

Commission on Student Affairs

Special Call Meeting

Minutes

March 31, 1994

150 Squires Student Center

PRESENT: Dr. Jim McKenna, Dr. Tom Goodale, Dr. John Eaton, Mr. Daniel Barret (for Mr. Keith Coutray), Ms. Laura Lew (for Ms. Amy Coates), Mr. Vaughn Shannon, Ms. Lisa Auleta, Mr. Fred Homan (for Ms. Rachel Rowley), Col. Milton Bartley, Mr. Chris Parker, Ms. Shannon Milliken, Ms. Erin Smith, Mr. Brian O'Neil, Mr. Carl Mitchell, Mr. Tim Schell, Ms. Jennifer Tank, Dr. Cornel Morton, Dr. Edward Spencer, Dr. Richard Sorensen, Mr. Robert Graham, and Ms. Judy Davis.

ABSENT: Ms. Adla Tamimi, Dr. Jeanne Howard, Mr. Ronnie Stephenson, and Ms. Dimples Irby.

GUESTS: Mr. Bill Champion, Ms. Heather Brown, Ms. Alicia Cohen, Mr. Henry Hsu, Ms. Barbara Pendergrass, Ms. Laura Rosback, and Mr. John Aughenbaugh.

CALL TO ORDER

Dr. Jim McKenna, chairperson of the Commission, called the meeting to order at 4:03 p.m.

APPROVAL OF AGENDA

Mr. Tim Schell asked that the agenda be modified so that the Commission would be in executive session for items #5 (Selection of Questions) and #6 (Determination of Interview Order), be in open session for item #7 (Interviews), and reenter executive session for item #8. The agenda was approved as amended.

INTRODUCTIONS

Dr. McKenna asked that all guests, visiting proxies, and student representative to the Board of Visitors (BOV) candidates introduce themselves to the Commission.

REVIEW OF INTERVIEW PROCESS

Ms. Heather Brown, practicum in the Vice-President for Student Affairs Office, reviewed for the Commission the interview process of selecting the final three candidates for the student representative to BOV position. The process is as follows:

- * The Commission, in executive session, determines two questions to be asked of each candidate and the order in which the candidates would interview.

- * Each candidate would have five minutes to make a presentation, with an additional three minutes available for a person to make an

introduction of the candidate.

* After the presentations, the candidates will have four minutes to answer two questions from the Commission.

* In executive session and by secret ballot, the Commission will determine three candidates to be forwarded to the BOV.

* The final three candidates will meet with President Torgenson on April 21 and will be interviewed by the BOV on April 24. A final decision will be made on April 24.

SELECTION OF QUESTIONS

According to provisions of Virginia law, Dr. McKenna called for the Commission to enter into executive session to choose two questions to be asked by each of the candidates. After some discussion, the Commission decided on the following questions:

1) Communication between the Board of Visitors and the student body is a vital link. If chosen, how would you insure this two-way communication process.

2) Assuming your position may not be supported by some members of the Board of Visitors, how would you try to persuade the Board of Visitors to your view?

Question 1) was asked of each candidate by Mr. Brian O'Neil and question 2) by Dr. Rich Sorensen.

DETERMINATION OF INTERVIEW ORDER

Remaining in executive session, the order for interviewing the six candidates was determined by random selection. The interview order would be Mr. Ronald Stephenson, Ms. Kathryn Dove, Mr. Kevin LeClaire, Ms. Desta Dageet, Mr. Gary Coleman, and Ms. Maureen Bezold.

INTERVIEWS

In open session, the Commission interviewed each candidate according to the aforementioned process. Mr. Stephenson was introduced by Mr. Henry Hsu. Ms. Dove was introduced by Ms. Melinda Emerson.

The Commission, then, passed a motion which excluded Mr. Robert Graham and Dr. Cornel Morton for voting on the candidates because these Commission members were late to the meeting and missed the interviews of Mr. Stephenson and Ms. Dove.

The interviews continued, as Mr. LeClaire had his introduction, prepared by Mr. Tim Reed, read by Dr. Tom Goodale. Ms. Dageet was introduced by Dr. Jenkins, Mr. Coleman by Mr. Scott Lambert, and Ms. Bezold by Mr. Jon Parelli.

VOTING

Pursuant to Virginia law, Dr. Goodale called the Commission into closed session to vote by secret ballot for the final three candidates.

Before doing so, Mr. Schell asked if the Commission could discuss their thoughts of each candidate and their interviews, and upon agreement by the rest of the members, the Commission did so. After candidate discussion, the Commission voted for, in alphabetical order, as the final three candidates Ms. Bezold, Mr. Coleman, and Mr. LeClaire.

ANNOUNCEMENT OF CANDIDATES

Dr. Goodale called the Commission into open session and announce he final three candidates for the student representative to the BOV position.

