

COMMISSION ON RESEARCH

Minutes

September 12, 2001

325 Burruss Hall

3:30 — 5 p.m.

- Members Present:** Dr. Jim Blair, Dr. Jim Bohland, Dr. Jim Burger, Mr. Israel Christie, Ms. Linda Correll, Dr. Gerhardt Schurig (for Dr. Peter Eyre), Dr. Kriton Hatzios, Dr. Bob Hendricks, Dr. Jim Jones, Dr. Brad Klein, Mr. Ed Lener, Dr. Hara Misra, Dr. Len Peters, Dr. John Dooley (for Mr. John Phillips), Dr. Joe Pitt, Dr. John Tyson, and Dr. Muzzo Uysal
- Members Absent:** Dr. David Bevan, Dr. S. K. DeDatta, Mr. Jeremy Hannon, Mr. Thomas Olson, and Dr. Vijay Singal
- Guests:** Dr. Tim Pickering
- Others:** Mrs. Pam Pettry, Secretary
- Call To Order:** Dr. Bob Hendricks called the Commission on Research committee meeting to order at 3:30 p.m.

1. Introductions:

The membership introduced themselves and the areas they represent.

2. Approval of Minutes of April 25, 2001:

Dr. Hendricks reminded the membership the minutes of April 25 had been approved electronically and sent to University Council.

3. Old Business:

a. Intellectual Property Policy. Dr. Peters and Dr. Hendricks provided background history on the revisions to the Intellectual Property Policy. Meetings were held throughout the summer, and input is continuing to be received and will be incorporated into the policy. Drs. Gene Brown and Tim Pickering will continue to refine the policy and bring it to the Commission by mid-October. All faculty will be given another opportunity for input.

b. Research Computing. In response to a memo from Dr. Herdman and discussions at last year's Commission meetings, Dr. Peters and Dr. Earv Blythe are organizing a task force to review the university's research computing resources and needs. Dr. Herdman has agreed to chair the task force. A request was made of each member to email Dr. Hendricks names of individuals to serve on this committee. The Virginia Bioinformatics Institute and Northern Virginia were mentioned as needing representation on the task force.

c. **Center Reviews:** The Virginia Tech Transportation Institute review is complete and ready for acceptance. The report will be distributed to the membership. The chair of the review committee will be invited to the next meeting.

The Center for Composite Materials and Structures review will be conducted this year as well as a continuation of the review of the Fralin Biotechnology Center.

4. New Business:

Dr. Hendricks mentioned several items for the new year: 1) use and care of animals in research; 2) series of meetings between commission chair and associate deans for the colleges; and 3) research faculty handbook. Also, Dr. Bohland requested that he be on the agenda to brief the membership on the medical schools.

5. Adjournment: Dr. Bohland motioned for adjournment; Dr. Misra seconded. Meeting was adjourned at 4:40 p.m.

Respectfully submitted:
Pam Pettry, Secretary for the Commission on Research

Minutes

COMMISSION ON RESEARCH

September 26, 2001

325 Burruss Hall

3:30 p.m.

Members Present: Dr. Dennis Dean (for Dr. David Bevan), Dr. Jim Burger, Mr. Israel Christie, Ms. Linda Correll, Dr. S. K. DeDatta, Dr. Peter Eyre, Mr. Jeremy Hannon, Dr. Bob Hendricks, Dr. Bradley Klein, Mr. Ed Lener, Dr. Hara Misra, Dr. Bob Bush (for Mr. Thomas Olson), Dr. John Dooley (for Mr. John Phillips), Dr. Joe Pitt, Dr. John Tyson, and Dr. Muzzo Uysal

Members Absent: Dr. Jim Blair, Dr. Jim Bohland, Dr. Jim Jones, Dr. Len Peters, and Dr. Vijay Singal

Guests: Dr. Tim Pickering, Mr. Ken Miller

Others: Mrs. Pam Pettry, Secretary

Call To Order: Dr. Bob Hendricks called the Commission on Research meeting to order at 3:30 p.m.

