

COMMISSION ON RESEARCH

September 14, 2005

325 Burruss Hall

3:30 – 5:00 p.m.

Members Present: J. Blair, B. Fenwick, C. Gray, V. Groover, R. Hendricks, J. Lesko, W. Huckle (for X. Meng), L. Stull (for B. Miller), J. Phillips, C. Nessler (for S. Quisenberry), C. Ragsdale, K. Roberto, M. Setareh, S. Turner, U. Vandsburger

Members Absent: M. Akers, S. K. DeDatta, M. Kelly, R. Murch, T. Settle, A. Street, and J. Weaver

Invited Guests: T. Pickering, P. Hyer, and D. Martin

Others: P. Pettry

- 1. Approval of Agenda:** A motion was made to approve the agenda with an addition of a new business item – plans and items for the upcoming year. The motion was seconded and the agenda was approved.
- 2. Approval of Minutes of April 13, 2005:** A motion was made to approve the minutes. The motion was seconded. The minutes were approved as written.
- 3. Election of Temporary Chair:** Dr. Bob Hendricks volunteered and was elected to serve as interim chair. A process for electing the chair for 2005-06 was discussed. Nominations will be accepted until September 28 with the election to follow. The new chair will be informed on September 30.
- 4. Revised Policy 6200 – Research Extended Appointments – Pat Hyer and Doug Martin:** Dr. Pat Hyer presented a draft to the membership on the policy on research extended appointments. She said instead of 9 month appointments, faculty could opt for 10, 11 or 12 months as long as the participating faculty member has the funding to pay for it. Mr. Martin stated the funds will be required to come from contracts and grants and not overhead or any funding from the state. A discussion followed with only positive comments for the policy. Dr. Hyer asked the membership to email suggested changes to the policy to her by September 30. A vote on the policy as amended between now and September 30 with non-substantial changes was unanimous. Dr. Hyer will write the resolution to send to University Council.
- 5. Intellectual Property Committee Update:** Dr. Blair said the Intellectual Property Committee found no real need for changes in the intellectual property policy (only titles of referenced individuals). He mentioned plans for additions of staff to VTIP as well as changes in how business is conducted at VTIP. Dr. Blair

also provided a document entitled, “Intellectual Property Committee Practices”. He said he wants the faculty to have input and will go back to the IPC to plan for faculty presentations.

- 6. Plans and Items for Upcoming Year:** Some suggested items to be discussed this academic year are: 1) research space; 2) IBPHS and ICTAS charters; 3) center reviews – reexamine procedures; selected center reviews; how reviews are done; and 4) completion of revision and consolidation of policies on centers.
- 7. Adjournment:**
Meeting adjourned at 5:15PM.

COMMISSION ON RESEARCH

October 5, 2005

325 Burruss Hall

3:30 – 5:00 p.m.

Members Present: M. Akers, J. Blair, S. K. DeDatta, S. Easterling, B. Fenwick, C. Gray, V. Groover, J. Lesko, X. Meng, L. Stull for B. Miller, J. Phillips, K. Roberto, M. Setareh

Members Absent: R. Hendricks, M. Kelly, R. Murch, S. Quisenberry, C. Ragsdale, T. Settle, A. Street, S. Turner, and U. Vandsburger

Invited Guests: B. Knocke, M. McNamee, and T. Pickering

Others: P. Pettry

- 1. Approval of Agenda:** Agenda was approved with the addition of one item – old business.
- 2. Approval of Minutes of September 14, 2005:** Minutes were approved as written.
- 3. Election of Vice Chair:** Dr. Mike Akers was nominated and elected as vice chair.
- 4. Research Space – Mark McNamee, Bill Knocke, and Brad Fenwick:** Dr. Knocke provided an overview of the activities of the CRC research space committee and the proposed new financial model. He mentioned the research space committee minutes are published on the provost's website. Dr. Knocke stated the goal of the committee is to make recommendations to the provost at or around Thanksgiving. Much discussion followed on the temporary and long-term effects of the change, the impact of perceptions among the faculty, and the benefits to building at the Corporate Research Center versus on campus. Dr. McNamee mentioned this is the time to fully discuss this amongst the university community. It was agreed this process needs to be open and transparent with communication among all areas of the university.
- 5. Committee Tasks for 2005-2006:** In addition to items listed in the September meeting, Dr. Easterling suggested the following topics: 1) grievances; 2) conflict of interest/conflict of commitment; 3) incentives to faculty – continuing education; and 4) consulting practices and outreach to attract top-notch faculty.
- 6. Old Business:** Dr. Blair asked the membership to submit any suggestions on policy 6200 (Research Extended Appointments) to Dr. Pat Hyer.

7. **Adjournment:** Meeting adjourned at 5:10PM.

COMMISSION ON RESEARCH

November 9, 2005

325 Burruss Hall

3:30 – 5:00 p.m.

Members Present: M. Akers (acting chairman), R. Hall for B. Fenwick, C. Gray, V. Groover, R. Hendricks, L. Stull for B. Miller, J. Phillips, C. Nessler for S. Quisenberry, C. Ragsdale, K. Roberto, M. Setareh, A. Street, and U. Vandsburger

Members Absent: J. Blair, S. K. DeDatta, S. Easterling, M. Kelly, J. Lesko, X. Meng, R. Murch, T. Settle, S. Turner

Others: R. Farley

1. **Approval of Agenda:** Agenda was approved
2. **Approval of Minutes of, October 5, 2005:** Minutes were approved as written.
3. **Committee Tasks for 2005-2006:** The committee has discussed addressing the following topics during AY 2005-06: 1) adequacy of research space; 2) approval of IBPHS and ICTAS charters; 3) center reviews – reexamine procedures; selected center reviews; how reviews are done; and 4) completion of revision and consolidation of policies on centers; 5) grievances; 6) conflict of interest/conflict of commitment; 7) incentives to faculty for research productivity (along the model of continuing education); and 8) consulting practices and outreach to attract top-notch faculty.

