

**COMMISSION ON RESEARCH**  
**Minutes**  
May 8, 2013  
325 Burruss Conference Room  
3:30pm – 5:00pm

**Attendee:** Mike Akers, Leslie Thornton-O'Brien, Anita Puckett, Mike Bertelsen for Guru Ghosh, Jesus de la Garza, Terry Herdman, Kevin Davy, Tom Inzana, Chris Zobel, Timothy Long for Lay Nam Chang, Randy Wynne, Martin Daniel for Bob Walters, Iuliana Lazar and Monica Rich (recorder).

**Absent:** Bradley Martens, William Knocke, Amanda Shea, Dennis Dean, Angelica Melvin, Chris Lawrence, Annie Pearce and Heather Moorefield-Lang.

**Guest:** Sandra Muse, Peggy Layne, Ken Miller, and Larry Hincker.

- I. Approval of the Agenda
  - a. A motion was made and seconded to adopt the agenda. The motion carried.
  
- II. Announcements
  - a. Approval and Posting of the Minutes of April 10, 2013 - A motion was made and seconded to approve the minutes of April 10, 2013. The motion carried.
  - b. University Council Approval of COR Resolution FY2012-13C – M. Akers reported COR Resolution FY2012-13C was approved by University Council on April 29, 2013.
  - c. Academy of Faculty Service – M. Akers reported University Council approved a resolution to reinstate the Academy of Faculty Service. The previous existing Academy of Faculty Service went dormant in 1998. A number of faculty requested it be reinstated. A new nomination/election process will be conducted by the Provost's office.
  - d. COR Meeting Dates for FY2013-14 – M. Akers requested all members returning to the Commission for FY13-14 add next year's meeting dates listed at the bottom of the agenda to their calendars now.
  
- III. Unfinished Business
  - a. Report of Ongoing Activities
    - i. University Library Committee – S. Muse reported for H. Moorefield-Lang
      1. Nathan Hall, VTechworks Librarian in Digital Libraries and Archives, will be the new Library Representative for COR starting in the fall.
      2. Newman Library's hours will be extended during exams. The library will remain open overnight Friday, May 10, until 8:00pm Saturday, May 11. It will open early at 7:30am Sunday, May 12 and remain open until 8:00pm Wednesday, May 15 when break hours begin. Free coffee, hot chocolate, and tea, plus snacks, will be offered starting at 9:00pm on nights before exams. Feedback is requested on the Library's newest and largest database Summon. The survey only takes a few minutes. The link for the survey is <http://www.lib.vt.edu/RIS/consent.html> or anyone

can visit the library webpage and click on the link under our announcements section. Feedback is greatly appreciated.

- ii. Centers and Institutes Update – M. Akers noted the White House honored Tom Dingus, Director of the Virginia Tech Transportation Institute as ‘Champion of Change’.
- iii. Research Faculty Initiatives - M. Akers reported a research faculty/postdoc survey was planned to be administered over the summer. Additional input from several committee members was offered and noted for consideration. The suggestions included, What percentage of postdocs go on to academic positions? And, Have you ever felt discriminated against at VT?
- iv. Research Administration – M. Daniel
  1. Faculty Budget Template – A new spreadsheet template has been developed to provide improved budgeting capability for PI’s and to allow automated upload of budget data to Cayuse 424 and SP.
  2. Faculty Salary Planning – This project continues to move forward with the College of Engineering. It is anticipated that the tool will be available in a pilot form by the end of the second quarter.
  3. PI Financial Statement - The team has started to develop a financial statement that will allow PI’s to see project finances in a “bank statement” like format
  4. Cayuse SP – The sponsoring Vice Presidents agreed with the team recommendations to acquire and install the Cayuse SP product.
  5. Enterprise Systems – In process of acquiring new business intelligence software to replace the reporting tools that the university currently uses which will no longer be supported by the vendor. This will impact how university data is accessed and reported across a variety of functions including research data.

#### IV. New Business

- a. Program Announcement Resources – Larry Hincker provided an overview of current university resources available on-line to provide current news and information to the public and internally to Virginia Tech. Also, how you can place your events on the Upcoming Events column was described. VT Daily email is basically an interoffice notice. The events site has over 580 people cleared to post to this site. You may also add events yourself. You can filter the events and have them posted to your calendar.
- b. Recommendations for Vice-Chair for FY13-14 – M. Akers made a call for nominations for Vice-Chair for FY13-14. New members to the committee in the fall may also be considered. You must have a commission appointment at least through FY14-15 to be eligible. A/P, staff and student members to the commission are not eligible.
- c. Topics for Discussion by COR in FY2013-14 – M. Akers noted a suggestion offered might include training in scientific integrity for faculty members.
- d. J. de la Garza, new chair for FY2013-14 – July 1, 2013

#### V. Adjournment – 4:31pm.