1. **Approval of Agenda:** The agenda was approved as written.
2. **Approval of Minutes of September 12, 2001:** A motion was made to approve the minutes with a correction in the Intellectual Property section; it was seconded. Minutes were approved with the correction.
3. **Old Business:**
 - a. **Virginia Tech Transportation Institute:** Dr. David Kibler, chair of the review committee, outlined the review process. The membership was complimentary of the report. After much discussion, the report was accepted with gratitude. Among the 9 recommendations of the review committee, the Institute should be renewed as a university research center for another five years, and Dr. Dingus should be reappointed as Director for another five-year term
 - b. **Research Computing:** The following names will be forwarded to Mr. Blythe and Dr. Peters for the Research Computing Taskforce: Bob West, Jeff Wilcke, Heinrich Schnoedt, Les Fuller, Curtis Carr, Valerie Hardcastle, Dan Ward, and Dennis Kafura. (Subsequent to the meeting, Dr. Hatzios nominated Tim Mack.)

- c. Intellectual Property Policy:** Dr. Hendricks reported that Faculty Senate representatives had met with the Provost and the President regarding the intellectual property policy. The Provost, President, and Faculty Senate agreed on guiding principles for the policy. There will be recommendations from the Faculty Senate. Ms. Mitzi Vernon will meet with the Commission at the November 28 meeting to discuss the recommendations. The Engineering Faculty Organization will present results of their discussions at the second Commission meeting in October.
- 4. New Business:**

 - a. Care and Housing of Research Animals:** Drs. David Moore and Steve Boyle will discuss care and housing of research animals at the next Commission meeting.
- 5. Adjournment:** Meeting adjourned at 5:20PM.

Respectfully submitted:
Pam Pettry, Secretary for the Commission on Research

Minutes
COMMISSION ON RESEARCH
October 24, 2001
325 Burruss Hall
3:30 — 5 p.m.

Members Present: Dr. Jim Blair, Dr. Jim Bohland, Ms. Linda Correll, Dr. S. K. DeDatta, Dr. Dennis Dean (for Dr. David Bevan), Dr. Peter Eyre, Mr. Jeremy Hannon, Dr. K. Hatzios, Dr. Bob Hendricks, Dr. Jim Jones, Dr. Bradley Klein, Mr. Ed Lener, Dr. Hara Misra, Mr. Thomas Olsen, Dr. Len Peters, Mr. John Phillips, Dr. Joe Pitt, Dr. Meir Schneller (for Vijay Singal), and Dr. John Tyson

Members Absent: Dr. Jim Burger, Mr. Israel Christie, and Dr. Muzzo Uysal

Invited Guests: Ms. Kay Heidbreder, Dr. Pat Hyer, Dr. Ken Miller, Dr. Tim Pickering, and Dr. Bob Sturges

Others: Ms. Melissa Simpkins

Call To Order: Dr. Robert Hendricks called the Commission on Research committee meeting to order at 3:32 p.m.

1. **Approval of Agenda:**
A motion was made to approve agenda with no corrections or additions. The motion was seconded and approved.
2. **Approval of Minutes for October 10, 2001:**
A motion was made to approve minutes with no corrections or additions. The motion was seconded and approved.
3. **Old Business:**
 - a. **Virginia Tech Transportation Institute Transmittal Letter:** Dr. Hendricks prepared a draft of a letter addressing the complex issues of the financial integrity of centers to Provost McNamee for discussion. The Commission members expressed a few concerns over wording. A motion was made and approved to send the letter forward to Dr. McNamee as modified.

The chair will prepare a letter asking Dr. Dingus to prepare a charter for the VTTI.
 - b. **Engineering Faculty Organization (EFO):** Dr. Bob Sturges supplied a handout and discussed the following points related to the Intellectual Property Policy 13000.
 1. Survey Results
 2. The Follow Up Survey
 3. A Source of Concern (Standard Terms and Conditions)
 4. Questions for the Commission on Research regarding the Mission Statement.
 - i. What does "strengthening interactions with industry" mean?
 - ii. What is our customer focus?
 - iii. How do we appear to industry today?
 - iv. Why have our faculty responded so negatively?

