

**Minutes  
Commission on Graduate Studies & Policies  
September 17, 2014  
3:30 pm – 5:00 pm  
Graduate School Conference Room**

Present: Mr. Nathan Carter, Mr. Matthew Chan, Dr. Karen DePauw, Ms. Kira Dietz, Ms. Nancy Dudek, Dr. Kay Dunkley via phone, Dr. Joe Eifert, Dr. Charlene Eska, Ms. Ashley Francis, Dr. Saul Halfon, Dr. James Jones, Dr. Ellen Plummer, Mr. Greg Purdy, Dr. Hans Robinson, Ms. Maria Stack, Dr. Elankumaran Subbiah, Dr. Christopher Zobel

Absent with Notification: Dr. Alireza Haghghat, Dr. Chad Bolding, Dr. Cyril Clarke, Dr. Scott Salom, Dr. Gary Seidel, Dr. Tyler Walters, Ms. Sally Wieringa

Absent without Notification: None

Visitors and Invited Guests: Ms. Janice Austin, Dr. Katherine Cennamo, Dr. Muhammad Hajj, Ms. Cathy Grimes, Ms. Nicole Johnson, Dr. Eric Smith

Dr. Hans Robinson, Chair, called the meeting to order.

**Approval of the agenda:** The commission voted to approve a change to the agenda. The degree proposals will be discussed after the minutes are approved.

**Approval of the minutes from September 3, 2014:** Approved with minor corrections

Presented to the commission for a second reading:

- M.A. Data Analysis & Applied Statistics Degree: Dr. Eric Smith, Department Head, Statistics, reviewed and answered questions about the degree proposal. Following discussion, the commission voted to approve the resolution by acclamation for the degree proposal.
- M.S. Instructional Design and Technology and the Ph.D. Learning Sciences: Dr. Katherine Cennamo, Professor, Instructional Design and Technology reviewed both degree proposals and answered questions from the commission. Following discussion, the resolutions for the degree proposals were approved by acclamation with minor editorial corrections.

Revised resolutions may be sent to Nancy Feuerbach.

### **Committee Reports**

#### Graduate Curriculum Committee

Dr. Saul Halfon, the committee chair, reviewed the meeting activities from September 11, 2014. The commission accepted the minutes for filing.

Graduate Student Appeals: No report.

#### Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP)

The committee has met once and reviewed possible agenda items for discussion. Meetings will take place on Monday mornings. There is still an opening for a faculty member.

## **Constituencies Updates:**

### Graduate Student Assembly

- Mr. Greg Purdy, GSA Chair, reviewed activities to-date:
- At the recent Board of Visitors meeting, the board approved an update to Policy 1025 to include gender identity and gender expression. Also, the Principles of Community will be updated to reflect this change.
- The Graduate and Professional School Fair will be on Monday, September 22, 2014.
- A Diversity and Inclusion lunch forum on September 29<sup>th</sup> from 1:00 pm – 3:00 pm will be held at the Inn. The event is open to faculty, staff, and students.
- Ms. Francis's report to the Board of Visitors included the GSA barbeque and engagement with graduate students; child care, with two initiatives beginning in January 2015; as well as the policy 1025 update and a resolution for the South Recreation Field Surface Replacement.

### Graduate Honor System (GHS)

Mr. Nathan Carter, Chief Justice, reported that GHS currently has only two cases. He is still recruiting faculty to serve as panelists.

### University Library Committee

The committee has not met this year.

## **University Council and Commission Updates**

University Council: no report. Commission chairs meet with the university president tomorrow to update him on agenda items for the year.

Commission on Student Affairs: The commission will meet tomorrow. The meeting will include a child care panel of graduate and undergraduate students.

## **Graduate School Update: Dr. Karen DePauw**

Dr. DePauw invited commission members to bring concerns, topics for discussion to upcoming commission meetings.

Dr. Plummer made a recommendation to Ms. Kim O'Rourke that Drs. Blieszner, DePauw and Holloway serve on a panel to educate University Council on how curriculum and degree proposals are developed.

Dr. Eifert noted that his college was not very aware of the Cunningham awards. Dr. DePauw uses e-mail, and meeting announcements to publicize the award. She appreciates commission members bringing information back to their colleges.

Ms. Janice Austin asked that department coordinators give her target areas to discuss when she meets with them for training.

Dr. DePauw said that in the future the Graduate School staff may visit departments to train and answer questions.

## **Old Business**

Letter from University Library Committee to University Commissions: Dr. Robinson will investigate the possibility of joining the support efforts of the Commission on Research. Dr. Halfon, chair of the Graduate Curriculum Committee, suggested that the curriculum committee might be the appropriate governance body to examine library resources necessary for new programs.

**New Business:** None.

**Announcements:** None.

**Adjournment:** The meeting was adjourned at 5:02 pm.

Respectfully submitted:

Ms. Nancy Feuerbach on behalf of

Dr. Karen P. DePauw, Vice President and Dean for Graduate Education