There was consensus that the business of the previous year should be completed before any new tasks are started. It was determined that the ICTAS/IBPHS charter approval should be the first priority.

Mr. Hall noted that the ICTAS reporting structure had been altered since the fall when a draft of the charter was presented to the Commission on Research and that the institute was no longer being considered a university center since it reports directly to the dean of engineering.

After discussion, the following motion was passed unanimously:

The chairman of the Commission on Research shall meet with the Provost as soon as possible to determine the reporting structure of ICTAS and IBPHS and to determine the Commission's purview in regard to these university-level institutes. If it is determined that the Commission on Research does have oversight responsibility, the institute directors should present their revised charters at the December meeting of the COR.

- 4. Proposal Signature Policy:** The acting Chair read an e-mail note from Professor Jack Lesko complaining that the signature policy enacted by the Research Division in April of 2005 is not being followed. (The key element of the approved policy is that the only two signatures required on a proposal approval form are those of the principal investigator and the dean or his or her designee. See policy OVPR-02-05). He cited a frustrating example of having to get all department head signatures on a large proposal he submitted the previous month. Dean Nessler informed the Commission that the Colleges had unanimously rejected implementation of the OVPR policy. He said that it was his understanding that each College now had a second form that supplemented the OSP proposal approval form to signify department head consent to the proposal submission. After discussion, the Commission took no action. The acting Chair agreed to notify Professor Lesko of the results of the Commission's discussions.

In discussing the policy, it was noted that OSP management is taking actions to try to better retain its employees. The Commission noted its support of taking whatever action necessary to improve the ability of the office of sponsored programs to support the needs of the faculty researchers.

- 5. Adjournment:** Meeting adjourned at 4:30PM.

COMMISSION ON RESEARCH

December 7, 2005

325 Burruss Hall

3:30 – 5:00

Chair: S. Easterling

Members Present: M. Akers, J. Blair, S.K. DeDatta, C. Gray, V. Groover, R. Hendricks, J. Lesko, X.J. Ming, C. Nessler for S. Quisenberry, C. Ragsdale, K. Roberto, M. Setareh, U. Vandsburger

Members Absent: B. Fenwick, M. Kelly, B. Miller, R. Murch, J. Phillips, T. Settle, A. Street, S. Turner

Invited Guests: T. Pickering, K. Miller, D. Nester

Others: R. Farley

1. **Approval of Agenda:** A motion was made to approve the agenda. The motion was seconded and the agenda was approved.
2. **Approval of Minutes of November 9, 2005:** A motion was made to approve the minutes. The motion was seconded. The minutes were approved.
3. **Report from the Chair on the status of ICTAS and IBPHS as University Centers:** S. Easterling reported that he briefly talked with the Provost about the status of ICTAS and IBPHS as university centers. He plans to talk with the Provost in more detail. After discussion the committee decided to hold decisions on institutes versus centers, and charters for ICTAS and IBPHS until the directors are in place.
4. **Centers Annual Reviews:** Letters have been sent to the directors of the four centers about their annual reviews. There have been no responses from them. Dr. Blair will follow up on this.
5. **Adjournment:** Meeting adjourned at 4:00 P.M.

COMMISSION ON RESEARCH

February 8, 2006
325 Burruss Hall
3:30 – 5:00

Chair: Mike Akers for S. Easterling

Members Present: J. Blair, S.K. DeDatta, C. Gray, V. Groover, R. Hendricks, J. Lesko, B. Miller, J. Phillips C. Nessler for S. Quisenberry, C.Ragsdale, K. Roberto, M. Setareh, A. Street, S. Turner,U. Vandsburger

Members Absent: S. Easterling, B. Fenwick, M. Kelly, X. Ming,, R. Murch, T. Settle

Invited Guests: T. Pickering, H. Dorn

Others: R. Farley

- 1. Approval of Agenda:** A motion was made to approve the agenda. The motion was seconded and the agenda was approved.
- 2. Approval of Minutes of December 8, 2005:** A motion was made to approve the minutes. The motion was seconded. The minutes were approved.
- 3. Report was read on meeting with Provost McNamee and Chair on the issues of Institutes being considered University Centers:** The committee agreed with the report. The committee decided to hold off review and final approval until the new directors of ICTAS and IBPHS have been appointed to give them ample time to provide input to the Charter.
- 4. Centers Annual Reviews:** Dr. Blair has received responses from all four centers up for review. The committee will go forward with reviews for CSAND and HCI. The RSP center is in the process of changing from University Center to a Departmental Center. The IPPA center director will be contacted and the recommendation that the center not be continued as a University Center will be discussed.

- 5. Letter from the University Libraries Committee:** The State Legislature is considering new legislation that will require university libraries to have available one copy of textbooks for each course taught. It was recommended that a note be sent to the Provost on the text book issues. The committee agreed they would write letters in support of the Library.
- 6. Center Review Committee Request:** T. Pickering asked for two volunteers from the Commission to be on center review committees. M. Akers will review CSAND and S. Turner will review HCI
7. Meeting adjourned at 4:40 P.M.