There were many questions raised during the presentation. Several members of the Commission questioned the accuracy and/or the statistical significance of the data used in the report.

Kay Heidbreder pointed out that many of the faculty possibly have never read Policy 13000 although it is given to them and explained to each individual in the Office of Sponsored Programs. She also pointed out that many faculty confuse the IP Policy and the standard terms and conditions. The IP Policy regulates the faculty contract to the University where the standard terms and conditions refer to what is negotiated with industrial companies.

Provisions of Code of Virginia, the Internal Revenue Code, and federal law, along with our IP Policy, together state that when a sponsor sponsors research at Virginia Tech then Virginia Tech holds the ownership rights to the resulting intellectual property. The IP Policy also allows the University to choose what items it wishes to hold ownership over (e.g. Book Authorship).

- c. Revisions to Special Research Faculty Handbook:** Dr. Hyer provided background on the work accomplished to date by the Task Force on Special Research Faculty, including the transition to a common date for merit adjustments for special research faculty, creation of several new ranks and clarification of existing ranks, and establishment of "regular" faculty appointments in special cases. She then reviewed the proposed revisions to section 2.2 of the Special Research Faculty Handbook which covers such topics as searches, types of appointments, resignation, procedures for termination for cause or for lack of funding, and similar employment concerns. The revisions and new material include the possibility of multi-year restricted appointments when grant funding so warrants, policy guidance on teaching by special research faculty, and the requirement to conduct at least a minimal search for appointments (other than postdocs) which last more than six months.

Commission members discussed the provisions related to teaching, which state that special research faculty are permitted to teach one course per year and that anything more than this requires approval of the principal investigator, department head, and dean. The expectation is that the faculty member's time would be charged to the instructional budget for teaching responsibilities. While some members thought that greater involvement in teaching might be appropriate, the proposed language appeared to allow those exceptional circumstances to be dealt with on a case-by-case basis.

A motion was made to approve the resolution accompanying the revised text and to forward the entire package to University Council for consideration. The motion carried.

- 4. New Business:**
 - a. Care and Housing of Research Animals:** The Commission will discuss in detail concerns about the care and housing of research animals at the next Commission meeting.
 - b. Engineering Faculty Organization (EFO):** The Commission will discuss in detail the Intellectual Property Policy 13000 at the next Commission meeting. Kay Heidbreder will attend.
- 5. Adjournment: meeting was adjourned at 5:05 p.m.**

Respectfully submitted:
Melissa Simpkins, Secretary for the Commission on Research

Minutes
COMMISSION ON RESEARCH
November 14, 2001
325 Burruss Hall
3:30 — 5:00 p.m.

- Members Present:** Dr. Michael Bertelsen (for Dr. S.K. DeDatta), Dr. Jim Blair, Dr. Jim Bohland, Dr. Jim Burger, Ms. Linda Correll, Dr. Dennis Dean (for Dr. David Bevan), Mr. Jeremy Hannon, Dr. K. Hatzios, Dr. Bob Hendricks, Dr. Jim Jones, Mr. Ed Lener, Dr. Hara Misra, Mr. Thomas Olsen, Dr. Len Peters, Dr. Joe Pitt, and Dr. Muzzo Uysal
- Members Absent:** Mr. Israel Christie, Dr. Peter Eyre, Dr. Bradley Klein, Mr. John Phillips, Dr. Meir Schneller (for Vijay Singal), and Dr. John Tyson
- Invited Guest:** Ms. Kay Heidbreder, Mr. Ken Miller, and Dr. Tim Pickering
- Others:** Ms. Melissa Simpkins (Secretary)
- Call To Order:** Dr. Robert Hendricks called the Commission on Research meeting to order at 3:32 p.m.

1. Approval of Agenda:

A motion was made to approve the agenda with no corrections or additions. The motion was seconded and approved.

2. Approval of Minutes for October 24, 2001

A motion was made to approve the minutes with one correction. The motion was seconded and approved.

