

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

April 20, 2017; 3:30-4:30 p.m.

Gateway Center; 902 Prices Fork Road; Suite 120

Attendance: Bonnie Alberts, Kathy Alexander, Jan Helge Bøhn, Andrea Brunais, Dave Close, Guru Ghosh, Kaveh Rahimi, Heinrich Schnoedt, Gerhardt Schurig, Brett Shadle

Absent: Cyril Clarke, David Clubb, Svetlana Filiatreau, Brian Hairston, Ed Jones, Sara Jordan, Roberto Leon, Djordje Minic, Jordan Schoeneberger, Susan Short

1. **Welcome and Introductions**

Dave Close welcomed the group; self-introductions were made.

2. **Agenda Approval**

Dave Close announced there was an amendment to the Agenda, which was to add a reading for the Resolution 2016-17E from the Commission on Faculty Affairs to Support the Establishment of a University Ombuds Function at Virginia Tech. Dave indicated that the first reading was being waived since we just received the resolution today and it had to be finalized by tomorrow, April 21, 2017. Dave made the call for motion to approve the agenda with the amended item; motion made; was seconded and approved unanimously.

3. **Call for Announcements**

The call for announcements was made; no announcements were made.

4. **Approval of Minutes, March 16, 2017**

The minutes from the March 16, 2017 meeting were sent out electronically for updates; were approved electronically; were sent to University Council and will be posted to the University Governance website upon approval by University Council. Minutes can be found at: <http://www.governance.vt.edu/>.

5. **Second Reading and Vote of Resolution for OIRED to CIRED**

Guru Ghosh presented the resolution for the second reading to change the name of the Office of International Research (OIRED) to the Center for International Research, Education and Development (CIRED). Resolution and supporting documents are **attached**. As described at the last meeting, the hope is to uplift the presence across the university. The resolution to change the name is to better align as a college-level center as opposed to an office. The motion was made to pass the resolution; seconded; all present were in favor; there were no objections. Coupled with the votes from members unable to attend the meeting in person; whom casted their vote electronically; the votes satisfied the 2/3 majority vote. The resolution has been passed by the Commission on Outreach and International Affairs (COIA). The resolution will be presented at the first fall University Council meeting, since there is only one University Council meeting left in the semester; it cannot go through the two (2) readings and approval until fall.

6. **Chairman's Report**

A. **University Council Meeting Reports:**

The University Council meeting on **March 27, 2017** reflected a presentation by Karen Sanders on College Access Collaborative; and the second reading/voting of the following resolutions: Commission on Faculty Affairs Resolution CFA 2016-17C-Resolution to Clarify Language on Instructional Faculty in the Faculty Handbook Regarding Teaching Responsibilities and Expectations and Resolution CFA 2016-17D-Resolution to Amend Procedures for Faculty Appointments with Tenure; Commission on Graduate Studies and Policies-Resolution CGSP 2016-17K-Resolution to Establish a Dairy Science Major within the Master of Science in Life Sciences Degree; Commission

on Undergraduate Studies and Policies Resolution CUSP 2016-17F-Resolution to Approve New Major, Cinema, in Bachelor of Arts in Theatre Arts and Resolution CUSP 2016-17G-Resolution to Revise Pathways General Education Curriculum (Presidential Policy Memorandum No. 125 and University Core Curriculum/Curriculum for Liberal Education (CLE) (PPM24)) and Implementation for the Pathways General Education Curriculum to Include Identity and Equity in the United States; Commission on University Support-Resolution CUS 2016-17A-Resolution to Amend Policy on Smoking No. 1010.

First readings included: Commission on Graduate Studies and Policies-Resolution CGSP 2016-17G-Resolution to Establish a Master's of Science Degree in Translational Biology, Medicine and Health; Commission on Undergraduate Studies and Policies-Resolution CUSP 2016-17I-Resolution to Revise University Calendar Criteria (Presidential Policy Memorandum 228); Commission on University Support-Resolution CUS 2016-17B-Resolution to Update the Charter for the Energy and Sustainability Committee.