ADJOURNMENT

The meeting was adjourned at 5:59 p.m.

Minutes recorded and submitted by:

John M. Aughenbaugh
Student Affairs Coordinator for Graduate Student Life

Commission on Student Affairs
Minutes
April 7, 1994
219 Squires Student Center

PRESENT: Dr. Jim McKenna, Dr. Tom Goodale, Mr. Ronnie Stephenson, Mr. Keith Coutray, Ms. Amy Coates, Ms. Ioanna Spyropoulou, Ms. Erin Smith, Ms. Lisa Auleta, Ms. Gerri Johns (for Ms. Dimples Irby), Mr. Fred Homan (for Ms. Rachel Rowley), Col. Milton Bartley, Mr. Chris Parker, Ms. Shannon Milliken, Mr. Brian O'Neil, Ms. Maureen Bezold (for Mr. Carl Mitchell), Mr. Tim Schell, Ms. Jennifer Tank, Dr. Cornel Morton, Dr. Edward Spencer, and Ms. Judy Davis.

ABSENT: Dr. John Eaton, Mr. Vaughn Shannon, Dr. Richard Sorensen, Mr. Robert Graham, and Dr. Jeanne Howard.

GUESTS: Mr. Bill Campion, Mr. Jon Parelli, Mr. Seth Ginther, Dr. Elizabeth Holford, Dr. Pat Hyer, Ms. Laura Lew, and Ms. Alicia Cohen.

CALL TO ORDER

Dr. Jim McKenna, chairperson of the Commission, called the meeting to order at 4:04 p.m.

INTRODUCTIONS

Dr. McKenna began the meeting by having all guests and new members of the Commission introduce themselves.

ANNOUNCEMENTS

1. Ms. Ioanna Spyropoulou, recently elected Council of International Student Organizations' president, reminded the Commission that International Week begins this week, and she highlighted events that will be occurring during the week.
2. Mr. Bill Campion, chairperson of the Student Budget Board (Board), reminded the Commission of the two vacancies on the Board for next year, with applications for these positions due on April 8.
3. Mr. Tim Schell announced that the Graduate Research Symposium, sponsored by the Graduate Student Assembly, will occur on April 22 on the first floor of Squires Student Center. The keynote speaker is Dr. Eleanor Gibson.
4. Dr. Goodale announced that a few of the Commission members recently received awards. Dr. McKenna will receive the Wine teaching award at Founder's Day. Col. Milton Bartley received the Cincinnatus award presented by the Corps of Cadets. Ms. Amy Coates will receive the Woman of the Year award at Founder's Day. Congratulations to our award winners!

APPROVAL OF AGENDA

Dr. McKenna asked that item #3 under New Business (Presentation on Hokie Gym and Student Recreation Fee) be deleted. The agenda

was approved as modified.

APPROVAL OF MINUTES

The minutes of February 17 and March 17, 1994 were approved as submitted.

PRESENTATION ON THE REVISIONS TO SEXUAL HARASSMENT POLICY - Drs. Pat Hyer and Elizabeth Holford.

Dr. Hyer began the discussion by noting that the University's sexual harassment policy had not been revised since 1990, and with evolving federal case law on the subject, it was time to reexamine the current policy. Furthermore, before Dr. McComas's death, he asked the Equal Opportunity/Affirmative Action (EO/AA) Committee to review current policy on the matter.

A few of the most important problems that arose from this review dealt with when an investigation into sexual harassment should begin. Current policy states that an investigation should begin when a signed complaint is offered. Federal case law indicates that an investigation should begin when one has knowledge of sexual harassment or a potential case of sexual harassment. Federal case law also indicates that administrators or supervisors could be held liable if action is not taken on sexual harassment.

Dr. Hyer, then, preceded to review the revised University sexual harassment policy (see attached resolution). She highlighted a section of the document that says, "...consenting amorous relationships that occur in the context of educational or employment supervision and evaluation present serious ethical concerns and are a violation of University policy." Dr. Hyer noted that graduate students are considered faculty when they are teaching and that undergraduate students are also considered supervisors when managing other students.

Dr. Hyer also highlighted section 3.0 of the revised policy, which is new and lays out the responsibilities of administrators and supervisors regarding sexual harassment. Mr. Fred Homan asked who would handle a sexual harassment situation between students in non-supervisory roles, and Dr. Hyer responded that the Dean of Students Office would. Ms. Jenn Tank recommended that if the revisions become policy, the implications for graduate teaching assistants (gta) be made clear during gta training in August.

