

Minutes
Commission on Student Affairs
Brush Mountain Room B
September 5, 1996
3:30 p.m.

Present: Mr. John Aughenbaugh, Mr. Jay Hulings, Ms. Lisa Furjanic, Mr. Jim O'Connell, Mr. Gary Markle, Dr. Kenneth Rystrom, Mr. Terry Lo, Mr. Leith Ames, Ms. Gerri Johns, Ms. Christina Firestone, Ms. Melinda Crowder, Ms. Delia Grenville, Dr. Cathy Goree, Dr. Dave Ostroth, Dr. Edward Spencer, Dr. Johann Norstedt, Ms. Phoebe Crofts, Dr. Delores Scott, Mr. Robert Moser, Mr. Chris Bunin, Mr. Dan Obusan, and Mr. Dave Shuster.

Absent: Dr. Lanny Cross, Dr. Bruce Chaloux, Ms. Jennifer Ginther, Raphael Castillejo, Mr. Robert Kottkamp, Kalpana Kanwar, Mr. Jim Friel, Dean Andy Swiger, and Dr. Kerry Redican.

Guests: Ms. Sharon Yeagle, Ms. Alicia Cohen, Ms. Carole Nickerson, Mr. Mike Jones, and Mr. Jody Falls.

1. Introductions and Approval of the Agenda

Mr. Aughenbaugh called the meeting to order at 3:30 p.m. Introductions were made to the group. Motion was made and seconded to approve the agenda as submitted. Motion was approved by unanimous vote.

2. Approval of April 18, 1996 CSA Minutes

Motion was made and seconded to approve the April 18, 1996 CSA minutes. Motion was approved by unanimous vote.

3. Comments from the Chair

Mr. Aughenbaugh noted that there were times placed on the agenda this year basically to put a parameter in place in terms of discussion of issues brought before CSA. He also noted that he wanted to be able to provide guests of CSA ample time for their presentations.

Mr. Aughenbaugh announced that he took the initiative to place behavior at football games on the agenda for today's meeting. He did note that this was one of the issues that the members of CSA felt should be discussed immediately.

Mr. Aughenbaugh noted that if any of the members of CSA were interested in receiving information on other commissions and committees to contact him electronically and he would pass this information along to them.

Mr. Aughenbaugh requested a volunteer to serve on the Committee on Academic Support. Mr. Jim O'Connell and Mr. Chris Bunin volunteered to serve. The chair requested the secretary to forward Mr. O'Connell's name to Bobbi Lowe for participation on the committee. Mr. O'Connell will bring back reports from the committee to the Commission.

Mr. Aughenbaugh distributed a copy of a letter to Commission appointing Ms. Melinda Crowder as chair of the Student Budget Board. He noted that

the SBB constitution presently states that the appointment of the SBB chair will be made by the chair of CSA. Dr. Ostroth gave a brief overview on the past chair of SBB. He noted that he and Mr. Aughenbaugh had met in the summer to discuss the appointment of the SBB chair. It was decided that the verbiage of the constitution of SBB be revisited and that the chair should be appointed by the Director of UUSA and the chair of CSA have a minimal role in the appointment process. Ms. Crowder will discuss this matter with members of the Student Budget Board.

Mr. Aughenbaugh distributed two handouts to Commission members; one regarding the first meeting of the Board of Visitors and the other regarding parking at VT.

Mr. Aughenbaugh noted that he had received a request from Marcia Harrington of the university self study to be included on the CSA agenda at a future date. Dean Goree suggested that the self study be placed on the agenda anytime after October 1, 1996. It was the consensus of the group that the chair should arrange the presentation.

4. Presentation on Behavior at Football Games

Dean Goree stated that administrators and students had met this summer to discuss behavior at football games. She introduced Carole Nickerson, executive assistant to the President, to discuss correspondence that had been received in the President's office regarding this issue.

Ms. Nickerson stated that correspondence had been received from Tech supporters who had taken offense at their experience in Lane Stadium. Ms. Nickerson is seeking help in dealing with this matter. She feels that the real answer to this problem lies within the student leadership.

Mike Jones and Jody Falls of the VT Police Department noted that enforcement will be increased per person by 250%. If anyone is caught drinking or carrying alcohol they will be arrested on the spot. He also stated that no alcohol would be allowed at tailgate parties, except in the areas designated for benefactors of the Athletic Department. Mr. Jones also noted that the parking lot at Litton Reaves is no longer a public parking lot. This area has been taken over by the Athletic Department for benefactor parking.

There was discussion as to how this new policy should be relayed to the student body. There was also discussion as to ticket distribution from the Athletic Department regarding student seats and general public seating.

Due to time constraints, the chair inquired as to whether the commission would like to continue discussion of this item. It was the consensus of the group that discussion should continue.

The chair stated that there was action that needed to be addressed regarding the dissemination of the new policy to the student body. Dr. Spencer made a recommendation that the commission should work with Larry Hincker regarding coverage to the local media and that the Collegiate Times should be contacted also. He also suggested that a letter be composed regarding this matter and distributed to all resident advisors for posting and that copies should also be sent to student organizations' mailboxes.

The chair requested that Dean Goree work with Mike Jones regarding the transmittal of the policy to Larry Hincker.

Gary Markle made a motion of no confidence in the plan presented to the Commission at today's meeting regarding fan behavior at football games. There was no second, the motion died.

Mr. Aughenbaugh stated another concern that needed to be addressed was the Athletic Association ticket policy related to student ticket distribution and seating arrangements. Dean Goree made a motion to have a representative from the Athletic Department visit CSA and discuss this policy. The motion was seconded and approved by unanimous vote.

Mr. Hulings made a motion to support the administrative efforts in regard to behavior at football games with reservation of the severity and quickness of the plan. Motion was seconded by Ms. Furjanic. There were 9 votes in favor of the motion, 8 votes against the motion, motion carried.

The chair requested that Dean Goree report back to CSA the status of the new policy after each home football game.

5. Formulation of CSA Issues

Mr. Aughenbaugh stated that 19 responses had been received from CSA members reference the prioritization of issues to be discussed by CSA. The top three responses were (1) enrollment, space and housing; (2) behavior at football games; (3) media relations. Mr. Aughenbaugh inquired as to how the Commission wanted to address these issues. It was the consensus of the group to invite guests to commission meetings to discuss these items. The following people were suggested for an invitation to CSA: Dr. John Fulton - Enrollment; Ms. Karen Torgersen - Interim Admissions Director; Dwight Shelton - Budget Issues; Dixon Hanna - Space; Blacksburg Town Planning Engineers; Larry Hincker - Public Relations, and Gerry McLaughlin - Institutional Research.

Mr. Aughenbaugh noted that he would get in touch with as many people as possible regarding a visit to CSA but could not guarantee the order of the visitors.

6. Presentation on Student Budget Board

Mr. Aughenbaugh stated that due to time, the presentation by Ms. Crowder on the Student Budget Board would be placed on the September 19, 1996 agenda. However, the April 18 and April 25 SBB minutes did need to be approved. Motion was made and seconded to approve the two sets of SBB minutes. Motion was approved by unanimous approval.

Ms. Crowder noted that two undergraduate and one graduate student needed to be appointed by CSA to serve on the Board. She noted the deadline for the applicants was September 18, 1996.

7. Announcements

Ms. Johns announced that the Black Organizations Council and the Black Cultural Center were forming a steering committee for Black History

Month and Black Student Preview. The steering committee for Black History Month will be held September 16 at 4:00 p.m. and the steering committee for Black Student Preview will be held on September 23 at 4:00 p.m. Anyone interested please contact Gerri Johns at gjohns@vt.edu.

Mr. Hulings announced that SGA would be sponsoring a registration drive the week of September 9, 1996. Also, Mark Warner would be on campus Friday, September 13 at 2:00 p.m. in 100 McBryde Hall.

Minutes
Commission on Student Affairs
Brush Mountain Room B
September 19, 1996
3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jay Hulings, Ms. Lisa Furjanic, Ms. Jennifer Ginther, Mr. Jim O'Connell, Mr. Raphael Castillejo, Mr. Gary Markle, Mr. Robert Kottkamp, Ms. Ningling Wang, Mr. Terry Lo, Mr. Mike Rush, Ms. Gerri Johns, Ms. Christina Firestone, Mr. Jim Friel, Ms. Melinda Crowder, Ms. Delia Grenville, Dr. Cathy Goree, Dr. Dave Ostroth, Dr. Edward Spencer, Dean Andy Swiger, Dr. Johann Norstedt, Ms. Phoebe Crofts, Mr. Robert Moser, Mr. Chris Bunin, and Mr. Dave Shuster.

Absent: Dr. Kenneth Rystrom, Dr. Kerry Redican, Dr. Delores Scott, and Ms. Joy Bae.

Guests: Ms. Melissa Daller, Ms. Heather Dunahoo, Mr. Cordel Faulk, and Ms. Sharon Yeagle.

1. Introductions and Approval of the Agenda

Mr. Aughenbaugh called the meeting to order at 3:30 p.m. Introductions were made to the group. The chair requested that the agenda be changed as follows: Item 4, the Student Budget Board presentation would begin at 3:40 p.m. Item 5 will be placed on the October 3 agenda. Item 6, First Reading of IFC and PhC resolution would become item 5 and begin at 4:25 p.m. Item 6 will be Fan Behavior at Football Games and begin at 4:30, Item 7 would be announcements and begin at 4:55 p.m. and Item 8 would be adjournment at 5:00 p.m. Dr. Chaloux requested that item 5 be tabled until the October 3 meeting.

Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.

2. Approval of September 5, 1996 CSA Minutes

Motion was made and seconded to approve the September 5, 1996 CSA minutes. Motion was approved by unanimous vote.

3. Comments from the Chair

Mr. Aughenbaugh distributed copies of an article from the Roanoke Times regarding voter drive registration at Virginia Tech.

Mr. Aughenbaugh noted that he had sent to Commission members a summary of issues that are being discussed by other university commissions. He stated that if any members needed clarification on these issues to contact him.

Mr. Aughenbaugh stated that there would be a 30-minute presentation on the University self study by David Conn and John Muffo at the October 3 CSA meeting. Also the tabled item, Enrollment Space and Housing Plan of Action would also be on the October 3 agenda.

4. Student Budget Board Presentation

A. Election of Undergraduate and Graduate Seats. Mr. Aughenbaugh stated that there were three seats on the Student Budget Board to be selected by CSA (1) one-year undergraduate position, (1) one-year graduate position, and (1) 2-year undergraduate position. He noted that one of the students had a conflict with today's meeting and the election for the one-year undergraduate seat would be held at the October 3 meeting. He stated that each student would have 2-3 minutes to make a presentation, they would be asked a question, which is voted on by CSA, by members of the Commission, then Commission would go into executive session and vote on the candidate.

Ms. Crowder distributed credentials on Brian Phifer and Melissa Daller, the two candidates for the one-year graduate seat and Dennis McGugan, the one-year undergraduate candidate.

Due to the fact that Mr. Phifer was unable to attend today's meeting, the chair requested that the election for the one-year graduate and one-year undergraduate seats be postponed until October 3, 1996.

There was only one candidate for the 2-year undergraduate position, Heather Dunahoo. Ms. Dunahoo spoke briefly to the Commission regarding her interest in the SBB seat. Motion was made and seconded to approve Ms. Dunahoo for the 2-year undergraduate position. Motion was approved unanimously.

B. Presentation by Ms. Crowder. Ms. Crowder gave a brief presentation on the relationship between CSA and the Student Budget Board as defined by the SBB constitution. She noted that there was presently \$44,506 in the contingency account of the Board. She encouraged members to contact her if there were any concerns or questions.

C. SBB Appeals Subcommittee. Mr. Aughenbaugh stated that he had asked Gary Markle to chair the SBB Appeals Subcommittee. He requested that four students and one faculty member volunteer to serve on the committee. Gerri Johns, Jimmy Friehl, Jim O'Connell, and Lisa Furjanic were the student volunteers. Dr. Bruce Chaloux volunteered as the faculty member. Mr. Aughenbaugh noted that Melinda Crowder would serve as the staff resource person. Mr. Aughenbaugh stated the committee had a two-part charge: (1) to hear the appeals from the Student Budget Board and (2) to complete a review of the SBB process. He requested a report from the committee at the November 14 meeting.

5. First Reading of IFC and PhC Resolution on Resident Access to SPH during Football Games.

The IFC and PhC resolution was distributed to members of CSA for their review. The chair noted that the resolution was on the agenda for first reading only. After Commission reviewed the resolution, it was the consensus of the group that the resolution should be sent to the Parking and Transportation Committee instead of University Council. Due to time constraints, motion was made and seconded to waive the first reading of the resolution. Motion was approved by unanimous vote.