The University Council meeting on **April 10, 2017** reflected a presentation by Dwight Shelton regarding tuition and fees; the second reading/voting of the following resolutions: Commission on Graduate Studies and Policies-Resolution CGSP 2016-17G-Resolution to Establish a Master's of Science Degree in Translational Biology, Medicine and Health; Commission on Undergraduate Studies and Policies-Resolution CUSP 2016-17I-Resolution to Revise University Calendar Criteria (Presidential Policy Memorandum 228); Commission on University Support-Resolution CUS 2016-17B-Resolution to Update the Charter for the Energy and Sustainability Committee.

First readings included: Commission on Faculty Affairs Resolution CFA 2016-17F-Resolution to Amend the Promotion Guidelines for Faculty on Restricted Appointments and Resolution CFA 2016-17G-Resolution to Amend the Promotion Guidelines for Non-Tenure-Track Collegiate Faculty Appointments; Commission on Graduate Studies and Policies Resolution CGSP 2016-17H-Resolution to Rename the Department of Human Development to the Department of Human Development and Family Science, Resolution CGSP 2016-17I-Resolution to Approve the Degree Title Change from Master of Science in Human Development to Master of Science in Human Development and Family Science and Resolution CGSP 2016-17J-Resolution to Approve the Degree Title Change from Doctor of Philosophy in Human Development to Doctor of Philosophy in Human Development and Family Science; Commission on Undergraduate Studies and Policies-Resolution CUSP 2016-17H-Resolution for the Renaming of the Department of Foreign Languages and Literatures to the Department of Modern and Classical Languages and Literatures.

The University Council meeting on **April 17, 2017** reflected a presentation by Melanie Schramm on the Branding Initiative; the second reading/voting of the following resolutions: Commission on Faculty Affairs Resolution CFA 2016-17F-Resolution to Amend the Promotion Guidelines for Faculty on Restricted Appointments and Resolution CFA 2016-17G-Resolution to Amend the Promotion Guidelines for Non-Tenure-Track Collegiate Faculty Appointments; Commission on Graduate Studies and Policies Resolution CGSP 2016-17H-Resolution to Rename the Department of Human Development to the Department of Human Development and Family Science, Resolution CGSP 2016-17I-Resolution to Approve the Degree Title Change from Master of Science in Human Development to Master of Science in Human Development and Family Science, and Resolution CGSP 2016-17J-Resolution to Approve the Degree Title Change from Doctor of Philosophy in Human Development to Doctor of Philosophy in Human Development and Family Science; Commission on Undergraduate Studies and Policies-Resolution CUSP 2016-17H-Resolution for the Renaming of the Department of Foreign Languages and Literatures to the Department of Modern and Classical Languages and Literatures

First readings included: Commission on Faculty Affairs Resolution CFA 2016-17E-Resolution Supporting the Establishment of a University Ombuds Function at Virginia Tech and Resolution CFA 2016-17H-Resolution Clarifying Standards of Appeals Language in Faculty Handbook; Commission on Student Affairs Resolution CSA 2016-17A-Resolution on the Commission on Student Affairs Membership-Resolution CSA 2016-17B-Resolution to Include the President of the Muslim Student Union of Virginia Tech to the Commission on Student Affairs Membership.

Minutes for University Council can be found at: <http://www.governance.vt.edu/>.

B. Engagement Leadership Council

There were no meetings since the last time the commission met.

C. COIA Special Committee Report

Dave spoke about a draft letter he had developed to send to President Sands which describes the importance of elevating international advancement with in Virginia Tech. Since there was limited time for the remainder of this semester, the hope is to have the sub-committee work on this initiative beginning in the fall. Guru commented that after the presentation at the last meeting there was a realization that the information given was not what the commission was expecting.

7. Reports

A. Virginia Cooperative Extension (VCE)

There was no report at this meeting.

B. University Committee on International Affairs (UCIA) Meeting

The meeting on April 10, 2017 was cancelled. Previous minutes for the UCIA meetings can be found on-line: <http://www.outreach.vt.edu/VP/CommissionsAndCommittees/ucia/uciaminutes.html>.

8. First/Second Reading and Vote of Resolution Supporting Establishment of a University Ombuds

As mentioned at the beginning of the meeting, the resolution (**see attached**) was presented to the commission this morning for reading and voting. In discussion with April Myers in the President's Office, who handles the resolution process through University Council, the first reading was deemed to be waived.

