. Michele Clark Holmes for Dr. Jennie Reilly, Mr. Himu Hasnat for Mr. Sebastian Rosado, Ms. Stephanie Scheer, Dr. Edward Spencer, Mr. Patrick Wachendorf

Absent: Ms. Sarah Airey, Mr. Jeremy Andrews, Ms. Amy Elliott, Ms. Kylie Felps, Mr. Jonathan Harmer, Mr. Scott Hustis, Dr. Janet Johnson, Ms. Ashley Marshall, Ms. Erin Miller, Mr. Rudy Picardo, Dr. Martha Reifsnider, Ms. Vashonta Roach, Ms. Tracey Slotta

VISITORS: Mr. Tim Hodge, Dr. David Ostroth, Mr. Dwight Shelton

I. Call to Order

A. Comments from the Chair

Ms. Marqueea King thanked the commission for attending the special meeting and reminded them that the next regular meeting will be March 15. She announced that Ms. Nicki Cantrell had distributed a memo on "Budget Board Activities to Date" for the commission's information.

II. Approval of Agenda

The agenda was approved as written.

III. New Business

A. Tuition and Fees

Mr. Dwight Shelton, Associate Vice President for Budget and Financial Planning, and Mr. Tim Hodge, Director of Budget Operations, briefed the commission on the proposed tuition and fees for the 2001-2002 academic year. They reviewed a summary of charges including tuition, technology fee, comprehensive fee, and room and board fees. They compared the 2000-2001 and 2001-2002 annual charges for resident and non-resident undergraduate and graduate students. They also compared Virginia Tech's tuition and fees to our peer institutions. Mr. Shelton and Mr. Hodge reminded the commission members that the information they were discussing would not be approved by the Virginia Tech Board of Visitors until Monday, March 5, and should remain confidential until approved.

B. Resolution on Upper Quad Traffic Issues - 1st Reading

Mr. Ryan Hartman, Residence Hall Federation, and Mr. Jeffrey Newman, Corps of Cadets, presented a resolution, "Upper Quad Traffic Issues," for first reading. The resolution calls for stricter vehicle access to the Upper Quad and a ban on vehicle access to ceremonial areas in the Upper Quad. Following a discussion by the commission, Dr. Ed Spencer made a suggestion to forward the resolution to Mr. Bill Elvey, Director of Physical Plant, Ms. Pam Winfrey, Director of RDP's Housing and Facilities Services, and Mr. Steve Mouras, Director of Transportation, for their review and response. Ms. King will forward the resolution to them and invite them to attend the March 29 meeting to discuss the resolution.

IV. Announcements

. There were no announcements.

V. Adjournment

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES

COMMISSION ON STUDENT AFFAIRS

March 15, 2001

Brush Mountain B

Squires Student Center

3:30-5:30 p.m.

PRESENT: Ms. Susan Anderson, Ms. Kim Beisecker, Ms. Nicki Cantrell, Dr. Landrum Cross, Dr. JoAnn Emmel, Mr. Jonathan Harmer, Mr. Ryan Hartman, Mr. Himu Hasnat, Ms. Errin Jeffes, Dr. Janet Johnson, Mr. Jeffrey Newman for Mr. Stephen Kantz, Ms. Marquea King, Ms. Erin Miller, Mr. Rudy Picardo, Ms. Vashonta Roach, Ms. Tracey Slotta, Dr. Edward Spencer, Mr. Pat Wachendorf

ABSENT: Ms. Sarah Airey, Mr. Jeremy Andrews, Ms. Christina Coukos, Ms. Sue Ellen Crocker, Ms. Amy Elliott, Ms. Kylie Felps, Mr. David Fowler, Mr. Scott Hustis, Ms. Ashley Marshall, Mr. Kerry Redican, Dr. Martha Reifsnider, Dr. Jennie Reilly, Ms. Stephanie Scheer

VISITORS: Mr. Steve Clarke, Mr. Sandy Smith

I. Call to Order

A. Comments from the Chair

Ms. King welcomed the commission to the meeting.

II. Approval of Agenda

The agenda was approved as written.