Mr. Hulings made a motion to approve the IFC and PhC resolution. Motion was seconded.

A friendly amendment was made to add the clause "as determined best by the Parking and Transportation Committee" after the word times in the last

paragraph.

Gary Markle added another friendly amendment adding fair and free before the word access in the last paragraph.

Dr. Spencer made a friendly amendment to the resolution adding the phrase "except in emergency situations" after the word times in the last paragraph.

Dr. Norstedt added a friendly amendment to add the word conceivable before times and to drop the phrase "except in emergency situations" in the last paragraph.

The motion, with all of the friendly amendments, was approved by unanimous vote. The resolution will be forwarded to the Parking and Transportation Committee.

Mr. Markle made a motion to send a copy of the approved resolution to Mike Jones, VT Chief of Police. Motion was seconded and approved by unanimous vote.

6. Fan Behavior at Football Games.

The chair asked Dean Goree to comment on this issue. Dean Goree stated that students should not violate state law at Saturday's opening football game. She noted that she had tried to contact Mike Jones regarding clarification on the tailgate issue but he could not be reached.

Dr. Cross commented that there was a need to change behavior at football games and there would be more enforcement at each home game this season.

Jay Hulings stated that he had spoke with administration reference obtaining an ABC license for a designated area for students who are 21 years of age or older. He noted that he needed support from the Vice President for Student Affairs. Dr. Cross stated that he would be willing to review a proposal from SGA regarding this issue.

Mr. Aughenbaugh stated he would like to appoint an adhoc committee to work with the Athletic Department on the review of long-term solutions to the solutions of camping out for tickets and the seating policy at football games. Those appointed were Jay Hulings as chair, Jennifer Ginther, Edward Spencer, Gary Markle and John Aughenbaugh. The committee is to report by the end of the fall semester with recommendations in which the CSA may act..

7. Announcements

Ms. Johns announced that the Black Alumni Reunion would be held at the Black Cultural Center on September 20-22, 1996.

Ms. Grenville announced that the Graduate Professional Day would be held October 9, 1996.

8. Adjournment

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Kathy Haden, Sec.

Minutes

Commission on Student Affairs

Brush Mountain Room B

October 3, 1996

3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jay Hulings, Ms. Jennifer Ginther, Mr. Jim O'Connell, Mr. Raphael Castillejo, Mr. Gary Markle, Mr. Niraw Patel (for Mr. Robert Kottkamp), Ms. Ningling Wang, Mr. Terry Lo, Mr. Mike Rush, Ms. Erin Graham (for Ms. Christina Firestone), Mr. Jim Friel, Ms. Melinda Crowder, Ms. Delia Grenville, Dr. Cathy Goree, Dr. Dave Ostroth, Dr. Edward Spencer, Dean Andy Swiger, Dr. Johann Norstedt, Ms. Phoebe Crofts, Mr. Chris Bunin, Mr. Dan Obusan, and Mr. David Shuster.

Absent: Ms. Lisa Furjanic, Mr. Robert Kottkamp, Dr. Kenneth Rystrom, Ms. Gerri Johns, Ms. Christina Firestone, Dr. Kerry Redican, Ms. Delores Scott, and Mr. Robert Moser.

Guests: Mr. John Muffo, Dr. David Conn, Mr. Niraw Patel, Mr. Scott McAndrews, Mr. Cordel Faulk, Ms. Melissa Daller, Mr. Scott Valentine, and Mr. Brian Phifer.

1. Introductions - Approval of Agenda. Mr. Aughenbaugh called the meeting to order at 3:30 p.m. Introductions were made at this time.

Motion was made and seconded to approve the agenda as submitted. Motion was approved by unanimous vote.

2. Approval of CSA Minutes of September 19, 1996. Motion was made and seconded to approve the September 19, 1996 CSA minutes. Motion was approved by unanimous vote.

3. University Self Study. The chair introduced Dr. David Conn and Mr. John Muffo who are coordinating the university self study process. Dr. Conn began the presentation with a brief overview of the self study process. He noted that the purpose of the process was to prepare Virginia Tech for reaffirmation of accreditation by the Southern Association of Colleges and Schools. He stated that the accreditation is needed to establish eligibility to participate in federal programs. Dr. Conn noted that the self study process that was completed over 10 years ago was done on the traditional basis whereas today it is an alternate process. The alternate process includes the institutional effectiveness component and strategic component.

Mr. Muffo discussed the institutional effectiveness component process and how it would benefit Virginia Tech. He noted that the Commission on Student Affairs would be able to review the self study report when completed and offer feedback. Dr. Conn stated their visit today was to increase awareness of the self study process and to recognize Commission's involvement at some point in the process.

4. Student Budget Board Elections. Mr. Aughenbaugh stated that the Commission would be electing one undergraduate and one graduate seat on the Student Budget Board at today's meeting. He noted the undergraduate election would be held first with each student having 3 minutes to give a

presentation and 2 minutes to answer a question selected from the Commission. The same procedure will be used for the graduate candidates. After all of the presentations, the Commission will go into executive session and vote on one candidate for each position.

The chair read three questions, submitted by Ms. Crowder, to the Commission as possible questions to use. Motion was made and seconded to use question #2, which reads "Organizations' request for Student Budget Board funds exceed the amount of available funds. In your view, what are the two most important criteria in determining how much (if any) funding organizations should receive when there are insufficient funds to fully meet all requests?" Motion was approved unanimously. The chair requested Mr. Rush to read the question to each candidate after their presentation. Ms. Erin Graham was requested to keep time for Commission.

After all presentations, Commission went into executive session and voted on the following candidates by secret ballot. Mr. Dennis McGugan was selected as undergraduate candidate and Ms. Melissa Daller was chosen as graduate candidate.

5. Enrollment, Space, and Housing Plan of Action. The chair noted that one of the issues that Commission selected to be discussed this year was Enrollment, Space, and Housing. Mr. Aughenbaugh stated that he requested Dr. Ostroth to review this issue with Commission since he had already received the assignment by the Vice President for Student Affairs to research the issue of Enrollment, Space, and Housing on campus.

Dr. Ostroth noted that last spring and mid summer there was an increased level of anxiety among students concerning the possibility of too little off-campus housing space per student at Virginia Tech. Dr. Ostroth stated that he had worked with the New River Valley Apartment Council and distributed a handout with statistics regarding some of these issues. He noted that there were 24,812 students enrolled in Fall of 1996 which is an increase of 1200 over Fall of 1995. There has been building permits issued for an additional 330 bedrooms in Blacksburg. Dr. Ostroth stated that his concern was for Fall of 1997 and how the university would handle this situation.

The chair requested Commission members to review the handout and to refer any comments to Dr. Ostroth, with a copy to him. He also encouraged Dr. Ostroth to continue meeting with individuals and keep Commission apprised of any new information.

6. Chairs Comments/Announcements. Dr. Lanny Cross distributed a copy of a letter addressed to campers that will be disseminated at the next camp out for athletic tickets. The letter addresses the issues of campers commitment to avoid violating state law or university policy, and to respect the property and safety rights of the nearby residence halls.

The chair stated that a commitment had been received from Mr. Ridenour to visit CSA on November 14, 1996 to discuss mandatory fees. Mr. Aughenbaugh requested that members come prepared at the next CSA meeting with issues regarding the mandatory fee that they would like to have addressed.

7. Adjournment. The meeting adjourned at 5:15 p.m.

Respectfully submitted,

Kathy Haden, Secretary

Minutes
Commission on Student Affairs
Brush Mountain Room B
October 17, 1996
3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Mr. Jay Hulings, Ms. Jennifer Ginther, Mr. Jim O'Connell, Mr. Raphael Castillejo, Mr. Gary Markle, Mr. Niraw Patel (for Mr. Robert Kottkamp), Mr. Nikhil Verghese (for Ms. Ningling Wang), Ms. Gerri Johns, Ms. Christina Firestone, Mr. Jim Friel, Ms. Melinda Crowder, Ms. Delia Grenville, Dr. Cathy Goree, Dr. Dave Ostroth, Dr. Edward Spencer, Dean Andy Swiger, Dr. Johann Norstedt, Ms. Phoebe Crofts, Ms. Amelia Clark (for Delores Scott), Mr. Dan Obusan, Dr. Kenneth Rystrom, and Mr. David Shuster.

Absent: Dr. Bruce Chaloux, Mr. Robert Kottkamp, Ms. Ningling Wang, Mr. Terry Lo, Mr. Mike Rush, Dr. Kerry Redican, Dr. Delores Scott, and Mr. Chris Bunin.

Guests: Mr. Cordel Faulk, and Ms. Sharon Yeagle.

1. Introductions - Approval of Agenda. Mr. Aughenbaugh called the meeting to order at 3:30 p.m. Introductions were made at this time.

Motion was made and seconded to approve the agenda as submitted. Motion was approved by unanimous vote.

2. Approval of CSA Minutes of October 3, 1996. Motion was made and seconded to approve the October 3, 1996 CSA minutes. Motion was approved by unanimous vote. Mr. Aughenbaugh noted that CSA minutes and agenda would no longer be mailed, but only sent electronically. The secretary will bring extra copies of the minutes and agenda at the meeting in case members are having trouble receiving them electronically.

3. Comments from the Chair. The chair distributed an article from the Roanoke Times regarding the capital campaign.

Mr. Aughenbaugh noted that in a recent mailing to CSA members there were appointment letters to Dr. Alan McDaniel, Ms. Amy Benton, and Ms. Heather Dunaloo for the Student Budget Board (SBB). Ms. Crowder noted that there would be one more position filled in the next few days.

Mr. Aughenbaugh inquired as to the status of the language regarding chair appointment in the SBB constitution. Ms. Crowder noted that this matter had come to the Board for first reading and would be discussed at the October 28, 1996 meeting.

Mr. Aughenbaugh stated that he had received feedback from Commission members expressing interest in serving on the recently appointed ad hoc committee on camping out and seating at football games. Mr. Aughenbaugh thanked members for their interest and noted that he would be calling on them during the year for future committee assignments.

Mr. Aughenbaugh announced that he had agreed to serve on a committee by University Council that would be researching concerns reference communication within the university governance system. He noted the first

meeting of the committee would be held next week and he would keep Commission apprised of the outcome of these meetings.

Mr. Aughenbaugh stated that he had been notified by the chair of the Commission on Academic Support that a resolution regarding a change in the scheduling of M-W-F classes had been passed there. A copy of this resolution will be distributed to CSA members at the next meeting for first reading.

Mr. Aughenbaugh noted that an Image Study survey has been conducted of people external to the university on how VT is perceived as a university. A report has been prepared and is being circulated electronically to Faculty Senate. Mr. Aughenbaugh will try to secure a copy of the report and send it electronically to Commission members.

4. Old Business. A. Fan Behavior at Football Games. Dean Goree noted that she had spoke with Carole Nickerson in the Presidents Office and no reports had been received regarding inappropriate fan behavior at the recent home games. Dean Goree noted however that there had been complaints from visitors to the game regarding additional enforcement.

Dr. Goree stated that at the first home game there were 32 judicial referrals, 11 student arrests, 6 non-student arrests, and 4 students ejected from the game for throwing items. At the second game, there were 38 judicial referrals, 24 student arrests, and 17 non-student arrests.

Ms. Furjanic, Mr. Hulings, and Mr. Markle complained about the searching of people as they came through the gates and how this might have negative repercussions for Virginia Tech.

B. Seating and Ticket Procurement at Football Games. Mr. Hulings noted that the ad hoc committee had met and there was discussion among the group regarding the deletion of camping out for tickets. He also noted the group was contacting other institutions regarding their seating and ticket policies. Mr. Hulings stated that Jeff Bourne and Tom McNeer from the Athletic Department would be meeting with them on October 28, 1996 regarding these issues.

C. Student Budget Board Appeals Committee. Mr. Markle noted that the Student Budget Board Appeals Subcommittee would be meeting the beginning of November to discuss the appeals process. He noted they would have a report to CSA for the November 14 meeting.

Mr. Aughenbaugh noted that CSA would need any recommendations for changes to the appeals process for first reading at the November meeting.

D. Special Purpose Housing Resolution. Ms. Furjanic stated that the resolution had been tabled at the Parking and Transportation Committee meeting. There has been a subcommittee formed for further discussion of the resolution. She will keep CSA apprised of the outcome of the resolution.

5. Issues for Future Mandatory Fee Discussion. A. Fee Process and Timeline. Mr. Aughenbaugh noted that he had requested Dr. Cross to prepare a brief presentation on the fee process and timeline for CSA before a visit from Mr. Ridenour on November 14. Mr. Aughenbaugh requested Commission

members to discuss issues that they would like for Mr. Ridenour to address on November 14.

