

Minutes

Commission on Graduate Studies & Policies

September 16, 1998

206 Sandy Hall

Present: Dr. Julia Beamish, Dr. Jim Burger, Dr. Ron Daniel, Dr. Marty Day, Dr. Eileen Hitchingham, Dr. Virginia Maxwell, Dr. Malcolm McPherson, Dr. Judy Pearson, Dr. Richard Veilleux, Mr. John Cosgriff, Ms. Janey Miller, Ms. Ellie Albro, and Mr. David Mullins.

Absent: Dr. Skip Fuhrman, Dr. Betty Heath Camp, Dr. Hunter Pittman, Dr. Ellie T. Sturgis, Dr. Mike Vorster, Ms. Kathryn Young, and Ms. Nina Sengupta.

Absent with Notification: Dr. Len Peters, Dr. Larry Alexander, and Dr. Martha Johnson.

Invited Guests: Dr. John Eaton and Mr. Marvin Foushee

Chair Jim Burger called the meeting to order and welcomed all members. Introductions were given by all present.

Announcements

Dr. John Eaton announced that the Annual Research and Graduate Studies Retreat will be Saturday, November 14, 1998 at the Donaldson Brown Continuing Education Center. As soon as plans are finalized, invitations will be sent.

The search to fill the Extended Campus position will be reinitiated during this year. An Administrative Assistant has been hired and will start next week and will be helping with the Revenue Sharing Program and other duties that Dr. Eaton is involved with until the position is permanently filled.

Approval of the agenda - Approved.

Approval of minutes of April 15, 1998 - Approved.

Charge to the Commission and Committees

Chair Jim Burger reviewed the Charge to the Commission and Committees and challenged everyone to participate. He discussed exactly what the Commission on Graduate Studies and Policies duties are. He also reviewed the make-up of the present committee.

Standing Committee Appointments

Curriculum Committee-Chair Julia Beamish(NE), Members: will be reported at a future date.

Degree Requirements, Standards, Criteria, and Academic Policies-Chair Marty Day(MATH), Members: Betty Heath-Camp (T&L), Larry Alexander(BUS), Virginia Maxwell(VMSC), student member pending at this time.

Graduate Student Relations-Chair Mike Vorster(CEE), Members: Hunter Pittman(ARCH), pending two student participants.

Graduate Student Appeals-Chair Richard Vellieux(HORT), Members: Julia Beamish, Skip Fuhrman and one student representative.

Ad Hoc Committees

John L. Eaton recommended that two new committees be added. They are the Catalog Revision Committee and the ETD Advisory Committee. He explained the duties and importance of these committees. Marty Day also discussed the need for another committee to deal with issues that the DRSCAP had not resolved. He made mentioned that he had a list of those items and that it had been discussed in a previous meeting to add a committee for or get the

help from other professional individuals on these matters.

Old Business

Two separate memorandums have been approved and should be on the web soon. They are the Policy on Independent and Special Study Courses and the Policy on Auditing Graduate Courses. All members received copies of these memorandums.

New Business

Jim Burger asked members to be thinking about a Vice Chair to fill in for him in need of absence to the Committee meetings and also to the University Council. He also indicated that this person might serve as Chair for the upcoming year.

Dr. John L. Eaton stated that the Catalog Revision Committee(CRC) will be reviewing the catalog.

A group is currently working on distance learning programs(SACS). The CRC will review that work when it is completed.

Several issues, which will probably fall under the DRSCAP committee, were discussed. Requirement that GTAs who are instructors of record have 18 hours of graduate course work (SACS), review of time to degree policies, and review of residency policies were those issues mentioned.

Laboratory Safety Issues will be presented by Larry Moore at a later meeting.

Anticipated New Business for Future Meetings

A request for Doctoral programs at the NVC from ECE, CEE, ISE, CSA and URP and a proposal for a Graduate program in Information Technology (GPIT) in Northern Virginia are issues that will come from individual departments to this committee.

Catalog questions or policy that need to be worked on are: transfer credits from Consortia Schools and 6 hour transfer credit, letter of dissent with ETD and the limit of three hours of 4000 level courses on the plan of study. These questions and policies will be reviewed by the Catalog Committee.

The Graduate Relations Committee will continue working on the "Student Bill of Rights" under the direction of Dr. Vorster.

Graduate Student Assembly Report

Janey Miller from the Graduate Student Assembly reported that over fifty new delegates were at the new delegate meeting. A newsletter has also been sent out. A Professional Graduate School Day is being coordinated by Paula Williams. Janey reported that membership to the Graduate Student Assembly numbers were up.