Dr. Hyer concluded by reviewing informal and formal resolution processes, penalties if one is found guilty of sexual harassment, and external avenues available for filing sexual harassment and external avenues available for filing sexual harassment charges. She stated that the revised policy will be considered by the Commission on Faculty Affairs on April 15, and if the revised policy is approved there, it would likely be considered by University Council in the fall of 1994.

Mr. Schell stated for the record that though he recognizes prohibitions may be necessary to protect all employees and students of the University, he is concerned about a University policy

regulating personal relationships. Dr. Holford said that the revised policy is following the federal case law and is as narrowly tailored as possible. She reminded the Commission that amorous relationships that occur outside of evaluation and supervision situations are not prohibited by the revised sexual harassment policy.

SUBCOMMITTEE REPORTS

Student Budget Board Ms. Lisa Auleta, vice-chairperson of the Board, asked that Student Budget Board annual funding recommendations for University Student Life Programs and University Chartered Student Organizations for the 1994-95 fiscal year be accepted for first reading. Final action will not occur on these recommendations until appeals to the Board's recommendations are processed (see New Business, #2).

Facilities No report.

Governance No report.

Student Life Mr. Brian O'Neil reported that he was furnished a report produced by the Commission on Faculty Affairs (CFA) regarding student evaluations of professors. Mr. O'Neil began investigating the matter due to student desires of viewing the evaluations of professors before enrolling in various classes. The CFA report suggests that the student surveys are not effective in evaluating professors' performances. Mr. O'Neil added, with Dr. McKenna seconding the opinion, that the student evaluations are given too much weight when their inadequacies are made aware.

Dr. McKenna continued by saying that many departments already have peer reviews, but recommended that the Commission members push for more stringent and current peer reviews to help in evaluating professors' teaching performances. Ms. Tank stated that current student evaluation forms are too quantified, with the personal comments of student often the most beneficial for the teacher. Mr. Homan also said that if the evaluations continue to be given so much weight in the promotion and tenure of faculty, the evaluations need to have more statistical validity to be of any worth.

After further discussion, Dr. McKenna instructed the Commission to send its written comments to Brian, so that Brian, if he has adequate viewpoints, may write a position paper that could be endorsed by the Commission and forwarded to CFA.

UNFINISHED BUSINESS

1. Ms. Coates presented, for second reading and approval, changes to the Virginia Tech Union's (VTU) constitution, with the changes highlighted in bold print (see attached). A motion was made and passed to approve the changes to VTU's constitution.

NEW BUSINESS

1. Ms. Saranette Miles presented, for first reading, changes to the Black Student Alliance's constitution, with the changes highlighted in bold print. Ms. Miles briefly reviewed the changes and the reasons

for them.

2. Dr. McKenna announced that the Commission received three appeals of the Student Budget Board annual funding recommendations. The organizations appealing are Virginia Tech Union, the Honor System, and the Extramural Sports Federation (see attached). Mr. Campion explained that there are two steps to the appeal process. In step 1, the Commission chairperson appoints an ad hoc committee to determine if the appeals meet the appeal criteria established in the Board guidelines. In step 2, the ad hoc committee is to report its determinations at the next Commission meeting, and if there are grounds for appeal, the full Commission will hear presentations from both the Board and the appealing organization(s) regarding the specific appeal(s).

Dr. McKenna asked for and received five volunteers (one of which was to be a faculty/staff member) for the ad hoc committee. The committee members are M. Schell, Col. Bartley, Ms. Erin Smith, Dr. Cornel Morton, and Mr. O'Neil. Dr. McKenna instructed the group to select its own chairperson and to have its recommendations ready of the April 21 Commission meeting.

3. Dr. McKenna asked the Commission if it would like to meet one time in the summer. Seeing general agreement to this idea, Dr. McKenna said he would set a summer meeting date, probably during the first summer academic session.

ADJOURNMENT

The meeting was adjourned at 5:24 p.m.

Minutes recorded and submitted by:

John M. Aughenbaugh
Student Affairs Coordinator for Graduate Student Life

Commission on Student Affairs
Minutes
April 21, 1994
219 Squires Student Center

PRESENT: Dr. Tom Goodale, Mr. Seth Ginther, Ms. Laura Lew (for Mr. John Kruep), Ms. Ioanna Spyrapoulou, Mr. Vaughn Shannon, Ms. Erin Smith, Ms. Lisa Auleta, Ms. Rhonda Lewis (for Ms. Dimples Irby), Mr. Shiloh Bates (for Mr. Jon Parelli), Mr. Chris Parker, Ms. Shannon Milliken, Mr. Henry Hsu, Mr. Carl Mitchell, Mr. Tim Schell, Ms. Maureen Bezold (for Ms. Jennifer Tank), Dr. Cornel Morton, Ms. Pam Winfrey (for Dr. Edward Spencer), and Dr. Richard Sorensen.

