

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS
Minutes

February 21, 2019; 3:30-4:30 p.m.
Gateway Center; 902 Prices Fork Road; Suite 120

Attendance: Urs Buehlmann, Juan Luis Nicolau, Heinrich Schnoedt, Morgan Paulette, Valerie Ragan, Susan Short, Xiaowei Wu

Absent: Andrea Brunais, Cheng Chen, Wayne Crotto, Gregory Daniel, Lehi Dowell, Guru Ghosh, Ed Jones, Roberto Leon, Shelley Martin, Karen Munden, Brett Shadle, Madilynne Tanner, Tom Thompson, Kang Xia

1. Welcome and Introductions

Urs Buehlmann welcomed the group. Brett Shadle will be on sabbatical spring semester, therefore Urs Buehlmann, Vice-Chair will be leading the meetings for spring semester. Self-introductions were made.

2. Agenda Approval

Urs made the call for motion to approve the agenda; motion made; was seconded; all were in favor, there was no opposition and the agenda was approved.

3. Call for Announcements

The call for announcements was made. Susan Short announced the deadline for nominations for the Engagement Scholarship Consortium Awards is March 1, 2019 (<https://engagementscholarship.org/conference/esc-awards-program>). The categories include Faculty, Student Engagement Projects, Community Partners, Distinguished Engaged Scholar and Institutional Leadership. The annual meeting will be held in Denver, Colorado with the pre-conference October 6-7 and the conference October 8-9, 2019 (<https://engagementscholarship.org/>). The call for proposals deadline is March 15, 2019 (<https://engagementscholarship.org/conference/esc-2019-meeting/call-for-proposals>).

Heinrich Schnoedt discussed that Architecture was in the process of moving from a CIP code to a STEM college discipline field. The movement to a STEM field was influenced by OPT extension for students and the ease to move into a VISA process. Heinrich encourage COIA to look at other disciplines to change CIP codes to a STEM field at the program level, as the possibility of graduate and undergraduate applicants not considering Virginia Tech without the STEM codes. He indicated that funding opportunities from the National Science Foundation (NSF) are easier to obtain. The question was raised as to how COIA would communicate to the community and partner with the Registrar and Advising offices. It was suggested to check with Tom Thompson to see if this subject matter has been brought up through UCIA.

Susan also announced that the Outreach Offices in Newport News are moving from the Thimble Shoals location to the Tech Center in Newport News. This move should be completed by the start of the Fall 2019 semester.

4. Announcement of Approval of Minutes, December 13, 2018

The minutes from the December 13, 2018 meeting were approved electronically and were sent to University Council to be posted to the University Governance website upon approval by University Council. Minutes can be found: <http://www.governance.vt.edu/>.

5. Chairman's Report

The University Council meeting from the February 4, 2019 included old business (second reading & approval request): Commission on Student Affairs' resolution to change the membership of the Commission on Student Affairs and University Advisory Council on Strategic Budgeting and Planning's resolution to change the membership of the University Advisory Council on Strategic Budgeting and Planning.

New business (first reading) included the Commission on Equal Opportunity and Diversity's resolution to observe Indigenous Peoples' Day at Virginia Tech, as the second Monday in October. The meeting included the Commission Chairs reports, Urs reported at University Council the commission's work to build a scholarship for Study Abroad programs, and the database that includes global activities. Karen DePauw provided an update from the Graduate School.

The February 18, 2019 University Council meeting included old business (second reading & approval request): the Commission on Equal Opportunity and Diversity Resolution to Observe Indigenous Peoples' Day at Virginia Tech.

New business (first reading) included the Commission on Graduate Studies and Policies resolution to create a new full-time candidate status for doctoral students and a resolution on policy management of graduate assistantships and tuition remission to pull various policies into one document. Scott Midkiff and Mark Nichols presented on universal design and accessible technologies.

The Engagement Leadership Council meeting was cancelled for December; therefore, there was nothing to report. The next meeting will be on March 7, 2019.

Urs reported that at the Commission Chair meeting, the Global Education Office (GEO) funding for scholarships was brought up and the activity survey and database for international work was announced as goals for the commission.

Urs has spoken to Peggy Layne regarding the commission being able to access data from Elements in order to identify international activities pursued by the Virginia Tech community. Peggy seemed positive about this project and indicated there would need to be key words established in order to extract the data that the commission would be looking for. Valerie Ragan indicated that she remembered UCIA was working on a similar database project, and that we should check with Tom Thompson to see if the sub-committee that Nicole Sanderlin was leading might be what the commission is looking for. The suggestion was made to invite Peggy Layne to a future COIA meeting to discuss Elements and what data can be extracted. Susan suggested that a similar project to capture Engagement in the database also take place. The request has also been made to invite the Provost to a COIA meeting in order to talk about GEO scholarship funding.

6. Vice-Chair Report

There was only one entry for both the Alumni Awards for Outreach Excellence for both the individual and team awards. The committee will review and verify if the team meets the eligibility requirements/criteria for the award. Kim Rhodes announced that despite best efforts to advertise for the award, she was disappointed in the lack of applications received. The announcement had appeared in the E-Daily News front page on numerous occasions. The applications seem to have dwindled over the years as well.

7. Reports

Since there were not any representatives to report from Cooperative Extension, or UCIA, no reports were given for either area. The minutes for all UCIA meetings that have been approved thus far are available at the following link on-line: <https://www.outreach.vt.edu/VP/CommissionsAndCommittees/ucia/uciaminutes.html>.

8. Commission Board Member Comments

There were no additional comments.

A motion to adjourn was made, seconded; all were in favor. The meeting adjourned at 4:08 p.m.

Respectfully submitted,

Kimberly Rhodes, Recording Secretary

TENTATIVE MEETING DATES FOR 2018-2019-*(All meetings will be from **3:30-4:30 p.m.** and will take place at the Gateway Center-902 Prices Fork)*

- March 21, 2019
- April 18, 2019
- May 9, 2019