University Library Committee

This committee has not yet met. Eileen Hitchingham reported some of the goals of this committee for the coming year.

Deans Research Retreat

Dr. Eaton and Dr. Brown will present this at a future meeting.

Other Issues of Discussion

An On-Campus enrollment attachment was presented to members and an overview of enrollment was given by Dr. Eaton. Also, the results of the Incoming Student Survey were discussed. Dr. Eaton explained that the survey results would be tabulated with several different breakdowns at a future date.

David Mullins, Chief Justice of the Honor Systems, asked to be added to the agenda for future meetings.

Goals before the next meeting are to appoint a Vice Chair and fill committee openings.

Adjournment

The meeting was then adjourned.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

Minutes

Commission on Graduate Studies & Policies

October 7, 1998

206 Sandy Hall

Present: Dr. Julia Beamish, Dr. Jim Burger, Dr. Ron Daniel, Dr. Marty Day, Dr. Virginia Maxwell, Dr. Malcolm McPherson, Dr. Kent Nakamoto, Dr. Judy Pearson, Dr. Hunter Pittman, Dr. Richard Veilleux, Mr. John Cosgriff, Ms. Janey Miller, Ms. Ellie Albro, Mr. Greg Lewis, Ms. Shannon Knapp, Ms. Nina Sengupta, Ms. Kathryn Young

Absent with Notification: Dr. Len Peters, Dr. Skip Fuhrman, Dr. Betty Heath Camp, Dr. Mike Vorster, and Dr. Eileen Hitchingham, Dr. Ellie T. Sturgis, Dr. Martha Johnson, and Mr. David Mullins.

Invited Guests: Dr. John Eaton, Dr. Bill Newton, and Mr. Marvin Foushee

Chair Jim Burger called the meeting to order and welcomed all members. Introductions were given by all present.

Announcements

Dr. John Eaton announced that the Annual Research and Graduate Studies Retreat will be Saturday, November 14, 1998 at the Donaldson Brown Continuing Education Center. As soon as plans are finalized, invitations will be sent.

Approval of the agenda - Approved with minor changes.

Approval of minutes of September 16, 1998 - Approved.

Jim Burger reviewed Committee Memberships:

Standing Committee Appointments

Curriculum Committee-Chair Julia Beamish (Near Environments), Walid Thabet (College of Architecture), Duane Berry (College of Agriculture and Life Sciences), Eliza Tse (College of Human Resources and Education), James Fraser (College of Forestry and Wildlife Resources), Steve Holladay (VMSC), Kent Nakamoto (College of Business), Bob Mahan (College of Engineering), Mark Anderson (College of Arts and Sciences), and Ellie Albro (Graduate Student Assembly).

Degree Requirements, Standards, Criteria, and Academic Policies-Chair Marty Day(MATH),

Members:Kathryn Young(CPAP), Kent Nakamoto(BUS), Virginia Maxwell(VMSC), and Nina Sengupta(Graduate Student Assembly).

Graduate Student Relations-Chair Mike Vorster(CEE), Members: Hunter Pittman(ARCH), David Mullins(Graduate Honor System), Janey Miller(Graduate Student Assembly) and Greg Lewis(SGA)

Graduate Student Appeals-Chair Richard Veilleux(HORT), Members: Julia Beamish(NE), Skip Fuhrman(Faculty Senate) and David Mullins(Graduate Honor System).

CGS&P Vice Chair-Julia Beamish(NE)

Committee Reports

DRSCAP-Marty Day reported that this committee had not met as of yet. Members were identified and confirmed at this meeting.

Graduate Curriculum Committee-Julia Beamish, Chair, made a motion that the

minutes from April 14, 1998, be approved by the Commission. These minutes were approved. Julia Beamish asked that the Commission also approve minutes from the September 30, 1998 meeting. These minutes were also approved. Julia Beamish explained to the group, exactly what the Graduate Curriculum Committee does and explained how courses were either passed or tabled. Dr. McPherson asked about a particular proposal from Computer Science and questioned why it was tabled. Dr. Eaton explained what the department was updating the proposal for the GCC. Julia Beamish also moved that a Resolution regarding the offering of a Masters of Science in Life Sciences also be approved. Bill Newton, guest, explained this resolution from a "College and a Student" point of view. He reiterated to the Commission why it was so important that this resolution be passed as soon as possible. Janey Miller from the Graduate Student Assembly made a motion that the Commission table this item. The motion did not carry. Several members of the Commission had concerns as to how this change would be accepted in the workforce as a generalized degree, and how this would be recognized on diplomas and transcripts. Bill Newton explained that transcripts would reflect this change and that diplomas would be printed with "Masters of Science". He also explained that the PHD program had already adopted this change. The resolution was passed by the Commission.

