

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

November 21, 2019; 3:30-4:30 p.m.

Gateway Center; 902 Prices Fork Road; Suite 120

Attendance: Michael Borowski, Andrea Brunais (guest), Urs Buehlmann, Svetlana Filiatreau, Ralph Hall (via phone), Don Hempson, Ed Jones, Ashley Johnson, Hayden Marrs, April Myers (guest), Juan Luis Nicolau, Cassidy Rist, Susan Short, Robert Weiss

Absent: Katrina Colucci-Chang, Nick Copeland, Wayne Crotto, Guru Ghosh, Lee Learman, Morgan Paulette, LaWanda Wright, Xiaowei Wu, Kang Xia

- 1. Welcome and Introductions:** Urs Buehlmann welcomed the group. Self-introductions were made.
- 2. Agenda Approval:** Urs made the call for motion to approve the agenda; motion was made; was seconded; all were in favor, there was no opposition and the agenda was approved with the amendment.
- 3. Call for Announcements:** The call for announcements was made. No announcements were made.
- 4. Announcement of Approval of Minutes, October 17, 2019:** Urs announced that the October 17, 2019 minutes were approved electronically and forwarded to University Council for approval and posting. Approved minutes can be found: <http://www.governance.vt.edu/>.
- 5. Chairman's Report:** The University Council summary from the October 21, 2019 meeting included old business: The Commission on Undergraduate Studies and Policies' Resolution to Approve New Major, Sports Media and Analytics, in Bachelor of Arts in Communication for second reading and made a motion to approve. The motion to pass the resolution was seconded, and passed. There was a presentation by Frank Shushok, Senior Associate Vice President for Student Affairs, on the Fraternity and Sorority Life Task Findings.

The summary for the November 4, 2019 meeting included new business for first readings: Commission on Undergraduate Studies and Policies, Resolution to Approve New Major, Studio Art, in Bachelor of Fine Arts; Commission on Undergraduate Studies and Policies, Resolution to Approve New Major, Creative Technologies, in Bachelor of Fine Arts; Commission on Undergraduate Studies and Policies, Resolution to Approve New Major, Graphic Design, in Bachelor of Fine Arts-first. There was a presentation by Sharon Kurek on Compliance and Risk Management. The next University Council meeting is December 2, 2019.

6. Reports:

Virginia Cooperative Extension: Ed Jones gave the report from VCE which included pursuing for Agency 229 through major funding; \$11.5 million in the first biennium and \$11.5 million in the second biennium through the General Assembly.

Engagement Leadership Council: There was not a meeting held since the last COIA meeting; the next meeting will be held on December 3, 2019; which is a change from December 5th as originally communicated. Previous meeting highlights can be found (<https://www.outreach.vt.edu/about/commissions-committees/elc/elcminutes.html>).

University Committee on International Affairs (UCIA): Svetlana Filiatreau reported on the UCIA meeting from October 28, 2019. The summary included: 1) Discussion of the Alumni Affairs for International Education, Outreach and Research; 2) Focus on contributions for Strategic Plans; 3)

Global and Experiential Learning and how it can be integrated. There was a guest speaker, Kim Filer. The minutes for all UCIA meetings that have been approved thus far are available at the following [link](https://www.outreach.vt.edu/VP/CommissionsAndCommittees/ucia/uciaminutes.html) on-line: <https://www.outreach.vt.edu/VP/CommissionsAndCommittees/ucia/uciaminutes.html>.

7. **Resolution to Revise University Committee on International Affairs Bylaws:** The resolution to revise the University Committee on International Affairs Bylaws was sent out electronically prior to the October 17, 2019 meeting (**see attached**). Svetlana spoke about the resolution at the October meeting, proposing to add a representative from the VT Carilion School of Medicine under Article IV. Membership. Section 1. Composition. The representative will fall under “Representative of Other University Offices”. This was the second reading; voting took place both electronically and at the November meeting. One was an electronic vote; one was an in person vote outside of the meeting; and the final 2/3 vote needed for passing was taken at the November meeting. All votes were in favor; the resolution passed.
8. **Global Alumni Engagement Sub-Committee Update:** No updates at this time
9. **Commission Board Member Comments:** The announcement was made that Michael Moyer, Associate VP for Development of Colleges, is scheduled to attend the December 12, 2019 COIA meeting; The Alumni Awards for Outreach Excellence has been advertised multiple times in the E-Daily news; students are hosting a fundraiser dinner on the third floor of Bishop-Favrao this evening to support the Rwanda Water Sanitation project. Andrea Brunais announced that University Relations is sending out an announcement for feedback for soundbites in which Don Hempson and Jeremy Johnson have participated. The announcement should come out around December 5, 2019. OIA calendars are out, members were requested to take some back to their divisions.

A motion to adjourn was made, seconded; all were in favor. The meeting adjourned at 3:51 p.m.

Respectfully submitted,

Kimberly Rhodes, Recording Secretary

TENTATIVE MEETING DATES FOR 2019-2020-*(All meetings will be from **3:30-4:30 p.m.** and will take place at the Gateway Center-902 Princes Fork)*

- December 12, 2019
- **JANUARY-NO MEETING**
- February 20, 2020
- March 19, 2020
- April 16, 2020
- May 7, 2020

**RESOLUTION TO REVISE UNIVERSITY COMMITTEE ON INTERNATIONAL
AFFAIRS BYLAWS
COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS (COIA)
COIA 2019-2020A**

First Reading by the UCIA	<u>August 26, 2019</u>
Second Reading by the UCIA	<u>September 23, 2019</u>
Approved by the UCIA	<u>September 23, 2019</u>
First Reading by the COIA	_____
Second Reading by the COIA	_____
Approved by the COIA	_____
Effective Date	_____

Whereas, the Commission on Outreach and International Affairs (COIA) exists to study, formulate, and recommend to University Committee policies and procedures concerning the engagement of the University in service, outreach, and international affairs; and

Whereas, the University Committee on International Affairs (UCIA) reports to COIA on matters of policy related to international affairs; and

Whereas, the University Committee on International Affairs (UCIA) aims to include representatives of all units within the university that have responsibility for managing international matters; and

Whereas, UCIA and COIA have approved the recommended changes to the UCIA Bylaws;

Therefore be it resolved, that the University Committee approve the recommendation from COIA to amend the UCIA Bylaws as follows:

Content changes:

- Article IV. Membership. Section 1. Composition. VT Carilion School of Medicine added as a “Representative of Other University Offices.”

RECOMMENDATION:

That the above resolution to amend the Bylaws for the University Committee on International Affairs be approved effective _____.