3. Old Business:

- a. Major Research Facilities:** Dr. Hendricks met with the Associate Deans for Research to discuss the major research facilities. Dr. Hendricks reported that the Associate Deans recommended that the Commission consider this issue further. Dr. McNamee suggested that the Commission should work to help identify the critical facility needs to help the University in reaching its top 30 goal.

The Commission discussed the Environmental Protection Agency's Labs for the 21st Century program. It was felt that the University's participation in this program might have the following potential benefits: 1) Establish VT as a leader in the holistic design and development of new laboratory facilities, 2) provide a forum for exchange of ideas with other institutions and design professionals specializing in educational labs, 3) establish design and post occupancy evaluation guidelines for new labs and 4) establish a direction for collaborative research from both within the University as well as with outside agencies and organizations. Concerns were raised for the current lack of funding from the EPA for this program and the EPA's poor track record for similar past projects. Jim Jones offered to attend the Labs 21 conference this coming January and report back to the Commission.

Dr. Joe Pitt suggested that a review of facility needs should involve the junior faculty since they are the ones who will be acquiring the future grants that will use the facilities.

Dr. Len Peters suggested that Dr. Hendricks talk with Dr. Edward Fox, Chair of University Resources Commission to make certain that the Commission is not duplicating something that is already being addressed.

The Commission decided to return to the major research facilities discussion during the first meeting in January.

- b. Intellectual Property Policy:** Dr. Hendricks discussed with the Associate Deans various proposals for how the Commission would proceed on the rewrite of the Intellectual Property Policy and how to communicate with the faculty. The objective would be to assume that all constituencies had been contacted and that there was reasonable consensus before Commission forwarded a policy to Council for consideration. The Associate Deans offered their full support in this procedure and will work with their individual faculty.

Ms. Kay Heidbreder explained that the Code of Virginia requires the Board of Visitors to adopt a patent and copyright policy that is consistent with guidelines adopted by the State Council of Higher Education. These guidelines were drafted in 1985 and have not been amended since.

She also noted that the Intellectual Property Policy is part of the employment contract with the University and is included in the Faculty Handbook. As a legal matter, each time an employee signs or accepts an automatically deposited paycheck, that action binds the employee to the Intellectual Property Policy. Under the Code of Virginia, until the Board of Visitors approves a new Intellectual Property Policy, the current Policy is in effect.

Things that are defined as traditional scholarship (articles, books, most copyrighted works except for software) belong to the writer with some exceptions. If an invention results from use of University facilities or resources, then under the Code of Virginia the ownership (patentable IP) will belong to the University even if it is created with the use of sponsored funds. Once ownership through the IP Ownership subcommittee is determined, the IP goes to the full Intellectual Property Committee who acknowledges University ownership and then the property is transferred to VTIP who will protect and market the item for patenting and licensing.

The Commission will decide how to proceed with the Intellectual Property Policy after hearing from the Faculty Senate.

4. New Business:

- a. Faculty Senate Report:** Mitzi Vernon will discuss the report from the Faculty Senate on the Intellectual Property Policy at the next Commission meeting.

5. Adjournment: meeting was adjourned at 5:15 p.m.

Respectfully Submitted:

Melissa Simpkins, Secretary for the Commission on Research

Minutes
COMMISSION ON RESEARCH
November 28, 2001
325 Burruss Hall
3:30 — 5:00 p.m.

- Members Present:** Jim Blair, Linda Correll, Peter Eyre, Jeremy Hannon, Kriton Hatzios, Bob Hendricks, Jim Jones, Bradley Klein, Ed Lener, Hara Misra, Thomas Olson, John Phillips, Joe Pitt, Meir Schneller (for Vijay Singal), Muzzo Uysal, and Larry Vaughn (for S.K. DeDatta)
- Members Absent:** David Bevan, Jim Bohland, Jim Burger, Israel Christie, Len Peters, and John Tyson
- Invited Guest:** Kay Heidbreder, Ken Miller, Tim Pickering, and Mitzi Vernon
- Others:** Melissa Simpkins (Secretary)
- Call To Order:** Robert Hendricks called the Commission on Research committee meeting to order at 3:32 p.m.