Dr. Cross distributed a handout that lists comprehensive fees, room fees and board fees that was approved by the Board of Visitors at the February 1996 meeting. He stated that the comprehensive fee was broken down into the student activity fee, health services fee, athletic fee, bus fee, and recreational sports fee. Dr. Cross also discussed a handout which was a comparison chart of student charges for other in-state and out-of-state institutions.

Dr. Cross reviewed with the Commission the process of the different sources of income, i.e. Educational and General Funding, Auxiliary Funding, Research, Grants and Scholarships, and Foundation accounts.

After some discussion, the Commission members selected the following items they would like to have Mr. Ridenour address at the November 14 meeting.

Is the debt service for construction of buildings not yet completed addressed in the same way at other institutions as it is at Virginia Tech?

Is there student input received on decisions regarding student fees?

How is the Student Budget Board allocation determined?

Would Virginia Tech consider a fee for services?

What determines if a budget is auxiliary or educational and general funded?

The following questions were submitted by CSA members after the meeting, per chair's request:

(1) What is the fee amount collected - by total and individual component parts?

(2) How is the student activity fee disbursed by dollar amount?

6. Announcements

Dean Goree distributed a flyer announcing a silent debate being held on Monday, October 28 from 1:00-8:00 p.m. at the Multicultural Center. Dr. Goree also distributed copies of the Multicultural Programs Newsletter.

Ms. Johns distributed a flyer announcing a Rap Session with Administrators on October 23 at 7:00 p.m. in Squires.

Mr. Aughenbaugh reminded members that CSA would be meeting on Thursday, October 31, 1996.

Respectfully submitted,

Kathy Haden, Secretary

Minutes

Commission on Student Affairs

Brush Mountain Room B

November 14, 1996, 3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jay Hulings, Ms. Lisa Furjanic, Ms. Jennifer Ginther, Mr. Jim O'Connell, Mr. Raphael Castillejo, Mr. Gary Markle, Mr. Robert Kottkamp, Ms. Ningling Wang, Dr. Kenneth Rystrom, Mr. Terry Lo, Mr. Mike Rush, Ms. Gerri Johns, Ms. Christina Firestone, Mr. Jim Friel, Ms. Melinda Crowder, Ms. Delia Grenville, Dr. Dave Ostroth, Ms. Pam Winfrey (for Dr. Edward Spencer), Dean Andy Swiger, Dr. Johann Norstedt, Ms. Phoebe Crofts, Dr. Delores Scott, Mr. Robert Moser, Mr. Chris Bunin, and Mr. David Shuster.

Absent: Dr. Cathy Goree, Dr. Edward Spencer, Dr. Kerry Redican, and Mr. Dan Obusan.

Guests: Ms. Sharon Yeagle, Ms. Sarah Wikstrom, Mr. Bill Campion, Ms. Nicki Cantrell, Mr. Charles Rose, Ms. Tara Tuckwiller, Ms. Alicia Cohen, Ms. Joyce Rolen, Dr. Mike Denbow, and Mr. Minnis Ridenour.

1. Call Meeting to Order and Introductions. Mr. Aughenbaugh called the meeting to order at 3:30 p.m. Introductions were made at this time.
2. Approval of Agenda. Motion was made and seconded to approve the agenda as submitted. Motion was approved by unanimous vote.
3. Approval of CSA Minutes of October 31, 1996. Motion was made and seconded to approve the October 31, 1996 CSA minutes. Motion was approved by unanimous vote.
4. Chairs' Comments. Mr. Aughenbaugh distributed a newspaper article from the Roanoke Times entitled "Gridiron Greenbacks" reference the boost in the local economy on VT home football game weekends.

Mr. Aughenbaugh announced that Larry Hincker would be willing to speak to the Commission sometime next semester reference the Image Study.

5. Old Business. Second Reading of the Class of 1999 Constitution. Mr. Castillejo reviewed the changes in the Class of 1999 Constitution. Motion was made and seconded to approve the constitution with changes. Motion was approved by unanimous vote.

Second Reading of the SBB Constitutional Changes. Ms. Crowder reviewed the changes under Article III, Membership and Article IV, Officers of the SBB Constitution. Motion was made and seconded to approve the SBB Constitutional changes. Motion was approved by unanimous vote.

Second Reading of the M-W-F Class Schedule Resolution. Dr. Mike Denbow, chair of the Committee on Academic Support stated that the Commission on Undergraduate Studies had requested support for a resolution regarding a change in the M-W-F class schedule. The change in the resolution calls for a 15 minute break between classes in lieu of the present 10-minute break. This change was necessitated because students who had back to back classes could not get from one class to another class on the opposite side of campus in 10 minutes. The resolution received support from the Committee on Academic Support in March, 1996. Dr. Denbow is presenting this

resolution to other commissions on campus for their input or approval.

There were questions from CSA members as to whether the Blacksburg Transit would change their schedule to accommodate the new class schedule. Dr. Denbow noted he was awaiting a reply from the BT office. Dr. Denbow also noted that larger classes on campus had been polled as to how many students would be affected by the new schedule. He has not received the results from this poll. Dr. Denbow stated that an impact study had been done by the Registrar's Office and it was opposed to the new schedule. That office would prefer to wait until the new student system is on-line before the change in the class system is implemented.

Since Dr. Denbow is awaiting information from several sources regarding this change, Jay Hulings made a motion to table the resolution indefinitely. Motion was made and seconded to approve the motion.

The chair will stay in touch with Dr. Denbow and advise the Commission when more information is available and when the resolution should be reconsidered.

6. New Business. Presentation on Mandatory Comprehensive Fee. Mr. Ridenour gave an overview of the financial structure of the university. The university budget is broken down into three components. There are educational and general funds which include teaching, research, and services. This portion is supported by state tax dollars. The instructional part is supported by state tax dollars and tuition. The auxiliary portion is 100% self supporting in terms of direct costs and 100% of the debt service must be recovered. The third component is sponsored programs which is funded by grants and contracts external to the university.

Mr. Ridenour distributed several charts for Commission to review. He noted the first handout was the tuition costs at Virginia Tech. This is what the students pay in the form of tuition. He noted that out of state students, as a group, pay 100% of the costs. Students, as a whole, pay 51% of the costs. Mr. Ridenour discussed the components of the comprehensive fee. The fee is composed of athletic, bus, recreational sports, student activity, and student health services fees. He also noted the amount of revenue that is contributed to the university from each of these components.

Mr. Ridenour reviewed charts comparing VT with other state supported institutions in regards to tuition, tuition and fees, room and board, and total charges. Virginia Tech is 3rd highest in the state regarding tuition costs, 6th in the state related to tuition and fees, and 15th in the state reference room and board. For total charges, VT ranks 14th in the state.

A survey of charges at other land grant universities was also distributed. In regards to tuition and fees, Virginia Tech is 11th highest; room and board, Virginia Tech ranked 40th among other land grant universities and total charges, Virginia Tech ranked 16th.

After his presentation, Mr. Ridenour entertained questions from Commission. There was consensus of the group that they would like to meet with Mr. Ridenour in February, 1997 regarding the fees for next year. The Vice President for Student Affairs will arrange this meeting. Mr. Aughenbaugh noted that a representative from all organizations on CSA, plus a

representative from the CT should be included at this meeting.

Mr. Hulings asked Mr. Ridenour why students were already paying for the new recreational sports facility when it had yet to be constructed. Mr. Ridenour replied that since the new facility had already incurred costs and the recreational sports department had no reserve capital to cover these costs, the recreational fee had to be raised to cover such costs.

Ms. Grenville asked if, since grads occasionally do not attend activities like athletic departments, components of mandatory comprehensive fee could be optional. Mr. Ridenour responded that scenario could be considered, only if revenue loss was covered by increased fees to other students.

Mr. Aughenbaugh queried if faculty/staff would have to pay to use the new facility, especially since students will pay for its construction. Mr. Ridenour responded that no decision had been made in that regard, but one would have to occur before the facility opened.

SBB Appeals Committee Proposal. Mr. Markle distributed to Commission members the appeals process for 1997-98 Student Budget Board allocation decisions. This handout also included the appeals criteria, appeals hearing schedule, and appeals process overview.

The chair requested Commission to review this proposal and be ready to discuss it at the CSA meeting in December.

Due to time constraints, motion was made and seconded to table the last item under new business - Discussion of BoV Breakfast Meeting with Student Representative - until the December 5 meeting. Motion was approved by unanimous vote.

Adjournment. The meeting adjourned at 5:15 p.m.

Minutes
Commission on Student Affairs
238 McBryde Hall
December 5, 1996
3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Mr. Jay Hulings, Ms. Jennifer Ginther, Mr. Jim O'Connell, Mr. Raphael Castillejo, Mr. Adam Boitnott, Mr. Niraw Patel, Mr. Nikhil Verghese, Ms. Ningling Wang, Mr. Terry Lo, Ms. Gerri Johns, Ms. Christina Firestone, Mr. Mike Rush, Ms. Melinda Crowder, Ms. Delia Grenville, Mr. Tom Brown (for Dr. Cathy Goree), Dr. Dave Ostroth, Dr. Edward Spencer, Dean Andy Swiger, Dr. Johann Norstedt, Ms. Phoebe Crofts, Ms. Amelia Clark (for Delores Scott), Mr. Robert Moser, Mr. Chris Bunin, and Mr. David Shuster.

Absent: Dr. Bruce Chaloux, Ms. Lisa Furjanic, Mr. Gary Markle, Mr. Robert Kottkamp, Dr. Kenneth Rystrom, Mr. Jim Friel, Dr. Cathy Goree, Dr. Kerry Redican, Dr. Delores Scott, and Mr. Dan Obusan.

Guests: Ms. Wanda Dean, Mr. Cordel Faulk, and Ms. Sharon Yeagle.

1. Introductions - Approval of Agenda. Mr. Aughenbaugh called the meeting to order at 3:30 p.m. Introductions were made at this time.
2. Approval of Agenda. The chair noted that Ms. Gerri Johns would be presenting the SBB Appeals Committee proposal in the absence of Mr. Markle. Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.
3. Approval of CSA Minutes of November 14, 1996. Motion was made and seconded to approve the November 14, 1996 CSA minutes. Motion was approved by unanimous vote.
4. Comments from the Chair. The chair distributed several articles from the Roanoke Times to Commission members for informational purposes. The subject matters of these articles included: Big-time football at Tech provides big-time benefits; Holiday traffic slows police to turtle's pace; Va. starts saving plan for tuition; Tall dorms, a risk, say firefighters; and Students, Wooed by Credit-Card Purveyors, often over-commit themselves.

In regards to the article on Tall Dorms, the chair stated that if any of the members would like to have this issue discussed during Spring semester to let him know and he would arrange a presentation from Dr. Spencer.

Mr. O'Connell noted that the holiday traffic issue had been discussed at the Committee on Academic Support meeting. Mr. Aughenbaugh requested Mr. O'Connell to obtain a copy of the minutes from this meeting to share with Commission members.

Mr. Aughenbaugh thanked Commission members for their participation in discussions of issues at recent CSA meetings. He noted that he would e-mail to members a list of issues that had been addressed to date by CSA. Mr. Aughenbaugh also requested that Commission members submit to him before they leave for break a list of top three issues that they would like to have discussed during Spring semester.

5. Presentation of On-Line Student System. Ms. Dean stated that Provost Meszaros had requested her area to provide information retrieval to faculty and students by the end of Fall semester. Ms. Dean noted that the Information Systems area had completed this task and she introduced Tim Rhodes from that area to give a presentation to Commission members.

Mr. Rhodes stated that the information access application, known as the Student Personal Access program, was accessible through the student information page of the Virginia Tech Home Page. He noted that access could be obtained by using your current PID and password. Some of the new features for student access being developed are Financial Aid award and refund letters, the ability to change your address and submit this change, the bill for spring semester, student class ticket for Spring semester, and student grades for Fall semester. Ms. Dean stated that grades would not be available until December 30, 1996.

Mr. Rhodes also presented to Commission members the faculty information process. He noted that two applications were being developed for faculty members. The class roll of individual faculty members will be available with the ability to download. Also, there will be departmental class rolls available.

After the presentation, questions were entertained from Commission members.

6. Student Budget Board. October 28, 1996 SBB Minutes. Motion was made and seconded to approve the October 28, 1996 SBB minutes. Motion was approved by unanimous vote.

Student Budget Board. Report on Efforts to Retrieve Money from Non-registered Organizations. Ms. Crowder presented to Commission additions to page 7 of the SBB General Funding Policies and Procedures regarding the reversion of funds being held by organizations who have failed to register for 18 consecutive months. Ms. Crowder noted she had met with the Controllars Office, the Budget Office and University General Counsel regarding this issue. Due to time constraints in getting the new language printed in time for the annual funding packets, Ms. Crowder requested that a motion be made to waive the first reading.

