

Minutes
Commission on Student Affairs
September 7, 1995
219 Squires Student Center

Present: Dr. Jim McKenna, Dr. Lanny Cross, Mr. Shiloh Bates, Mr. Jeff Banks, Mr. B.J. Ford, Ms. Nicole Kiger, Mr. Bryan Rowland, Ms. Jessica Coffey, Ms. Gerri Johns (for Mr. Jarvis Davis), Mr. Robby Johnson, Mr. Jim Locke, Mr. Sam Peavy (for Ms. Tabitha Copley), Dr. Edward Spencer, Ms. Judy Davis, Ms. Sarah Dotti, Mr. Dan Waddill, and Ms. Barbara Cowles.

Absent: Dr. John Eaton, Mr. Rutherford Watkins, Mr. Jim O'Connell, Mr. Nachiketa Tiwani, Mr. Jason Sawyer, Ms. Cathy Hunt, Ms. Tabitha Copley, Dr. Cathy Goree, Dean Andy Swiger, Professor Robert Graham, and Dr. Kerry Redican.

Guests: Mr. Bill Campion and Ms. Melinda Crowder.

1. Call to Order.

Dr. McKenna, chairperson of the Commission, called the meeting to order at 3:35 p.m. He asked each member to introduce themselves and identify the organization they were representing.

Dr. McKenna gave an overview of the Commission on Student Affairs and read the charge of the Commission to the members.

Ms. Haden reviewed the procedural items including submission of agenda items, production of minutes, and motions.

2. Announcements

Dr. Lanny Cross, Vice President for Student Affairs, stated that since this was a standing item on the agenda he would use this spot to inform Commission members of any procedural or policy changes that may occur in 1995-96.

3. Approval of Agenda

Dr. Cross stated that item four should be added under New Business regarding the addition of the undergraduate and graduate student member of the Board of Visitors to the membership of the Commission on Student Affairs.

Motion was made and seconded to approve the amended agenda. The motion was approved by unanimous vote.

4. Approval of CSA Minutes

Motion was made and seconded to approve the April 20, 1995 CSA minutes as submitted. The motion was approved by unanimous vote.

5. Approval of SBB Minutes

Mr. Jim Locke made a motion to file the April 13, 1995 and April 26, 1995

SBB minutes. Ms. Gerri Johns seconded the motion. Motion was approved by unanimous vote.

6. Unfinished Business

Presentations by Graduate and Undergraduate Student Budget Board Representatives. Ms. Stacy Schnure, graduate representative and Mr. Chris Sieben, undergraduate representative, gave presentations to the Commission regarding their seat on the Student Budget Board.

Mr. Bates made a motion to accept the two new representatives to Student Budget Board. Motion was seconded and approved by unanimous vote.

7. New Business

Chair of the Commission on Student Affairs. Dr. McKenna stated that CSA was limited to the Faculty Senate representative as chair of the Commission. He noted that he had chaired the Commission for the last two years. He stated that there was a proposal on the agenda of University Council whereas the chair of the Commission would be open to the total membership of CSA.

Dr. McKenna noted that Dr. Redican and Professor Graham, the other two representatives from Faculty Senate, had conflicts during the time frame of CSA meetings. This leaves him as chair by default. He noted that he would like feedback from Commission regarding this matter.

Dr. McKenna stated that an election could be held anytime during the course of the semester. He noted that when Dr. Redican and Professor Graham's schedules become free, he would withdraw himself from the position and make room for a new chair. He stated that with the approval of Commission he would chair the group until an election could be held.

It was the consensus of the group to allow Dr. McKenna to continue as chair until an election could be held.

Reinstatement of the CSA Appeals Subcommittee for Student Budget Board. Mr. Campion stated that Dr. Goodale had requested that an appeals subcommittee be appointed to assist with the appeals process in Student Budget Board. He noted that the subcommittee should consist of at least five members and it should be appointed by the chair or the chair could ask for volunteers.

Dr. McKenna requested volunteers to serve on the subcommittee. Mr. Jarvis Davis, Mr. Robby Johnson, Mr. Bryan Rowland, Mr. Jeff Banks, and Ms. Nicole Kiger volunteered to serve as members of the subcommittee. This group will appoint a chair.

Appointment of Subcommittee to work with Commission on Faculty Affairs to Facilitate the Review of the Resolution Regarding Teacher Evaluations by Students. Dr. Cross suggested that CSA might want to appoint a subcommittee to work with the Commission on Faculty Affairs when they begin to review the resolution regarding teacher evaluations by students.

Dr. McKenna stated that if CSA wanted to be a part of a joint committee with the Commission on Faculty Affairs he would present the request to the Commission and ask that CSA be included in the process.

Mr. Peavy made a motion to form a committee to work with the Commission on Faculty Affairs reference the resolution regarding teacher evaluations by students. The motion was seconded by Mr. Bates and approved by unanimous vote.

Addition of Undergraduate and Graduate Student Representative to the Board of Visitors to the CSA membership. Dr. McKenna stated that if the Commission wants the addition of the undergraduate and graduate student representatives to the BoV added to the membership of CSA a resolution would need to be presented at the next CSA meeting for first reading.

Mr. Rowland and Mr. Bates will draft a resolution for the September 21 CSA meeting.

8. Adjournment

The meeting adjourned at 4:30 p.m.

Minutes
Commission on Student Affairs
219 Squires Student Center
September 21, 1995
3:30 p.m.

Present: Dr. Lanny Cross(chair for Dr. McKenna), Mr. Shiloh Bates, Mr. Jeff Banks, Mr. Rutherford Watkins, Mr. Jim O'Connell, Mr. B.J. Ford, Ms. Nicole Kiger, Mr. Nachiketa Tiwani, Mr. Bryan Rowland, Ms. Jessica Coffey, Mr. Robby Johnson, Mr. Jim Locke, Ms. Gerri Johns, Ms. Tabitha Copley, Dr. Edward Spencer, Dean Andy Swiger, Professor Robert Graham, Ms. Judy Davis, Mr. Sam Peavy, Ms. Sarah Dotti, and Mr. Dan Waddill.

Absent: Dr. Jim McKenna, Dr. John Eaton, Mr. Jason Sawyer, Ms. Cathy Hunt, Dr. Kerry Redican, and Ms. Barbara Cowles.

Guests: Ms. Sharon Yeagle, Mr. Bill Champion, and Ms. Melinda Crowder.

Call to Order

Dr. Cross(chair in the absence of Dr. McKenna) called the meeting to order at 3:35 p.m.

Announcements

Dr. Goree briefed the Commission on "camping out" for football tickets. She noted that the first camp out went very well and this procedure would continue but would be monitored. She stated that she and her staff would continue to meet on a regular basis to resolve some of the issues involved in this matter.

Dr. Cross distributed copies of the amended Commission on Student Affairs Resolution 1995-96A, Chairperson Election Process. He noted the resolution was the same as previously submitted with the exception of the last paragraph. The new paragraph reads as follows:

And, THEREFORE LET IT BE RESOLVED, that the Constitution and Bylaws of the University be changed accordingly: University Council Constitution, Article VII. University Commission, Section 4. Election of Chair.

The chair shall be a member of the non-administrative faculty and staff members of the commission EXCEPT AS NOTED BELOW. (Professional faculty representatives are eligible to serve as chair.) The Vice President of the Faculty Senate shall be the chair of the Commission on Faculty Affairs. The Vice President of the Staff Senate shall be the chair of the Commission on Staff Affairs. The chair of the Commission on Administrative and Professional Faculty Affairs shall be elected from among the elected administrative and professional faculty members. The chair of the Commission on Student Affairs shall be elected from among the commission membership.

University Council Bylaws. III. University Commissions. G. Commission on Student Affairs. Current statement: "The chair will be elected from among the non-administrative faculty and staff members of the commission by the commission membership."