1. Approval of Agenda:

A motion was made to approve the agenda with no corrections or additions. The motion was seconded and approved.

2. Approval of Minutes for November 14, 2001

A motion was made to approve the minutes with no corrections or additions. The motion was seconded and approved.

3. Old Business:

- a. Faculty Senate Report:** Mitzi Vernon provided background on the work accomplished to date by the Faculty Senate on the intellectual property policy. A small ad hoc group was formed to work over the summer on providing language changes that would reconcile the differences. After long discussions and reviewing intellectual property policies at several leading institutions the committee reached a strong consensus that they could not move forward with the existing proposal. The committee felt that the proposed policy was intrinsically flawed because a larger and more diverse group of faculty was not involved in the inception and initial framing of the policy.

According to Mitzi Vernon, President Steger and Provost McNamee supported the development of guiding principles to help set the tone of the IP policy. The ad hoc group then proposed a set of ten principles to the Commission that would become the spirit of the intellectual property policy.

Mitzi Vernon gave the Commission some preface statements:

1. The subcommittee believes that these principles are in fact "principles" - a guide for policy development. Jim Bohland disagreed that the statement of principles is, in fact, a set of principles. They go beyond principles into policy development. Mitzi Vernon stood by the claim that these were still principles, though detailed, and that they needed to be detailed in order to gain support of the faculty.
2. The subcommittee felt that it is important that the principles be seen, discussed, and approved prior to the policy to build trust with the faculty (a necessary step given the problems of last year) and move the process along

more quickly. Without this discussion and approval, the effort of developing the principles will be lost. The subcommittee also believes that the ten principles provide an outline for the policy development.

3. The subcommittee respectfully requested that we reconvene to review the draft of the policy once it is developed and measure it against the proposed principles.

The Commission will discuss the Faculty Senate report during the December 12th meeting.

4. New Business:

- a. **Intellectual Property Policy 13000:** The Commission will discuss the Intellectual Property Policy 13000 at the next Commission meeting. Kay Heidbreder will attend.
- b. **Faculty Senate Report:** The Commission will discuss the report from the Faculty Senate on the Intellectual Property Policy at the next Commission meeting.
- c. **In preparation for the December 12 meeting:** The chair assigned the Commission members to read the following items:
 1. The relevant Code of Virginia
 2. The SCHEV Guidelines
 3. The current version of Policy 13000
 4. The latest revision of Policy 13000

All items will be distributed to the faculty a week before the meeting.

5. Adjournment: meeting was adjourned at 5:17 p.m.

Respectfully Submitted:

Melissa Simpkins, Secretary for the Commission on Research

Minutes
COMMISSION ON RESEARCH
December 12, 2001
325 Burruss Hall
3:30 — 5:00 p.m.

- Members Present:** Jim Burger, Linda Correll, Kriton Hatzios, Bob Hendricks, Jim Jones, Bradley Klein, Ed Lener, Hara Misra, Keith Moore (for S.K. DeDatta), Thomas Olson, Len Peters, John Phillips, Joe Pitt, and Muzzo Uysal
- Members Absent:** David Bevan, Jim Blair, Jim Bohland, Israel Christie, Peter Eyre, Jeremy Hannon, Meir Schneller (for Vijay Singal), and John Tyson
- Invited Guest:** Kay Heidbreder, Ken Miller, and Tim Pickering
- Others:** Melissa Simpkins (Secretary)
- Call To Order:** Robert Hendricks called the Commission on Research committee meeting to order at 3:32 p.m.

1. Approval of Agenda:

A motion was made to approve the agenda with no corrections or additions. The motion was seconded and approved.

2. Approval of Minutes for October 24, November 14, and November 28, 2001:

A motion was made to approve the minutes as amended. The motion was seconded and approved.

