

**Minutes**  
**Commission on Graduate Studies & Policies**  
**November 19, 2014**  
**3:30 pm – 5:00 pm**  
**Graduate School Conference Room**

Present: Dr. Chad Bolding, Mr. Nathan Carter, Mr. Matthew Chan, Ms. Kira Dietz, Dr. Kay Dunkley, Ms. Ashley Folden, Ms. Ashley Francis, Dr. Saul Halfon, Dr. James Jones, Mr. Timothy Kinoshita, Dr. Hans Robinson, Dr. Scott Salom, Dr. Gary Seidel, Ms. Maria Stack, Dr. Elankumaran Subbiah, Dr. Christopher Zobel

Absent with Notification: Ms. Nancy Dudek, Dr. Cyril Clarke, Dr. Karen DePauw, Dr. Charlene Eska, Dr. Ellen Plummer, Mr. Greg Purdy

Absent without Notification: Dr. Joe Eifert, Dr. Alireza Haghghat, Dr. Tyler Walters, Ms. Sally Wieringa

Visitors and Invited Guests: Ms. Janice Austin, Ms. Cathy Grimes

Dr. Hans Robinson, Chair, called the meeting to order.

**Approval of the agenda:** Approved.

**Approval of the minutes from October 2, 2014:** Approved with minor corrections.

**Committee Reports**

Graduate Curriculum Committee

Dr. Saul Halfon, the committee chair, reviewed the meeting activities from November 13, 2014. The commission accepted the minutes for filing.

Graduate Student Appeals: No report.

Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP): Dr. Hans Robinson  
The committee edited the continuous enrollment resolutions. Following a conversation with the Registrar's Office, the resolution will appear on the commission agenda.

**Constituencies Updates:**

Graduate Student Assembly (GSA): Mr. Matt Chan

- The Travel Fund Program application window is closed. Review of applications starts tomorrow. The Graduate Research and Development Program (GRPD) application cycle is closed. The review will begin after the holiday break.
- The Graduate Research Symposium is March 25. Mr. Chan will provide a link for judges. Financial support has been received from departments and the GSA is also looking at external funding sources. They are currently identifying potential speakers for the banquet. The theme this year is *communicating science*.
- The Little Hokies Donate and Swap was successful.

- There is a general meeting tomorrow night. Some of the topics for discussion include parking and the student budget board process.
- GSA is seeking a member of the Faculty Senate to serve as a liaison.

Graduate Honor System (GHS): Mr. Nathan Carter

The GHS has seven cases. One is being investigated, three have opted for facilitated discussion, and three are going to judicial panel.

University Library Committee: Ms. Kara Dietz

This week the library finished a wireless upgrade. There is major construction in the back of the building.

**University Council and Commission Updates:**

University Council: Dr. Hans Robinson

The council approved majors in the English Department. There was a presentation on long term capital planning. Safety was the highest priority.

Mr. Mathew Chan reported on several commission/committee meetings:

The Commission on Faculty Affairs and the Commission on Research have jointly formed a subcommittee to revise Policy 13020: Research Misconduct. The purpose of the revision is to include languages on self-plagiarism. The subcommittee has been in contact with Dean DePauw to ensure the publishing of submitted ETD to an academic journal by a graduate student would not be inadvertently impacted. The Commission on Student Affairs is reviewing budget board procedures.

Dr. Elankumaran Subbiah reported that:

- The Global Education Office is working on refining the pre-departure checklist. The search continues for a director.
- The Language and Culture Institute is working on partnering with other institutions to discuss a global leadership exchange program that would bring students to campus.
- The Cranwell Center reported that about 40% of students issued visas actually arrive to campus.
- The Export Compliance Training Institute will be hosting a conference in Miami in December 2014.
- Dr. Perillo and Dr. Ghosh have been discussing a proposed Global Village. The goal would be to centralize all international services and facilities.
- The transfer of credit policy was approved and goes into effect Spring semester. Eighteen hours of the last 45 credits earned may be transferred from overseas institutions, but still requires college dean approval.
- Proposals are being accepted for Wintermester courses.

**Graduate School Update: No report.**

**Old Business:**

The discontinuance of the MS in Dairy Science and the MS in Horticulture was presented for a second reading. Commission members unanimously approved both resolutions.

**New Business:** None.

**Announcements:**

Ms. Ashley Francis reported that:

- The climate survey results were available online.
- Childcare enrollment starts tomorrow.
- The Master's Degree in Women's & Gender Studies was approved.

**Adjournment:** The meeting was adjourned at 4:18 pm.

Respectfully submitted:

Ms. Nancy Feuerbach on behalf of

Dr. Karen P. DePauw, Vice President and Dean for Graduate Education