Proposed statement: "The chair will be elected from among the non-administrative faculty, staff, graduate student and undergraduate student members of the commission by the commission membership.

Dr. Cross distributed flyers on Governor's Fellows Program denoting a speaker, A.E. Dick Howard, who will be on campus September 25, 1995 2:00 p.m. in Hillcrest Dining Room.

Dr. Cross stated that the Student Affairs Committee to the Board of Visitors would be meeting on November 13, 1995. He noted that he would like some input from the student leaders reference (a) the time of the meeting, whether 7:30 or 8:00 a.m.; (b) the kind of food they preferred, whether continental or breakfast bar from the CEC; and (c) the format of the meeting. Regarding the format, he stated that the organizations could introduce themselves and then speak briefly on some issues of concern to them or that they could give their issues to the two umbrella organizations, SGA and GSA, and let Mr. Bates and Mr. Rowland address these issues to the Board.

It was the consensus of the students to have the meeting begin at 8:00 a.m. at the CEC. Regarding the format issue, Ms. Dotti and Mr. Waddill will caucus the student leaders at the next Order of the Gavel meeting reference their preference and will report back to Dr. Cross.

Approval of Agenda

Motion was made by Mr. Banks to approve the agenda. Ms. Johns seconded the motion and it was approved unanimously.

Approval of CSA Minutes

Motion was made by Ms. Johns to approve the September 7, 1995 minutes as submitted. Mr. Rowland seconded the motion and the minutes were approved by unanimous vote.

Filing of the August 31, 1995 Student Budget Board Minutes

Mr. Peavy made a motion to file the August 31, 1995 Student Budget Board minutes. Motion was seconded by Mr. Locke and approved unanimously.

Unfinished Business

First Reading of Resolution Regarding Addition of Undergraduate and Graduate Student Representative to the BoV to CSA Membership. Mr. Rowland requested that this resolution be rescinded.

Mr. Rowland made a motion that the Commission form a sub-committee of the Commission on Student Affairs to review the present structure and representation of CSA. This sub-committee should report to the full commission on or before January 18, 1996 their recommendations for future structure and representation of CSA.

Mr. Bates seconded the motion and it was approved by unanimous vote.

Dr. Cross asked for volunteers to serve on this sub-committee. Mr. Bryan Rowland, Mr. Rutherford Watkins, Mr. Shiloh Bates, Mr. Jim O'Connell, Mr.

Robby Johnson, Ms. Nicole Kiger, Mr. Jim Locke, Dr. Edward Spencer, and Professor Robert Graham volunteered to serve. They will appoint a chair from this list.

New Business

Mr. Rowland distributed a draft copy of a proposed alcohol policy that was being considered in the College of Veterinary Medicine. He noted that this handout was for information purposes only. There was a lengthy discussion of item 2.0 regarding organization and whether this referred to all student organizations.

Adjournment

The meeting adjourned at 4:30 p.m.

Minutes
Commission on Student Affairs
October 5, 1995
219 Squires Student Center

Present: Dr. Jim McKenna, Dr. Lanny Cross, Dr. Bruce Chaloux (permanent replacement for Dr. John Eaton), Mr. Shiloh Bates, Mr. Jeff Banks, Mr. Rutherford Watkins, Mr. Jim O'Connell, Mr. B.J. Ford, Mr. Bryan Rowland, Ms. Jessica Coffey, Ms. Gerri Johns, Ms. Christina Primm (for Ms. Cathy Hunt), Mr. Robby Johnson, Mr. Jim Locke, Mr. Paul Dolezel (for Ms. Tabitha Copley), Dr. Cathy Goree, Dr. Edward Spencer, Ms. Judy Davis, Ms. Sarah Dotti, Ms. Barbara Cowles, and Mr. Sam Peavy.

Absent: Ms. Nicole Kiger, Mr. Nachiketa Tiwani, Mr. Jason Sawyer, Ms. Cathy Hunt, Ms. Tabitha Copley, Dean Andy Swiger, Professor Robert Graham, Dr. Kerry Redican, and Mr. Dan Waddill.

Guests: Mr. Bill Champion.

1. Call to Order.

Dr. McKenna called the meeting to order at 3:35 p.m. Three guests were introduced: Ms. Christina Primm, representative of PhC; Mr. Paul Dolezel, representative of GSA; and Dr. Bruce Chaloux, permanent replacement for Dr. John Eaton.

2. Announcements

Dr. Cathy Goree distributed a handout from the Ad Hoc Committee on Camping Out. This handout outlined rules for camping out for football and basketball tickets.

3. Approval of Agenda

Mr. Bates made a motion to approve the agenda. Motion was seconded and approved by unanimous vote.

4. Approval of CSA Minutes

Dr. Goree made a motion to approve the CSA September 21, 1995 minutes as submitted. Motion was seconded and approved by unanimous vote.

5. Unfinished Business

Dr. McKenna noted that the resolution regarding the chair of CSA had gone before University Council for second reading and it should be voted on at the next meeting. He will keep the Commission posted on the status of this resolution.

6. New Business

Mr. Rowland distributed flyers announcing the Graduate and Professional School Fair to be held on Wednesday, October 11, 1995 from 10:00-3:00 p.m. in Squires Commonwealth Ballroom.

7. Adjournment

The meeting adjourned at 3:50 p.m.

Minutes

Commission on Student Affairs
219 Squires Student Center
October 19, 1995
3:30 p.m.

Present: Dr. Jim McKenna, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Shiloh Bates, Mr. Jeff Banks, Mr. Rutherford Watkins, Mr. Jim O'Connell, Ms. Nicole Kiger, Mr. Nachiketa Tiwari, Mr. Bryan Rowland, Mr. Paul Dolezel (for Ms. Jessica Coffey), Ms. Gerri Johns, Ms. Kerry Weismann, Mr. Robby Johnson, Mr. Jim Locke, Dr. Cathy Goree, Dr. Edward Spencer, Dean Andy Swiger, Ms. Judy Davis, Mr. Sam Peavy, Ms. Sarah Dotti, and Mr. Dan Waddill.

Absent: Mr. B.J. Ford, Ms. Jessica Coffey, Mr. Jason Sawyer, Ms. Tabitha Copley, Professor Robert Graham, Dr. Kerry Redican, and Ms. Barbara Cowles.

Guests: Mr. Paul Dolezel, Ms. Kerry Weismann, Mr. Brian Reynaldo, Ms. Sharon Yeagle, Mr. Bill Champion, and Ms. Melinda Crowder.

Call to Order

Dr. McKenna called the meeting to order at 3:35 p.m. Introductions were made at this time.

Announcements

Dr. Cross stated that in his role as Vice President for Student Affairs he needed to be aware of any student issues. He commented that he needed to have communication with the student leaders. He suggested that he start attending some of the Order of the Gavel meetings and requested feedback from the students reference this matter. It was the consensus of the students that Dr. Cross attend the November 13 meeting and then attend every other meeting on a regular basis.

Dr. McKenna stated that the last University Council meeting had been canceled and therefore the Commission's resolution regarding chair of the Commission had not received action from the Council. This item will be the main order of business at the next meeting.

Approval of Agenda

Senator Brian Reynaldo requested that SGA's Camping Out Resolution be added as item one under New Business. Mr. Bates requested that SGA's Grading Reform Resolution be added as item two under New Business. Dr. Spencer requested the Committee on Membership's preliminary report be added as item three under New Business. Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.

Approval of CSA Minutes

Motion was made and seconded to approve the October 5, 1995 CSA minutes. Motion was approved by unanimous vote.

Filing of the September 14, 1995 Student Budget Board Minutes

Mr. Campion commented on two items in the minutes. He noted that on page one, under Administration, item two refers to one faculty position remaining vacant. Mr. Campion stated that Dr. Alan McDaniel had filled this position. Also, under New Business, Mr. Campion noted that a couple of changes had been made in the policies. These changes are covered in items one and three. He stated that Commission would receive a revised policy and guidelines document later in the year and these changes would be approved at that time.