ABSENT: Dr. John Eaton, Dr. Jim McKenna, Mr. Keith Coutray, Col. Milton Bartley, Ms. Judy Davis, Mr. Robert Graham, and Dr. Jeanne Howard.

GUESTS: Mr. Bill Champion, Ms. Heather Brown, Mr. Fred Homan, Mr. Ron Fischer, Mr. Leo Smith, Ms. Alicia Cohen, and Mr. John Aughenbaugh.

CALL TO ORDER

Dr. Tom Goodale, acting chairperson (substituting for Dr. McKenna) of the Commission, called the meeting to order at 4:04 p.m.

INTRODUCTIONS

Dr. Goodale began the meeting by having all guests and new members of the Commission introduce themselves.

ANNOUNCEMENTS

1. Dr. Goodale reminded the Commission members that the Executive and Student Affairs Committees of the Board of Visitors (BOV) will meet on Sunday, April 24 at 2 p.m. to interview the three finalists for the student representative position to the BOV.

Dr. Goodale also made the Commission aware that three letters were sent to BOV members regarding the selection process of the student representative. One letter was from an applicant for the student representative to the BOV position, who made the final six but not the final three applicant pool. This individual criticized the rampant coaching and lobbying that allegedly occurred during the Commission's selection process. The second letter was written by Mr. Tim Schell, President of the Graduate Student Assembly (GSA). Mr. Schell stressed the ability of a graduate student to represent all students on campus, if a graduate student was selected as the student representative to the BOV. The third letter was written by BOV Vice-Rector Henry Dekker, and it relayed some procedural concerns that Mr. Dekker had about the selecting of the student representative.

Dr. Goodale said that each of the letters was available in his office for public review. He also commented that President Torgenson would like to have the CSA review the selection procedures for the student representative at its upcoming summer meeting, but the current deliberations would continue as presently arranged.

2. Mr. Chris Parker of the Residence Hall Federation (RHF) announced that RHF was preparing to make a presentation to gain the privilege of hosting the 1995 National Association of College and University Residence Halls conference. He invited the Commission members to a trial run presentation scheduled for 8:30 p.m. on April 28 to help the RHF make a quality bid for the conference.

3. Mr. Tim Schell reminded the Commission that the Graduate Research Symposium, sponsored by the GSA, will occur on Friday, April 22 on the first floor of Squires Student Center. The keynote speaker is Dr. Eleanor Gibson.

APPROVAL OF AGENDA

Dr. Goodale asked that, because of the rather full meeting agenda, items #1 (Recommendations on Appeals to Budget Board) and #2 (Second Reading of 1994-95 Budget Board Requests) under Unfinished Business be postponed until April 29, when the Commission will have a special call meeting in 219 Squires Student Center at 4:00 - 6:00 p.m. Ms. Amy Coates of the Virginia Tech Union (VTU) stated, for the record, that she was against the postponement of these items, as she was not notified until a few hours before the Commission meeting that VTU's appeal of a Budget Board recommendation would not be heard today. The agenda was approved as modified.

APPROVAL OF MINUTES

The minutes of March 31 and April 7, 1994 were approved as submitted.

SUBCOMMITTEE REPORTS

Student Budget Board Ms. Lisa Auleta, vice-chairperson of the Board, asked that the Student Budget board minutes of April 6, 1994 be filed. The minutes were filed as presented.

Facilities No report.

Governance No report.

Student Life No report (see Unfinished Business, #2).

INTERVIEW OF CANDIDATES FOR STUDENT BUDGET BOARD

Dr. Goodale called upon Mr. Bill Campion, chairperson of the Student Budget Board (Board), to review the procedures involved with selecting one undergraduate and one graduate student to fill vacancies on the Board for the 1994-95 academic year. Mr. Campion said the process is as follows:

- The Commission, in executive session, determines two questions to be asked of each candidate and the order in which the candidates would interview.
- Each candidate would have three minutes for a presentation, with an additional two minutes available for an individual to

make an introduction of the candidate.

- After the presentations, the candidates will have two minutes to answer the two questions from the Commission.
- In executive session and by secret ballot, the Commission will determine the one undergraduate and one graduate student who will be appointed to the Student Budget Board.

After Dr. Goodale asked the candidates to introduce themselves, he called the Commission into executive session, pursuant to Virginia statute. After some discussion the Commission decided on the following questions to be asked of each candidate:

- 1) How would you deal with conflict of interest as a member of the Student Budget Board? (asked by Mr. Parker)
- 2) What do you view is the main responsibility as a member of the Student Budget Board and what would your priorities be regarding funding requests? (asked by Ms. Shannon Milliken)

The Commission also decided within executive session to interview the undergraduate candidates first, and then, the graduate candidates (each by alphabetical order). Mr. Brian O'Neil was designated as the Interfraternity Council voting proxy, as Mr. Henry Hsu was introducing a candidate.

