

# COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

## Minutes

May 14, 2009

3:30-4:30 p.m.

325 Burruss Hall

**Attendance:** Ray Ali, Jan Helge Bøhn, Jeri Childers, Susan Clark, Terry Clements, S.K. De Datta, John Dooley, Billie Jean Elmer (via phone), Devi Gnyawali, William Greenberg, Gary Long, Gerhardt Schurig, Bob Smith, Max Stephenson, Scott Tate, Chris Thomas, Jane Wemhoener, Leah Wickham, Bill Huckle (guest)

**Absence:** Sarah Burkett, Susan Felker, A.L. (Tom) Hammett, Lance Matheson, Kevin Pelzer, Rick Rudd, Ted Settle, Melissa Yates

### 1. Welcome and Introductions

Jane Wemhoener welcomed everyone. Self-introductions were made.

### 2. Agenda Approval

Jane called for an addition to the agenda, which was to add our guest, Bill Huckle to talk about the Engaged Scholarship Document. The agenda was approved.

### 3. Approval of Minutes, April 9, 2009

Jane announced that the April 9, 2009 Minutes were in the approval process to be electronically approved and will be forwarded to University Council for approval.

### 4. Chairman's Report

Jane gave the Chairman's report and announced that the University Council Minutes for the meeting are on-line.

Gary Long and Jane spoke about the Virtual School that the Commission had questioned (essentially a website resource); any policy from the environment-focused programming would come through our commission. Gary discussed the proposed policy on Sexual Harassment under consideration by University Council. The policy is out for a 6 week review.

### 5. Vice-Chairman's Report

Terry Clements let Jeri Childers give an update on the Engaged Scholarship document. Jeri announced that the bibliography would be annotated. Discussion involved the Engagement Academy Team taking the document to the Academy and reflecting on its content and future use as the group goes through the Academy.

John Dooley asked if the other institutions could be asked to bring their engaged documents to share with our team and whether a few institutions could review our document and make comments. Jeri was going to check on this, and asked for additional comments or information over the next couple of weeks.

### 6. Reports

#### a. Virginia Cooperative Extension (VCE)

Ray Ali noted that discussions involving Strategic Planning in VCE will take place two weeks from now. There will be parameters developed regarding stakeholders.

**b. University Council on International Affairs (UCIA)**

Jane gave an update on the UCIA since Lance Matheson was not able to be here. Jane indicated there were past discussions at the UCIA meeting concerning negotiation of tuition money for Education Abroad. One year ago Steve Duke assisted on a policy for the university to return a larger portion of the money back to study abroad programs. UCIA is working to pick up and promote change concerning this issue. S.K. De Datta suggested that the group compare to peer institutions and what others are doing as well.

John indicated that we need to find a way to support faculty-led programs through the summer. Faculty money is not working in some of the colleges.

S.K. announced that the Outreach NOW Program, which is scheduled for Monday, September 14, 2009, will include the theme of Internationalization. A letter of invitation was sent out for our guest speaker and we are waiting on a response. The format for this year will be slightly different than in previous years.

**7. Concern of Commission on Research Evaluation Process**

Bill Huckle, guest, came to speak to the commission regarding certain policies. There are two (2) policies that Research has been looking at concerning Interdisciplinary Research; and Financial and Administrative Issues. Bill is looking for someone in COIA to work with the research group task force in reviewing policies and procedures. Jeri Childers and Max Stephenson volunteered to serve on this task force.

John asked how the process of evaluations of centers works. Bill Huckle responded that the center prepares documents of the center for the review team, which changes with each review.

We will add to the agenda a report for Jeri and Max to give regarding the research task force.

**8. Commission Board Member Comments**

Several of the commission members expressed that this was their last COIA meeting, and how they have enjoyed attending the meetings this past year. Several will not be serving on the commission next year. John Dooley and members thanked Jane for her service as Chair this year, and Jane welcomed Terry Clements as next year's COIA chair.

Leah Wickham announced that there is a Graduate Network for Engagement group forming and will be sending out information regarding the group. Jeri suggested to include Jim Dubinsky, Amanda Davis and Kristen Demarco.

**Dates for 2009-2010 (tentative), 3:30-4:30 p.m.; 325 Burruss Hall**

September 10, 2009	February 11, 2010
October 8, 2009	March 4, 2010
November 12, 2009	April 8, 2010
December 10, 2009	May 6, 2010

Respectfully submitted,

Kimberly Rhodes  
Recording Secretary