Motion was made and seconded to file the September 14, 1995 SBB minutes. Motion was approved by unanimous vote.

New Business

1. Camping Out Resolution. Mr. Brian Reynaldo, SGA Senator, read the Camping Out Resolution to the Commission. The resolution requests that the university allow students to continue to camp out for various athletic events and that members of the SGA senate be in charge of monitoring the lines.

Dean Goree made a motion that the Commission on Student Affairs support the camping out resolution. The motion was seconded and approved by unanimous vote.

Dr. Cross suggested that Dean Goree write to Tom McNeer in the Athletic Office and bullet outline what is being done.

2. Grading Form Resolution. Mr. Bates read the SGA Grading Reform Resolution to the Commission. The resolution basically states that the SGA recommends that the grade of A- be abolished and that any grade of 90 or better receive a 4.0 weighting.

After discussion from the Commission, the resolution will be brought before the November 2, 1995 meeting for second reading.

3. Preliminary Report from the CSA Membership Sub-committee. Mr. Jim O'Connell, chair of the sub-committee, reported that the committee had met and developed four criteria that they felt would grant an organization a seat on CSA. Each organization should meet three of the four criteria. The criteria are: (1) the organization is a UCSO or USLP, (2) the organization represents a major constituency or a significant minority population, (3) the organization is a major governance or programming organization, and (4) the organization is an umbrella organization.

The sub-committee requested feedback from the Commission and invited members of the Commission to meet with their group after CSA adjourned.

Adjournment

The meeting adjourned at 4:30 p.m.

Minutes
Commission on Student Affairs
November 2, 1995
219 Squires Student Center

Present: Dr. Lanny Cross, Mr. Shiloh Bates, Mr. Jeff Banks, Mr. Rutherford Watkins, Mr. Jim O'Connell, Mr. B.J. Ford, Ms. Nicole Kiger, Mr. Bryan Rowland, Ms. Jessica Coffey, Ms. Gerri Johns, Ms. Kerry Weismann, Mr. Robby Johnson, Mr. Jim Locke, Ms. Tabitha Copley, Dr. Cathy Goree, Dr. Edward Spencer, Ms. Judy Davis, and Mr. Sam Peavy.

Absent: Dr. Jim McKenna, Dr. Bruce Chaloux, Mr. Nachiketa Tiwani, Mr. Jason Sawyer, Ms. Cathy Hunt, Dean Andy Swiger, Professor Robert Graham, Dr. Kerry Redican, Ms. Sarah Dotti, Ms. Barbara Cowles, and Mr. Dan Waddill.

Guests: Mr. Bill Champion and Ms. Melinda Crowder.

1. Call to Order.

Dr. McKenna was absent and there was not a faculty member present to chair the Commission. Dr. Cross requested that Mr. Shiloh Bates chair the meeting in the absence of Dr. McKenna. There was concern from some of the members as to the legality of the meeting since Mr. Bates was a student member. After some discussion it was the consensus of the group to allow Mr. Bates to chair the meeting in the absence of the chair.

2. Announcements

Mr. O'Connell stated that there were some issues discussed at the student leaders retreat this past summer that he would like to include on the agenda of the next CSA meeting for discussion.

Ms. Crowder stated that the appeals subcommittee of the Student Budget Board would meet following today's CSA meeting.

3. Approval of Agenda

Mr. Bates noted that he would like to remove item #1, Second Reading of the Grading Reform Resolution from the agenda. This resolution requires further work and will be placed on the agenda at a later date. Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.

4. Approval of CSA Minutes

Mr. Peavy made a motion to approve the October 19, 1995 CSA minutes as submitted. Motion was seconded and approved by unanimous vote.

5. New Business

Constitution of the Graduate Student Assembly. Mr. Rowland made a motion to waive the first reading of the Constitution of the Graduate Student Assembly. Motion was seconded and approved unanimously.

Mr. Rowland requested feedback from the Commission and inquired if they had any changes to the Constitution as distributed. Dean Goree stated that on page two, under item three, the Gay, Lesbian, and Bisexual Alliance should read the Lesbian, Gay, and Bisexual Alliance.

Mr. Rowland made a motion to approve the constitution with changes. Motion was seconded and approved unanimously.

7. Adjournment

The meeting adjourned at 4:00 p.m.

Minutes

Commission on Student Affairs
219 Squires Student Center
November 16, 1995
3:30 p.m.

Present: Dr. Jim McKenna, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Shiloh Bates, Mr. Jeff Banks, Mr. Rutherford Watkins, Mr. Jim O'Connell, Mr. Adam Boitnott (for Mr. B.J. Ford), Ms. Nicole Kiger, Mr. Nachiketa Tiwari, Mr. Bryan Rowland, Ms. Jessica Coffey, Mr. David Preisman (for Mr. Jason Sawyer), Ms. Gerri Johns, Mr. Robby Johnson, Mr. Jim Locke, Ms. Tabitha Copley, Dr. Cathy Goree, Dr. Edward Spencer, Ms. Judy Davis, Mr. Sam Peavy, Ms. Barbara Cowles, and Mr. Dan Waddill.

Absent: Mr. B.J. Ford, Mr. Jason Sawyer, Ms. Cathy Hunt, Dean Andy Swiger, Professor Robert Graham, Dr. Kerry Redican, and Ms. Sarah Dotti.

Guests: Ms. Sharon Yeagle and Mr. Bill Campion.

Call to Order

Dr. McKenna called the meeting to order at 3:35 p.m.

Announcements

Dr. Cross distributed a copy of a handout from the Task Force on Student Support Systems. He stated that he wanted Commission to be aware of the existence of this task force and to share with them the members of the group. He noted that the task force would like to have input from the Commission and if members have any thoughts or concerns to please notify Sarah Dotti since she is a member of the group.

Dr. Spencer stated that the process for selecting Resident Advisors has begun and that the applications are due on November 28, 1995. He noted that the RA training course would be an accredited P/F course and that registration for spring semester would be required.

Dean Goree noted that the Camping Out Committee had their last meeting recently and it was decided that services would be provided for camping out for one basketball game, the University of Massachusetts. She noted that SGA would be monitoring the lines also.

Dean Goree also announced that the Commission on Undergraduate Studies was reviewing a proposal which affects academic eligibility schedules and the freshman rule. She stated she would be glad to share any comments or concerns with the Commission regarding this issue.

Approval of Agenda

Motion was made and seconded to approve the agenda. Motion was approved by unanimous vote.

Approval of CSA Minutes

Motion was made and seconded to approve the November 2, 1995 CSA minutes. Motion was approved by unanimous vote.

Filing of the October 26, 1995 Student Budget Board Minutes

Motion was made to file the October 26, 1995 Student Budget Board minutes. Mr. Rowland asked for clarification of item one under Old Business. Mr. Campion reviewed this item with the Commission. With no further questions, the motion was seconded and approved by unanimous vote.

New Business

1. Chair and Vice-Chair of the Commission on Student Affairs. Dr. McKenna stated that the Commission on Student Affairs resolution regarding chair of the Commission had been approved at the last University Council meeting. He noted that this allowed for anyone on the Commission to be eligible to become chair of the Commission. He stated that a new chair could be elected at today's meeting by nominations from the floor or a selection committee could be appointed to elect a chair.

After discussion among the members motion was made and seconded to elect a chair at today's meeting by having nominations from the floor. Motion was approved by unanimous vote.

Mr. Bates nominated Mr. Rowland as a candidate for chair. Mr. Johnson nominated Mr. O'Connell as a candidate for chair. Mr. O'Connell declined.

Motion was made and seconded to close the nominations. Motion was approved by unanimous vote.

Motion was made and seconded to cast nomination for Mr. Bryan Rowland as new chair of CSA. Motion was approved by unanimous vote.