Mr. Brian Heikes was the first undergraduate to interview, followed by Ms. Gerri Johns, who was presented by Ms. Saranette Miles. Mr. Jeffrey Little was the next applicant, and he was introduced by Mr. Henry Hsu,. The final undergraduate candidate was Mr. James Locke, and he was introduced by Ms. Amy Coates.

The two graduate applicants were Mr. Gary Coleman and Mr. Cale Bigelow. Mr. Bigelow presented first and was introduced by Mr. kCarl Mitchell. Mr. Coleman followed and was introduced by Mr. Schell.

Dr. Goodale, then, called the Commission into executive session, per Virginia statute. After discussing each undergraduate applicant, the Commission, by secret ballot, chose Ms. Gerri Johns to sit on the Board. After discussing the graduate candidates, the Commission chose Mr. Gary Coleman to fill the appointed graduate student seat on the Board.

UNFINISHED BUSINESS

1. Dr. Cornel Morton reported on the recommendations of the Commission's ad hoc committee on appeals to the board's 1994-95 annual funding recommendation. The ad hoc committee recommended that the Honor System's and Water Ski Team's (within the Extramural Sports Federation annual funding request) appeals did not have the grounds to be heard by the full Commission, but that the Virginia Tech Union's and Women's Field Hockey Team's (within the Extramural sports

Federation annual funding request) appeals did have validity and should be heard. A motion was made, seconded, and approved to accept the recommendations of the ad hoc committee. These appeals will be heard at the special call meeting on April 28.

2. Mr. O'Neil presented a resolution for first reading concerning student evaluations of professors (see attached). Mr. O'Neil accepted as a friendly amendment a change of the word "quantified" in the fourth whereas clause to "interpreted." Dr. Richard Sorensen reviewed recent efforts by the University to achieve more precise evaluations of faculty teaching; he also noted that not enough students comment, when given the chance, to help faculty evaluations. Mr. Jon Parelli advocated tabling the resolution, since the Student Government Association may tackle this issue during the 1994-95 fall semester. Per Dr. Sorensen's clarification of parliamentary procedure, Mr. Parelli's motion to table was deferred to the April 28 meeting, as this was first reading of the resolution. Mr. Mitchell commented that though he liked the general tone of the resolution, he would like greater student input and discussion of the matter before a resolution is acted upon.

3. Ms. Saranette Miles presented, for second reading, changes to the Black Student Alliance's (BSA) constitution, with the changes highlighted in bold print. A motion was made add seconded to approve the changes as presented to BSA's constitution.

4. Dr. Goodale announced the Commission's summer meeting would occur on June 23, 1994 at 4:00 p.m. at a location to be announced. Dr. Goodale asked that commission members who would not be present for the meeting to tell their successors of the meeting or inform the Vice-President's office of who their proxies would be for the meeting.

NEW BUSINESS

1. Ms. Alicia Cohen, Assistant Director of Student Activities, reported on the student organizations that applied for a 1994 student leader summer stipend. Nine of the eleven organizations that applied were recommended by the review committee to receive a summer stipend, with the remaining two organizations, Black Organizations Council and the Graduate Honor System, still being reviewed. These recommendations will be forwarded to the Student Budget Board.

2. Dr. Goodale distributed the Student Budget Board Task Force Final Report and asked Mr. John Aughenbaugh to review what is being asked of the Commission regarding this document. Mr. Aughenbaugh explained what was included in the Task Force Final Report and noted that Dr. Goodale would ask the Commission to act on two items within the Final Report -- a recommendation under issue #1 and the revised Budget Board Policies and Procedures. These items will be presented for first reading on the April 28 Commission meeting. The rest of Task Force's Final Report is being presented to the

Commission for its information.

3. Mr. Schell presented a motion, which was seconded, that said if Mr. Gary Coleman resigned his appointment to the Student Budget Board for whatever reason Mr. Cale Bigelow would be appointed to succeed Mr. Coleman on the board. Mr. Schell explained that Mr. Coleman was one of the final three candidates for the student representative position to the BOV, and if selected, would cause a vacancy on the Budget Board. To avoid having the Commission go through the selection process another time for this Budget Board position, Mr. Schell offered this motion. The motion was approved.

ADJOURNMENT

Before adjourning the meeting, Dr. Goodale reminded the Commission of the items it was to address at the special call meeting on April 28. These items are:

- Appeals of Student Budget Board annual funding recommendations by Virginia Tech Union and Women's Field Hockey Team.
- Approval of Student Budget Board annual funding recommendations for the 1994-95 fiscal year.
- Second reading of the proposal regarding student evaluations of professors.
- First reading of items within the Student Budget Board Task Force Dr. Goodale would like the Commission to review and take action on.