III. Old Business

A. Blacksburg Community Standards on Alcohol

Mr. Steve Clarke distributed and discussed the "Blacksburg Community Standards on Alcohol" brochure, which has been developed by the Blacksburg Coalition on Alcohol, the Town of Blacksburg, and Virginia Tech. The Standards invite the citizens of Blacksburg to help create "a community that is free from alcohol abuse, illegal alcohol sales and consumption, and public disturbances resulting from gatherings where alcohol is served." While students were not included on the committee, the committee did send the Standards to student groups to keep them apprised of what was happening. The Standards will be adopted this spring and distributed to the community.

B. Football Ticket Distribution Proposal

Dr. Lanny Cross opened the discussion by distributing the Football Ticket Distribution Proposal and briefing the commission on the Football Ticket Subcommittee's work thus far. In preparation for writing the proposal for on-line ticket requests, the subcommittee identified some of the problems with the current system and

discussed how they could be resolved. Some of the problems with the current distribution system include: 1) camping out gives large organizations an advantage over small groups and individual students; 2) the problem is compounded by these groups purchasing large blocks of tickets; 3) guest tickets are bought by students who resell them, thus decreasing the supply of tickets for students. Further preparation for the proposal included surveying peer institutions regarding their ticket distribution procedures. Mr. Ryan Hartman put together the proposal as a result of the subcommittee's discussions and findings. The goals of the proposed distribution system are: 1) to provide an equitable solution to balance the ticket needs of large groups and individual students; 2) to allow students to purchase guest tickets for legitimate guests while eliminating the abusive resale practices; 3) eliminate camping out. Mr. Hartman discussed the proposal, answered the commission's questions, and took suggestions for how to improve the proposed system.

Mr. Sandy Smith, Director of Ticketing Services for the Athletic Department, was in attendance to discuss the proposal from their perspective. The ticket office doesn't think the proposal is feasible and discussed several problems with implementing it, such as processing payments, assigning seats, and printing and distributing tickets. The ticket office has purchased software for on-line ticket sales, and they are in the process of programming it for use here. However, the software is quite expensive and difficult to program, especially when dealing with group tickets. They may not be able to program the software in accordance with the subcommittee's proposal. The ticketing process will be on-line in the future, but the programming limitations will have to be worked out first. Ms. Marquee King asked that the ticket office keep the commission apprised of what is happening as they develop this system so that we may meet the common goal of moving the ticket system on-line. Dr. Spencer made a motion to endorse the Football Ticket Distribution System Proposal and asks that the administration to do whatever is necessary to implement the system as soon as it is feasible. The motion was seconded and approved.

C. Proposed Student Leader Development and Employment Program

Due to time constraints, Ms. Nicki Cantrell distributed the Proposed Student Leader Development and Employment Program for the commission's review, and asked to be added to the March 29 agenda for discussion.

IV. New Business

A. Appointment of Student Budget Board Appeals Committee

Ms. Nicki Cantrell explained the mission of the Student Budget Board Appeals Committee and asked for volunteers to serve on this year's committee. The following people volunteered to serve: Ms. Kim Beisecker (chair), Mr. Rudy Picardo, Mr. Patrick Wachendorf, Ms. Errin Jeffes, and Ms. Marquee King. Mr. Ryan Hartman made a motion to ratify the committee members. The motion was seconded and approved.

V. Announcements

Ms. Tracey Slotta distributed posters advertising the Graduate Symposium on March 26 in Commonwealth Ballroom.

Ms. Susan Anderson distributed the calendar of events for Women's

Month 2001 and flyers for Take Back the Night Rally & March on Thursday,
March 29, 7:30 p.m. on the Drillfield.

VI. Adjournment

The meeting adjourned at 4:55 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS

March 29, 2001
Brush Mountain B
Squires Student Center
3:30 p.m.