Mr. Rowland thanked everyone for their support. He stated that his first order of business was the election of vice-chair of the Commission. He noted the floor was open for nominations.

Mr. Jim O'Connell was nominated as candidate for vice chair. Mr. Robby Johnson was nominated as candidate for vice-chair.

Motion was made and seconded to close the nominations. A friendly amendment was made to the motion stating that each candidate would speak to the Commission reference their views as vice chair for the Commission.

Motion was approved by unanimous vote.

After each candidate spoke to the Commission they were asked to leave the room while voting took place.

Voting was done by display of hands. Mr. O'Connell received 11 votes and Mr. Johnson received 7 votes. Mr. O'Connell was elected as new vice chair for the Commission.

Mr. Rowland expressed appreciation to Dr. McKenna for his leadership. Mr. Rowland inquired as to whether Commission would like to identify some major issues to place on the agenda or if Commission would like to adjourn until

next meeting.

Mr. O'Connell made a motion that discussion take place concerning some major issues for Commission's agenda. Mr. Watkins seconded the motion and it was approved by unanimous vote.

Mr. O'Connell stated that the last day to drop classes was earlier here at Virginia Tech than other peer institutions and thought possibly some research should be done on this issue. He suggested perhaps that the chair of the Commission on Undergraduate Studies should be invited to CSA to discuss the drop date issue.

Mr. Rowland stated that more information was needed before this issue could be discussed further. Dr. Goree stated that she would mail to the secretary of CSA copies of the proposal regarding this issue to be included in the next CSA packet.

Dr. Goree stated that the Martin Luther King Holiday might be an issue Commission would want to discuss. Mr. Bates stated he had been working with Mr. Jarvis Davis on this issue.

Dr. Spencer stated he was on the University Scheduling and Registration Committee and he would mail to the secretary of CSA the internal guidelines for calendar construction to be included in the next mailing to CSA members.

Mr. O'Connell also stated that another issue of concern was the current student parking facilities, other solutions, and possible options.

Mr. Rowland requested that each member of the Commission write down their e-mail addresses and telephone numbers so that a list could be composed for future use.

Adjournment

The meeting adjourned at 4:40 p.m.

Minutes

Commission on Student Affairs
January 18, 1996
219 Squires Student Center

Present: Mr. Bryan Rowland, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jay Hulings (for Mr. Shiloh Bates), Mr. Jeff Banks, Mr. Jim O'Connell, Mr. Gary Markle, Ms. Nicole Kiger, Mr. Darren Rapaport (for Mr. Jason Sawyer), Ms. Gerri Johns, Mr. Robby Johnson, Mr. Jim Locke, Ms. Tabitha Copley, Dr. Cathy Goree, Dr. Edward Spencer, Dr. Kerry Redican, Ms. Judy Davis, Ms. Barbara Cowles, and Mr. Sam Peavy.

Absent: Mr. Shiloh Bates, Mr. Rutherford Watkins, Mr. Nachiketa Tiwari, Dr. Jim McKenna, Ms. Jessica Coffey, Mr. Jason Sawyer, Ms. Cathy Hunt, Dean Andy Swiger, Professor Robert Graham, Ms. Sarah Dotti, and Mr. Dan Waddill.

Guests: Ms. Sharon Yeagle, Mr. Bill Champion and Ms. Melinda Crowder.

Call to Order.

1. Mr. Rowland called the meeting to order at 3:30 p.m. He requested that new members and visitors introduce themselves.

2. Mr. Rowland stated that two items Commission would be focusing on for Spring Semester 1996 were governance and programming. He noted that CSA would be as successful as the CSA board members actions. He also noted that he would attempt to set a framework for the actions of the Commission.

Announcements

1. Dr. Cross announced that the following items would be addressed by CSA for the spring semester 1996: Student Budget Board recommendations, Student Budget Board members elections, and Student Representatives to the Board of Visitors election procedures.

2. Ms. Yeagle distributed copies of the Virginia Governor's Fellows program applications and announced that there would be a panel discussion of the 1995 fellows on Tuesday, January 23, 1996 in the Hillcrest Conference Room at 4:00 p.m.

3. Dean Goree reported that students who attended the Martin Luther King holiday activities can miss class for observance of Martin Luther King day as long as they have addressed this issue with their professors prior to attending these events.

Approval of Agenda

1. Mr. Locke requested that the Student Budget Board Policies and Procedures summary of amendments be added to the Agenda under New Business. Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.

Approval of CSA Minutes

1. Motion was made and seconded to approve the November 16, 1995 CSA minutes as submitted. Motion was approved by unanimous vote.

Filing of SBB Minutes

1. Motion was made to file the November 30, 1995 Student Budget Board minutes. The motion was seconded and approved by unanimous vote.

New Business

1. Mr. Rowland brought to the attention of the CSA members the membership roster and requested that all members inform him or the secretary of CSA if their e-mail addresses were incorrect.

2. Mr. Rowland issued the CSA tentative plan of work for the spring semester 1996. He requested the following members to take responsibility for presenting on and inviting guests to present on the specific topics for the spring semester:

February 1 - Discussion of University Calendar Dr. Spencer

February 1 - Procedures for Student Members of BoV - Dr. Cross

February 15 - Review and Discussion of Judicial Affairs - Dean Goree

March 7 - Discussion of User Fee Alternatives - Ms. Johns, Mr. Banks

March 21 - Discussion of Library Process and Procedures - Dr. Chaloux

April 18 - Suggestions for Future Commissions - Dr. Redican

3. Mr. Locke distributed packets on the SBB Policies and Procedures, Summary of Amendments. Mr. Locke outlined the specific changes for SGA and GSA Budget Boards retaining carryover, small grant caps of \$1500 per organization, equipment upgrades which result in cost overruns over original awarded amounts, and the definition of contingency funding.

Motion was made and seconded to waive the first reading of the SBB Policies and Procedures Summary of Amendments. Motion was approved with 18 positive votes and 1 negative vote.

4. There was discussion on the SBB amendments by members of the CSA. Mr. Rowland specifically addressed equipment and revenues generated on page 9 of the policies. The section on equipment was discussed further by Commission members. Mr. Campion clarified that an organization can use their self-generated funds as they choose. If SBB money and self-generated funds are involved and a student organization wishes to change (or upgrade) an original equipment approval, the SBB must grant approval.

5. Dr. Spencer made a motion to approve all of the SBB Policies and Procedures Summary of Amendments except the item on equipment on page nine, with the understanding that the SBB will come back to CSA with revisions at the next CSA meeting. Motion was seconded and approved unanimously.

6. Mr. Rowland noted the important section in the Report of the Academic Eligibility Working Group to the Committee on Academic Policies reference the 2.0 standard that is being reviewed by the Commission on Undergraduate Studies. Mr. Rowland will contact the CUS to see if the CSA can review the CUS final document.

7. Dr. Spencer suggested that someone from the CUS be a guest at one of the CSA meetings to discuss this issue.

Adjournment

The meeting adjourned at 5:00 p.m.

Minutes

Commission on Student Affairs
219 Squires Student Center
February 1, 1996
3:30 p.m.

Present: Mr. Bryan Rowland, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jeff Banks, Mr. Rutherford Watkins, Mr. Jim O'Connell, Mr. Gary Markle, Ms. Nicole Kiger, Mr. Nachiketa Tiwari, Mr. Jason Sawyer, Ms. Gerri Johns, Mr. Robby Johnson, Mr. Jim Locke, Ms. Andrea Lawson (for Ms. Tabitha Copley), Mr. Jerry Riehl (for Dr. Cathy Goree), Dr. Edward Spencer, Dean Andy Swiger, Dr. Kerry Redican, Ms. Judy Davis, Mr. Sam Peavy, Ms. Barbara Cowles, Ms. Sarah Dotti, and Mr. Dan Waddill.