Motion was made and seconded to waive the first reading of the additions to page 7 of the SBB Policies and Procedures. Motion was approved by unanimous vote.

Motion was made and seconded to approve the additions to page 7 of the SBB Policies and Procedures. Motion was approved by unanimous vote.

7. Old Business. Report on Fan Behavior at Recent Football Games. Mr. Tom Brown, Assistant Dean of Students, distributed a handout on judicial activity statistics related to home football games. There were a total of 521 judicial incidents with 205 of these incidents being student related (39%). Out of the 145 cases that have been resolved, 132 were alcohol related, 9 disorderly conduct, 3 illegal drugs, and 1 was for the misuse of ID cards. A combination of probation and denial of privilege was implemented as a result of these cases.

Commission members requested that the Dean of Students office submit a report by the January 16 CSA meeting comparing statistics of last year with statistics for the current year.

SBB Appeals Committee Proposal. Mr. Aughenbaugh distributed a revised copy of the SBB Appeals Procedures. Ms. Johns noted that the outline on page 3 of the document was included to help groups understand what the process involved. She also noted that an organization wishing to appeal a budget board decision should submit a formal appeal letter to Kathy Haden in 326 Burruss Hall no later than 5:00 p.m. on April 9, 1997.

Dr. Cross inquired as to whether the membership of the SBB Appeals committee was comprised of CSA members, due to the name of the committee. Mr. Aughenbaugh noted that he would include a paragraph on the first page in regards to who the members of the committee were.

Ms. Crowder commented that she would like to have the proposal amended to have the Student Budget Board representative precede the Appeal Organization's representative under Section VII, Summaries on page 3 of the proposal. Motion was made and seconded to change the order of these items under section VII, page 3 of the SBB proposal. Motion was approved by unanimous vote.

Motion was made and seconded to approved the amended SBB Appeals Procedures proposal. Motion was approved by unanimous vote.

BoV Report. Dr. Cross stated that the breakfast meeting with students and the Student Affairs Committee board members was a very successful activity. He noted that the Board members would like to have another meeting with students at their next visit in February, 1997. Dr. Cross' office is in the process of making the arrangements for this event.

Mr. Moser thanked all the students for their participation in the breakfast meeting. He noted there were a lot of issues discussed at the meeting, some of which have been discussed at the CSA meetings. Mr. Bunin stated that he attended the Academic Affairs Committee meeting. Some of the issues that were discussed at this meeting were the new UAP program, summer school trends, and ways to increase enrollment.

8. New Business

A. Application Process for Student Representative to the Board of Visitors. Robby Moser and Chris Bunin distributed copies of the time line for the search for the 1997-98 student representatives to the Board of Visitors. They both noted that their goal was to make their positions better known on campus. Letters will be sent to all student organization on campus, in addition to faculty members, in an effort to recruit members for the position. They stated that an information session would be held on January 22, 1997 at 7:00 p.m. in 226 McBryde Hall regarding these positions.

Mr. Hulings requested historical data from the Office of the Vice President for Student Affairs on candidates that had held this position. The secretary will send this information to Mr. Hulings.

B. Governor's Fellows Program. Ms. Yeagle distributed copies of the Virginia Governor's Fellows Program applications to Commission members. She noted that 22 Virginia Governor's Fellows had been selected last year with seven of these fellows being Virginia Tech students. She stated that there would be a panel discussion with previous Governor's Fellows

recipients on January 22, 1997 at 3:30 p.m. in 226 McBryde Hall.

9. Adjournment

The meeting adjourned at 5:00 p.m.

Minutes

Commission on Student Affairs
Brush Mountain Room B
January 23, 1997
3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jay Hulings, Ms. Lisa Furjanic, Mr. Jim O'Connell, Mr. Gary Markle, Mr. Adam Boitnott, Ms. Ningling Wang, Mr. Terry Lo, Mr. Mike Rush, Ms. Erin Graham, Mr. Jimmy Friel, Ms. Melinda Crowder, Ms. Delia Grenville, Dr. Cathy Goree, Ms. Claressa Morton (for Dr. Dave Ostroth), Dr. Edward Spencer, Dean Andy Swiger, Ms. Phoebe Crofts, Mr. Robert Moser, Mr. Chris Bunin, and Mr. Brian Wiersema (for Mr. Dave Shuster).

Absent: Ms. Jennifer Ginther, Mr. Raphael Castillejo, Mr. Robert Kottkamp, Dr. Kenneth Rystrom, Ms. Gerri Johns, Dr. Dave Ostroth, Dr. Johann Norstedt, Dr. Kerry Redican, Dr. Delores Scott, Mr. Dan Obusan, and Mr. David Shuster.

Guests: Ms. Sharon Yeagle and Mr. Cordel Faulk.

1. Call Meeting to Order and Introductions. Mr. Aughenbaugh called the meeting to order at 3:35 p.m. Introductions were made at this time.

2. Approval of Agenda. Motion was made and seconded to approve the agenda. Motion was approved by unanimous vote.

3. Approval of December 5, 1996 CSA Minutes. Ms. Crowder noted that on page 2, under item 6, Student Budget Board, 2nd sentence in second paragraph should read "Ms. Crowder noted she had met with the Controllers Office, the Budget Office, and University General Counsel..." Mr. Markle noted that he was absent at the December meeting in lieu of present. Motion was made and seconded to approve the corrected minutes. Motion was approved by unanimous vote.

4. Comments from the Chair. Mr. Aughenbaugh distributed handouts on the cost of sprinklers for state colleges in Virginia. He asked Dr. Spencer to comment on this matter.

Dr. Spencer stated there were five high rise dorms at VT that would require installation of the sprinkler system. These systems have been estimated to cost VT \$5.6 million. He noted that he is hopeful that the General Assembly will help support this project with state funds, but as state law requires auxiliaries to be self-supporting, then the residence halls will be requested to raise their own funds. He also stated that Tech plans to start installation this summer with one of the halls.

Mr. Aughenbaugh noted that the President gave a brief report at University Council meeting on the capital campaign. He noted that \$225 million had been raised towards the \$250 million goal.

Mr. Aughenbaugh stated that Ms. Haden had been in touch with Mr. Ridenour's office and was informed that the fees for 1997-98 will not be approved until the April Board meeting. He noted that the meeting with Mr. Ridenour and student representatives will be the first week after Spring break. He will inform members of the date, time and place of this meeting when it is confirmed.

Mr. Aughenbaugh stated that he had been in touch with Dr. Mike Denbow regarding the M-W--F class schedule resolution and Dr. Denbow is ready to address some of the previously stated concerns the Commission had regarding this resolution. Dr. Denbow will attend the February 13 meeting to address these concerns and the Commission will have an opportunity to bring the resolution off the table.

Mr. Aughenbaugh asked Mr. O'Connell if he had obtained copies of the minutes from the Commission on Academic Support meeting regarding holiday traffic. Mr. O'Connell will secure these minutes by the next meeting of CSA.

5. Student Budget Board. A. Approval of 11/18/96 Minutes. Motion was made and seconded to approve the November 19, 1996 SBB minutes. Motion was approved by unanimous vote.

B. Change to Food and Beverages Policy/Procedures of SBB. Ms. Crowder noted that the change in Food and Beverages section of the SBB Policies and Procedures was on the floor for first reading. The following sentences will be added to item 2 under Food and Beverages on page 9 of the SBB Policies and Procedures. "Funding requests for cultural food samplings will be closely scrutinized and must include a detailed list of food items to be served. Funds may not be reallocated to food line items with the exception of food service supplies without prior Board approval."

This item will be on the February 13, 1997 CSA agenda for second reading.

C. Discussion of Budget Board 1997-98 FY Allocation Request. Ms. Crowder stated that she had requested \$770,000 be set aside from student activities fees to fund student organizations' programs and activities for the 1997-98 academic year. She noted that this request has represented level funding since 1993-94.

Ms. Crowder reviewed with Commission members a handout that entails factors considered when developing 1997-98 block grant requests and factors considered when budget boards make annual decisions. She also discussed with members a chart depicting student activity fee distribution to student organizations from 1992-97 and student organization annual funding carryover at year end.

Ms. Grenville requested a breakdown of funding received by individual organizations and the amount of carryover at year end which Ms. Crowder agreed to provide on an individual request basis.

6. Old Business. 1995-96 Comparative Data on Fan Behavior at Football Games. At the request of the Commission at its December meeting, the Dean of Students office prepared comparison data of stadium related judicial activity for 1995-96 and 1996-97. Dean Goree distributed this analysis information to Commission members for their review. It was noted from this information that the number of cases and the number of students involved had increased from the 1995-96 reporting period.

Ms. Furjanic noted a discrepancy in the number of violations and the types of violations. Dean Goree will review this information with Jerry Riehl in her office and send a corrected copy of the report to Commission members.

7. New Business. Grading Reform Resolution - 1st Reading. Mr. Hulings presented a grading reform resolution for first reading that would give the professors the option to assign an A+ with a 4.3 weighting on a 4.0 scale. He noted that 2/3 of Virginia Tech's benchmark institutions have already adopted a similar scale. He stated that he felt VT students were put at a disadvantage by not having the opportunity to get a 4.3. He noted the students were having to compete against students receiving a 4.3 in regards to graduate school acceptance and job placement.

Ms. Grenville requested Mr. Hulings to get information regarding state wide grade inflation. Dr. Chaloux noted that he would like to have information provided to Commission stating how VT students have been hurt by the existing grading policy.

Mr. Hulings will present this information at the February 13 CSA meeting.

Amendment to the Process of Selection of the Undergraduate Representative to the BoV Resolution - 1st Reading. Mr. Hulings distributed a resolution whereby the process of selecting the undergraduate student representative to the Board of Visitors be changed to one of the following alternatives:

(a) The Commission on Student Affairs autonomously select the student representative from a pool of applicants, or

(b) The Commission on Student Affairs rank in order of preference three candidates from which the Board of Visitors would select one candidate.

Mr. Hulings noted that the student organizations represented on the Commission are the designated representative of the student body and are capable of selecting a qualified individual to represent the view of the undergraduate students to the Board of Visitors.

This resolution will be on the agenda for second reading at the February 13 meeting.

CSA Spring Semester Agenda. Mr. Aughenbaugh distributed a memo to Commission members regarding the Spring Semester agenda and issues to be addressed. Mr. Aughenbaugh stated that before Christmas break he had requested Commission members to list three issues that they would like to have addressed during Spring semester. There were 10 members who responded to this request and the top three issues they wanted addressed were student media relations, new academic eligibility policy, and football player behavior.

Ms. Grenville stated that since only 10 members responded to this request, she felt it would be appropriate to have Commission members vote today on three of the issues to be addressed from the list that Mr. Aughenbaugh distributed.

Motion was made and seconded to have members vote on three issues to be addressed from the list presented at today's meeting. Motion was approved with 22 positive votes. There was 1 negative vote.

A list of issues was distributed to Commission members for voting. The top three issues receiving the most votes were: student media relations, new academic eligibility policy, and international student concerns. Mr. Markle, noting importance of football player behavior as an issue, asked

the chair to see if, schedule permitting, CSA could address this issue. Mr. Aughenbaugh agreed to make an effort in this regard.

Mr. Aughenbaugh noted that he would revise the spring semester timeline before the next CSA meeting in February.

8. Announcements

Mr. Hulings announced that SGA elections would be held March 25-26, 1997

Mr. Markle announced that there would be a bus tour of some of the fraternities and sororities with Blacksburg town officials regarding the rezoning issue.

Ms. Grenville announced there would be GSA officer nominations on January 30, with elections to be held at its February meeting.

9. Adjournment

The meeting adjourned at 5:00 p.m.

Minutes

Commission on Student Affairs
Brush Mountain Room B
February 13, 1997
3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Mr. Jay Hulings, Ms. Robin Supko (for Ms. Lisa Furjanic), Ms. Aimee Rhodes (for Ms. Jennifer Ginther), Mr. Tim Singstock (for Mr. Jim O'Connell), Mr. Gary Markle, Mr. Preston Parker (for Mr. Adam Boitnott), Mr. Brian McGing (for Mr. Robert Kottkamp), Ms. Ningling Wang, Mr. Terry Lo, Mr. Mike Rush, Mr. Cordel Faulk, Ms. Erin Graham, Mr. Adam Langer (for Mr. Jim Friel), Ms. Melinda Crowder, Ms. Delia Grenville, Dr. Dave Ostroth, Dr. Edward Spencer, Dean Andy Swiger, Dr. Cathy Goree, Dr. Johann Norstedt, Dr. Kerry Redican, Ms. Phoebe Crofts, Dr. Delores Scott, Mr. Robert Moser, Mr. Chris Bunin, Mr. Brian Wiersema, and Ms. Monica Ko.