PRESENT: Ms. Kim Beisecker, Ms. Nicki Cantrell, Ms. Christina Coukos, Dr. Landrum Cross, Ms. Kim Hunter for Ms. Amy Elliott, Mr. David Fowler, Mr. Jonathan Harmer, Mr. Ryan Hartman, Mr. Himu Hasnat, Ms. Errin Jeffes, Mr. Jeffrey Newman for Mr. Stephen Kantz, Ms. Amanda Grasso for Ms. Erin Miller, Mr. Rudy Picardo, Dr. Jennie Reilly, Ms. Tracey Slotta, Dr. Edward Spencer, Mr. Pat Wachendorf

ABSENT: Ms. Sarah Airey, Ms. Susan Anderson, Mr. Jeremy Andrews, Ms. Sue Ellen Crocker, Dr. JoAnn Emmel, Ms. Kylie Felps, Mr. Scott Hustis, Dr. Janet Johnson, Ms. Marqueea King, Ms. Ashley Marshall, Mr. Kerry Redican, Dr. Martha Reifsnider, Ms. Vashonta Roach, Ms. Stephanie Scheer

VISITORS: Mr. Larry Bechtel, Mr. Chris DeMay, Mr. Bill Elvey, Mr. Curtis Lynch, Mr. John Lincoln, Mr. Richard McCoy, Mr. Steve Mouras, Ms. Pam Winfrey

I. Call to Order

A. Comments from the Chair

Mr. Patrick Wachendorf, serving as chair, welcomed the commission to the meeting.

II. Approval of Agenda

The agenda was approved as written.

III. Old Business

A. Proposed Student Leader Development and Employment Program

Ms. Nicki Cantrell presented a proposal for the Student Leader Development and Employment Program. The program will provide leadership training and education for the executive officer of a University Chartered Student Organization represented on the Commission for Student Affairs and three University Student Life Programs (Corps of Cadets, Graduate and Undergraduate Honor Systems). The program will also offer a fall tuition grant and summer employment for the major executive officer of an organization when it is directly linked to summer activities of the organization. Funding for the program would be provided by student activity fees as approved by the Commission on Student Affairs. Currently, Student Budget Board policies disallow direct scholarship aid or grants to students from the student activity fee under their jurisdiction. The program would require special allocation by CSA, which has authority to change Budget Board policies. The commission decided to defer voting on the proposal until Ms. Cantrell discusses the proposed changes with the Budget Board members.

The current Student Leadership Employment Program will remain in effect for summer 2001, with one change advisors will be required to supervise student work and sign their timesheets. Ms. Cantrell, program administrator, has the authority to make this administrative change to an approved program without a vote by the commission.

B. Upper Quad Traffic Concerns

Several groups from the university spoke to the commission, at its request, concerning a pending resolution pertaining to upper quad traffic and excessive vehicular traffic on campus sidewalks. Mr. Bill Elvey, Director of Physical Plant, gave a brief presentation on the Grounds Division Campus Pride Program. He discussed the issue of vehicles on campus sidewalks. Groups that drive on sidewalks include emergency vehicles, physical plant, mail services, VT Bookstore, CNS, RDP, off-campus suppliers and vendors, contractors, students, faculty/staff. Many buildings on campus do not have service roads, and sidewalks are the only vehicle access for these buildings. For this reason, it isn't feasible to completely restrict vehicles on the sidewalks. Mr. Elvey said Physical Plant is aware of the sidewalk traffic problems in Upper Quad, but the area has several heavy construction projects underway, and the traffic will continue until the construction is complete.

Physical Plant has been working with Parking Services and the Office of Transportation for two years to develop a policy that would reduce sidewalk traffic and parking on the grass around campus buildings. Mr. Steve Mouras, Director of Transportation, introduced Mr. Richard McCoy, Parking Manager, and Mr. Curtis Lynch, Transportation Planner, and discussed the policy they are developing. In the past, Parking Services has been unable to ticket State vehicles on the grass because there was no policy concerning State vehicles when they were off-road, which would include sidewalks and grass. The new policy will define where State vehicles are allowed, including off-road use. Parking Services will be in charge of enforcement and State vehicles will be subject to ticketing. The policy is nearing completion, and they hope to receive final approval this summer and have it go into effect for fall semester. Mr. Ryan Hartman asked if representatives from RHF and CSA could be involved in the policy-making process. Mr. Mouras said they would be pleased for them to join the process, and asked that the commission send the names of anyone who would like to be involved.