Absent: Mr. Shiloh Bates, Dr. Jim McKenna, Ms. Cathy Hunt, Ms. Tabitha Copley, Dr. Cathy Goree, and Professor Robert Graham.

Guests: Ms. Sharon Yeagle, Mr. Terry Lo, Ms. Catherine Pinson, and Ms. Melinda Crowder.

Call to Order

Mr. Rowland called the meeting to order at 3:30 p.m.

Announcements

Mr. Rowland distributed a revised plan of work for CSA for Spring 1996. He noted that February 29, 1996 listed on the previous plan of work was deleted and March 7, 1996 was added to the new plan. He also noted that Student Budget Board appeals had been added to April 18, 1996.

Ms. Haden distributed a flyer listing DSA coming attractions for Spring 1996 and also a memo from Claressa Morton in UUSA regarding requests for 1996-97 for university facilities.

Approval of Agenda

Motion was made and seconded to approve the agenda. Motion was approved by unanimous vote.

Approval of CSA Minutes

Mr. Rowland noted that on page 2, item 2, under March 7, Mr. Johns should read Ms. Johns. Motion was made and seconded to approve the corrected January 18, 1996 CSA minutes. Motion was approved by unanimous vote.

Unfinished Business

1. Discussion on Drop/Add Policy and Freshman Rule. Mr. Rowland introduced Dr. Roy Kirkpatrick who is co-chair of the academic eligibility working group for the Committee on Academic Policies. Dr. Kirkpatrick stated that he was a member of the Committee on Academic Policy and that their charge was periodic examination of academic

policies. He noted that discussion had taken place about a year ago reference the eligibility standards and the drop add policy when the new transfer rule proposal passed to accompany the freshman rule. He stated that the charge of the eligibility working group was to examine eligibility policies and come up with 2-3 eligibility scenarios and equal number of drop deadlines for students at risk for consideration by the Committee on Academic Policy.

Dr. Kirkpatrick discussed the general guidelines to be used by the eligibility working group and also distributed a handout on the current academic eligibility, probation, and suspension guidelines. He also discussed the May 10, 1995 proposal reference the proposed academic eligibility policies. He noted that basically what they are stating is that a 2.0 is what a student has to have for good standing, performance will be reviewed at the end of each semester, and when a student's GPA falls less than 2.0 they will be placed on academic probation. He did note that one of the reasons for changing the QCA restriction to 2.0 was because the colleges and departments are enforcing this rule already. He distributed a list of minimum QCA restrictions for internal transfers within the university.

He also noted that the student on probation section regarding contracts with colleges was now optional for each college.

Under the drop/add section, Dr. Kirkpatrick stated that this section had been deleted from the proposal because it is being revised at the present time. This section will be submitted at a later date. The first paragraph of this section will remain the same, the second paragraph will be changed to read "Six drops that carry a "W" will be permitted with the approval of the academic advisor and the signature of the course instructor through the eighth week of classes. The last paragraph will state that freshman rule will be replaced by an allowance of two very late free drops, that carry a "W", by each student which may be used at any time during the students tenure at Virginia Tech.

Dr. Kirkpatrick stated that first reading of this proposal has been approved by CUS and will be on the agenda for second reading on February 12, 1996. He noted that if anyone has any concerns or support for the proposal to contact Bud Brown who is chair of CUS. Dr. Kirkpatrick entertained questions and suggestions from the Commission.

2. Discussion on University Calendar. Dr. Edward Spencer, Student Affairs representative of the Committee on Academic Support, gave an overview of the university calendar criteria. He also discussed the University Scheduling and Registration Committee Internal Guidelines for Calendar Construction.

3. Revision of Student Budget Board Policies Pertaining to the Purchase of Equipment. Mr. Locke noted the revision of the paragraph under the equipment section of the Student Budget Board Policies and Procedures. Motion was made and seconded to approve the new language in the paragraph reference the purchase of equipment in the Student Budget Board Policies and Procedures. Motion was approved by unanimous vote.

New Business

1. Procedures for Selection of Student Representatives to the Board of

Visitors. Dr. Cross distributed a timeline regarding the search for the 1996-97 student representatives to the Board of Visitors. He noted that applications were due in his office by February 16, 1996. He stated that candidate application packets for student members of CSA would be available in 225 Squires on February 23, 1996. The faculty packets will be hand-delivered to their offices. An ordered listing of the undergraduate student representative candidates is due in Dr. Cross's office by March 8, 1996. On March 5, 1996 a search committee for the graduate student representative will recommend three candidates for consideration by the selection committee of the Board of Visitors. Graduate student representatives will give a presentation to CSA on March 21, 1996. Undergraduate student representatives will give their presentation to CSA on April 4, 1996.

Each undergraduate student representative will give a five minute presentation to CSA. The candidate will then have three minutes to respond to a set of prepared questions. CSA members will vote for three candidates by secret ballot. On April 21, 1996 all candidates will be asked to appear before the Board of Visitors selection committee for their presentation. The appointees will be announced on April 22, 1996.

2. First Reading of the Constitution of VTU. Ms. Kiger noted under Section A. Eligibility, that faculty and staff of VPI&SU should be deleted from the first sentence. The second reading of this constitution will be placed on the February 15, 1996 agenda of CSA.

3. Discussion of the College of Education merger. Mr. Peavy and Ms. Pinson distributed copies of a resolution passed by GSA regarding the merger of the College of Education. This resolution is a statement of concern for a special student population being served by the College of Education. Mr. Peavy noted that this is a discussion item and support from CSA is being sought.

Mr. Rowland noted that since it was 5:00 p.m. there should be a motion made to extend the meeting past 5:00 p.m. or this item could be placed on the agenda for the February 15, 1996 CSA meeting.

Mr. Markle made a motion to extend the meeting past 5:00 p.m. Motion was seconded. There were 5 positive votes and 18 negative votes. Motion was defeated. This item will be placed on the February 15, 1996 agenda.

1. Adjournment

The meeting adjourned at 5:15 p.m.

Minutes

Commission on Student Affairs
Brush Mountain Room B
February 15, 1996
3:30 p.m.

Present: Mr. Bryan Rowland, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jay Hulings (for Mr. Shiloh Bates), Mr. Jeff Banks, Mr. Rutherford Watkins, Mr. Gary Markle, Ms. Nicole Kiger, Mr. Nachiketa Tiwari, Mr. Terry Lo, Mr. Robby Johnson, Mr. Jim Locke, Mr. John Aughenbaugh, Dr. Cathy Goree, Dr. Edward Spencer, Dr. Kerry Redican, Ms. Judy Davis, Mr. Sam Peavy, Ms. Barbara Cowles, Ms. Sarah Dotti, and Mr. Dan Waddill.

Absent: Mr. Shiloh Bates, Mr. Jim O'Connell, Dr. Jim McKenna, Mr. Jason Sawyer, Ms. Gerri Johns, Ms. Cathy Hunt, Dean Andy Swiger, and Professor Robert Graham.

Guests: Ms. Sharon Yeagle, Ms. Catherine Pinson, and Ms. Melinda Crowder.

I. Call to Order

Mr. Rowland called the meeting to order at 3:30 p.m.

II. Approval of Agenda

Dr. Spencer noted that item two of New Business should read "First Reading of the Report from the Committee on Membership. He noted that he would be the presenter in lieu of Mr. O'Connell. Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.

III. Approval of CSA Minutes

Motion was made and seconded to approve the February 1, 1996 CSA minutes. Motion was approved by unanimous vote.

Mr. Rowland noted that Announcements had been placed at the end of the agenda and Dr. Cross would use this item for his remarks. Others are also welcome to share any announcements they may have with the group.

Mr. Rowland distributed for information purposes only a resolution discussed by Commission on Undergraduate Studies and Policies reference observance of Martin Luther King, Jr. Day. He stated that this resolution should be presented at the March 4, University Council meeting.