3. Old Business:

- a. Intellectual Property Policy 13,000:** Bob Hendricks sent out the following items to the Commission to prepare for the IP Policy review: current IP Policy, draft IP Policy, SCHEV Guidelines, the relevant part of the Code of Virginia, and a letter from Jim Bohland. He suggested to the Commission that it (i) could leave the current policy as is, (ii) accept or modify the Faculty Senates proposal for Guiding principles and begin debate on revision of the policy, (iii) return the policy to the IP Committee for revision without accepting or revising the Senate's Guiding Principles

Joe Pitt asked that Kay Heidbreder clarify sections of the SCHEV Guidelines. 1) Significant use of general funds (page 6): Kay Heidbreder explained that the SCHEV Guidelines had originally expected that someone would do cost accounting, 2) Tangible medium of expression (page 5): Kay Heidbreder explained that this could be anything that is recorded in a fixed medium (i.e. software, tape) 3) Ownership rights (page 10): Kay Heidbreder explained that the IP Policy is separate from research contracts but research contracts must be consistent with the IP Policy.

There was a consensus that, although the Faculty Senate's Guiding Principles raised important issues, it was premature for debate to begin at the level of University Council. Jim Bohland, in a written statement, expressed concerns that the proposed Principles mixed Principles and Policy and should be modified. There was considerable discussion as to the proper forum for discussion of the Principles. Following discussion of several legal issues by Kay Heidbreder, it became clear that there was great confusion concerning what could and could not be addressed by the IP Policy vis- vis both the concerns of the EFO and the Faculty Senate.

Bob Hendricks discussed the possibility of developing an education program for all Virginia Tech employees about the IP Policy by using one of the following ideas: an

information website; planning seminars for each college by a Commission member; a cover letter from President Steger or Provost McNamee outlining the process of the IP Policy including the Code of Virginia, the SCHEV Guidelines, and the current IP Policy.

It was decided that discussion of this issue would continue at the next meeting of the Commission.

4. New Business:

- a. There was no new business

5. Adjournment: meeting was adjourned at 5:17 p.m.

Respectfully Submitted:

Melissa Simpkins, Secretary for the Commission on Research

Minutes
COMMISSION ON RESEARCH

January 23, 2002
325 Burruss Hall
3:30 — 5:00 p.m.

Members Present: David Bevan, Jim Blair, Jim Burger, Linda Correll, Peter Eyre, Kriton Hatzios, Bob Hendricks, Jim Jones, Bradley Klein, Ed Lener, Hara Misra, Thomas Olson, Joe Pitt, Vijay Singal, John Tyson, Muzzo Uysal, and Larry Vaughn (for S.K. DeDatta)

Members Absent: Jim Bohland, Israel Christie, Len Peters, and John Phillips

Invited Guest: Kay Heidbreder, Michael Martin, Tim Pickering, and Carol Roberson

Others: Melissa Simpkins (Secretary)

Call To Order: Robert Hendricks called the Commission on Research committee meeting to order at 3:32 p.m.

1. Approval of Agenda:

A motion was made to approve the agenda as amended. The motion was seconded and approved.

2. Approval of Minutes for January 9, 2001:

A motion was made to approve the minutes with no corrections or additions. The motion was seconded and approved.

3. Old Business:

a. University Center Reviews: Due to conflicts of interest Jim Jones has declined the opportunity to represent the Commission on Research for the review panel of the Virginia Center for Housing Research. His withdrawal was approved by the unanimous vote of the Commission.

Joe Pitt volunteered to serve on the review panel as a representative from the Commission on Research.

b. Student Government Association Representative: Jeremy Hannon has stepped down as representative of the Student Government Association. A replacement has been selected and will attend the February 13 meeting.

c. Intellectual Property Policy 101: Jim Blair, Kay Heidbreder, Mike Martin, and Carol Roberson presented a PowerPoint presentation entitled **Intellectual Property Policy 101** for review and comment by the Commission before presenting to the University Council on February 4, 2002.

Jim Blair explained to the Commission that the Intellectual Property Policy 101 was not being used to convince people of the need for future changes but to inform them of the legal issues associated with the policy, where we stand now, and what the problems are with the current policy.