The meeting was adjourned at 5:59 p.m.

Minutes recorded and submitted by:

John M. Aughenbaugh
Student Affairs Coordinator for Graduate Student Life

Minutes,
Commission on Student Affairs,
April 28, 1994,
219 Squires Student Center,
Special Call Meeting

Present: Dr. Jim McKenna, Dr. Tom Goodale, Ms. Christina Fariss (for Mr. Seth Ginther), Ms. Laura Lew (for Mr. John Kruep), Ms. Ionna Spyrapoulou, Ms. Erin Smith, Ms. Lisa Auleta, Mr. Jon Perrelli, Ms. Marcey McCammon, Mr. Henry Hsu, Mr. Carl Mitchell, Mr. Tim Schell, Ms. Maureen Bezold (for Ms. Jennifer Tank), Dr. Cornel Morton, Ms. Pam Winfrey (for Dr. Edward Spencer), and Dr. Richard Sorensen.

Absent: Dr. John Eaton, Mr. Vaughn Shannon, Ms. Dimples Irby, Ms. Shannon Milliken, Mr. Keith Coutray, Col. Milton Bradley, Ms. Judy Davis, Mr. Robert Graham, and Dr. Jeanne Howard.

Guests: Mr. Bill Champion, Mr. Ron Fischer, Ms. Cathy Buttimer, Mr. Leo Smith, Ms. Alicia Cohen, and Mr. John Aughenbaugh.

1. Call to Order

Dr. Jim McKenna, chairperson of the Commission, called the meeting to order at 4:07 p.m.

2. Introductions

Dr. McKenna began the meeting by having all guests and members of the Commission introduce themselves.

3. Announcements

Dr. Goodale announced to the Commission that the Board of Visitors (BOV) selected senior Mr. Kevin LeClaire to be the student representative to the BOV for the 1994-95 academic year. Mr. LeClaire's term will begin with the BOV's August 1994 meeting.

4. Approval of Agenda

The agenda was approved as presented.

5. Approval of Minutes

The minutes of April 21, 1994 were approved as submitted.

6. Unfinished Business

-- Dr. McKenna stated that the Commission had two student organizations appealing specific Student Budget Board (Board) annual funding recommendations (based on the Commission accepting the ad hoc appeals committee recommendations at its previous meeting).

Before the Commission decided on the procedures it would follow to hear

the appeals, Mr. Leo Smith, Assistant Director of Recreational Sports, raised a criticism of the appeal process. Particularly, Mr. Smith criticized the lack of communication flowing from the Commission to appealing organizations, as the ad hoc committee did not tell some of the appealing organizations when the committee was deliberating, whether additional information was needed, or the final recommendations coming from the committee. Ms. Amy Coates of the Virginia Tech Union also disparaged the process, claiming the criteria upon which organizations could appeal was too narrow. Dr. McKenna asked Ms. Coates to raise this point during discussion of the Board Task Force Final Report (see item #4 under Unfinished Business).

Following a suggestion by Mr. Bill Campion, chairperson of the Board, the Commission decided to use the following procedure to adjudicate the appeals.

- a. The Board presents the reasons why it did not fund the annual funding recommendations in question.
- b. The appealing organization(s) presents the reasons that it is appealing the Board's decision.
- c. The Commission then questions both representatives from the Board and the appealing organization(s) on matters concerning the appeal.
- d. The Commission concludes by discussing the appeal, presentations, and any other pertinent information among itself before voting on whether or not it should grant the appeal.

The Commission first heard the appeal coming from Virginia Tech Union (VTU) (see attached), adhering to the aforementioned process. A motion was made and approved to grant and fund VTU's appeal at \$3000 (VTU asked for \$4799). The Commission then heard an appeal from the Women's Field Hockey Club, part of the Extramural Sports Federation. A motion was made and passed to fully fund the appeal at \$3575.

Per Mr. Campion's request, a motion was made and approved to allow the Board to cover the total amount granted in appeals (\$6575) from the approximately \$11000 remaining in the Board's 1993-94 contingency fund. Mr. Schell stated, for the record, that he found the Board not funding a student organization because it failed to register most appropriate and that the Commission's appeals process was the correct avenue to settle the matter.

-- The Commission approved the Board's 1994-95 annual funding recommendations, as amended by the appeals granted today.

-- Mr. O'Neill presented for second reading a resolution concerning student evaluations of professors. Mr. O'Neill disseminated a revised version of the resolution, noting that he tried to incorporate some of the Commission discussion from its last meeting. Mr. Schell offered an amendment, accepted as "friendly" by Mr. O'Neil, that would delete the second sentence of the Resolved clause and be replaced by, "We would like to ensure student input in the evaluation of faculty." After limited discussion, a motion to support the resolution was approved. The approved version of the resolution is as follows.