Graduate Student Appeals-Richard Veilleux stated that he had no report. This Committee has had no reason to meet as of yet this year.

Graduate Student Relations-Hunter Pittman reported that this committee had met and had discussed issues such as : the question of focusing on the academic or the domestic side, Faculty Relations and Mentoring, Teacher Assistants, Training the Future Professor, the Student Bill of Rights, and a Detailed Procedures Manual or a Help Guide for Graduate Students. Dr. Eaton shared with the group that Dr. Cross in the Office of Student Affairs was working on "Housing Issues" for graduate students and that this office also dealt with other domestic issues as well.

Other Reports:

Graduate Student Assembly-Janey Miller shared with the Commission that the GSA had sponsored a social at the Hokie House in association with the Black Graduate Student Association. Graduate and Professional Career Day is scheduled for October 14, 1998. Janey Miller also, stated that the GSA was looking into health care issues for graduate students. The GSA has obtained 130 tickets to the October 31, 1998 football game for block seating for graduate students.

Graduate Honor System-No report at this time.

University Library Committee-No report at this time.

New Business

Dr. Eaton shared with the group that 2 nominees were needed for the Virginia Tech Intellectual Property Board of Directors. He explained to the group what this Board of Directors did at the University and stated that the nominations could be from outside of the Commission.

Several Commission members had received questions about a study being conducted at the University. Dr. Eaton explained that the Senior Vice President and Provost, Peggy Meszaros, is going to conduct a comprehensive study of the state of graduate study at the University. A task force will be appointed to conduct this study.

Ad Hoc Committees

Catalog Revision Committee-Dr. Eaton reported that nominees had been forwarded and as soon as these nominees were formally accepted a list would be distributed. Richard Veilleux has been selected to chair this

committee.

ETD Advisory Committee-Dr. Eaton stated that he was looking for a chair for this committee at this time.

By the next Commission meeting, this committee should be in place.

Dr. Eaton is currently working on forming an ad hoc Committee to examine issues related to involuntary changes to advisory committee membership.

A search will be reinitiated for the position of Associate Dean for Extended Campus. This position will be readvertised in the coming weeks.

Adjournment

The meeting was adjourned at 4:33 p.m.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

Minutes

Commission on Graduate Studies & Policies

October 21, 1998

206 Sandy Hall

Present: Dr. Julia Beamish, Dr. Ron Daniel, Dr. Marty Day, Dr. Skip Fuhrman, Dr. Virginia Maxwell, Dr. Malcolm McPherson, Dr. Kent Nakamoto, Dr. Judy Pearson, Dr. Len Peters, Dr. Hunter Pittman, Dr. Richard Veilleux, Dr. Mike Vorster, Mr. John Cosgriff, Ms. Janey Miller, Ms. Ellie Albro, Ms. Shannon Knapp, Ms. Nina Sengupta, Ms. Kathryn Young, and Mr. David Mullins

Absent with Notification: Dr. Jim Burger, Dr. Betty Heath Camp, Dr. Eileen Hitchingham, Dr. Ellie T. Sturgis, Dr. John Eaton, Mrs. Susan Vest and Mr. Greg Lewis.

Invited Guests: Dr. Martha Johnson, Dr. Bill Newton, and Mr. Marvin Foushee

Vice-Chair Julia Beamish called the meeting to order.

Announcements

A joint meeting with COR and CGS&P has been scheduled for October 28, 1998, 3:00 p.m. to 6:00 p.m., at the Donaldson Brown Conference Education Center. The topic is "Research Retreat Outcome: Moving the Research Agenda Forward."

Approval of the agenda - Approved.

Approval of minutes of October 7, 1998- Approved with minor correction.

Committee Reports

DRSCAP-Marty Day reported that this committee had not met. A meeting is scheduled to discuss the issue of Residency Requirements for Extended Campus Students.

