

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

October 16, 2014

3:30-4:30 p.m.

325 Burruss Hall

Attendance: Jan Helge Bøhn, Don Back, Howard Chung, Shannon Jarrott, Ed Jones, Reed Kennedy, Llyn Sharp, Susan Short, Debra Stoudt (for Elizabeth Spiller), Elakumaran Subbiah, Ian Van-Pelt, Eric Vance

Absent: Montasir, Abbas, Kathy Alexander, Andrea Brunais, Kirsten Buhls, Lee Cooper, Christine Fiori, Guru Ghosh, Brian Hairston, Andrew Overbay, Michael Schwarz

1. **Welcome and Introductions**

Reed Kennedy welcomed the group and self-introductions were made.

2. **Agenda Approval**

Reed made a call for the approval of the agenda and any changes; the agenda was motioned to approve as is; was seconded and was approved.

3. **Announcements**

Reed made the call for announcements.

Llyn Sharp made an announcement about the Great South East ShakeOut, which allowed the university community to practice earthquake preparedness by “drop, cover, and hold on”.

4. **Approval of Minutes, September 18, 2014**

The minutes from the September 18, 2014 meeting were sent out electronically for updates; were updated accordingly and were sent onto University Council and to the University Governance website.

5. **Chairman’s Report**

Reed reported on the University Council meeting of September 22, 2014 that there was nothing new to report. The minutes can be found at:

http://www.governance.vt.edu/univcouncil/ucminutes_09-22-14.pdf.

With regard to the University Council meeting of October 6, 2014, Reed noted the Commission on undergraduate Studies and Policies presented the first reading of the Resolution to Approve New Major, Criminology in Bachelors of Science in Sociology. Also noted was the Commission on Graduate Studies and Policies presented their first reading of the Resolution to Establish the Master of Arts Degree in Data Analysis and Applied Statistics.

6. **Vice-Chair’s Report**

Vice-Chair Shannon Jarrott reported the members of the selection committee for the Alumni Awards for Outreach Excellence are herself, Eric Vance, Reed Kennedy, Montasir Abbas and Christine Fiori. She encouraged the Commission to give their colleagues the information and encourage them to submit an application.

The Commission discussed whether or not to look at past recipients nomination applications for the current year. This decision will be deferred to a later meeting.

7. **Reports**

a. **Virginia Cooperative Extension (VCE)**

Ed Jones discussed Extension Day at the State Fair and the possibility of considering this as an annual event. Ed discussed the National 4H week held the week of October 6. He announced the Fall District Conference will begin the week of October 20. Additionally, he was happy to inform the Commission that Extension is exempt from the first round of budget reductions.

b. **University Council on International Affairs (UCIA) Meeting**

Don Back reported to the Commission the minutes of the September 22, 2014, University Council on International Affairs meeting. Don distributed information on the International Alumni Awards to the Commission and he noted the deadline for submitting nominations for the awards is 5:00 p.m. on January 26, 2015 (**documents may be found at http://www.outreach.vt.edu/QuickLinks/Awards_and_committees.aspx**). Additionally, there was a discussion on the Language and Culture Institute's reimplementation of student scholarships among Commission members.

8. **Organizational Structure of Outreach and International Affairs**

Susan Short distributed an Outreach and International Affairs (OIA) structural chart (**see attached**). She discussed the many areas of OIA contained in the chart. The Commission members discussed the significance of using the term Outreach versus using the term Engagement. The members agreed they would revisit this discussion with Guru Ghosh at a later time.

9. **Database and Mapping International Activity at the Institutional Level**

Commission members discussed the concept of a database and the mapping of international activity at the institutional level. Currently there is no system in place at the university level. There has been previous database/mapping activity; however, it is currently out of date. This discussion has been deferred to the next meeting where the commission will refer to Guru Ghosh for his insight. Additionally, it was suggested that David Brady in Export Control and Secure Research Compliance be consulted as needed.

10. **Commission Board Member Comments**

The Commission discussed the issues of housing for visiting scholars.

Susan Short announced that Guru Ghosh is looking at the possibility of an Outreach and International building on campus that will house all departments in OIA and will provide housing for international scholars. Guru is looking at the possibility of OIA partnering with Student Affairs on this concept.

The commission adjourned at 4:35 p.m.

Respectfully submitted,

Holly Carroll
Recording Secretary

Virginia Tech
Outreach & International Affairs
October, 2014

