

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

March 15, 2018; 3:30-4:30 p.m.

Gateway Center; 902 Prices Fork Road; Suite 120

Attendance: Bonnie Alberts, Jan Helge Bøhn, Andrea Brunais, Urs Buehlmann, Dave Close, Greg Daniel, Svetlana Filiatreau, Samantha Fried, Guru Ghosh, Roberto Leon, Shelley Martin, Karen Munden (via phone), Valerie Ragan, Heinrich Schnoedt, Brett Shadle

Absent: Ed Jones, Ian Leuschner, Djordje Minic, Susan Short, Kang Xia

1. Welcome and Introductions

Jan Helge Bøhn welcomed the group; self-introductions were made.

2. Agenda Approval

Jan Helge made the call for modifications and motion to approve the agenda; there were no modifications and all were in favor and the agenda was approved.

3. Call for Announcements

Jan Helge made the call for announcements. Heinrich Schnoedt addressed the issue of graduate student STEM certification and accreditation certification for international students. Conversations included the need for response from the registrar and SCHEV. The suggestion was made to speak to Ian Leuschner about the issues, and Guru Ghosh was going to follow-up to get Ian to reach out to Heinrich.

Guru announced the Mahindra group from India would be opening offices in the Corporate Research Center (CRC) to manage autonomous farm equipment in conjunction with Mechanical Engineering with hopes to expand; there will be 5-8 members in the delegation. Guru also spoke of Kathy Alexander's work in Botswana and his commitment to invest in her research. Guru also spoke about the European Studies Task Force that has been meeting to explore future strategies in Europe and the activities at the Steger Center.

4. Announcement of Approval of Minutes, February 15, 2018

Jan Helge announced that the minutes from the February 15, 2018 meeting have been approved electronically and forwarded to the University Council and to the University Governance website: <http://www.governance.vt.edu/outreach-and-international-affairs.php>.

5. Chairman's Report

Jan Helge spoke about the February 19, 2018 University Council to include the second reading and passing of the resolution to change authority to manage the Staff Career Achievement Award; resolution to approve a new Bachelor of Arts in Science, Technology and Society; resolution to approve a new Bachelor of Science in Science, Technology and Society were presented for a second reading, and passed. New business included the resolution to approve the Virginia Tech Carilion School of Medicine (MD) Degree Program for first reading. A presentation on parking and transportation was given.

The March 12, 2018 meeting was cancelled. Minutes may be found at: <http://www.governance.vt.edu/>.

The Engagement Leadership Council met on March 1, 2018. The meeting highlights included Engagement Scholarship Consortium deadlines; conference dates; grant/incentive program; an update on the Executive Briefing Center and rate schedule and funding opportunities. Penny McCallum gave an overview on outreach and STEM programs in southwest Virginia.

6. Call for Language Update for the Alumni Awards for Outreach Excellence

Discussion included to further define the language in the criteria for the Alumni Awards for Outreach Excellence. In particular the criteria for the team award in which a “lead” should be both identified, and must be a teaching/research faculty member. Questions also included how team members receive a portion of the award, how taxes are imposed, and if there is the ability to give the award back into the department for further outreach activities. Also included was to further define that the faculty members must be faculty for three (3) years as of the application deadline date. Brett Shadle also suggested that the cover sheet be revised to include a line for lead in a team. The question was to suggest the Alumni Affairs (i.e. Matt Winston) visit a COIA meeting.

7. Subcommittee on International Alumni Relations and Advancement

Svetlana Filiatreau gave the report on the subcommittee on International Alumni Relations and Advancement, which met last Friday. She indicated the meeting was very productive; the group clarified and created systems to include different categories of Alumni. She indicated the process had originally been started three (3) years ago in which needs were identified. The committee determined that more people that are familiar with the data systems are needed on the committee; and that the committee needed to look at the technical side and how data could be captured. Svetlana requested a 2-3 day retreat during the summer to focus on the activities and asked if there could be resources available to accomplish this, Guru agreed to a conversation to take place about that. Discussions included the need for Alumni Chapters; faculty support for education abroad; and a request for the President and/or Provost to attend a meeting in the fall.

8. Reports

a. Virginia Cooperative Extension (VCE)

There were no reports, Guru indicated that VCE and Outreach and International Affairs (OIA) partnered to bring a workshop entitled Vibrant Virginia to address economic development initiatives and providing grants.

b. University Committee on International Affairs (UCIA) Meeting

No representative from UCIA was at the meeting to provide a report. Minutes from UCIA may be found at:

<https://www.outreach.vt.edu/VP/CommissionsAndCommittees/ucia/uciaminutes.html>.

9. Commission Board Member Comments

The group asked if Kim could send out the report from COIA to the President from last year as it related to the advancement committee.

A motion to adjourn was made, seconded, all were in favor; adjourned at 4:35 p.m.

Respectfully submitted,

Kimberly Rhodes-Recording Secretary

TENTATIVE MEETING DATES FOR 2017-2018

*(All meetings will be from **3:30-4:30 p.m.** and will take place at the Gateway Center-902 Princes Fork)*

- April 19, 2018
- May 10, 2018

TENTATIVE MEETING DATES FOR 2018-2019

- August 30, 2018 (3:00-3:30 p.m. Orientation New Members only)
- September 20
- October 18, 2018
- November 15, 2018
- December 13, 2018
- NO JANUARY MEETING
- February 21, 2019
- March 21, 2019
- April 18, 2019
- May 9, 2019