

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

November 20, 2014

3:30-4:30 p.m.

325 Burruss Hall

Attendance: Montasir, Abbas, Kathy Alexander, Jan Helge Bøhn, Don Back, Howard Chung, Lee Cooper, Bobby Grisso (for Ed Jones), Brian Hairston, Shannon Jarrott, Reed Kennedy, Michael Schwarz (via phone), Llyn Sharp, Susan Short, Debra Stoudt (for Elizabeth Spiller), Ian Van-Pelt

Absent: Andrea Brunais, Kirsten Buhls, Christine Fiori, Guru Ghosh, Ed Jones, Andrew Overbay, Elizabeth Spiller, Elakumaran Subbiah, Eric Vance

1. **Welcome and Introductions**

Reed Kennedy welcomed the group and self-introductions were made.

2. **Agenda Approval**

Reed made a call for the approval of the agenda and any changes; the agenda was motioned to approve as is; was seconded and was approved.

3. **Announcements**

Reed made the call for announcements.

There were no announcements.

4. **Approval of Minutes, October 16, 2014**

The minutes from the October 16, 2014 meeting were sent out electronically for updates; were updated accordingly and were sent onto University Council and to the University Governance website.

5. **Chairman's Report**

Reed reported on the University Council meeting of October 20, 2014. He reported the second reading of the Commission on Graduate Studies and Policies Resolution to Establish the Master of Arts Degree in Data Analysis and Applied Statistics; Commission on Undergraduate Studies and Policies Resolution to Approve New Major, Criminology in the Bachelor of Science in Sociology; Resolution to Approve New Major, Residential Environments and Design in the Bachelor of Science in Apparel, Housing and Resource Management; Resolution to Approve New Degree in Bachelor of Science in Systems Biology; Commission on Undergraduate Studies and Policies Resolution to Discontinue Bachelor of Arts in Humanities, Science and Environment; all were approved. There were no new Resolutions presented. The minutes can be found at:

http://www.governance.vt.edu/univcouncil/ucminutes_10-20-14.pdf

Reed reported on the University Council meeting of November 3, 2014. He reported the first reading for the Commission on Undergraduate Studies and Policies Resolution to Approve New Major, Literature and Language, in Bachelor of Arts in English; Resolution to Approve New Major, Creative Writing, in Bachelor of Arts in English; and Resolution to Approve New Major, Professional and Technical Writing, in Bachelor of Arts in English. The minutes can be found at: http://www.governance.vt.edu/univcouncil/ucminutes_11-03-14.pdf.

Reed reported on the University Council meeting of November 17, 2014. He reported discussed items were the second reading for the Commission on Undergraduate Studies and Policies Resolution to Approve New Major, Literature and Language, in Bachelor of Arts in English; Resolution to Approve New Major, Creative Writing, in Bachelor of Arts in English; and Resolution to Approve New Major, Professional and Technical Writing, in Bachelor of Arts in English; all were approved. The first reading for the Commission on Faculty Affairs Resolution to Approve the Department of Biomedical Engineering and Mechanics was given. The minutes can be found at: http://www.governance.vt.edu/univcouncil/ucminutes_11-17-14.pdf.

6. Vice-Chair's Report

Shannon Jarrott reported that the Alumni Awards for Outreach Excellence selection committee are scheduled to meet on Friday, November 21, 2014 at 3:00 p.m. in 300 Wallace to discuss guidelines.

7. Reports

a. Virginia Cooperative Extension (VCE)

Bobby Grisso announced the Alumni Award for Extension Excellence is closing tomorrow, Friday, November 21, 2014. He also indicated that the link for the 100th anniversary would be up soon, he will forward to Kim Rhodes, who will forward to the commission. There will be 11 program teams across the state to discuss emerging issues as well as what is coming through Grass Roots. Training for the Title IX and Retaliation must be completed by January 30, 2015. Adobe Connect will be available (<http://www.hr.vt.edu/oea/workshops/>).

b. University Council on International Affairs (UCIA) Meeting

Don Back reported on the UCIA meetings of October 20 and November 17, 2014. He indicated that the International Education Policy committee discussed concerns of Student Exchange Agreements (SEAs) and out of date agreements; which arose from an issue with student transfer credits. Discussion included adopting the winter-mester model for summer session and compensation issues. The Office of International Research, Education and Development (OIREd) had not receive official word regarding the IPM CRSP award. International Support Services (ISS) has new regulations that are being handed down; the Department of State J-1 requires criminal background checks for work being performed for agencies. J-1 researchers and scholars will need to adhere to new English proficiency requirements; standards to be put into effect through VT fairly soon. The Global Education Office (GEO) is wrapping up the search process for the new Director; Jackie Bixler is the chair of the committee. Guru Ghosh has been working with the 281 Travel Policy and risk management for study and service abroad. Two (2) positions will be created, one will fall under GEO and the other under VT Engage (Student Affairs). A pre-departure checklist has been updated by GEO; and the UCIA by-law revision update was given.

8. Commission Board Member Comments

Don Back announced that Pie Day, hosted by the Cranwell Center; would occur on Monday, November 24, 2014 from 11:30 a.m.-2:00 p.m. at the Graduate Life Center (GLC) multi-purpose room.

Michael Schwarz announced the update of Forever Oceans Academy is funded; VT will take care of management and training; with involvement with Lockheed Martin two proposals involving robotics and food safety.

Last meeting, the international database was discussed, and Reed indicated in his outside conversations with Guru that Guru would work with the IT group to see about moving forward.

Kathy Alexander announced that Ambassador Linda Thomas-Greenfield had visited the VT campus and had a lot of great things to say. Ambassador Thomas-Greenfield gave a talk entitled, *US-Africa Policy for International Studies Students*.

Motion to adjourn was made, seconded, all in favor; adjourned at 4:03 p.m.

Respectfully submitted,

Kimberly Rhodes
Recording Secretary