Resolution 2016-17E as presented by the Commission on Faculty Affairs is a Resolution Supporting the Establishment of a University Ombuds Function at Virginia Tech. Background was given to the commission to clarify that currently there is a process where faculty are in a part-time capacity to hear matters; and the scale of matters has grown too much for the few faculty members to bear. The resolution is to provide central funds within the university separate from Human Resources and the Access and Equity Offices to provide this process. Title IX has become more widely relevant and the impact has brought up different processes of how it is handled. The resolution doesn't speak to how the process will be implemented. Discussion included dedicated staff to handle situations and not overburdening faculty with other responsibilities. There was a motion made to approve; seconded; there was not further discussion; the resolution passed from the commission with all present in favor. Coupled with the votes from members unable to attend the meeting in person; whom casted their vote electronically; the votes satisfied the 2/3 majority vote. The resolution has been passed by the Commission on Outreach and International Affairs (COIA). [Notice of approval was sent to April Myers after the meeting concluded].

9. Commission Board Member Comments

Dave welcomed commission member comments. Brett Shadle spoke to the commission about a process being proposed in which students receive a cultural preparation prior to traveling abroad. Brett indicated the technical training is good, but information regarding cultural differences and rights and wrongs about

being in a foreign country has not been presented to the students very well. Brett offers an evening overview to get students on board with what they should know when traveling abroad; and asked the commission for their help in brainstorming ways to get faculty to lead these discussions.

Discussion included 1 credit 1 night a week; the dissemination of information to work also for foreign students coming to the U.S. and what cultural rights and wrongs students should be briefed upon. The issue was raised with trying to get an additional credit class into some course loads which are currently full with other required courses. Suggestions were made to perhaps offer an in person class as well as an on-line component to cover all aspects. Kathy Alexander offered to share a handbook that her area developed that they share with students going abroad. Dave offered several contacts for Brett to connect: Ozzie Abaye; Tom Thompson and Rick Rudd. Guru offered to provide seed funding to buy out faculty. Members agreed that this idea would make the experience of going abroad richer.

A motion to adjourn was made, seconded, all were in favor; adjourned at 4:36 p.m.

Respectfully submitted,

Kimberly Rhodes
Recording Secretary

MEETING DATES FOR 2016-2017

*(All meetings will be from **3:30-4:30 p.m.** and will take place at the Gateway Center-902 Prices Fork)*

- May 11, 2017

TENTATIVE MEETING DATES FOR 2017-2018

*(All meetings will be from **3:30-4:30 p.m.** and will take place at the Gateway Center-902 Prices Fork)*

- August 31, 2017 **3:00-3:30 p.m. New Member Meeting**
- August 31, 2017 3:30-4:30 p.m. All Member Meeting
- September 21, 2017
- October 19, 2017
- November 16, 2017
- December 14, 2017
- NO JANUARY MEETING
- February 15, 2018
- March 15, 2018
- April 19, 2018
- May 10, 2018

**RESOLUTION TO RECOMMEND AUTHORIZATION OF THE ESTABLISHMENT OF A CENTER FOR
INTERNATIONAL RESEARCH, EDUCATION AND DEVELOPMENT (CIRED)
COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS (COIA)**

COIA 2016-2017

First Reading by the COIA

March 16, 2017

Whereas, the Commission on Outreach and International affairs (COIA) exists to study, formulate, and recommend to University Council policies and procedures concerning the engagement of the University in service, outreach, and international affairs; and

Whereas, the Office of International Research, Education and Development (OIRE) has submitted a proposal to form a Center for International Research, Education and Development (CIRED); and

Whereas, the aforementioned Center will support Virginia Tech's global mission by developing and managing projects that draw on Virginia Tech's knowledge and applying it to raising standards of living in developing countries; and

Whereas, the objectives of the Center will include providing opportunities and building capacity for the university's involvement in international research, education and development; identifying and promoting high-priority themes and issues and strategically focusing on country- and region-specific collaborations; generating and communicating information to a range of audiences about the University's and the Center's international activities; and increasing and diversifying funding sources; and

Whereas, the establishment of a Center for International Research, Education and Development will increase the visibility of the University's international engagement to more effectively attract and assist internal clients and stakeholders, as well as engage more effectively with external partners;

Therefore, be it resolved, that the COIA recommend authorization of the establishment of a Center for International Research, Education and Development.

