

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

March 19, 2015

3:30-4:30 p.m.

325 Burruss Hall

Attendance: Don Back, Jan Helge Bøhn, Andrea Brunais, Howard Chung, Lee Cooper, Christine Fiori, Guru Ghosh, Shannon Jarrott, Ed Jones, Reed Kennedy, Eric Vance, Llyn Sharp, Susan Short, Elankumaran Subbiah, Ian Van Pelt

Absent: Montasir Abbas, Kathy Alexander, Kirsten Buhls, Brian Hairston, Tom Hammett, Andrew Overbay, Michael Schwarz, Elizabeth Spiller,

1. **Welcome and Introductions**

Reed Kennedy welcomed the group and self-introductions were made.

2. **Agenda Approval**

Reed made a call for the approval of the agenda and any changes; the agenda was motioned to approve as is; was seconded and was approved.

3. **Announcements**

Reed made the call for announcements.

Guru Ghosh announced that there will be a change in venue for next year's Commission on Outreach and International Affairs meetings. The meetings will be located at University Gateway Center in suite 120.

Eric Vance made an announcement concerning stat labs in the LISA 2020 network. Yesterday a new one was created in Nigeria. There are now two labs in Nigeria and one in Tanzania.

Susan Short informed the commission about the Hampton Roads Showcase that will take place on May 6 in Newport News at the Paragon Theater. Dr. Sands will be the featured speaker. Susan asked the commission to hold the date of September 10, 2015, for the Save Our Town Summit to be held at the Southwest Virginia Center in Abingdon. Susan spoke about the Engagement Scholarship Consortium to be held at Penn State, September 28-29 of this year. She reminded commission members the deadline to submit proposals for this event is March 20, 2015.

Andrea Brunais announced that the Save Our Towns season 1 finale will come out in early April. The episode will be publicized on the Virginia Tech daily newsfeed. It will feature Sam Cook and a small town that is largely involved with Virginia Tech. She informed the commission that Extension will be involved in next year's episodes.

Don Back announced this year will be the 20th anniversary of the Humphrey Fellows program.

4. **Approval of Minutes, February 19, 2015**

The minutes from the February 19, 2015 meeting were sent out electronically for updates; have been approved and sent to University Council and to the University Governance website.

http://www.governance.vt.edu/comcout/minutes_02-19-15.pdf

5. **Chairman's Report**

Reed reported on the March 2, 2015 University Council meeting. The old business included the Commission on Graduate Studies and Policies resolution to amend presidential policy memorandum no. 230, awarding of a graduate certificate. Also presented was the Commission on Undergraduate Studies and Policies' resolution to revise presidential policy memorandum no. 125 (University Core Curriculum/Curriculum for liberal education),

with a vote deferred until April 6. The new business included the Commission on Graduate Studies and Policies resolution to graduate continuous enrollment, the resolution on graduate leave of absence; and the resolution on graduate in absentia status. Minutes can be found at: <http://www.governance.vt.edu/>.

6. **Vice-Chair's Report**

Shannon Jarrott reported on behalf of the committee for the Alumni Awards for Outreach Excellence. Susan Short commented on changing the name of the awards to include engagement. Jan Helge Bøhn suggested including both "Outreach" and "Engagement" in the title. Shannon will consider the proposed change. Shannon indicated increasing the award. Guru Ghosh suggested Reed Kennedy invite Tom Tillar to the April meeting to discuss the additional funding.

Reed announced that Shannon will be leaving the university after this semester and since she is the vice-chair, he asked the commission to begin thinking of who to nominate to fulfill the duties of COIA Chair for next year.

7. **Reports**

a. **Virginia Cooperative Extension (VCE)**

Ed Jones announced their annual conference was a success with good outcomes. Ed noted that the ASRED/SAAESD joint spring meeting has been scheduled for April at the Hotel Roanoke. Ed informed the commission that Brian Calhoun is currently out on long term disability.

b. **University Council on International Affairs (UCIA) Meeting**

Don Back reported on the February 23, 2015 UCIA meeting. Shannon Jarrott asked for more information on Don's Train-the-Trainer workshop. Andrea Brunais noted that information on this workshop was highlighted in the December 2014 issue of *Outbursts*. An electronic issue may be found at http://www.outreach.vt.edu/outbursts/archives/Outbursts_Kurdistan_Dec_2014.pdf. Don announced that Scott Farmer presented on tracking international activities at the March meeting.

8. **Second Reading of UCIA Bylaws**

Reed announced that the University Council on International Affairs (UCIA) had approved the resolution to COIA to update their bylaws. A motion was made to approve the resolution, it was seconded, and approved by the commission.

9. **Commission Board Member Comments**

Susan Short informed members that Kimberly Rhodes sent an electronic invitation for the commission to meet with the candidates for the position of AVP for International Affairs. Susan encouraged members to attend. Information on this position may be found at <http://www.outreach.vt.edu/employment/searches.aspx>.

Guru Ghosh announced that he will be making an offer in the search for an executive director in the Office of International, Research, Education, and Development. Guru informed the council that Kimberly Rhodes is a member on the search committee for the provost and she has sent out a request asking for attributes the potential candidate demonstrate.

Motion to adjourn was made, seconded, all in favor; adjourned at 4:15 p.m.

Respectfully submitted,

Holly Carroll
Recording Secretary