Absent: Ms. Lisa Furjanic, Ms. Jennifer Ginther, Mr. Jim O'Connell, Mr. Raphael Castillejo, Mr. Adam Boitnott, Mr. Robert Kottkamp, Dr. Kenneth Rystrom, and Mr. Jim Friel.

Guests: Ms. Sharon Yeagle, Ms. Erica Cochran, and Mr. Bill Champion.

1. Call Meeting to Order and Introductions. Mr. Aughenbaugh called the meeting to order at 3:30 p.m. Introductions were made at this time.

2. Approval of Agenda. Ms. Crowder noted that Mr. Tim Singstock would be presenting the SBB Food and Beverage Policy Change for second reading. Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.

3. Approval of CSA Minutes of February 13, 1997. Motion was made and seconded to approve the February 13, 1997 CSA minutes. Motion was approved by unanimous vote.

4. Chairs' Comments. Mr. Aughenbaugh distributed a revised copy of the timeline for spring semester. He noted that if any Commission members had concerns or corrections regarding this timeline to please contact him by February 21, 1997.

Mr. Aughenbaugh reminded Commission that Mr. Ridenour would be presenting a review of the tuition and fees for 1997-98 on February 21, 1997 at 4:00 p.m. in Room 400-D Burruss Hall.

Mr. Aughenbaugh distributed copies of articles from the Roanoke Times including installation of the sprinkler system on campus, drug arrests from Tech, and underfunding destabilizing plan for span.

Mr. Aughenbaugh distributed a memo from Jim O'Connell regarding discussions that had taken place at the Committee on Academic Support in reference to the holiday traffic issue.

Mr. Aughenbaugh noted that members of the Commission should have received a revised comparison of stadium related judicial activity for 1995-96 and 1996-97. Dean Goree stated the discrepancy in the earlier report related to cases that were in the system at the end of the semester that had not been adjudicated.

5. Old Business. M-W-F Class Resolution - Tabled. Mr. Aughenbaugh noted that at the November meeting of CSA the M-W-F resolution was tabled. To discuss the resolution at today's meeting a motion needs to be made to bring the resolution off the table. Motion was made and seconded to bring the resolution off the table. Motion was approved by unanimous vote.

Mr. Aughenbaugh noted that the first reading of the resolution had been heard and he needed a motion to discuss the resolution at today's meeting. Motion was made and seconded to discuss the M-W-F resolution. Motion was approved by unanimous vote.

Professor Mike Denbow, Chair of the Committee on Academic Support(CAS), stated that the Commission on Undergraduate Studies had requested the CAS to review the resolution on M-W-F class schedule last year. He noted he was at the meeting today to discuss some of the concerns raised by the Commission on Student Affairs in November and to hopefully receive support for the resolution.

Professor Denbow distributed a copy of the campus map denoting multi-classroom buildings built since 1965 outside the 10-minute campus. He also distributed and discussed the scheduling alternative of the M-W-F class schedule with 50 minute class time and a 15-minute break between classes. He noted that the current M-W-F schedule with 50 minute class time and 10 minute breaks includes 2200 minutes of class time during the semester. The Committee wanted to come up with a schedule that maintains the 2200 minutes of contact time.

Professor Denbow stated that the current class schedule has four class sessions on M-W-F from 8:00-11:50 a.m. and five sessions from 12:00-4:50 P.M. The new schedule includes four sessions that would meet from 8:00-12:05 p.m. and there would only be four sessions in the afternoon. There would be one session in the afternoon that would be lost. Professor Denbow discussed the impact of losing the one afternoon class period. He distributed a chart denoting the cumulative percent of class minutes every hour beginning at 8:00 a.m. He stated that at 4:00 p.m. 94.5% of all classes have been held. The loss of one class session in the afternoon only affected 1.1% of all class periods.

Professor Denbow also noted that polls had been done last year with the SGA and a Horticulture class taught by Dr. McDaniels asking what percentage of students currently expressed a problem in getting to class within 10 minutes on M-W-F; 84% expressed a problem.

After a lengthy discussion from Commission, motion was made and seconded to approve the new M-W-F class schedule. Motion was approved with 20 positive votes, 2 negative votes, and 2 abstentions.

SBB Food and Beverage Policy Change - 2nd Reading. Mr. Tim Singstock presented changes to the SBB policies and procedures regarding Food and Beverages for second reading. The change on page 9 of the policies and procedures states "Funding requests for cultural food samplings will be closely scrutinized and must include a detailed list of food items to be served. Funds may not be reallocated to food line items with the exception of food service supplies without prior Board approval.

Motion was made and seconded to approve the SBB Food and Beverage Policy

Change. Motion was approved by unanimous vote.

Grade Reform Resolution - 2nd Reading. Mr. Hulings noted that per the request of Commission from the last CSA meeting, he had done more research on the effects of the grade reform resolution. Mr. Hulings met with Dr. Len Peters, Vice Provost of Research and Dean of Graduate School in regards to how much of an impact the new system would have on admissions to Graduate School. Dr. Peters noted there would probably be very minimal impact and noted he would use the new grading system but would use it sparingly.

Mr. Hulings also met with Dr. John Fulton, Senior Vice Provost. Dr. Fulton was very supportive of the system and noted that it would only change the overall QCA from 2.75-2.76.

Mr. Hulings also noted that he had checked six benchmark institutions on the Web page regarding their grading system. These schools include Purdue, Penn State, Cornell, North Carolina State, Illinois, and Texas A&M. Cornell does have the A+, 4.3 system implemented at their school.

There was discussion among Commission members about the possibility of inviting Wanda Dean, Registrar, to a CSA meeting to discuss the ramifications of implementing the new grading system at Tech. Dean Goree also noted that she would like to have a sampling of faculty members who would have awarded the A+ during the last semester.

Motion was made and seconded to table the grade reform resolution until after a presentation by Wanda Dean has been made. Motion was approved by unanimous vote.

Mr. Aughenbaugh noted that if Commission members have questions for Ms. Dean to please submit to him via e-mail by Wednesday, February 21, 1997.

Undergraduate Representative to the Board of Visitors Resolution - 2nd Reading. Mr. Hulings stated that based on suggestions from Commission members at the last CSA meeting he added a friendly amendment to the Process of Selection of the Undergraduate Representative to the Board of Visitors resolution. The resolution is amended to add a third alternative under the Resolved paragraph: 3) The Commission on Student Affairs and the Board of Visitors will jointly select the representative based on a system mutually agreeable to both bodies.

Mr. Hulings noted that the resolution is being presented to give CSA members more voice in the selection of the undergraduate student representative.

Dr. Cross noted that if there is a change in the selection process, it will not be forwarded to the Student Affairs Committee of the Board of Visitors until November of 1997.

After a lengthy discussion on this matter, motion was made and seconded to table the resolution until next meeting. Motion was approved with majority vote. There was one abstention.

6. New Business

Class System Constitution - 1st Reading. Mr. Aughenbaugh distributed copies of the class system constitution for first reading. The constitution will be placed on the CSA agenda for second reading on February 27, 1997.

Library Resources Circulation Resolution - 1st Reading. Mr. Aughenbaugh distributed copies of the library resources circulation resolution for first reading. The resolution will be placed on the CSA agenda for second reading on February 27, 1997.

7. Announcements

Mr. Hulings invited CSA members to attend the Order of the Gavel meeting on the Monday following CSA. He noted all student members of the Commission have a seat at this meeting.

Mr. Moser announced that the deadline for submitting applications for the undergraduate representative to the Board of Visitors position was Friday, February 14, 1997. The deadline for applications for the graduate representative to the Board is February 21, 1997.

8. Adjournment

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Kathy Haden
Recording Secretary

Minutes

Commission on Student Affairs
341 Squires Student Center
February 27, 1997
3:30 p.m.

Present: Mr. John Aughenbaugh, Mr. Grant Maxwell (for Mr. Jay Hulings), Ms. Aimee Rhodes (for Ms. Jennifer Ginther), Mr. Raphael Castillejo, Mr. Gary Markle, Mr. Adam Boitnott, Ms. Ningling Wang, Mr. Terry Lo, Mr. Mike Rush, Mr. Cordel Faulk, Ms. Erin Graham, Ms. Melinda Crowder, Ms. Delia Grenville, Dean Cathy Goree, Dr. Dave Ostroth, Dr. Edward Spencer, Dean Andy Swiger, Dr. Kerry Redican, Ms. Phoebe Crofts, Dr. Delores Scott, Mr. Robert Moser, Mr. Chris Bunin, Mr. Brian Wiersema, and Ms. Monica Ko.

Absent: Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jay Hulings, Ms. Lisa Furjanic, Ms. Jennifer Ginther, Mr. Jim O'Connell, Mr. Robert Kottkamp, Dr. Kenneth Rystom, Mr. Jim Friel, and Dr. Johann Norstedt.

Guests: Ms. Sharon Yeagle.

1. Call Meeting to Order and Introductions. Mr. Aughenbaugh called the meeting to order at 3:35 p.m. Introductions were made at this time.

Dean Goree distributed a press release regarding the death of a VT student, Austin Fox, who died of meningococemia, a contagious bacterial infection.

2. Approval of Agenda. The chair stated that Mr. Jim O'Connell was not present for today's meeting and was unable to get a proxy for the meeting. Therefore, the second reading of the Class of 1997 Constitution will be placed on the March 13 agenda. Also, the Class of 1998 Constitution will be placed on the March 13 agenda for first reading. Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.

3. Approval of CSA Minutes of February 13, 1997. Mr. Aughenbaugh noted the second sentence under the first announcement should read: "He noted all student members of the Commission have a seat at this meeting. Motion was made and seconded to approve the corrected minutes. Motion was approved by unanimous vote.

4. Chairs' Comments. Mr. Aughenbaugh distributed a copy of a memo he recently mailed to Minnis Ridenour thanking him for his presentation on tuition and fees for 1997-98. Mr. Aughenbaugh also apologized to Mr. Ridenour for the very low turnout of students at this meeting. He stated the low turnout of students to this meeting sends a message to the administrators that student leaders are not interested in important matters involving students such as tuition and fees. He noted that students had been given an opportunity to affect the decision making process regarding matters of this nature and this opportunity will likely be revisited as to whether it will be continued in the future. A copy of this memo will be attached to the CSA minutes as Attachment A.

Ms. Haden distributed copies of notes from the briefing session with Mr. Ridenour to those students who were not in attendance.

Mr. Aughenbaugh stated that he was soliciting input from Commission members regarding the selection process for the chair and vice-chair of CSA for

1997-98. He requested members who had not responded to him to please do so electronically before they leave for Spring break.

Mr. Aughenbaugh announced that Wanda Dean, University Registrar, would be at the March 13 meeting to address concerns regarding the new grading reform resolution.

Mr. Aughenbaugh announced that Dr. John Fulton, Vice Provost, will be attending the March 27 CSA meeting to address the new academic eligibility policy. This policy was approved by the Board of Visitors on Monday, February 24, 1997.

Delores Scott stated she would like to be on the agenda for CSA after Dr. Fulton's presentation to solicit student input on academic support initiatives that students believe should be in place to support students when the new eligibility policy begins. Mr. Aughenbaugh said he would attempt to find time on CSA's agenda before the semester concluded.

5. Old Business. Undergraduate Representative to the Board of Visitors Resolution - 2nd Reading- Tabled. At the February 13 CSA meeting Mr. Jay Hulings amended the resolution to add a third alternative under the Resolved paragraph: 3) The Commission on Student Affairs and the Board of Visitors will jointly select the representative based on a system mutually agreeable to both bodies.

After some discussion among Commission, motion was made and seconded to approve the resolution. There was one positive vote, 22 negative votes, and one abstention. Motion failed.

Library Resources Circulation Resolution - 2nd Reading. Ms. Grenville discussed the GSA Availability and Circulation Enhancement of Library Resources Resolution. Ms. Grenville noted that the resolution is being submitted to the Library Committee in an attempt to end the existing differential treatment afforded patrons of Tech's library in regards to return of library resources and in an effort to encourage circulation of library resources for all patrons.

Motion was made and seconded to approve the resolution. Motion was approved. There was one abstention. Mr. Aughenbaugh noted he would forward the resolution to University Council for their approval.

6. New Business

Student Media Relations. Dr. Ostroth noted the legal relations between the Student Media Board and the university had been discussed over a long period of time. He stated there was some ambiguity in regard to how the university provided support to the Student Media.

Currently all Student Media are part of the Student Media Board which is an unincorporated chartered student organization and is not legally part of the university. The university does provide office space and funding through the Student Budget Board. Dr. Ostroth stated in the last decade the total cash flow of the media had grown and it is assumed part of the university for tax purposes. He stated discussion had taken place in regard to setting up Student Media Company, Inc. which would be recognized as a registered student organization. He feels this would put them in a better position in regards to taxes and clarify the Student Media's legal

relationship with the university.