RECOMMENDATION:

That the Vice President for Outreach and International Affairs authorize establishment of a Center for International Research, Education and Development.

CHARTER

March 14, 2017

Virginia Tech
Center for International Research, Education and Development
(CIRED)

Overview:

Transitioning the Office of International Research, Education, and Development (OIRE) to the *Center for International Research, Education and Development (CIRED)* will increase its visibility and create a stronger campus presence that will allow the Center to more effectively attract and assist its various internal clients and stakeholders; this in turn will enhance engagement with external constituents.

The impetus for the transition to become a Center is an expanded vision of the opportunities available from drawing together multidisciplinary faculty teams to develop innovative responses to complex global problems. Propelled by the University's renewed focus on increasing international collaboration, **Beyond Boundaries**, CIRED will be central to strategic approaches and practical models for international engagement that will position Virginia Tech as a pre-eminent global land-grant university leader.

Background:

Since its creation in 1993, the Office of International Research, Education, and Development has provided essential support and resources to the University faculty, administration and staff to acquire and implement international projects and activities. This is accomplished by drawing on and strengthening the expertise of faculty, staff and students in units, departments and colleges across Virginia Tech's campus. The result has been an international research, education and development operation that has brought in more than \$150 million since 1993 and has a current sponsored research and education portfolio of \$60 million.

Vision:

The vision of the Center is to link Virginia Tech to the world, supporting the university's global mission by developing and managing projects that draw on Virginia Tech's vast knowledge and applying it through multi-disciplinary and multi-institutional partnerships to raising standards of living in developing countries. Providing opportunities for faculty and student involvement in research, teaching and development of solutions to problems beyond our nation's boundaries,

results in benefits to the university and to the people and communities it serves throughout the Commonwealth of Virginia.

Short- and Medium-Term Objectives:

- Support university efforts to become a premier global land-grant university
- Provide opportunities and build capacity for the university's high-quality involvement in international research, education and development
- Identify and promote high-priority themes and issues that will establish and leverage the university's expertise and excellence abroad
- Strategically focus on comparative advantages and niches that lead to country- and region-specific collaborations
- Provide technical, financial and human resource support and assistance to university global engagement through strategic partnerships
- Provide leadership for new and innovative approaches to global problems, challenges and opportunities
- Help create campus policies and structures that support responsive and robust international programs and projects
- Generate and communicate information to internal and external audiences about the University's and the Center's international activities, successes and the benefits of global engagement
- Increase and diversify funding sources with the goal of growing the Center's program and project portfolio.

Clientele:

The Center will operate at the college level, serving faculty, administrators, staff and students involved in international affairs. As part of a public university with the mission to serve the needs of the Commonwealth of Virginia, the Center recognizes mutually beneficial relationships with a wide range of agencies and citizens, and will cultivate these relationships accordingly. Clientele also include an array of international partners, for example foreign universities and research institutions, international centers, governments, non-governmental organizations, and foundations and funding agencies such as USAID. A current representation of the Center's projects and programs includes:

- The USAID [Integrated Pest Management \(IPM\) Innovation Lab](#) (IPM I L), which develops and implements approaches to pest management that help raise the standard of living

and improve the environment in select developing countries. Approaches developed in this project have global application and benefit.

- The USAID [Innovation for Agricultural Training and Education](#) (InnovATE) Program, which works to achieve sustainable food security, reduce poverty, promote rural innovation and stimulate employment by building human and institutional capacity.
- The Women and Gender in International Development Program (WGD), which works towards gender equity in development by promoting gender sensitivity in every project through training and interdisciplinary research and ensuring that women and other disadvantaged groups benefit.
- [The USAID Education and Research in Agriculture \(ERA\) in Senegal](#) , which strengthens the country's institutional and human capacity in agricultural education, training, research and outreach.
- The USAID [BHEARD Higher Education in Agriculture Initiative](#) , which supports graduate education at Virginia Tech by four South Sudan students
- The Innovative Agricultural Research Initiative (iAGRI) in Tanzania led by Ohio State University with a consortium of universities including Virginia Tech to strengthen training and collaborative research capacities of Sokoine University of Agriculture (SUA).

