

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

November 15, 2012, 2012

3:30-4:30 p.m.

325 Burruss Hall

Attendance: Carlyle Brewster, Lee Cooper, Jack Davis, Christine Fiori, Guru Ghosh, Maryam Kamali, Jerry Niles, Andrew Overbay, Llyn Sharp, Susan Short, Bob Smith, Yannis Stivachtis, Elankumaran Subbiah

Absent: Onwubiko Agozino, Kathy Alexander, Andrea Brunais, Kirsten Buhls, Peter Callan, Bilan Jama, Aditya Johri, Ed Jones, Reed Kennedy, Ionnis Kokkinidis, Gary Long,

1. **Welcome and Introductions**

Christine Fiori welcomed everyone to the meeting. Self-introductions were made.

2. **Agenda Approval**

Christine made a call for the approval of the agenda; the agenda was moved to approve; seconded and was approved.

3. **Announcements**

Christine made the call for announcements. Christine indicated that the Vice President for Outreach and International Affairs is now posted as of today. The search committee has had their first meeting.

4. **Approval of Minutes, October 11, 2012**

The minutes from the October 11, 2012 were sent out electronically for updates; were updated accordingly and were sent onto University Council and to the University Governance website.

5. **Chairman's Report**

Christine discussed the two University Council meetings on October 15, 2012 and November 12, 2012. The October 15th meeting included the second reading of the Bachelor of Science Degree in Real Estate, which was passed. The November 12th meeting included the Resolution to approve the Bachelor of Science Degree in Packaging Systems and Design; the Resolution to approve the Bachelor of Science Degree in Sustainable Biomaterials; and the Resolution to establish an Undergraduate Curriculum Committee. These were first readings for all three resolutions. Minutes can be found at: <http://www.governance.vt.edu/>.

Christine followed up on the conversation from last meeting regarding the representative from the Cranwell Center as well as some of the Institutes (VBI, ICTAS, etc.). She indicated that she spoke to John Dooley and he indicated that there was an additional tier that feeds into the COIA. Cranwell has representation on the UCIA and VBI and ICTAS have representation on the Outreach Council.

6. **Vice-Chair's Report**

Carlyle Brewster discussed the changes made to the process, whereas building in a one-page Nomination Form for department heads to complete to nominate an individual. The intent is to take away some of the burden from department heads in completing a packet of information and simplifying the nomination process.

November 30, 2012 is the due date for nominations; January 31, 2013 is the due date for nomination packets which are to be completed by the nominee.

The question was raised to see if College Award Winners would be elevated to the University Outreach Excellence. Discussion included the fact that College Award Winners could be included in the list of nominees. The charge to the commission is to nominate 2 people or have department nominate 2 people for this award.

The request was made to re-send the Nomination form to the COIA group. Kim Rhodes will send this out. Also, the request was made to have the announcement appear again in the E-Daily News.

7. Reports

a. Virginia Cooperative Extension (VCE)

Bob Smith gave the report on the VCE and indicated that the first annual 229 report was finalized and received by the Secretary of Education. Additionally, there are now about 234 field agents; target numbers were met. On November 26, 2012 there will be a specialist's forum at the Fralin Institute. There was a group from a university in Brazil that has completed an MOU between their university and Virginia Tech. Bobby Grisso has been named the Associate Director of Agriculture and Natural Resources for VCE.

b. University Council on International Affairs (UCIA) Meeting

Bob Smith reported on the UCIA. He announced that Bill Pruitt has accepted the position of Assistant Director for Education Abroad. Kim Beisecker has been reappointed and is no longer director of the Cranwell Center; Suzie Baker and Lyndsy Manz are currently taking over leading the center.

A task force is being formed and will compare Education Abroad with peer institutions; the Study Abroad Health form has been approved by Legal Counsel; strategic planning was discussed; the three (3) Alumni Awards for International Education, Outreach and Research have been posted; Reed Kennedy is working on a workshop regarding issues on sexual harassment in Study Abroad and Mike Bertelsen talked about the grants program for Study Abroad/Research.

8. Engagement White Paper Discussion

Discussion included promotion and tenure; how is engaged scholarship defined; and if the white paper is revised, who would the commission want to bring it forth to. Some of the members questioned what the ultimate goal in revising the document would be. Jerry Niles suggested developing a survey mechanism that could capture the current climate with respect to engagement and that would be a report that this committee could champion and provide to the greater university community.

Christine gave the charge for members to respond to the following: where would you see it going?; how do we measure outreach?; what set of questions do you propose to see what values you would like to get out of the document? Members should come up with one question that they wish to see included in a survey for discussion.

Susan Short volunteered to get some APLU engagement best practices and engagement indexes from the Council of Engagement.

9. Commission Board Member Comments

There were no comments.

PROPOSED MEETING DATES FOR 12-13 (All meetings will be from **3:30-4:30 p.m.** and will take place in 325 Burruss except as noted below)

December 13, 2012
NO JANUARY MEETING

February 21, 2013
March 21, 2013

April 18, 2013
May 9, 2013

Respectfully submitted,

Kim Rhodes
Recording Secretary