Dr. Ostroth stated a task force consisting of students, faculty, and administrators had been formed to study this matter. They are in the process of preparing a legal document supporting mutual relations between the university and the Student Media Board. The document, when completed, will be taken to the media board for approval and then forwarded to Mr. Ridenour for university approval.

Distribution of Undergraduate Representative to Board of Visitors Applications. Ms. Haden distributed a packet of materials to Commission containing information on the 16 applicants who applied for the undergraduate representative to the Board of Visitors position for 1997-98. Included in the packet was an evaluation sheet to be used in selecting the top six candidates. After some discussion among Commission members, it was the consensus of the group to review the applications and write down their top six candidates on the sheet and return to the CSA meeting on March 13, 1997. The rating process will not be used.

Ms. Haden will e-mail the members of Commission who were not present at the meeting to pick up the applications for review from her office in 326 Burruss Hall.

Ms. Yeagle thanked Chris Bunin and Robby Moser for their good work as representatives of the student body on the Board of Visitors this past year. She noted also how they had helped to increase awareness about their positions.

There was interest among Commission members of having a written report or guide sheet on helpful hints from Robby and Chris prior to the interview process that will occur at the April 10 CSA meeting.

Reports from Recent Board of Visitors Meeting.

Mr. Moser stated he attended a breakfast meeting with the Student Affairs Committee of the Board of Visitors. There were also students from the Honors Program, MAPs Program, and graduate students at this meeting. The Board enjoys this association with the students and want to continue these meetings in the future.

At the Student Affairs Committee executive session, Dr. Warren gave a report on alcohol and substance abuse. There was also a panel discussion with staff from the Dean of Students Office and Student Health Services.

Mr. Bunin attended the Academic Affairs committee meeting. The new academic eligibility policy was discussed at this meeting. Other items of interest that were discussed was the future of Hillcrest Hall, football discipline, and graduate student health insurance. There was a tour of the new Jamerson Athletic Center.

7. Adjournment

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Kathy Haden
Recording Secretary

Attachment A
Minutes of Commission on

Student Affairs

February 27, 1997

February 22, 1997

Mr. Minnis Ridenour
Executive Vice-President
210-B Burruss Hall
Virginia Polytechnic Institute and State University
0148

Minnis,

On behalf of the Commission on Student Affairs, I want to thank you for once again taking time from your busy schedule to address the Commission, and particularly its student members in regards to the 1997-98 tuition and fees. As with your presentation concerning the comprehensive fee last semester, your willingness to share information, to educate those present of the various factors involved, and to answer questions was rather appreciated.

On a negative note, the number of student leaders present for your address was quite small, and more distressing to me, many of the other student leaders who committed to attendance were absent without stated reason. Hopefully, these leaders, or their successors, will take this opportunity more seriously, especially since providing input to and receiving briefings from key decision makers in regards to tuition and fee rates is unheard of at many colleges and universities across the nation.

No matter the aforementioned problem, many of us present found the briefing quite illuminating, and I hope you will continue to offer such information sessions in the future. If you would like to address the Commission on tuition/fees or related items in the remainder of this semester, please contact me.

Sincerely,

John M. Aughenbaugh
Chair, Commission on Student Affairs

Minutes

Commission on Student Affairs
341 Squires Student Center
March 13, 1997
3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Bruce Chaloux, Mr. Jay Hulings, Ms. Lisa Furjanic, Ms. Aimee Rhodes (for Ms. Jennifer Ginther), Mr. Jim O'Connell, Mr. Raphael Castillejo, Mr. Adam Boitnott, Mr. Terry Lo, Ms. Catherine Wattendorf (for Mr. Mike Rush), Mr. Cordel Faulk, Ms. Erin Graham, Mr. Jim Friel, Ms. Delia Grenville, Dr. Dave Ostroth, Dr. Edward Spencer, Dean Andy Swiger, Dr. Johann Norstedt, Dr. Kerry Redican, Ms. Phoebe Crofts, Dr. Delores Scott, Mr. Robert Moser, Mr. Chris Bunin, Ms. Monica Ko, Mr. Brian Wiersema

Absent: Dr. Lanny Cross, Mr. Gary Markle, Mr. Robert Kottkamp, Ms. Ningling Wang, Dr. Kenneth Rystrom, Ms. Melinda Crowder, Dr. Cathy Goree

Guests: Ms. Sharon Yeagle, Ms. Betty Eaton

1. Call Meeting to Order and Introductions. Mr. Aughenbaugh called the meeting to order at 3:35 p.m. Introductions were made at this time.
2. Approval of Agenda. Motion was made and seconded to approve the agenda. Motion was approved by unanimous vote.
3. Approval of CSA Minutes of February 27, 1997. Mr. Aughenbaugh noted that the date of the CSA Minutes should read February 13, 1997. Motion was made and seconded to approve the minutes as amended. Motion was approved by unanimous vote.
4. Chair's Comments. Mr. Aughenbaugh distributed a copy of an article from "Newsweek Magazine" that deals with grade inflation and Duke University's method of dealing with the problem. He asked that the members quickly peruse the article before the grading reform discussion under Old Business.

Mr. Aughenbaugh announced that the March 27 meeting will have a full agenda. Dr. John Fulton has been invited to this meeting to discuss the new academic eligibility policy; Ms. Darlene Grega will present comments in regards to international student concerns; Dean Cathy Goree will give an update on drug usage on campus; the Student Budget Board will present their annual funding recommendations to be approved or amended; the three finalists for the Graduate Student Representative to the Board of Visitors will be introduced, and will make some brief remarks; and lastly, we will be discussing the "Must" statements regarding student affairs associated with the university's self study. Mr. Aughenbaugh asked that the Commission be aware that the meeting may last until 5:30 p.m. on March 27.

5. Old Business.

Submission of Top 6 BoV Applications List. Mr. Aughenbaugh asked that the members submit their recommendations for the top six candidates for the Undergraduate Student Representative to the Board of Visitors. Mr. Aughenbaugh reminded the members that only voting members may submit a list. Ms. Sharon Yeagle was asked to tabulate the votes and report back to the Commission prior to adjournment.

Class of 1997 Constitution - 2nd reading. Mr. Jim O'Connell distributed copies of the Constitution and stated that there are only minor changes to the constitution regarding responsibility of each officer. He stated that the Class of 1997 Constitution was never approved, and this is why it is being presented to CSA. He told the members that the class system plans to make a general constitution for future classes so that each class will not have to come before CSA to get a constitution approved. Members were asked to review the Constitution, and there being no questions or discussion, motion was made and seconded to approve the Class of 1997 Constitution. Motion was approved by unanimous vote.

Self Study "Must" Statements Distributed. Mr. Aughenbaugh asked the members to peruse the cover memo and attachment, which are related to the university's self-study process. Part of that process involves responses to statements that the university must achieve in order to be accredited. The Commission on Student Affairs has been asked to review the responses created by the self-study regarding student affairs, and either approve those responses or modify them accordingly. Mr. Aughenbaugh asked that the members review the document and if there are any modifications, they should be brought to the March 27 meeting for discussion. CSA must achieve consensus before the document is returned to the self-study team.

Grading Reform Resolution. University Registrar Wanda Dean was asked to speak to some concerns in regard to the grading reform resolution, which asks that professors be given the option to assign an A+ weighting on a 4.0 scale. Mr. Aughenbaugh reminded the Commission that this resolution has been discussed at two previous meetings and to keep discussion on point and concise.

Ms. Dean reported that in 1992 the American Association of Collegiate Registrars updated their study which is done periodically and includes two-year institutions, and four-year private and public colleges and universities. In 1992, 10.2% of those schools had grading scales other than 4.0. Of those who have a 4.0 grading scale, in the four-year public institution area, 39% offer plus and minus grades. It is much higher in the four-year private institution -- 63%. The resolution speaks to benchmarking institutions, of which there are 19 -- University of Arizona, University of Southern California, Illinois, Purdue, Iowa State, University of Maryland, Boston University, Michigan State, Cornell, North Carolina State, University of Cincinnati, University of Pennsylvania, University of Pittsburgh, University of Tennessee, University of Texas at Austin, University of Minnesota, Ohio State, Penn State, and Texas A&M. Of the benchmarking institutions, one has a 4.3 and weights the A+ higher than an A, and that is Cornell. There is one other that has higher than a 4.0, and that is Illinois, which has a 5.0, but they do not have plus and minuses, and they weight the A as if it equates to the 4.0. Dr. Chaloux remarked that Illinois has recently gone to the 4.0. Ms. Dean noted that Virginia Tech is one of the few within our benchmarking institutions to offer plus and minus. N.C. State, University of Pennsylvania, University of Pittsburgh, and the University of Minnesota offer an A+, but it is weighted the same as an A. Within the Commonwealth of Virginia, UVA, George Mason, William and Mary, Old Dominion, and James Madison were looked at. Only the University of Virginia offers an A+, but that is weighted the same as an A, which is a 4.0. James Madison does not have a plus/minus. Texas A&M, Purdue, and Illinois have a 4.0, but no plus/minus. Penn State has a 4.0, plus/minus, but no A+.

Ms. Dean reported on the issue of what does this mean at Virginia Tech as far as competing to get into graduate school or competing for jobs. The most recent assessment by our Institutional Research Department of the graduation class of 1994 indicates that there are only 2.4% who are seeking employment and are yet to find a job. Data cannot be found that supports the idea that the GPA at Virginia Tech is detrimental to finding employment. Regarding the issue of entry into graduate school, the Registrar's Office has not had direct contact from students that they are having difficulty in entry into other levels of graduate work because of the university's grading scale. The associate dean of admissions at UVA Law School was contacted to determine if he perceived that Virginia Tech applicants' admissions to law school were hurt by Tech's grading, and he replied in the negative. They do not just look at the GPA, but the whole package of information that they review. They look at the class rank and the profile of the institution. Nationally, the issue in higher education right now is grade inflation. Virginia Tech, in law school circles, is not considered an institution that suffers from grade inflation. The grading scale is considered an integral part of the identity of an institution.

What does it mean to get an A from Virginia Tech? What does it mean to be an A student? Virginia Tech has just passed a resolution on the eligibility policy that states that in order for you to continue enrollment at Virginia Tech, you should have a C average. To have an A at Virginia Tech has some bearing, because we are not defining our A's as we have to have 50% of our student body with the earned credit. And when you speak to the grade point average, you are speaking to the philosophy of grading at Virginia Tech. Ms. Dean stated that if she would offer any advice as far as this resolution goes, it might be to change the focus of it, because unfortunately, the data does not support what is said, that the GPA is detrimental and that we need to move to a 4.3. When you raise the scale, you will raise the threshold for the distinction of students.

Ms. Dean reported that she spoke with Mr. Jack Dudley in reference to the University Honors Program. The threshold to get into the Honors Program is a 3.5, and is going to move to a 3.6. Dr. Dudley indicated that a grading scale of 4.3 would mean that a student would have to have a 3.9 to get into the University Honors Program. The average overall QCA of students enrolled fall semester who were classified as seniors was 2.8. The top 10% enrolled fall semester is a 3.57; the top 40% is 2.96; top 30% 3.12; top 20% is 3.32. Ms. Dean remarked that Mr. Dudley stated that in this year's graduating class, we have the highest number ever accepted to UVA medical school, and we have the highest number ever of national scholarship recipients.

Ms. Dean stated that faculty at Virginia Tech have the option of using plus and minus, so if we were to move to a plus and minus, there would not be 100% utilization of it. You might have some professors who would award an A+ and others who would not. So if you have a scale of 4.3, you would not have 100% participation and that again would be a negative. Ms. Dean stated that she had spoken to an associate dean in the College of Veterinary Medicine as to how they look at applicants to the Veterinary School, and would an A+ make a difference. He indicated that if they would look at someone who is entering with a 4.3, they would recalibrate it to a 4.0.

After lengthy discussion, Mr. Hulings asked the Commission to table this issue to a subcommittee of the Commission on Undergraduate Studies and Policies for study of this in more detail, and have them report back to CSA. He stated that the reason behind this is when this was presented, it was never really considered that this would be used very often, and still does not think it will have much of an effect at all on grade inflation. But, Hulings contended it was still a good thing, and is a motivational tool to get students to work harder for a higher grade. He indicated that someone should study this in detail, and CUS&P seems to be the most logical group to study it.

A motion was made to table further deliberation of the of this resolution and for the Commission on Student Affairs to ask a subcommittee of the Commission on Undergraduate Studies and Policies to study the issue and report back to both CUS&P and CSA. The motion was seconded, and discussion followed regarding the motion.

Dr. Spencer offered a friendly amendment that because there is one academic grading system for the whole institution, it will also have to go to the Commission on Graduate Studies.