Through its broad mission of research and education, the Center will collaborate with most of the university's colleges for expertise, including the

- College of Agriculture and Life Sciences
- College of Architecture and Urban Studies
- College of Engineering
- College of Liberal Arts and Human Sciences
- College of Natural Resources and Environment
- College of Science
- Graduate School
- Pamplin College of Business
- Virginia-Maryland Regional College of Veterinary Medicine
- Virginia Tech Carilion School of Medicine and Research Institute

Additionally, the Center will collaborate with other centers and institutes including:

- Center for Public Health Practice and Research
- Center for Leadership in Global Sustainability
- Biocomplexity Institute of Virginia Tech
- Fralin Life Science Institute
- Institute for Critical Technology and Applied Science
- Institute for Society, Culture, and Environment

Governance:

CIREd will be a college-level center housed in Outreach and International Affairs (OIA). The Center Executive Director will plan and develop projects, programs and activities in consultation with the Vice President of OIA and the Associate Vice President for International Affairs, including providing annual and other reports as requested. The Executive Director will be Van Crowder who currently heads up OIRED.

As part of its governance structure, the Center will form a stakeholder/advisory committee to support and provide guidance to the aims and objectives of the Center, including serving as a conduit of information for university and other stakeholders on the Center's international work; generating new ideas and directions for the Center's future international engagement; and identifying topics and target areas to further the Center's work and its capacity to contribute to the university's goal of becoming a leading global university

The Center will invite distinguished and promising Virginia Tech faculty as well as international scholars and practitioners to become affiliated with the Center.

Anticipated Resource Needs:

The Center will continue to be funded by a combination of university funding, sponsored projects and returned overhead. The university funding includes support for the Executive Director; Director, Women and Gender in International Development; Director, International Finance and Administration; Associate Director, Finance and Administration; and Administrative Assistant to the Executive Director and partial funding of office space. Sponsored funding supports project and program specific positions within the Center and returned overhead funds the remaining resource needs of the Center.

Anticipated Distribution of Returned Indirect Costs:

The Center will continue OIRED's policy of establishing departmental grant funds to support the activities of VT faculty collaborators. The college portion of returned overhead from these departmental funds will continue to be shared 50%/50% with CIREd. This sharing of returned overhead generates funding for VT departments and CIREd.

Statement of Executive Director's Qualifications:

Van Crowder has a PhD from Cornell University in Adult and Continuing Education. He started his international career with the University of Florida working on a project in Bolivia funded by USAID. He subsequently worked at UF as Assistant Director, International Programs in Agriculture, as well as Associate Professor in the Department of Agricultural Education and Communication. He has extensive experience with international development agencies and projects, including work with the Food and Agriculture Organization of the United Nations (FAO) and the Millennium Challenge Corporation (MCC/Department of State). At MCC he served as Senior Director for the Education, Health, and Community Development portfolio. At FAO, he served as Agricultural Education Officer, Senior Officer Communication for Development, and as the Country Representative in Nicaragua. He has consulted with the World Bank and USAID, among other organizations, in numerous countries in Latin America, Africa, and Asia. In addition to Executive Director OIRED, he holds a tenured professorship in Virginia Tech's Department of Agricultural, Leadership and Community Education.

October 11, 2016

From: Dr. L. Van Crowder, Executive Director
Office of International Research, Education and Development

To: Dr. Guru Ghosh, Vice President for Outreach and International Affairs

Subject: Request to create the Center for International Research, Education and Development (CIRED)

I am submitting this letter of intent to request approval to convert the Office of International Research, Education and Development (OIREd) into the Center for International Research, Education and Development (CIRED). This will increase the visibility of OIREd's work and create a stronger campus presence that more effectively attracts and assists internal clients and stakeholders, as well as allow the center to engage more effectively with external partners.

The center will support Virginia Tech's global mission by developing and managing projects that draw on Virginia Tech's vast knowledge and applying it to raising standards of living in developing countries.

Objectives of the center will include providing opportunities and building capacity for the university's involvement in international research, education and development; identifying and promoting high-priority themes and issues and strategically focusing on country- and region-specific collaborations; generating and communicating information to a range of audiences about the University's and the center's international activities; and increasing and diversifying funding sources.

CIRED will be a college-level center housed in Outreach and International Affairs (OIA). The CIRED Executive Director will plan and develop projects, programs and activities in consultation with the Vice President of OIA and the Associate Vice President for International Affairs.

