

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

February 20, 2014

3:30-4:30 p.m.

325 Burruss Hall

Attendance:

Don Back, Carlyle Brewster, Christine Fiori, Holly Grant, Joe Hunnings (for Ed Jones), Shannon Jarrott, Reed Kennedy, David Knight (Sub for Aditya Johri), Llyn Sharp, Susan Short, Jerald Walz, Steve Capaldo (guest)

Absent:

Montasir Abbas, Kathy Alexander, Don Back, Andrea Brunais, Kirsten Buhls, Lee Cooper, Jack Davis, Guru Ghosh, Ralph Hall, Aditya Johri, Ed Jones, Andy Overbay, Michael Schwarz, Elankumaran Subbiah, Nizar Taifour

1. Welcome

Carlyle Brewster welcomed everyone to the meeting.

2. Agenda Approval

Carlyle made a call for the approval of the agenda; the agenda was moved to approve; seconded and was approved.

3. Announcements

Carlyle made the call for announcements. Susan Short announced that Virginia Tech is partnering with the Science Museum of Western Virginia to host the Virginia Science Festival October 4-11, 2014. Blacksburg will be the host site for the October 4th events; and October 11th, the events will take place at a number of venues in the Roanoke area to include Elmwood Park, The Hotel Roanoke, and the Virginia Science Museum. The call for programming will come from Sue Magliaro. Some of the Blacksburg venues will be The Inn at Virginia Tech and Skelton Conference Center; Virginia Tech Drillfield and the Moss Center.

4. Approval of Minutes, December 12, 2013

The minutes from the December 12, 2013 were sent out electronically for updates; were updated accordingly and were sent onto University Council and to the University Governance website (<http://www.governance.vt.edu/minutes.html>).

5. Chairman's Report

a. University Council Meetings

At the February 3, 2014 University Council, Carlyle presented the Resolution regarding undergraduate graduation and degree conferral presented by the University Council on International Affairs (UCIA), which was discussed to be forwarded to the Commission on Undergraduate Studies and Policies. Also Carlyle presented the Resolution regarding voluntary health disclosure form for education abroad participants. The Alumni Award for Outreach Excellence process was described, as well as the Carnegie Community Engagement Reclassification and the Dean's Forum on Global Engagement.

New business included the Commission on Undergraduate Studies and Policies Resolution to Approve the Bachelor of Science Degree in Microbiology, first reading; and the Commission Chair Reports, General Assembly update regarding bonus and raise discussions; the update on the Foxridge Apartment fire; 50th Anniversary for the College of Architecture and Urban Studies; 20th Celebration of the Women's Center; and the request for applications for student

representation on the Board of Visitors. Minutes can be found at:
http://www.governance.vt.edu/univcouncil/ucminutes_02-03-14.pdf.

At the February 17, 2014 meeting of the University Council the Commission on Graduate Studies and Policies presented the Resolution to Establish a Master of Arts Degree in Women's and Gender Studies for first reading; the Commission on Undergraduate Studies and Policies presented the Resolution to Approve the Bachelor of Science Degree in Computation Modeling and Data Analytics for first reading; and the Commission on Undergraduate Studies and Policies presented the Resolution to Approve the Bachelor of Science Degree in Microbiology for the second reading and approval. Minutes can be found at: http://www.governance.vt.edu/univcouncil/ucminutes_02-17-14.pdf.

At the January 28, 2014 Outreach Council meeting, the announcement that the Vice President's Office for Outreach and International Affairs is moving from Burruss Hall to the Gateway Center; Jerald Walz discussed the Carnegie Re-classification for the Virginia Tech, specifically the Community Engagement Classification; John Provo discussed the APLU Classification, specifically the Economically Engaged Certification for Virginia Tech; and Guru Ghosh spoke about the priorities for his office to include Women's Studies. Minutes can be found at: http://www.outreach.vt.edu/Council/council_min_01_28_14.pdf.

6. Vice-Chair's Report

Reed Kennedy thanked Kimberly Rhodes for her assistance and persistence in receiving the nominations for both the team and individual awards for the Alumni Award for Outreach Excellence. He announced that the selection committee would be making their final decisions by next week.

7. Voluntary Health Disclosure Form for Virginia Tech Education Abroad Participants

Don Back referred to the Voluntary Health Disclosure Form for the Virginia Tech Education Abroad Participants that was previously sent out to the group for review prior to the meeting. Discussion included that the form would be kept on file with the Services for Students with Disabilities (SSD) under the retention schedule. Forms would be destroyed in conjunction with Records Management. The fact that the form is optional and not mandatory was expressed. Steve Capaldo was on hand to provide some guidance and indicated that HIPPA was not applicable in this case. The question was brought up about having this form as part of the Education Abroad on-line packet; and the response was to make sure it complied with being a secure document in which to require a PID and password. The group decided that since there was not a quorum, that there was a motion to approve and seconded, then we would send out the request for votes electronically.

8. Reports

a. Virginia Cooperative Extension (VCE)

Joe Hunnings gave the VCE Report. He indicated that next week there would be VCE's annual professional development with over 50 workshops for Extension Agents from Tuesday-Thursday at The Inn. This year is also the centennial of the Smith Lever Act for Extension; specifically May 8, 1914. There will be events on campus and at unit offices across the state. The website is: <http://www.extension100years.net/>

b. University Council on International Affairs (UCIA) Meeting

Don Back gave the University Council on International Affairs report. He highlighted Guru's priorities for Dr. Timothy Sands who will be starting his position as President this summer. Some additional highlights included: Student Scholarships; CESA programs; a

better system for Global Engagement; grant proposal funding changing for scholarships; new positions for Education Abroad; streamlining communication issues; issues in south Sudan; IPM recognition; Language and Culture Institute (LCI) opening a new center in northern Virginia; LCI partnership with Radford University for their own LCI; and the Deans Forum. The minutes can be viewed at:

http://www.outreach.vt.edu/UCIA/01_27_14_ucia_minutes.pdf.

9. Carnegie Reclassification Application Process Update

Susan Short thanked the committee members, Lyn Sharp, David Knight, Jerald Walz, and hopes to have a draft by the end of March for the deadline date of April 15, 2014.

10. Commission Board Member Comments

There were no comments.

A call for the meeting to be adjourned was made, seconded and approved; adjourned at 4:25 p.m.

Respectfully submitted,
Kimberly Rhodes
Recording Secretary