Mr. Rowland also noted that the information that Dr. Kirkpatrick had discussed at a previous CSA meeting regarding drop/add policy and freshman rule had passed at the last CUS meeting. He will keep the Commission informed on the progress of this report.

IV. Unfinished Business

1. Second Reading of the VTU Constitution. Ms. Kiger noted that under Article II-Membership- Section C had been added regarding Expulsion of

Members. Under Section A, Article II-Membership, faculty and staff of VPI&SU had been deleted from the first sentence. Other changes noted were under Article III-Governance-Section B, Executive Council, the last sentence should be deleted. It was also noted that Graduate Assistants now have voting power.

Ms. Kiger made a motion to accept the VTU Constitution as presented. Motion was seconded and approved unanimously.

2. Discussion of GAS-1 Resolution. Mr. Peavy stated that GSA would like a non-binding vote be taken in support for the GSA-1 Resolution reference the outreach program in the College of Education.

Dr. Cross added a friendly amendment to the resolution stating in the last paragraph, first sentence should be clarified as to who "We" refers to. Dr. Chaloux stated that outreach program should read extended campus programs.

Mr. Aughenbaugh made a motion for CSA endorsement of the resolution. Motion was seconded and approved. There was one abstention.

V. New Business

1. Review and Discussion of Judicial Affairs Process. Dr. Goree distributed a handout to Commission, "A Practical Guide to the VT Judicial System." She stated that the VT Judicial System was in existence to support the education mission of the university. Their purpose is to educate students about appropriate behavior and to adjudicate violations of university policy. Dr. Goree noted that in Fall, 1995, there were 389 cases adjudicated involving 748 students. She noted that the system is staff with one full-time person, two graduate assistants and hearing officers were staff members of Residential and Dining Programs.

After Dr. Goree's review of the judicial system, there were questions from the Commission.

2. First Reading of the Report from the Committee on Membership. Dr. Spencer stated that the Committee on Membership was formed early in the Fall to examine the present structure of and representation of the Commission and to make any recommendations for membership changes. The report lists the current membership list. It goes through the process for review and the criteria used for establishment of a seat. The following changes were recommended:

Three representatives from the Division of Student Affairs Vice President of SGA and GSA were deleted. President of the Sophomore Class was added. President of the Asian American Student Union was added. President of the Extramural Sports Federation was added. Chair of Student Budget Board - ex officio as non-voting. Undergraduate Representative to BoV - ex officio as non-voting Graduate Representative to BoV - ex officio as non-voting. Vice Chair of the Student Budget Board was deleted.

This item will be placed on the agenda for the next CSA meeting for discussion. Mr. Rowland requested that each member bring their report

back to the next meeting for discussion.

3. Discussion Reference Electronic Communication. Mr. Rowland inquired as to how many people were having trouble receiving the agenda that is being forwarded electronically to CSA members. He noted that he and the secretary would continue to work with this issue.

VI. Announcements

1. Mr. Rowland noted that he had communicated with Dave Braine reference student tickets and Mr. Braine confirmed that just under 5000 tickets were allocated at each home game for students.

2. Dean Goree volunteered to convene a group to discuss camping out for 1996-97.

3. There will be a university memorial service for Teresa Gillespie on February 22, 1996 at 4:00 p.m. in the chapel.

4. Dean Goree announced that her office is recruiting a new Assistant Dean of Students for the Multicultural Program and she encouraged student participation at the candidate presentations.

5. Dr. Spencer announced that many students living on campus this year will not be getting an offer for housing for 1996-97 due to several factors.

VII. Adjournment

The meeting adjourned at 5:00 p.m.

Minutes

Commission on Student Affairs
Brush Mountain Room B
March 7, 1996
3:30 p.m.

Present: Mr. Bryan Rowland, Dr. Lanny Cross, Mr. Jay Hulings, Mr. Gary Markle, Ms. Nicole Kiger, Dr. Jim McKenna, Mr. Terry Lo, Mr. Jason Sawyer, Mr. Robby Johnson, Mr. Jim Locke, Mr. John Aughenbaugh, Dr. Cathy Goree, Dr. Edward Spencer, Dean Andy Swiger, Ms. Judy Davis, Mr. Sam Peavy, Ms. Barbara Cowles, Ms. Sarah Dotti, and Mr. Dan Waddill.

Absent: Dr. Bruce Chaloux, Mr. Jeff Banks, Mr. Rutherford Watkins, Mr. Nachiketa Tiwari, Ms. Gerri Johns, Professor Robert Graham, and Dr. Kerry Redican.

Guests: Ms. Sharon Yeagle, Mr. Bill Champion, and Ms. Melinda Crowder.

I. Call to Order

Mr. Rowland unofficially called the meeting to order at 3:32 p.m. Since there were not enough members present for a quorum at the beginning of the meeting, the approval of the agenda and minutes were delayed until more members arrived.

IV. Special Guest: Dr. Alan McDaniel. Dr. McDaniel, chair of the Committee on Academic Support, discussed the Monday-Wednesday-Friday class scheduling with the Commission. He noted that he wanted to bring the Commission up-to-date on discussions that had taken place regarding this issue and to gather input from the members.

Dr. McDaniel stated that the basic situation with the scheduling is that on Monday, Wednesday, and Friday there are 50 minute classes with only a 10 minute break in between these classes. The problem is with the students who have back to back classes and their classes are held on different sides of the campus. The 10 minutes break does not give them enough time to leave one class and get to the other class before it starts. The consensus of the committee is that there needs to be a change made but they are not sure how to implement the change. He noted that they are working with Institutional Research to have a survey done to seek input university-wide on this matter. The survey should be available at the beginning of fall semester, 1996. If there is any change to be made it will not be announced until some time during the course of next year.

Dr. McDaniel stated that Commission could send him input at alanmcd@vt.edu regarding this issue.

There were enough members present for a quorum so the meeting officially began at 3:45 p.m.

II. Approval of Agenda

Motion was made and seconded to approve the agenda as submitted. Motion was approved with unanimous vote.

III. Approval of CSA Minutes

Mr. Rowland noted that under V. New Business, item two, the vice chair of the Student Budget Board should be included as being deleted from the membership list and the president of the National Panhellenic Council should be added to the list. Also under VI. Announcements - sentence #1 - 5000 tickets should be changed to read just under 5000.

Motion was made and seconded to approve the corrected minutes. Motion was approved unanimously.

V. Unfinished Business

1. Perspective on BoV Representatives. Ms. Dotti stated that she wanted to give her perspective on her position as BoV representative and to hopefully give the Commission members a better understanding about what the position entails.

Ms. Dotti commented that students can make a difference on the Board. This position is a service opportunity for students to give something back to the university. She did note that this position requires a lot of the students' time. Another point noted was that student representatives cannot generate issues on their own. This position acts as a mediator. Student organizations bring forth the issues they want acted upon and the student representative bring the issues before the Board.

Mr. Dotti invited Commission members to sit in on one of the Board meetings so they can see what is involved and to also show the Board that the students have an interest.

2. Distribution of Candidate Applications for BoV Representatives. Ms. Haden distributed credentials on the six applicants for the undergraduate student representative position on the Board of Visitors.

Dr. Cross noted that these six candidates will be interviewed by CSA on April 4 and that Commission would select three candidates to be presented to the Board of Visitors, along with three graduate candidates, for interview later in April. Commission members are encouraged to think of questions to be posed to the candidates on April 4.

3. Continued Discussion of the First Reading of the Report from the Committee on Membership. Mr. O'Connell made a motion that the Commission on Student Affairs vote on the recommendations presented by the Committee on Membership. Dr. Spencer seconded the motion.

Ms. Cowles expressed an interest in having a representative that would represent the academic interest of honor students.

After comments from the Commission, Mr. Markle amended the motion on the floor to read: that the Commission on Student Affairs consider each change individually instead of as a whole. The amended motion was seconded and approved by unanimous vote.