Mr. Larry Bechtel, Recycling Coordinator, and Ms. Pam Winfrey, Director of RDP's Housing and Facilities, also attended the meeting to discuss their groups' use of sidewalks as building access.

Mr. Chris DeMay, Corps of Cadets, discussed the problem of landscaping in the VT area of the Upper Quad. Mr. Elvey suggested that the Corps work with Mr. Matt Gart, landscape architect from the Office of the University Architect, to design the area. Mr. Gart has designed similar plans for other areas of the campus. The Corps would like to expedite the VT area plan because they have received funding for this project from an alumnus. In addition, the Corps would like to use their man-hours to work on this project, and the hours need to be completed by the end of the semester. Mr. Elvey said he will meet with Corps representatives and Mr. Gart to help design the area, and they can work cooperatively to put it into effect as soon as possible. Mr. Jeffrey Newman asked if it's possible to close the VT area to vehicular traffic. The traffic can be greatly restricted, but a complete ban wouldn't be possible due to service and emergency vehicle access problems.

Mr. Wachendorf thanked the speakers for attending and for their work on the problem. Following a discussion on wording of the two resolutions, a motion was made to table the two resolutions until amended. The amendment will take into account the need for emergency vehicles in the VT area of Upper Quad. The motion was seconded and approved. The resolutions will be brought to CSA for second reading on April 12.

IV. Announcements

Mr. Himu Hasnat announced that International Week will take place from April 6-15, and distributed a flyer of planned events.

Mr. John Lincoln distributed a handout concerning the Campus Awareness and Appreciation Club.

V. Adjournment

The meeting adjourned at 5:20.

Respectfully submitted,
Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS
April 12, 2001
Brush Mountain B
Squires Student Center
3:30 p.m.

PRESENT: Ms. Susan Anderson, Ms. Kim Beisecker, Ms. Nicki Cantrell, Ms. Christina Coukos, Dr. Landrum Cross, Ms. Amy Elliott, Mr. Brian Montgomery for Ms. Kylie Felts, Mr. Ryan Hartman, Mr. Himu Hasnat, Ms. Errin Jeffes, Dr. Janet Johnson, Mr. Jeffrey Newman for Mr. Stephen Kantz, Ms. Marquea King, Ms. Ashley Marshall, Mr. Rudy Picardo, Mr. Kerry Redican, Ms. Tracey Slotta, Dr. Edward Spencer, Mr. Pat Wachendorf

ABSENT: Ms. Sarah Airey, Mr. Jeremy Andrews, Ms. Sue Ellen Crocker, Dr. JoAnn Emmel, Mr. David Fowler, Mr. Jonathan Harmer, Mr. Scott Hustis, Ms. Erin Miller, Dr. Martha Reifsnider, Dr. Jennie Reilly, Ms. Vashonta Roach, Ms. Stephanie Scheer

I. Call to Order

A. Comments from the Chair

Ms. King welcomed the commission to the meeting and announced that the minutes of the March 15 meeting have been electronically approved and forwarded to University Council for approval.

II. Approval of Agenda

The agenda was approved as written.

III. Old Business

A. Resolutions on Upper Quad Traffic Issues and Excessive Vehicular Traffic on Sidewalks (2nd Reading)

Mr. Jeffrey Newman presented CSA/RHF Resolution 2000-2001A, Upper Quad Issues, for second reading. Following the reading, Dr. Ed Spencer informed the commission that he had forwarded the revised resolution to Mr. Bill Elvey, Director of Physical Plant, for his comments. Mr. Elvey has indicated that before Physical Plant, Parking Services, and other related departments would endorse the resolution the commission would need to reword the resolution by striking the section asking for an outright ban on vehicle access to the VT section of Upper Quad. Mr. Elvey also indicated there are several other groups who use the Upper Quad for vehicles and Physical Plant doesn't have the authority to limit their vehicular access. Mr. Pat Wachendorf made a motion to amend the resolution by striking the section asking for outright ban on vehicle access to the VT section of Upper Quad. After discussion by the commission, Dr. Spencer suggested that the amendment call for rewording this section of the resolution as follows: Therefore be it resolved, that RHF call upon Parking Services and other responsible departments of Virginia Tech to implement stricter vehicle access to Upper

Quad and limit vehicle access to the aforementioned ceremonial areas to necessary university service vehicles and emergency vehicles.

