

# COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

## Minutes

February 15, 2018; 3:30-4:30 p.m.

Gateway Center; 902 Prices Fork Road; Suite 120

**Attendance:** Jan Helge Bøhn, Andrea Brunais, Urs Buehlmann, Dave Close, Svetlana Filiatreau, Samantha Fried, Ian Leuschner, Heinrich Schnoedt, Gerhardt Schurig, Brett Shadle, Susan Short,

**Absent:** Bonnie Alberts, Jennifer Carter, Greg Daniel, Guru Ghosh, John Jessen, Ed Jones, Roberto Leon, Shelley Martin, Djordje Minic, Karen Munden, Xia Kang

### 1. **Welcome and Introductions**

Jan Helge Bøhn welcomed the group; self-introductions were made.

### 2. **Agenda Approval**

Jan Helge made the call for motion to approve the agenda; all were in favor and the agenda was approved.

### 3. **Call for Announcements**

Jan Helge made the call for announcements. Susan Short made several announcements to include:

1) The Engagement Scholarship Consortium (ESC) was accepting nominations for the ESC Excellence Awards; the deadline is March 1, 2018 (<https://engagementscholarship.org/conference/esc-excellence-awards>);

2) The deadline for proposals for the Annual Engagement Scholarship Consortium Conference is March 16, 2018 (<https://engagementscholarship.org/conference/esc-2018-meeting/proposals>);

3) The annual Engagement Scholarship Consortium will be held September 30-October 3, 2018 in Minneapolis, Minnesota;

4) April 15, 2018 is the deadline for proposals for the Carilion Clinic's incentive funding pool ([https://vtnews.vt.edu/notices/outreach\\_notice\\_carilion\\_incentive\\_funds.html](https://vtnews.vt.edu/notices/outreach_notice_carilion_incentive_funds.html)).

Gerhardt Schurig announced that he is retiring March 1, 2018; Marc Edwards and the Flint Water Team will be recognized for the UPCEA Engagement Award mid-March.

### 4. **Announcement of Approval of Minutes, December 14, 2017**

Jan Helge announced that the minutes from the December 14, 2017 meeting have been approved electronically and forwarded to the University Council and to the University Governance website: <http://www.governance.vt.edu/outreach-and-international-affairs.php>.

### 5. **Chairman's Report**

Jan Helge spoke about the February 2, 2018 Commission Chair meeting which included emphasis on elevating the importance of international advancement within the VT community to include building the global branding in the mission areas of learning, discovery and engagement.

The February 5, 2018 University Council meeting had the second reading, voting and approval of the resolution to amend the University Council by-laws; a first reading for the resolution to change authority to manage the staff career achievement award; first reading for the resolutions to approve new degrees in both Bachelor of Arts as well as Bachelor of Science in Science, Technology, and Society. Additionally Scott Midkiff gave a presentation on information technology initiatives. Minutes may be found at: <http://www.governance.vt.edu/>.

There hasn't been an Engagement Leadership Council meeting since last time-no reports.

### 6. **Alumni Awards for Outreach Excellence Update**

Brett Shadle reported that the committee met this afternoon with regard to the Alumni Awards for Outreach Excellence; there were 2 applications for the individual award and 2 applications for the team award. Winners were selected; the announcement will come directly from Special Events;

clarification will be obtained in order to determine if a team award is eligible if the lead person on the team is teaching/research faculty.

**7. Subcommittee on International Alumni Relations and Advancement**

Discussion included the second reading of the charge for the subcommittee, Menah Pratt-Clark is heading up the new Strategic Plan, it was suggested that the committee get someone from her office to be represented on the committee; additional members may include Carl Mitchell and Elizabeth Mitchell. Voting occurred at the meeting all present were in favor, 1 abstained, the remaining will be polled electronically to ensure a 2/3 vote of approval.

**8. Reports**

**a. Virginia Cooperative Extension (VCE)**

Dave Close spoke about the most recent VCE annual winter conference that included about 350 faculty and staff from all over the state. Dr. Clarke gave his vision and value to the group; the restricting of leadership was put into place right after the holidays.

**b. University Committee on International Affairs (UCIA) Meeting**

Ian Leuschner gave the UCIA meeting updates to include that the committee formed their selection committee for awards; the suggestion to have the committee meet twice a semester as opposed to once a month during the academic year, but was rejected; and the questionnaire for faculty credit for international activities is being sent out. Minutes from UCIA may be found at: <https://www.outreach.vt.edu/VP/CommissionsAndCommittees/ucia/uciaminutes.html>.

**9. Commission Board Member Comments**

Jan Helge made the call for any comments. Samantha Fried re-addressed what was mentioned at the last meeting with regard to food preparation at the International Street Fair. Ian referred her to David Clubb of the Cranwell Center to provide further clarification on the process.

Jan Helge began a discussion with regard to members' thoughts about the strategic plan to include curriculum, destination areas, international, etc. Discussion included the need for integrated security; Heinrich discussed dual degree difficulties with regard to dual degree abroad, recruiting/advertising. Ian suggested a conversation with the Graduate School for Heinrich to get help with his difficulty with dual degree.

A motion to adjourn was made, seconded, all were in favor; adjourned at 4:25 p.m.

Respectfully submitted,

Kimberly Rhodes  
Recording Secretary

**TENTATIVE MEETING DATES FOR 2017-2018**

*(All meetings will be from 3:30-4:30 p.m. and will take place at the Gateway Center-902 Prices Fork)*

- March 15, 2018
- April 19, 2018
- May 10, 2018