Graduate Curriculum Committee-Julia Beamish, Chair, made a motion that the minutes from October 14, 1998 be approved by the Commission. These minutes were approved. Bill Newton, guest, explained to the Commission that the Master of Science proposal had not passed the first reading at University Council and had been referred back to the Commission, because of concerns that students had not been sufficiently consulted in the formulation of the change. He explained that a meeting had been scheduled with Graduate Students, Department Heads, and all others involved and that slight modifications might be necessary for this proposal. Janey Miller, Graduate Student Assembly, reported that the graduate students were very happy with the informative responses that they had received from the Department and all involved. The Commission discussed how the diploma and transcripts would read and which students would be involved in this change. Ron Daniel pointed out that three of the four programs were on the endangered list from SCHEV, and stated the importance of the proposal being passed. A special meeting on this proposal will be scheduled this week. The proposal will then be re-evaluated by the Graduate Curriculum Committee. Graduate student concerns at this time are: (a.) Clarification of the title of degree?. (b.) How was the core curriculum developed? (c.) Which graduate students will be affected? Bill Newton agreed to keep everyone informed about this proposal and upcoming revisions.

Graduate Student Appeals-Richard Veilleux stated that he had no report. This Committee has had no reason to meet this year.

Graduate Student Relations-Mike Vorster presented an overview of the Graduate Student Relations committee's first meeting. The Commission received a handout describing the goals of this committee. He discussed

"living issues", "learning issues", and "job issues". Dr. Vorster stated that their focus would be on learning issues. He expressed that other committees and groups would be working on several issues, as well, and that his committee would closely support them in their work.

Other Reports:

Graduate Student Assembly-Janey Miller reported to the Commission that 82 schools participated in the Graduate and Professional Career Day on October 14, 1998. The next GSA meeting will be October 29, 1998. The GSA will be attending the football game on October 31, 1998 and have some special festivities planned.

Graduate Honor System-David Mullins provided the Commission with a Graduate Honor System's Academic Year Summary. He reported a reduction in cases from nineteen cases in the previous year to eight cases this year. Of those eight cases, five were guilty, and three were dismissed. Mr. Mullins discussed education issues for the Honor System and discussed trends in previous cases. A search for Chief Justice is being conducted for the upcoming year.

University Library Committee-Minutes from the University Library Committee were distributed.

Overview of the Upcoming Joint Meeting with COR-Dr. Len Peters gave the Commission an overview of information from the Deans Research Retreat, held on August 26, 1998. More details will be presented at the Joint Meeting with COR on October 28, 1998.

Adjournment

The meeting was adjourned at 4:50 p.m.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

Minutes

Commission on Graduate Studies & Policies

November 4, 1998

206 Sandy Hall

Present: Dr. Julia Beamish, Dr. Jim Burger, Dr. Ron Daniel, Dr. Marty Day, Dr. Skip Fuhrman, Dr. Eileen Hitchingham, Dr. Virginia Maxwell, Dr. Malcolm McPherson, Dr. Kent Nakamoto, Dr. Judy Pearson, Dr. Len Peters, Dr. Richard Veilleux, Mr. Hunter Pittman, Mr. John Cosgriff, Ms. Janey Miller, Ms. Ellie Albro, and Ms. Shannon Knapp.

Absent with Notification: Dr. Betty Heath Camp, Dr. Mike Vorster, Dr. Martha Johnson, Dr. Ellie T. Sturgis, , Ms. Nina Sengupta, Ms. Kathryn Young, Mr. David Mullins and Mr. Greg Lewis.

Invited Guests: Dr. John Eaton, Mrs. Susan Vest and Mr. Marvin Foushee

Jim Burger, Chair, called the meeting to order.

Announcements -The Resolution for a Master of Science degree in Life Science was approved by University Council.

Approval of the agenda - Approved.

Approval of minutes of October 21, 1998- Approved.

Committee Reports

DRSCAP- Marty Day presented the Commission with a draft handout on "The Residency Requirement". Dr. Day read the document, ask for suggestions from the group, and answered questions. Dr. John Eaton suggested that a Resolution be created when the committee report on residency is complete. Dr. Len Peters reiterated the need for a written policy for this item. The DRSCAP committee will continue its discussion of time limits, part-time versus full-time, purposes, etc and report to CGS&P at a later date.

Graduate Curriculum Committee-Julia Beamish, Chair, summarized the minutes from October 28, 1998 and made a motion that the minutes be approved by the Commission. The minutes were approved. A resolution supporting a new Masters degree in Information Technology was submitted by the Graduate Curriculum Committee and approved by CGS&P. An amended resolution for the new Master of Science in Life Sciences degree was approved by the Graduate Curriculum Committee acting as the agent of CGS&P.

Graduate Student Appeals-Richard Veilleux stated that he had no report. This Committee has had no reason to meet this year.

Graduate Student Relations-This committee will meet on November 19, 1998.

