

**Minutes**  
**Commission on Graduate Studies & Policies**  
**March 2, 2011**  
**3:30 pm – 5:00 pm**  
**Graduate School Conference Room**

Present: Ms. Kim Carlson, Dr. Carolyn Copenheaver, Dr. William Ducker, Dr. Mark Halsey, Dr. Sam Hicks, Dr. Jennifer Hodgson, Dr. Karen Hult, Dr. Kumar Mallikarjunan, Dr. Paul Metz, Mr. Jonathan Moore, Dr. Robin Panneton, Dr. Aaron Purcell, Dr. Susan Short, Dr. Victoria Soghomonian, Dr. Kerry Redican, Mr. Eric Williams

Absent with Notification: Dr. Karen DePauw, Dr. Tom Martin

Absent without Notification: Dr. Tom Caceci, Ms. Keyana Ellis, Dr. Patrick Miller, Ms. Hannah Parks

Visitors and Invited Guests: Dr. Janet Rankin, Dr. William Knocke

Dr. Carolyn Copenheaver, Chair, called the meeting to order.

**Approval of the agenda:** Approved.

**Approval of the minutes from February 16, 2011:** Approved.

**Centers and University Institutes: Establishment, Governance and Programmatic Oversight**

Dr. William Knocke explained the university governance review of a proposed center's policy using the concept of a "host commission". Prior to the meeting, CGS&P had the opportunity to review the proposed policy and accompanying resolution. Dr. Knocke noted that 3000 level policies do not go through a formal university governance approval process. The commission will vote on whether to endorse the proposed policy at their next meeting. Dr. Knocke is presenting this proposal to the Commission on Research [4.6.11] and University Council [4.7.11].

**Committee Reports**

Graduate Curriculum Committee (GCC): The minutes from February 10, 2011 were approved.

Graduate Student Appeals: No report.

Graduate Student Relations (GSR): No report.

DRSCAP: Academic and Professional Integrity

Dr. Mark Halsey presented a policy proposal developed by the committee:

*Graduate students should be given opportunities to engage in activities which promote and strengthen their academic and professional integrity as graduate students and thereafter. Such activities can be provided by the academic departments, research units, graduate school or the university, and are expected to be joint endeavors involving graduate students and the faculty, administrators and staff in their respective programs of study. To assure that students acquire knowledge and experience related to academic and professional integrity, their annual participation in such activities will be reported and documented on their Graduate Student Annual Reviews of Progress.*

The committee also suggested "recommendations for implementation" as well as possible topics.

The commission discussed the proposal and asked DRSCAP to address some of their concerns in a revised proposal to be presented at the March 16 meeting.

#### Other Reports

##### Graduate Student Assembly (GSA)

Mr. Moore reported on the agenda items at the recent GSA meeting:

- The constitution was updated and will be presented to the Commission on Student Affairs.
- Some members of the new executive board were elected. The remaining members will be elected March 17.
- Candidates for the BOV representative position have been selected.
- March 23<sup>rd</sup> is the Research Symposium. The GSA still needs faculty judges.

Graduate Honor System (GHS): No report.

University Library Committee (ULC): No report.

University Council: Dr. Copenheaver reported that the *Resolution on Establishing a Dual Degree Master's in Business Administration Program in Cooperation with the Naval Postgraduate School* was passed. The *Resolution for Change in Academic Progress Standards as outlined in the Doctor of Veterinary Medicine Student Handbook for the Virginia Maryland Regional College of Veterinary Medicine* was presented for a first reading.

#### **Old Business:**

Deletion of Untaught Courses: In accordance with Presidential Policy Memorandum 232, the commission was presented with a list of untaught courses for deletion. Dr. Hicks requested that the list be amended in order to retain FIN 5034 and FIN 6144. The commission voted to delete the untaught courses as listed but with exceptions requested by Dr. Hicks.

**New Business:** Dr. Soghomonian requested that the policy for deletion of untaught courses be reviewed. In particular, she requested that the untaught courses be considered for deletion after 5 years rather than 3 years. Dr. Copenheaver referred the initial review to DRSCAP.

**Announcements:** None.

**Adjournment:** The meeting was adjourned at 4:55 pm.

*Respectfully submitted:*

Ms. Nancy Feuerbach, on behalf of  
Dr. Karen P. DePauw, Vice President and Dean for Graduate Education