Ms. Grenville asked that if we are going to move this to these commissions, could we also ask them to study not only the A+ scenario, but perhaps putting ranking on the transcript as one of the distinguishing features. Mr. Hulings accepted Grenville's request as a friendly amendment and asked that the subcommittees also look at other academic indicators as well.

After much additional dialogue, the question was called. Mr. Aughenbaugh stated that the motion on the floor is to table the resolution and ask subcommittees on the Commission on Undergraduate Studies and Policies and the Commission on Graduate Students and Policies to study the issue and other academic indicators and report back to the Commission on Undergraduate Studies and Policies, Commission on Graduate Studies and Policies, and the Commission on Student Affairs. The motion carried with 11 in favor, 8 opposed, and 1 abstention.

Mr. Aughenbaugh stated he would contact the chairs of the two commissions and will set up arrangements with them.

Written Reports on Unfinished Items from Last Semester. Mr. Aughenbaugh asked the Commission to look at the written reports, which included the Special Purpose Housing Resolution, and Seating At and Ticket Distribution for Football Games, and decide whether closure is wanted on these items or if there are future actions to be taken on these issues.

6. New Business

Class of 1998 Constitution, 1st reading. Amy Rhodes distributed the Class of 1998 Constitution. Mr. Aughenbaugh asked the members to examine the document, and at the next meeting, the second reading will be on the agenda under Old Business.

Selection Process for 1997-98 CSA Chair/Vice Chair. Mr. Aughenbaugh remarked that he had asked for input from Commission members concerning the selection process. In past years, the selection process for the chair and vice chair of the Commission on Student Affairs has been somewhat difficult. Part of the difficulty has to do with the unique nature of who

could be chair and vice chair of the Commission. The Commission on Student Affairs is the only university commission where a student or a faculty member can serve as chair. All other university commissions and committees have to be chaired by faculty members. Where this has become a problem in terms of selection is the fact that we have such a large turnover in particular of the student leaders on this Commission, and there is a concern that we would not necessarily have the kind of informed interest necessary to have a competitive selection process. Ten members responded to the request for input; one suggested a nominating committee; another suggested a full discussion of the selection process and have the Commission make a decision at a meeting. The remainder of the individuals who responded, suggested that the process be kept as is. The basic process is that at a future meeting, nominations are held and selection is made of both chair and vice chair. Mr. Aughenbaugh stated that the time commitment and what the chair actually does has been a concern for interested persons in the position. The chair of CSA must represent the Commission at University Council two Mondays out of each month. The job is not that time consuming, but it does require paying attention to what is going on with student affairs on campus. The Commission members agreed that elections will be held for the chair and vice chair at the April 10 meeting.

7. Announcements:

Ms. Yeagle announced the six finalists for the undergraduate student representative to the Board of Visitors. They are Carlton Davis Bailey, Cynthia E. Conn, Kimball W. Green, Krista L. Johnston, Keith E. Knipling, and Sarah Catherine Nau. Mr. Aughenbaugh inquired as to how many Commission members voted; Ms. Yeagle responded that twenty-four responded.

Ms. Yeagle also announced that there is a committee reviewing the Honors Program at Virginia Tech. She asked for student leadership input by interviewing approximately twelve students to give their perspective on the Honors Program, and asked that the members consider volunteering for this project.

8. Adjournment:

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

Betty Eaton
Acting Secretary

Minutes

Commission on Student Affairs

219 Squires Student Center

March 27, 1997

3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Dr. Bruce Chaloux, Ms. Aimee Rhodes (for Ms. Jennifer Ginther), Mr. Raphael Castillejo, Mr. Gary Markle, Mr. Adam Boitnott, Ms. Ningling Wang, Mr. Terry Lo, Mr. Mike Rush, Mr. Cordel Faulk, Ms. Erin Graham, Ms. Kelli Campbell (for Mr. Jim Friel), Ms. Melinda Crowder, Dr. Cathy Goree, Dr. Dave Ostroth, Dr. Edward Spencer, Dean Andy Swiger, Ms. Phoebe Crofts, Dr. Delores Scott, Mr. Robert Moser, Mr. Chris Bunin, Ms. Monica Ko, and Mr. Brian Wiersema.

Absent: Mr. Jay Hulings, Ms. Lisa Furjanic, Ms. Jennifer Ginther, Mr. Jim O'Connell, Mr. Robert Kottkamp, Dr. Kenneth Rystrom, Mr. Jim Friel, Ms. Delia Grenville, Dr. Johann Norstedt, and Dr. Kerry Redican.

Guests: Ms. Sherri Spillman, Mr. Michael Herndon, and Ms. Sharon Yeagle.

1. Introductions - Approval of Agenda. Mr. Aughenbaugh called the meeting to order at 3:30 p.m. Introductions were made at this time.
2. Approval of Agenda. Motion was made and seconded to approve the agenda as submitted. Motion was approved by unanimous vote.
3. Approval of CSA Minutes of March 13, 1997. Motion was made and seconded to approve the March 13, 1997 CSA minutes. Motion was approved by unanimous vote.
4. Presentations. International Student Concerns. Mr. Aughenbaugh noted that international student concerns was one of the items that Commission wanted to address during the Spring semester. He introduced Darlene Grega, Director of Cranwell International Center, to speak on this subject.

Ms. Grega stated there were over 1500 international students at Virginia Tech, representing 106 countries. There are 1086 males and 419 females constituting this figure. She noted that 60% of the population is from Asia. Engineering, Business, and Sciences are the top three study areas with electrical engineering being the top major.

Ms. Grega stated that the Cranwell Center was trying to provide for more interaction with American students. Some of the problems encountered by the international students are cross culture, academics, language, immigration issues, and retention issues.

Some of the issues that the international students would like to have addressed are as follows:

Why is there not a residence hall open year round?

Graduate students are concerned because there is limited housing and they feel there should be more options.

More opportunity for international students to look into jobs through Career Services.

There is concern why international students have to take their TB shot over again when they have received shots in their home country.

There needs to be more international student recruiting resources at Career Services.

International students would like to have pick-up service from the Roanoke airport.

Mr. Aughenbaugh suggested that Commission members may want to think about the issues that had been presented by Ms. Grega and ways in which Commission could address these issues in the future.

New Academic Eligibility Policy. Mr. Aughenbaugh stated that Commission had also requested to address the new academic eligibility policy at one of the CSA meetings in the Spring. Mr. Aughenbaugh introduced Dr. John Fulton, Vice Provost for Academic Affairs, to discuss this matter.

Dr. Fulton noted the new eligibility policy describes circumstances under which students are eligible to enroll or re-enroll at Virginia Tech. He stated the policy sets expectations at an appropriate level and also gives students a realistic chance of achieving a 2.0 requirement for graduation. The goal of the policy is to focus on student success. Dr. Fulton noted the policy had been approved by the Board of Visitors at their February meeting.

Dr. Fulton stated that the University Council had passed the policy under the condition that the university provide enhanced academic support for students. He noted in the Fall there was a call for proposals for projects that would enhance student success. Eighteen of these projects were recommended for funding from the Provost office.

Dr. Fulton requested input from the Commission members. Mr. Aughenbaugh noted that Dr. Delores Scott had been placed on the April 24 CSA agenda to discuss with student leaders how the implementation of this policy can be done in an effective manner.

5. Old Business. A. Class of 1998 Constitution - 2nd Reading. Ms. Rhodes presented the Class of 1998 constitution for second reading. Motion was made and seconded to approve the constitution as submitted. Motion was approved. There was one abstention.

B. Approval of Self Study Must Statements. At the last CSA meeting Commission members were asked to review the responses created by the self-study regarding student affairs, and either approve those responses or modify them accordingly by today's meeting. Dean Goree stated there was a correction under Section 5.4.2, #52, second sentence should read: "However, salaries for AP faculty fall below the median for comparable positions, based on CUPA data." Motion was made and seconded to approve the responses with the noted correction. Motion was approved. There was one abstention.

Mr. Aughenbaugh stated he would give the information to the self study team.

6. New Business. A. Introduction of Graduate Representatives to the Board of Visitors Candidates. Mr. Bunin noted the three finalists for the graduate representative to the Board of Visitors position were Michael Herndon, Julie Ohm, and Sherri Spillman. Mr. Herndon and Ms. Spillman gave a brief presentation to Commission. Ms. Ohm was not able to attend due to previous commitments.

B. Review and Approval of SBB 1997-98 Annual Funding Recommendation. Ms. Crowder distributed copies of the Student Budget Board funding recommendations for 1997-98 for Commission to review and approve. Ms. Crowder noted she would be available to meet with any students individually concerning these recommendations. There were 74 organizations requesting funding for 1997-98.

After review of the document, motion was made and seconded to approve the Student Budget Board recommendations for 1997-98. Motion was approved unanimously.

Mr. Aughenbaugh reminded Commission that the organizations could appeal their funding decision. If they decide to appeal, the appeal must be in writing to Ms. Kathy Haden, Office of the Vice President for Student Affairs, 326 Burruss Hall, no later than 5:00 p.m. on April 9, 1997. If the appeal is determined to have merit, after a hearing with the SBB Appeals committee, a final and deciding hearing will be held during the last meeting of CSA on April 24.

Mr. Aughenbaugh noted the SBB Appeals committee consisted of Gary Markle, Chair; Ms. Gerri Johns, Mr. Jimmy Friel, Mr. Jim O'Connell, Ms. Lisa Furjanic, and Dr. Bruce Chaloux. He requested these members contact him by April 7 regarding their availability to serve on the committee.

C. Guidelines for Selection of the Undergraduate Student Representative to the Board of Visitors. Mr. Aughenbaugh distributed a memo to Commission members addressing the undergraduate representative to the Board of Visitors Selection Process. He also disseminated handouts from Chris Bunin and Robby Moser of suggestions concerning the selection of the 1997-98 Undergraduate Board of Visitors Student Representative.

Mr. Aughenbaugh requested Commission members to read the materials distributed and contact him by April 7, 1997 with suggestions for questions to be used during the interview process of the six candidates on April 10, 1997.

7. Announcements

Mr. Aughenbaugh reminded Commission that in addition to the selection of the undergraduate Board of Visitors representative at the April 10 meeting, there will be the selection of the chair and vice chair for CSA for 1997-98.

Ms. Ningling Wang announced that International Week would be held April 4-11.

Ms. Yeagle announced that she had received a call from the Governors Office and 13 VT students had been selected to be interviewed for the Virginia Governors Fellows Program.

8. Adjournment

The meeting adjourned at 5:30 p.m.

Minutes

Commission on Student Affairs

Brush Mountain Room B

April 10, 1997

3:30 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Mr. Steve Schneider, Ms. Amy Pucci (for Ms. Tekisha Everette), Ms. Jennifer Ginther, Ms. Anne Cupina (for Mr. Jim O'Connell), Mr. Raphael Castillejo, Mr. Gary Markle, Mr. Adam Boitnott, Ms. Ningling Wang, Ms. Gerri Johns, Ms. Erin Graham, Ms. Kelli Campbell, Ms. Melinda Crowder, Ms. Delia Grenville, Dr. Cathy Goree, Dr. Dave Ostroth, Dr. Edward Spencer, Dean Andy Swiger, Dr. Kerry Redican, Ms. Phoebe Crofts, Dr. Delores Scott, Mr. Robert Moser, Mr. Chris Bunin, Ms. Monica Ko, and Mr. Brian Wiersema.

Absent: Dr. Bruce Chaloux, Ms. Tekisha Everette, Mr. Jim O'Connell, Mr. Robert Kottkamp, Dr. Kenneth Rystrom, Mr. Terry Lo, Mr. Mike Rush, and Dr. Johann Norstedt.

Guests: Ms. Sharon Yeagle.

1. Call Meeting to Order and Introductions. Mr. Aughenbaugh called the meeting to order at 3:30 p.m. Introductions were made at this time.
2. Approval of Agenda. Motion was made and seconded to approve the agenda. Motion was approved by unanimous vote.
3. Approval of March 27, 1977 CSA Minutes. Motion was made and seconded to approve the March 27, 1997 minutes. Motion was approved by unanimous vote.
4. Interviews with Undergraduate Board of Visitors Representative Candidates. Mr. Aughenbaugh distributed copies of potential questions to be used for the final six Board of Visitors undergraduate representatives interview process. He noted that two questions needed to be selected by Commission to be used in this process. After review of the potential questions, questions 1,2,6, and 7 were nominated to be used. By show of hands, Commission members selected questions 2 and 6 to be used. Question 2 received 13 votes, and question 6 received 15 votes.