As part of its governance structure, the center will form a stakeholder/advisory committee to support and provide guidance to the aims and objectives of the center. As is the case with OIREd, the center will continue to be funded through a combination of university funding, sponsored projects and returned overhead. Through its broad mission of research and education, the center will collaborate with the university's colleges, schools, institutes and other centers.

If the proposal to create CIRED meets with your approval, I am prepared to proceed with a formal proposal that includes a full charter and letters of endorsement from units that will have a significant role in the proposed Center for International Research, Education and Development.

March __, 2017

Dr. Guru Ghosh
Office of the Vice President for Outreach and International Affairs
Gateway Center 120
902 Prices Fork Road
Blacksburg, VA 24061

Dear Dr. Ghosh,

I am writing this letter in support of the proposal to transition the Office for International Research, Education and Development (OIRE) to a college-level Center for International Research, Education and Development (CIRED) to be located in the Office of Outreach and International Affairs.

For many years, OIRE has provided essential support and resources to the University faculty, administration and staff to acquire and implement international projects and activities. This is accomplished by drawing on and strengthening the expertise of faculty, staff and students in units, departments and colleges across Virginia Tech's campus. As a Center, it will be even better positioned to draw on the university's expertise to address complex global problems, and thus contribute more significantly to Virginia Tech's role as global land-grant university.

Numerous faculty in our college/unit are currently engaged in international activities, or have expressed interest in such engagement. The proposed creation of CIRED will assure increased accessibility to services and support for our faculty in development of international projects and pursuit of funding, which will strengthen and broaden the impact of international activities in our college. The new Center will improve the visibility of our international endeavors across campus and enhance our engagement with external stakeholders.

I endorse the mission of CIRED to support the university's global mission by developing and managing projects that draw on Virginia Tech's vast knowledge and applying this knowledge through multi-disciplinary, multi-institutional partnerships to raise standards of living in developing countries. I believe this is an exciting opportunity to establish Virginia Tech as a leader globally for Research, Education and Development. CIRED will be central to strategic approaches and practical models for international engagement that will position Virginia Tech as a pre-eminent global land-grant university leader.

The College of _____ looks forward to continuing our relationship with CIRED and fully supports the creation of this Center. We appreciate the opportunity to expand the university's capacity in this area.

Sincerely,

**Commission on Faculty Affairs
RESOLUTION 2016-17E
RESOLUTION SUPPORTING THE ESTABLISHMENT OF A UNIVERSITY
OMBUDS FUNCTION AT VIRGINIA TECH**

Approved, Faculty Senate	February 21, 2017
Approved, Commission on Faculty Affairs	February 24, 2017
Approved, Staff Senate	March 16, 2017
Approved, Commission on Staff Policies and Affairs	TBD
Approved, Student Government Association	TBD
Approved, Commission on Student Affairs	March 2, 2017
Approved, Graduate Student Association	April 23, 2017
Approved, Commission on Graduate Studies and Polices	April 19, 2017
Approved, Commission on Equal Opportunity and Diversity	April 10, 2017
Approved, Commission on Research	March 1, 2017
Approved, Commission on Administrative and Professional Faculty Affairs	April 12, 2017
Approved, Commission on International Affairs and Outreach	TBD
First Reading, University Council	April 17, 2017
Approved, University Council	
Approved, President	
Effective Date:	upon approval

WHEREAS, Virginia Tech advances a working and learning environment in which all members of the university community have opportunities to thrive; and

WHEREAS, when conflicts arise, Virginia Tech supports a wide variety of appropriate informal and formal dispute and conflict resolution options; and

WHEREAS, the interests of members of the university community are well served through informal processes that include receiving information about university services and formal grievance procedures, exploration of options for addressing workplace concerns, and assistance in fashioning an equitable solution to workplace difficulties; and

WHEREAS, the university community will benefit from the *confidential, informal, impartial, and independent* services provided by an ombuds program reporting directly to the president of the university;

NOW, THEREFORE BE IT RESOLVED, that the above governance bodies support the establishment of a University Ombuds Office, reporting to the president of the university, with a charter that clearly articulates its purpose, organizational relationships, responsibilities and duties, and a commitment to the standards of practice and code of ethics as put forth by the International Ombudsman Association.