The chair stated that Commission should look at the revised membership

list under New Business, item two of the February 15 CSA minutes. He added a friendly amendment to the minutes noting that the deletion of the Vice Chair of the Student Budget Board and the addition of the President of the National Panhellenic Council should be added to this list.

Three representatives from the Division of Student Affairs in lieu of two:

Motion was made and seconded to approve the recommendation from the Committee on Membership. Motion was approved by unanimous vote.

Deletion of the Vice President of the Student Government Association:

Motion was made and seconded to approve the recommendation from the Committee on Membership. There were 8 positive votes, 7 negative votes, and 3 abstentions. Motion carried.

The chair stated that due to time constraints, discussion should be suspended and carried forth to the next CSA meeting. Motion was made and seconded to table the discussion of the report from the membership committee until the next CSA meeting. Motion was approved by unanimous vote.

VIII. Adjournment

The meeting adjourned at 5:00 p.m.

Bobbi J. Lowe
President's Office, Virginia Tech
540-231-6232 FAX: 540-231-4265

Minutes

Commission on Student Affairs
219 Squires Student Center
March 21, 1996
3:30 p.m.

Present: Mr. Bryan Rowland, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jay Hulings, Ms. Lisa Furjanic(for Mr. Jeff Banks), Mr. Rutherford Watkins, Mr. Jim O'Connell, Mr. Gary Markle, Ms. Nicole Kiger, Dr. Jim McKenna, Mr. Terry Lo, Ms. Gerri Johns, Ms. Christina Firestone, Mr. Robby Johnson, Mr. Jim Locke, Mr. John Aughenbaugh, Dr. Cathy Goree, Dr. Edward Spencer, Dean Andy Swiger, Dr. Kerry Redican, Ms. Judy Davis, Mr. Sam Peavy, Ms. Sarah Dotti, and Mr. Dan Waddill.

Absent: Mr. Jeff Banks, Mr. Nachiketa Tiwari, Mr. Jason Sawyer, Professor Robert Graham, Ms. Judy Davis and Ms. Barbara Cowles.

Guests: Ms. Sharon Yeagle, Mr. Bill Champion, Mr. John Bunin, Ms. Ningling Wang, Ms. Karin Horstman, and Mr. Patrick Knightly.

I. Call to Order

Mr. Rowland called the meeting to order at 3:30 p.m.

II. Approval of Agenda

Mr. Patrick Knightly requested that the first reading of the SGA Constitution be placed under New Business. Mr. Rowland stated that item 1 under New Business, Discussion of User Fee Alternatives, should be changed to item 4. Motion was made and seconded to approve the amended agenda. Motion was approved with unanimous vote.

III. Approval of CSA Minutes

Motion was made and seconded to approve the March 7, 1996 CSA minutes. Motion was approved unanimously.

IV. Filing of February 13 and February 29 Student Budget Board Minutes

Ms. Haden distributed the February 13 and February 29 Student Budget Board minutes for review. Mr. Rowland noted that he would like for these minutes to be placed on the agenda for the next CSA meeting since members had not had time to review them before this meeting. It was the consensus of the group to place the minutes on the April 4 agenda.

V. Introduction of Three Graduate Board of Visitors Representatives

Mr. John Bunin, Ms. Ningling Wang, and Ms. Karin Horstman were introduced to Commission as the three graduate representatives to the Board of Visitors that had been selected by GSA. Each student gave a brief biography of themselves and expressed their interest of the BoV representative position.

VI. Unfinished Business

1. Continued Discussion of the Report from the Committee on Membership. At the March 7, CSA meeting Commission was in the process of voting individually on the recommendations made by the Committee on Membership reference CSA membership. Commission continued voting on the recommendations.

Deletion of the Vice President of the Graduate Student Assembly

Motion was made and seconded to approve the recommendation made by the Committee on Membership. There was 1 positive vote and 22 negative votes. Motion was defeated.

Addition of the President of the Sophomore Class

Motion was made and seconded to approve the recommendation made by the Committee on Membership. There were 14 positive votes, 2 negative votes, and 3 abstentions. Motion carried.

Addition of the President of the Asian American Student Union

Motion was made and seconded to approve the recommendation made by the Committee on Membership. Motion was approved by unanimous vote.

Addition of the President of the Extramural Sports Federation

Motion was made and seconded to approve the recommendation made by the Committee on Membership. There were 22 positive votes and 1 negative vote. Motion carried.

Addition of the President of National Panhellenic

Motion was made and seconded to approve the recommendation made by the Committee on Membership. There were 6 positive votes, 8 negative votes, and 5 abstentions. Motion was defeated.

Dr. Spencer made a friendly amendment to combine the deletion of the vice-chair of the Student Budget Board and the addition of the chair of the Student Budget Board as ex-officio non-voting member.

Deletion of the vice-chair of the Student Budget Board and addition of the chair of the Student Budget Board as ex-officio non-voting.

Motion was made and seconded to approve the recommendation made by the Committee on Membership. There were 13 positive votes and 5 negative votes. Motion carried.

Dr. Spencer made a friendly amendment to combine the undergraduate and graduate representatives to the BoV as ex officio non-voting members.

Undergraduate Representative to BoV as ex officio non voting and Graduate Representative to BoV as ex officio non voting.

Motion was made and seconded to approve the recommendation made by the Committee on Membership. There were 22 positive votes and 1 negative vote. Motion carried.

Dr. Spencer made a motion to amend the recommendations from the Committee

on Membership to include the vice president of the Student Government Association. Motion was seconded and approved unanimously.

Dr. Cross stated that the Commission needed to draft a resolution to be presented to University Council to change the membership of CSA. Mr. Rowland noted that he would work with Dr. Cross in preparing this resolution.

VII. New Business

1. Discussion of Library Process and Procedures. Dr. Bruce Chaloux thanked Mr. Peavy for his help on this project. Dr. Chaloux introduced Ms. Eileen Hitchingham, Dean of University Libraries, Mr. Alan Armstrong, Electronic Reference Services Librarian, and Mr. Dave Beagle, Distance Education and Law Reference Librarian. Ms. Hitchingham gave a very informative presentation to CSA regarding services provided by the University Library. After this presentation, questions were entertained by Commission.

VIII. Adjournment

The meeting adjourned at 5:00 p.m.

Minutes

Commission on Student Affairs
219 Squires Student Center
April 4, 1996
3:30 p.m.

Present: Mr. Bryan Rowland, Dr. Lanny Cross, Dr. Bruce Chaloux, Mr. Jay Hulings, Ms. Lisa Furjanic, Mr. Jim O'Connell, Mr. Gary Markle, Ms. Nicole Kiger, Mr. Terry Lo, Ms. Gerri Johns, Ms. Erin Graham (for Ms. Christina Firestone), Mr. Robby Johnson, Mr. Jim Locke, Mr. John Aughenbaugh, Dr. Cathy Goree, Dr. Edward Spencer, Dean Andy Swiger, Dr. Kerry Redican, Ms. Judy Davis, Mr. Sam Peavy, Ms. Sarah Dotti, and Mr. Dan Waddill.

Absent: Mr. Rutherford Watkins, Mr. Nachiketa Tiwari, Dr. Jim McKenna, Mr. Jason Sawyer, Ms. Barbara Cowles, and Professor Robert Graham.

Guests: Mr. Tim Reed, Ms. Alicia Cohen, Mr. Adam Langer, and Mr. Bill Champion.

I. Call to Order

Mr. Rowland called the meeting to order at 3:30 p.m

II. Approval of Agenda

Motion was made and seconded to approve the agenda as submitted. Motion was approved with unanimous vote.

III. Approval of CSA Minutes

Motion was made and seconded to approved the March 21, 1996 CSA minutes as submitted. Motion was approved by unanimous vote.

IV. Filing of February 13 and February 29, 1996 SBB Minutes

Motion was made and seconded to file the February 13 and February 29, 1996 SBB minutes as submitted. Motion was approved with unanimous vote.