Dr. Lanny Cross asked Mr. Hartman to clarify the Residence Hall Federation's intent for the two resolutions. RHF is asking CSA to endorse the resolutions in order to have CSA's backing when they speak to Parking Services and the other groups involved. If necessary, RHF will ask CSA to send the resolutions through University Council. Mr. Hartman made a motion to vote on the amendment to the resolution. The motion was seconded and approved. Ms. King called for a vote on the endorsement of the amended Resolution 2000-2001A on Upper Quad Traffic Issues. The endorsement was approved by acclamation.

Mr. Hartman presented CSA/RHF Resolution 2000-2001B, Excessive Vehicular Traffic on Sidewalks, for second reading. Following a discussion concerning the wording of the resolution, Mr. Hartman made a motion to make the following change to the resolution: Be it further resolved that RHF/CSA call upon Parking Services and other responsible departments of Virginia Tech to strictly limit vehicles from parking or driving on grass or landscaping, and work with all relevant departments. The motion was seconded. Dr. Spencer made a motion to substitute the words generally prohibit for the words strictly limit in this paragraph.° The motion was seconded and approved. °Ms. Tracey Slotta made a motion to table the resolutions and have second reading after all the revisions have been made. The motion was seconded but did not pass. The discussion of the resolution continued. At Ms. Susan Anderson's suggestion, Mr. Hartman made a motion to strike the word further from the last paragraph. The motion was seconded and approved.

Mr. Hartman read the revised sections of the resolution, and made a motion to endorse Resolution 2000-2001B as amended. The motion was seconded and approved by acclamation.

IV. New Business

A. Nominations of Chair and Vice Chair for 2001-2002

Ms. King and Mr. Wachendorf explained the responsibilities of the chair and vice chair. All voting members of CSA except A/P faculty are eligible to run for the positions. Ms. Cantrell asked if the nominations should be made when the newly elected officers who will serve on CSA next year are present. Ms. King will contact the new officers and invite them to the April 26 meeting, when further nominations and elections will be held. Ms. King opened the floor for nominations for Vice Chair. Mr. Wachendorf nominated Ms. Christina Coukos, who accepted the nomination. Ms. King then opened the floor for Chair. Dr. Spencer nominated Mr. Ryan Hartman, provided he does have a commission position for SGA next year. Mr. Hartman accepted the nomination. Further nominations and final elections will take place on April 26.

B. Student Budget Board Annual Funding

Ms. Nicki Cantrell, Chair of the Student Budget Board, presented their recommendations for annual funding for 17 student organizations and two other student

budget boards. This year's allocations total \$948,050. They increased most organizations' funding over their levels from last year. The university designated \$820,000 for student activity fee funding, an increase of \$20,000 over last year. They have instituted project fund cutting as a result of zero-based budgets. Ms. Cantrell distributed copies of the memo to student organizations informing them of the allocations and the appeal process, as well as copies of the funding recommendations, annual funding history, and funding guidelines. The deadline for appeals is April 20, with any appeals to be voted on at the April 26 commission meeting. Mr. Wachendorf made a motion to approve the Student Budget Board funding recommendations. The motion was seconded and approved.

Ms. Cantrell asked that the minutes reflect the following statement: The Student Budget Board membership would especially like to thank Mr. Ashley Hodges, SBB Vice Chair, for seeing them through the annual hearings. He came in mid-year and did an excellent job in supporting the chair. The SBB membership would also like to thank Ms. Joyce Rolan, who assumed enormous additional responsibilities for accounting and finance of budget board figures over and above her regular duties.

V. Announcements

Ms. Kim Beisecker announced that International Week was continuing through April 15, with a Turkish luncheon taking place on Friday, April 13.