Mr. Aughenbaugh requested Ms. Monica Ko to ask each candidate question #2 after their presentations. Mr. Aughenbaugh requested Mr. Raphael Castillejo to ask each candidate question #6 after their presentation. The chair also requested Ms. Erin Graham to be the timekeeper for each candidate. It was the consensus of the Commission to present the candidates in alphabetical order. Mr. Aughenbaugh noted that after all of the candidates presentations were completed, Commission would go into executive session and vote for three candidates to be presented to the Board of Visitors on April 20.

Kimball W. Green, Krista L. Johnston, and Sarah Catherine Nau were selected to be presented to the Board of Visitors on April 20, 1997. These candidates will give presentations to the Board and one candidate will be selected as the new undergraduate representative to the Board of Visitors for 1997-98.

5. New Business. A. Selection of 1997-98 CSA Chair and Vice Chair. Mr. Aughenbaugh stated the Commission needed to select a chair and vice chair

for CSA for 1997-98. He requested nominations from the floor. Ms. Jennifer Ginther and Mr. Raphael Castillejo were nominated to be candidates for the position of chair of CSA. Ms. Ginther and Mr. Castillejo spoke to Commission regarding their interest in this position.

Ms. Grenville made a motion for Ms. Ginther and Mr. Castillejo to leave the room in order for Commission to discuss their candidacies for the position of chair. Motion was seconded and approved by unanimous vote.

After discussion, Commission voted by secret ballot, and Ms. Ginther was elected as chair of CSA for 1997-98.

Mr. Aughenbaugh requested nominations from the floor for the position of vice chair of CSA. Mr. Adam Boitnott and Mr. Raphael Castillejo were nominated as candidates for this position.

Mr. Boitnott and Mr. Castillejo both spoke to Commission regarding their interest in this position. Motion was made and seconded for Mr. Boitnott and Mr. Castillejo to leave the room so Commission could discuss their candidacy for the position. There were eight positive votes and 10 negative votes. Motion failed.

Commission members voted by secret ballot and Mr. Castillejo was elected as vice chair of CSA for 1997-98.

B. Appeals of SBB 1997-98 Funding Recommendations. Mr. Aughenbaugh distributed to Gary Markle, chair of the Student Budget Board appeals subcommittee two appeals of the SBB funding recommendations for 1997-98. These appeals were submitted by the VTCC Skipper Crew and the Council of International Student Organizations. The appeals subcommittee will review the two appeals to determine if the criteria has been met and whether the appeal has merit. If the appeals subcommittee determines the appeal has merit, the appeal will be presented to the Commission on April 24 to determine if the appeal will be granted.

Mr. Aughenbaugh requested the SBB appeals subcommittee to contact him by April 22 and advise him if either or both of the appeals will be on the April 24 agenda. Mr. Aughenbaugh stated that one of the subcommittee members, Jim Friel, had been replaced by Erin Graham.

C. GSA Resolution on On-Campus Graduate Housing - First Reading. Ms. Grenville presented a resolution on the future of on-campus graduate student housing for first reading. The resolution denotes that the Graduate Student Assembly asks the university administration to make a specific commitment to ensure the present quality and quantity of on-campus graduate housing at Virginia Tech. The GSA also requests the university administration to include the graduate student leadership and administrators from RDP, the Division of Student Affairs, and the Graduate School in concrete discussions establishing specific alternative locations for on-campus graduate housing in the event that Hillcrest Hall is lost to other uses in the near or long term.

The resolution will be presented to CSA for second reading on April 24, 1997.

D. Chair's Comments. Mr. Aughenbaugh stated that University Council had approved the M-W-F class resolution regarding a change in the time in between classes. This new change will go into effect Fall, 1998.

Mr. Aughenbaugh also announced that Provost Meszaros had contacted him regarding a search committee that is being formulated for the Vice President for Student Affairs position. He noted that the new graduate and undergraduate student representatives to the Board of Visitors will be serving on this committee. The committee hopes to have this position filled by January, 1998.

6. Adjournment

The meeting adjourned at 5:00 p.m.

Respectfully submitted

Kathy Haden, Secretary

Minutes
Commission on Student Affairs
Brush Mountain Room
April 24, 1997
4:00 p.m.

Present: Mr. John Aughenbaugh, Dr. Lanny Cross, Dr. Bruce Chaloux, Ms. Rosalyn Dukeman (for Mr. Steve Schneider), Ms. Tekisha Everette, Ms. Jennifer Ginther, Mr. Raphael Castillejo, Mr. Gary Markle, Mr. Adam Boitnott, Ms. Ningling Wang, Ms. Gerri Johns, Ms. Erin Graham, Ms. Kelli Campbell, Ms. Melinda Crowder, Dr. Cathy Goree, Ms. Sherri Malone (for Dr. Dave Ostroth), Dr. Edward Spencer, Ms. Phoebe Crofts, Dr. Delores Scott, Mr. Robert Moser, Mr. Chris Bunin, and Ms. Monica Ko.

Absent: Mr. Steve Schneider, Mr. Jim O'Connell, Mr. Robert Kottkamp, Dr. Kenneth Rystrom, Mr. Terry Lo, Mr. Mike Rush, Ms. Delia Grenville, Dr. David Ostroth, Dean Andy Swiger, Dr. Johann Norstedt, Dr. Kerry Redican, and Mr. Brian Wiersema.

1. Call Meeting to Order and Introductions. Mr. Aughenbaugh called the meeting to order at 4:00 p.m. Introductions were made at this time.
2. Approval of Agenda. The chair added Athletic Ticket Policy and Procedures as item "C" under Old Business. Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.
3. Approval of CSA Minutes of April 10, 1997. Motion was made and seconded to approve the CSA minutes of April 10, 1997. Motion was approved by unanimous vote.
4. Chairs' Comments. Mr. Aughenbaugh distributed a copy of a memo to members of the Commission reference his closing remarks. He noted that the memo would be an attachment to the April 24, 1997 CSA minutes.

Mr. Aughenbaugh distributed a copy of a memo regarding the grading reform resolution from John Seiler, chair of the Commission on Undergraduate Studies and Policies. The memo from Dr. Seiler states that the resolution did not get sent to the Committee on Academic Policies due to the fact that there was little or no support for the resolution.

The chair disseminated four articles from the Roanoke Times. These articles discussed the Building Boom at Virginia Tech, Female Faculty Hires at Virginia Tech, Tech Policy for Athletes, and 4-6% Pay Hike Set at Tech.

Dean Goree distributed an informational sheet to Commission members regarding drug usage on campus. She noted the number of student violations for illegal drug activity had increased since 1991-92.

5. Old Business. A. GSA Resolution on Graduate Housing - 2nd Reading. In the absence of Delia Grenville, Mr. Chris Bunin discussed the GSA Resolution regarding the future of on-campus graduate student housing. Mr. Bunin stated that GSA requests that the university administration make a specific commitment to maintain the present quality and quantity of on-campus graduate housing at Virginia Tech. After discussion of the resolution, motion was made and seconded to approve the GSA resolution. Motion was approved. There were two abstentions. The resolution will be submitted to University Council for first reading at the September 15, 1997

meeting.

B. Student Leader Input on New Academic Eligibility Policy. Dr. Delores Scott, Director of Academic Enrichment, discussed with Commission members ways in which the Office of Academic Enrichment provided academic support to the students. The VT Academic Success Program (VTASP) is a combination of academic support services coordinated to provide personnel assistance to a select group of freshman and sophomore students. The Office of Academic Enrichment also provides athletic advising service. There is a structured study hall for all VT undergraduate students. The office also offers free tutoring in select subjects to all individual students. Students can receive peer based tutorial assistance in Hillcrest Hall, in the residence halls, or by using the internet. In addition, the Office of Academic Enrichment offers a program called Project Success which is a confidential, non-credit goal setting and self assessment seminar for students who have less than a 2.0 QCA.

Dr. Scott requested input from the Commission members in regard to the kinds of things their office can do in the way of academic support. There was suggestions from the Commission members that possibly the sites for academic advising could be extended. It was also noted that more programs could be offered i.e. advanced study skills, and time management. These programs could be incorporated into the orientation program. It was also suggested that a web site be established in order to get information out to students. There was also a recommendation to provide information to faculty members so that it could be placed on their syllabus for student use.

After some discussion, Dr. Scott requested Commission members to e-mail to her at caee@vt.edu if they had further input regarding academic support for students.

C. Athletic Ticket Policy and Procedures. In Fall, 1996 the chair gave the subcommittee of CSA a task to work with the Athletic Department to come up with a new football ticket distribution policy and to look at seating arrangements at football games. Jay Hulings, chair of the subcommittee, reported in March 1997 that the Athletic Department was still reviewing what could be done in terms of football ticket distribution. The chair noted that since it was the end of the semester he wanted to get some volunteers who would be here on campus this summer to meet with the Athletic Department on behalf of CSA regarding this particular issue.

The following people volunteered to serve on this committee: Dr. Bruce Chaloux, Mr. Chris Bunin, Mr. Raphael Castillejo, Ms. Erin Graham, Ms. Kellie Campbell, Dr. Edward Spencer, Mr. Steve Schneider, and Mr. John Arp.

The chair asked Ms. Graham to chair this committee. They are to give a report at the first CSA meeting in the Fall regarding the meetings with the Athletic Department.

Dean Goree and Dr. Spencer reminded Commission that the subcommittee of CSA and the Athletic Department jointly agreed that "Camping Out" would not be a part of the new policy.

6. New Business

A. Report on Board of Visitors Meeting. The chair requested this item be

moved to the end of the New Business after the appeal from the Skipper Crew is heard. Mr. Moser noted that he would have to leave the meeting to attend class at 5:00 p.m. The chair requested Mr. Moser and Mr. Bunin to email to the secretary their report on the Board of Visitors meeting.

B. Appeals Committee Recommendations. The chair noted there were two appeals of the Student Budget Board annual funding recommendations. The job of the appeals committee is to decide if each of the appeals had merit to warrant a hearing before the Commission. After listening to each of the recommendations the job of the Commission is to decide whether or not to accept or reject each individual recommendation.

Mr. Markle stated the first appeal was from the Council of International Student Organizations (CISO) regarding airport pickup service from the Roanoke airport for international students. The second appeal was from the Corps of Cadets Skipper Crew.

Mr. Markle stated that the appeals committee was recommending that the CISO appeal not be forwarded to CSA for a full hearing. The appeal was based on two criteria. (1) funding decision was arbitrary and capricious. The committee found that the Budget Board was extensive and thorough in their deliberations and was not arbitrary and capricious. (2) Student Budget Board policies and procedures were not followed. The committee found that the Budget Board used the same criteria for determining the student appeals as it did for the rest of the organizations regarding funding and the Budget Board policies and procedures were followed.

Mr. Markle made a motion that CSA accept the committee's recommendation that the CISO appeal not be forwarded to the full Commission for a hearing. Motion was seconded. Motion carried with majority vote. There was one abstention.

Mr. Markle stated that the committee is recommending that the appeal from the Skipper Crew be forwarded to Commission for a full hearing. The appeal was based on the grounds that the organization was not able to present sufficient information at the time of the hearing.

Mr. Markle made a motion that the appeals committee recommends that the full Commission hear the appeal from the Skipper Crew. Motion was seconded. Motion carried with majority vote. There was one abstention.

The chair noted that the appeal would not be heard until after the last item on the agenda was heard.

C. CISO Resolution - First Reading. A copy of the Council of International Student Organizations (CISO) Pick Up Service Resolution was distributed to Commission for their review. After review, Ms. Ningling Wang, Treasurer of CISO, discussed the resolution with Commission. She noted that the resolution is requesting the University to support the pick-up service. The service involves picking up international students at the Roanoke Regional Airport and transporting them to Virginia Tech.

After discussion by the Commission, Dr. Lanny Cross and Dr. Bruce Chaloux stated they would each contribute \$1200 to support this service for Fall, 1997. The Cranwell International Center should include in their budget request money to support this project in future years. The resolution was withdrawn from the table.

D. Skipper Crew Appeal. After a lengthy discussion from Commission members and Skipper Crew members, Mr. Adam Boitnott made a motion to partially fund the Skipper Crew appeal at a level of \$1500. The motion was seconded by Mr. Chris Bunin. The motion failed. There were 4 positive votes, 10 negative votes, and 2 abstentions.

Ms. Gerri Johns then made a motion to fully fund the Skipper Crew appeal at a level of \$2314. The motion was seconded by Mr. Gary Markle. The motion passed. There were 10 positive votes, 5 negative votes, and 1 abstention.

7. Announcements

Mr. Aughenbaugh requested that everyone examine his closing remarks, which he distributed at the beginning of the meeting. He thanked everyone for a really enjoyable year.

Dr. Spencer moved to have the Commission recognize, by affirmation, the exceptional work done by the Commission's chair and vice chair, John Aughenbaugh and Gary Markle. The motion was seconded by Dr. Goree and passed with resounding applause.

8. Adjournment

The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Kathy Haden
Recording Secretary