WHEREAS the current student evaluation of teaching professionals at the end of each semester is a vital tool for the instructor to evaluate his/her teaching methods, AND WHEREAS student input on faculty performance is needed, AND WHEREAS the assigning of a number value to quantify teaching methods may not reveal a professor's true teaching ability, THEREFORE LET IT BE RESOLVED THAT as students, we are generally concerned when we hear that current faculty evaluations may be inadequate or unfair. We would like to ensure student input in the evaluation of faculty. Most students appreciate the amount of input they currently have in a faculty member's promotion or tenure, and would like this to continue in the future.

-- Mr. John Aughenbaugh, Student Affairs Coordinator for Graduate Student Life, explained what was included in the Student Budget Board Task Force's Final Report, which was distributed at the Commission's April 21 meeting (see attached). Mr. Aughenbaugh stated that Dr. Goodale asks the Commission to act on two items within the Final Report, recommendation C. under issue #1 and the revised Budget Board Policies and Procedures. Mr. Aughenbaugh briefly discussed both of these items and presented them to the Commission for first reading. Second reading of these items will occur at the Commission's June 23, 1994 summer meeting.

Mr. Schell said that he disagreed with the Task Force's recommendation under issue #3 in its final report; he felt that the Board is resistant to change, particularly with new projects that benefit all students on campus.

Dr. Goodale noted that he convened the Task Force because the Board had not been significantly reviewed since its inception. He also stated the amount of funds available to Board has substantially increased since 1989, but with overall funding cuts to all sectors of the University community, that trend would stop. Dr. Goodale also stated that the Board, along with the rest of the university, is probably in a period of being forced to set priorities regarding what it will fund. The Board will not be able to fund all worthy student organization programs in the near term and student organizations must be prepared for this reality. Dr. Goodale concluded by congratulating the Task Force on its fine work, noting that the Task Force's performance was just the beginning of a continuous review process of the Board.

7. Adjournment

The meeting was adjourned at 5:35 p.m.

Minutes,
Commission on Student Affairs,
June 23, 1994,
219 Squires Student Center

Present: Dr. Jim McKenna, Dr. Tom Goodale, Mr. Seth Ginther,
Mr. Shiloh Bates (for Mr. Jonathan Perrelli), Mr.
Rutherford Watkins, Mr. Henry Hsu, Mr. Hoyt March (for
Mr. John Kruep), Ms. Margarita Correa-O (for Ms. Ionna
Spyrakopoulou), Ms. Maureen Bezold, Mr. Brian Sayre,
Ms. Angela Pope (for Ms. Rhonda Lewis), Ms. Michelle
Ritter (for Ms. Erin Smith), Ms. Marcey McCammon, Ms.
Cathy Buttimer, Mr. John Aughenbaugh (for Mr. Vaughn
Shannon), Dr. Cornel Morton, Dr. David Ostroth, Dr.
Hugh Munson, and Ms. Judy Davis.

Absent: Dr. Leonard Peters, Mr. Jonathan Perrelli, Ms. Shannon
Milliken, Mr. John Kruep, Ms. Ionna Spyrakopoulou, Mr.
Jon Griese, Ms. Rhonda Lewis, Ms. Erin Smith, Mr. Vaughn
Shannon, Dean Andy Swiger, and Dr. Robert Graham.

Guests: Mr. Tim Reed, Ms. Alicia Cohen, Ms. Melinda Crowder,
Mr. Bill Champion, and Dr. Ann Spencer.

1. Call to Order

Dr. Jim McKenna, chairperson of the Commission, called the meeting to
order at 3:40 p.m.

2. Introductions

Dr. McKenna began the meeting by having all guests and members of the
Commission introduce themselves.

3. Announcements

Dr. Goodale distributed a copy of a letter to the Commission announcing
changes in the Division of Student Affairs.

4. Approval of Agenda

Dr. Ostroth made a motion to approve the agenda as presented. Ms. Bezold
seconded the motion and the agenda was approved by unanimous vote.

5. Approval of Minutes

Ms. Bezold made a motion to approve the April 28, 1994 CSA minutes as
submitted. Dr. Ostroth seconded the motion and the minutes were approved
as submitted.

6. Filing of Student Budget Board Minutes

Ms. Buttimer made a motion to file the April 26, 1994 Student Budget
Board minutes. Mr. Aughenbaugh seconded the motion and the minutes were
filed as submitted.