Mike Martin provided definitions involved with patents and copyrights. He also explained the role of the Virginia Tech Intellectual Properties, Inc.

Kay Heidbreder explained the legal issues of the current policy including: the Bayh-Dole Act of 1980, IRS Procedures, and the Code of Virginia.

Carol Roberson explained the role of the Office of Sponsored Programs in negotiating Intellectual Property terms and conditions.

After discussion, the Commission recommended the presentation be rearranged to better inform people of the purpose of the presentation. The revised presentation will be available on a website for members of the Commission and others to view. The presenters also offered to meet with anyone needing further explanation.

4. New Business: There was no new business.

5. Adjournment: Meeting was adjourned at 5:25 p.m.

Respectfully Submitted:
Melissa Simpkins,
Secretary for the Commission on Research

COMMISSION ON RESEARCH

April 24, 2002
325 Burruss Hall
3:30 — 5:00 p.m.

Members Present: Jim Blair, Jim Bohland, Linda Correll, Bob Hendricks, Jim Jones, Ed Lener, Hara Misra, Thomas Olson, Len Peters, Joe Pitt, Vijay Singal, John Tyson, and Muzzo Uysal

Members Absent: David Bevan, Jim Burger, Israel Christie, S.K. DeDatta, Peter Eyre, Kriton Hatzios, Bradley Klein, and John Phillips

Invited Guest: Ken Miller, Tim Pickering, and Carl Zipper

Others: Melissa Simpkins (Secretary)

1. Approval of Agenda

A motion was made to approve the agenda with no corrections or additions. The motion was seconded and approved.

2. Approval of Minutes for April 10, 2002:

A motion was made to approve the minutes as amended. The motion was seconded and approved.

3. Old Business:

a. Report from the Virginia Water Resources Research Center (VWRRC):

Carl Zipper gave a brief overview of the status of the Virginia Water Resources Research Center, which included a summary and recommendations. Following a brief discussion of how the committee was organized to achieve its goals, Carl Zipper reviewed the past five years performance of the Center with the Commission. The following paragraph summarizes the committees report and recommendations.

The evaluation committee is unanimous in supporting the following recommendations to the Committee on Research: 1) the Water Center should be continued, 2) the Water Center should remain as a University Center, 3) the University should seek to fill the Director's position promptly, 4) in seeking to fill the Director's position, the University should emphasize the following qualifications: breadth of vision, an ability to prioritize, an ability to coordinate and stimulate interaction, and an ability to address and integrate policy and technical issues, 5) the University should provide the Water Center with assurance that some base level of funding will remain in place, to allow Center leadership to focus on long-term goals, and should seek increased levels of state funding for the Water Center when that becomes possible, 6)

the University should provide the Water Center with improved on-campus facilities.

b. Discussion of the Center for Composite Materials & Structures (CCMS):

The Commission reviewed a letter written by the Chair to Len Peters explaining that the Commission concurs with the recommendations that the Center for Composite Materials and Structures be decommissioned as a University Center. After discussion, the letter was approved as modified and will be forwarded to Len Peters with the Center for Composite Materials & Structures Review.

c. Report of the 2002-2003 Election for the Commission on Research Chair:

Jim Blair announced that Joe Pitt has been elected to serve as the 2002 —2003 Commission on Research Chair. Joe Pitt accepted the position and is looking forward to representing the University in his new role.

4. New Business:

a. Review of Virginia Water Resources Research Center (VWRRC): The Commission Chair will draft a letter to be sent to Len Peters with the review stating the Commissions recommendations.

b. Privacy Issues with Research Data: The Commission will discuss the privacy issues related to research data and elect a subcommittee to investigate University policies and procedures.

c. Elect Vice Chair: The Commission will discuss the election of a 2002-2003 Commission on Research Vice Chair.

5. Adjournment: Meeting was adjourned at 5:00 p.m.

Respectfully Submitted:

Melissa Simpkins, Secretary for the Commission on Research