V. Unfinished Business

Mr. Rowland noted that the CSA resolution regarding membership had been before University Council for first reading and would be back on their agenda for second reading on April 18,1996.

VI. New Business

1. Student Budget Board Funding and Appeal Process. Mr. Champion stated that a memo had been mailed to student organizations regarding their budget requests for 1996-97. He noted that the deadline for organizations to appeal the recommendations was 5:00 p.m. on April 3. He commented that SGA and VTU had made an appeal to the CSA secretary. He stated that the CSA Appeals Subcommittee would review the appeals and make a decision before the next CSA meeting.

The chair stated that the CSA Appeals Subcommittee appointed in the

Fall, 1995 consisted of Jarvis Davis, Robby Johnson, Bryan Rowland, Jeff Banks, and Nicole Kiger. Ms. Kiger, Mr. Davis, and Mr. Banks withdrew from the subcommittee. Mr. Rowland asked for volunteers to serve on this committee. Mr. John Aughenbaugh, Dean Andy Swiger, and Ms. Sarah Dotti volunteered to serve.

2. First Reading of the SGA Constitution. Mr. Jay Hulings, President of SGA and Mr. Adam Langer, author of the constitution, discussed the SGA Constitution with the Commission. This item will be placed on the April 18 agenda for second reading.

3. Action on Undergraduate BoV Members. Mr. Rowland stated that each of the six candidates for the undergraduate representative to the BoV position would give a five-minute presentation to CSA. These candidates will be presented in alphabetical order. After their presentation, each candidate will answer a question prepared by John Aughenbaugh and a second question prepared by Gary Markle. Dr. Chaloux was designated to keep time for each candidate. There will be discussion among the Commission members after all six candidates' presentations. Voting will be done by ballot, with each person's name on the ballot in alphabetical order. Members of the Commission are requested to select three candidates from this list, not in rank order.

Sarah W.B. Joyce and Joseph J. Majewski were selected. There was a tie between Robert D. Moser and Ryan R. Nissim-Sabat. A second ballot was distributed to break the tie between these two candidates. The top three finalists for the undergraduate student representative for the BoV position were Sarah W.B. Joyce, Joseph J. Majewski, and Robert D. Moser.

4. Summer Stipend Discussion. Mr. Tim Reed and Ms. Alicia Cohen summarized the Summer Leadership Employment Program. They also distributed a copy of the Summer Program Payment Scale.

Before continued discussion of this program, the chair requested that a motion be made to extend the meeting past 5:00 p.m. Motion was made and seconded to extend the meeting past 5:00 p.m. Motion was approved by unanimous vote.

After a lengthy discussion from the Commission members, motion was made to fund the student leadership employment program at 11.5 positions at \$2250 per position and that any additional money required for this program would be obtained from the Student Budget Board Contingency Fund. Motion was seconded and approved by unanimous vote. There were two abstentions.

VIII. Adjournment

The meeting adjourned at 5:35 p.m.

Minutes

Commission on Student Affairs
219 Squires Student Center
April 18, 1996
3:30 p.m.

Present: Mr. Bryan Rowland, Dr. Lanny Cross, Mr. Jay Hulings, Ms. Lisa Furjanic, Mr. Jason Lubliner (for Mr. Rutherford Watkins), Mr. Tim Singstock (for Mr. Jim O'Connell), Mr. Gary Markle, Ms. Nicole Kiger, Ms. Gerri Johns, Ms. January White (for Ms. Christina Firestone), Mr. Robby Johnson, Mr. Jim Locke, Mr. John Aughenbaugh, Dr. Cathy Goree, Dr. Edward Spencer, Dean Andy Swiger, Ms. Judy Davis, Mr. Sam Peavy, Ms. Sarah Dotti, and Mr. Dan Waddill, and Ms. Barbara Cowles.

Absent: Dr. Bruce Chaloux, Mr. Rutherford Watkins, Mr. Jim O'Connell, Mr. Nachiketa Tiwari, Dr. Jim McKenna, Mr. Terry Lo, Mr. Jason Sawyer, Ms. Christina Firestone, Professor Robert Graham, and Dr. Kerry Redican.

Guests: Ms. Sharon Yeagle, Mr. Bill Champion, Mr. Jim Friel, Ms. Alicia Cohen, Mr. Robert Kottkamp, and Mr. Alan Glick.

I. Call to Order

Mr. Rowland called the meeting to order at 3:30 p.m.

II. Approval of Agenda

Mr. Rowland requested that the election of the new chair of CSA be placed as item two under Unfinished Business. Motion was made and seconded to approve the amended agenda. Motion was approved by unanimous vote.

III. Announcements

Mr. Waddill noted that the Search Committee for the Vice Provost for Academic Affairs had invited five candidates to campus for interviews. He stated that student members were invited to a session for each candidate and encouraged participation.

Ms. Dotti noted that she had prepared an information packet for the Student Representative to the Board of Visitors for the Commission. The secretary of CSA will send this information electronically to each member.

IV. Approval of CSA Minutes

Motion was made and seconded to approve the April 4, 1996 CSA minutes. Motion was approved unanimously.

V. Unfinished Business

1. Second Reading of the SGA Constitution. After review of the SGA Constitution from Commission, motion was made by Jay Hulings to approve the constitution as submitted. Motion was seconded and approved by unanimous vote.

2. Election of New Chair of CSA. The chair opened the floor for nominations for chair of CSA for 1996-97. Mr. Aughenbaugh nominated himself as chair. Dr. Spencer made a motion that Mr. Aughenbaugh be

elected as chair by acclamation. The motion was seconded and approved by unanimous vote.

Mr. Gary Markle was nominated for vice-chair of CSA for 1996-97. Mr. Peavy made a motion that Mr. Markle be elected as vice-chair of CSA by acclamation. Motion was seconded and approved by unanimous vote.

3. Report from the SBB Appeals Subcommittee. Mr. Rowland stated that the SBB Appeals Subcommittee had not met as a group to review the two appeals of the SBB allocation decisions. He requested that the Commission review both appeals and decide whether or not the appeals would be granted a hearing from the Commission. He distributed copies of the appeals from SGA and VTU for Commission members to review. He also distributed a copy of the SBB guidelines for appeals. He asked Mr. Champion to review these guidelines with Commission. Mr. Champion noted that the appeals needed to be based on one of the following criteria:

- a) Established policies and procedures were not followed.
- b) The organization was denied the opportunity to present significant evidence at the time
of the hearing.
- c) The funding decision was arbitrary and capricious.

SGA Appeal

Mr. Hulings stated that the SGA appeal was based on the second criteria. After discussion from the Commission, Mr. Hulings withdrew his appeal.

VTU Appeal

Ms. Kiger stated that the VTU appeal was based on the second and third criteria. After discussion from the Commission, Mr. Aughenbaugh made a motion that Commission not hear the VTU appeal based on the second criteria. Motion was seconded. Motion was approved. There were 10 positive votes, 1 negative vote, and 3 abstentions.

Dr. Spencer made a motion that Commission hear the VTU appeal based on the third criteria. Motion was seconded. There were 10 positive votes, 1 negative vote, and 3 abstentions.

After discussion among Commission, Dr. Goree made a motion to deny the VTU appeal based on the third criteria. Motion was seconded. There were 11 positive votes, 3 negative votes, and 2 abstentions. Motion carried.

VI. New Business

1. Discussion of User Fee Alternatives. After discussion among Commission members, it was the consensus of the group that there should be more student involvement regarding discussions on the increase of student fees. Another issue that Commission members might be interested in further discussion is the increase in funding for the Student Budget Board. There was a suggestion made from the Commission to invite Mr. Ridenour to a meeting in the Fall, 1996 to discuss some of these issues with CSA.

VIII. Adjournment

The meeting adjourned at 5:00 p.m.