7. Unfinished Business

-- Second Reading of the Recommendations Regarding Student Budget Board Appeals Process

Dr. Goodale stated that this was the Second Reading of the Recommendation Regarding Student Budget Board Appeals Process. The specific issue to be resolved is the recommendation for the establishment of a CSA Appeals Subcommittee which should be appointed by the CSA chair at the start of the academic year as a standing committee. After comments from the Commission, Mr. Aughenbaugh made a motion to approve the document as written. Ms. Bezold seconded the motion and the document was approved by unanimous vote.

-- Second Reading of Revised Budget Board Policies and Procedures

Dr. Goodale noted that this was the Second Reading of the Revised Budget Board Policies and Procedures. He asked for comments from the floor.

Mr. Reed stated that he had a couple of concerns that he would like to present before the Commission. The first concern is on page 6, Section IV.B. Specific Criteria, the last sentence in items 1 and 2. The sentence states that organizational meetings must be open to all currently enrolled students. Mr. Reed feels that the language is too broad in this sentence.

After a lengthy discussion from the Commission Dr. Goodale stated he would meet with general counsel and gather some information to be presented at the fall CSA meeting.

Mr. Aughenbaugh suggested that this information be submitted in writing.

Dr. Ostroth made a motion to table this item until the fall meeting where a written opinion from general counsel would be presented. The motion was seconded.

Mr. Reed made a friendly amendment to the motion stating that in addition to the ruling from general counsel that counsel should also offer wording to be used in place of the present sentence. The motion was approved unanimously.

Mr. Reed stated that his second concern was on page 9 of the document under Section VI - Eligibility, the second sentence in item 2. The sentence states "Additionally, umbrella organizations comprised of organizations whose membership is closed will not be eligible for funding." Mr. Reed is concerned with the term "membership is closed" and feels this phrase should be defined.

After some discussion, the chair stated that this item should be part of the tabled item and assigned the responsibility to Dr. Goodale to come to the next meeting with new wording for this issue also.

Dr. Ostroth stated that he had a concern regarding an item on page 9 of the document under Section VI, Eligibility, the last sentence in item 1. The sentence reads: "To be eligible for annual funding, the organization must be registered with LSOP as of October 15 the previous

semester."

After discussion, Dr. Ostroth withdrew his question.

Ms. Bezold made a motion to amend sentence #2 under Student Officer Stipends, page 9 of the document to read, "The Board is authorized to approve summer stipends for student leaders of organizations classified as USLPs or UCSOs and who are not financially compensated in any other way during the summer months for their service to their organizations. Mr. Aughenbaugh seconded the motion and it was approved unanimously.

Mr. Aughenbaugh made a motion to approve the revised budget board policies after the two pending items are resolved. Ms. Bezold seconded the motion and it was approved by majority vote. There was one negative vote.

8. New Business

-- Schedule of Meetings for 1994-95

Dr. McKenna noted that each member of the Commission had received a 1994-95 meeting schedule in their packet of materials for review. He stated that the meeting in September would be held on September 22 in lieu of September 15.

-- Destination of Meeting Time

Dr. McKenna asked for comments from the floor regarding changing the CSA meeting time in the fall to 3:30-5:00 p.m. in lieu of 4:00-5:30 p.m. After some discussion, the meeting time was confirmed for the fall semester to begin at 3:30 p.m.

-- Designation of two student members from the Commission to the Academic Support Committee

Dr. McKenna stated that he needed two students from the Commission to volunteer to serve on the Academic Support Committee. Mr. Aughenbaugh and Mr. Ginther agreed to be the two representatives.

-- Transportation Council Request

Dr. Goodale stated that the Transportation Council had requested that the university calendar be modified during the Thanksgiving break so that classes would not begin until the Tuesday following Thanksgiving. This request is being presented to try and alleviate some of the traffic flow on Sunday of the returning students, and hopefully prevent accidents.

After some discussion among the Commission, Mr. Ginther made a motion to accept the Transportation Council Request. The motion was seconded by Mr. Bates and the motion was passed with 15 positive votes, 2 negative votes, and 1 abstention.

- Resolution Concerning the Attendance Policy

Mr. Ginther presented a resolution whereby the Commission on Student Affairs requests full revocation of the current attendance policy that

should be implemented during the 1994-95 academic year.

Ms. Bezold made a motion to waive the first reading of the resolution. The motion was seconded by Mr. Aughenbaugh. After some discussion the motion was passed with 13 positive votes, 4 negative votes, and 1 abstention.

Mr. Ginther made a motion to pass the attendance policy resolution as presented. Mr. Aughenbaugh seconded the motion.

Mr. Munson made a friendly amendment to the motion stating that the last sentence of the resolution should read: "That the Commission on Student Affairs requests the full revocation of the current attendance policy that is to be implemented as soon as possible during the 1994-95 academic year.

The motion passed with 12 positive votes, 4 negative votes, and 1 absence.

9. Adjournment

The meeting adjourned at 5:30 p.m.