VI. Adjournment

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

Donna Sanzenbach
Recording Secretary

MINUTES
COMMISSION ON STUDENT AFFAIRS

April 26, 2001
Brush Mt. B
Squires Student Center
3:30 p.m.

PRESENT: Mr. James Disney for Ms. Sarah Airey, Ms. Kim Beisecker, Ms. Nicki Cantrell, Ryan Hartman for Ms. Christina Coukos, Ms. Sue Ellen Crocker, Dr. Dave Ostroth for Dr. Landrum Cross, Ms. Amy Elliott, Dr. Edd Sewell for Dr. JoAnn Emmel, Mr. Brian Montgomery for Ms. Kylie Felps, Mr. Jonathan Harmer, Mr. Himu Hasnat, Mr. Scott Hustis, Ms. Errin Jeffes, Mr. Nathan Mott for Mr. Stephen Kantz, Ms. Marquea King, Ms. Nique Lannon, Mr. Rudy Picardo, Dr. Jennie Reilly, Ms. Vashonta Roach, Ms. Stephanie Scheer, Dr. Edward Spencer, Mr. Pat Wachendorf

ABSENT: Ms. Susan Anderson, Mr. Jeremy Andrews, Mr. David Fowler, Mr. Scott Hustis, Dr. Janet Johnson, Ms. Ashley Marshall, Ms. Erin Miller, Mr. Kerry Redican, Dr. Martha Reifsnider, Ms. Tracey Slotta

GUESTS: Mr. Chris DeMay, Mr. Vivek Mehta, Mr. Grant Hill, Ms. Linda Sikhammountry

I. Call to Order

A. Comments from the Chair

Ms. King welcomed the commission to the final meeting of the semester. She announced that the March 29 minutes have been electronically approved and forwarded to University Council.

II. Approval of Agenda

The agenda was approved as written.

III. New Business

A. Introduction of New Officers for Student Organizations on CSA

Ms. King asked the current student commission members to introduce their organizations' officers who will serve on CSA next year. They are as follows:

Interfraternity Council-Scott Hustis

Undergraduate Representative to Board of Visitors-James Disney

Class of 2003-Grant Hill

Virginia Tech Union-Chris DeMay

Asian American Student Union-Linda Sikhammountry

Corps of Cadets-Nathan Mott

Residence Hall Federation-Vivek Mehta

Student Government Association-Ryan Hartman

Student Government Association-Brian Montgomery

IV. Old Business

A. Election of CSA Chair and Vice Chair for 2001-2002

Ms. King announced that Mr. Ryan Hartman was nominated for CSA chair at the April 12 meeting and opened the floor for further nominations. There being no further nominations, Mr. Pat Wachendorf made a motion to close the nominations for chair. The motion was seconded and approved.

Ms. King announced that Ms. Christina Coukos, who was nominated for CSA Vice Chair on April 12, withdrew from consideration. She then opened the floor for nominations. Ms. Nicki Cantrell nominated Mr. James Disney. The nomination was seconded and approved. Mr. Disney accepted the nomination. Mr. Ryan Hartman nominated Mr. Vivek Mehta. The nomination was seconded and approved. Mr. Mehta accepted the nomination. Mr. Wachendorf made a motion to close the nominations for vice chair. The motion was seconded and approved.

Ms. Cantrell made a motion to accept Mr. Hartman's nomination by acclamation. The motion was seconded and approved. Mr. Hartman accepted the position and made a few comments concerning his plans for the commission next year.

Mr. Disney and Mr. Mehta spoke briefly on their qualifications for the position of vice chair. Ms. Cantrell made a motion to vote by secret ballot. The motion was seconded and approved. Mr. James Disney was elected by secret ballot as the vice chair and accepted the position.

V. Announcements

Mr. Wachendorf and Ms. King said they had enjoyed serving this year and thanked the group for their participation.

Ms. Jennie Reilly thanked Ms. King and Mr. Wachendorf for their leadership this year as chair and vice chair.

VI. Adjournment

Mr. Rudy Picardo made a motion to adjourn the meeting. The motion was seconded and approved. The meeting adjourned at 3:55 p.m.

Respectfully submitted,

Donna Sanzenbach

Recording Secretary

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