Other Reports:

Graduate Student Assembly-Janey Miller reported on the GSA delegate meeting and football tailgate event from the previous week. She also stated that the GSA is working with Career Services to enhance this service for graduate students. The GSA , in conjunction with the Graduate Student Relations Committee, will be conducting a broadbased survey of graduate students. This survey will cover many issues concerning the graduate student. (ex: mentoring, computer needs, etc.). Graduate Student Week is currently being coordinated by GSA and other graduate student organizations.

Graduate Honor System- No Report given.

University Library Committee-Dr. Eileen Hitchingham stated that this committee had met in October. She presented a handout entitled "Faculty

Survey for Serials Needs Assessment Form". This form is being used to survey faculty in asking what serials they need to do their work. She discussed the need for the survey and suggested that graduate students also provide input. Dr. Hitchingham discussed how the Hokie Passports were being used to pay for copying in the University Library and discussed the future of these cards and their uses.

New Business

Dr. Len Peters gave a brief overview of a meeting entitled "Post Baccalaureate Futures". This meeting was sponsored by the Kellogg Foundation and organized by the University Continuing Education Association, the Council of Graduate Schools and John Hopkins University. The main topic of this meeting was "Certificates and Certifications" and what we, as Universities, are doing at the present and in the future.

Dr. Len Peters discussed the Joint Meeting with the COR and CGS&P on "Moving the Research Agenda Forward". He stated that his expectations, for both commissions, was to receive feedback on the many questions and comments that were posed at this meeting. He stated that if the Research University was to remain on the move that it would take a lot of effort and encouragement by all involved. Jim Burger presented the group with a handout, containing some of his ideas on the meeting. Dr. Peters encouraged other members of the commission to offer their suggestions on the Research Agenda as well.

Adjournment

The meeting was adjourned at 5:00 p.m.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

Minutes

Commission on Graduate Studies & Policies

November 18, 1998

206 Sandy Hall

Present: Dr. Julia Beamish, Dr. Jim Burger, Dr. David Ford, Dr. Marty Day, Dr. Eileen Hitchingham, Dr. Malcolm McPherson, Dr. Kent Nakamoto, Dr. Judy Pearson, Dr. Len Peters, Dr. Mike Vorster, Mr. Hunter Pittman, Mr. John Cosgriff, Ms. Kathryn Young, Ms. Ellie Albro, Mr. Matthew Chan and Ms. Shannon Knapp.

Absent with Notification: Dr. Ron Daniel, Dr. Richard Veilleux, Dr. Skip Fuhrman, Dr. Virginia Maxwell, Dr. Betty Heath Camp, Dr. Ellie T. Sturgis, Ms. Susan Vest, Ms. Nina Sengupta, Mr. David Mullins, Ms. Janey Miller, and Mr. Greg Lewis.

Invited Guests: Dr. John Eaton, Dr. Martha Johnson and Mr. Marvin Foushee

Jim Burger, Chair, called the meeting to order.

Approval of the agenda - Approved.

Approval of minutes of November 4, 1998- Approved.

Committee Reports

Graduate Curriculum Committee-Julia Beamish, Chair, summarized the minutes from November 11, 1998 and made a motion that the minutes be approved by the Commission. The minutes were approved. A Business Administration Proposal to permit students to transfer coursework from Thunderbird University to strengthen the international business component of the MBA degree had been approved at the GCC meeting. Dr. Eaton gave an overview of this proposal to the CGS&P committee. NEID4124-4th Year Interior Design Studio had not been approved by the GCC Committee. Dr. John Eaton reiterated to the commission that graduate credit for this course should be by petition only.

Graduate Student Appeals-No activity to report at this time.

Graduate Student Relations-Mike Vorster reported that this committee will meet on November 19, 1998. The agenda for this meeting will be a joint meeting with the Graduate Honor System.

Graduate Honor System- Martha Johnson introduced the new Chief Justice candidate, Ms. Barbara Fraticelli. The commission approved the appointment of Ms. Fraticelli. Dr. Johnson announced that Ms. Fraticelli will attend the next GSA meeting to seek approval of her appointment as well.

DRSCAP- Marty Day presented the Commission with the DRSCAP meeting report from November 11, 1998. The handout contained details on Residency and Time Limits, Transfer Credit and Virginia Schools, and Letters of Dissent for Thesis information. The commission discussed richness of environment, steadiness of progress and devotion to residency while employed. Dr. John Eaton will research the listserv for other university policies and procedures on residency. DRSCAP will continue to work on its proposal for residency requirements and report to CGS&P at a later date.

Other Reports:

Graduate Student Assembly-Ellie Albro reported that the next GSA meeting would be held on December 3, 1998. The second GSA newsletter has been mailed. Ms. Albro suggested that members contact the GSA office to be added to the distribution list if they had not received a copy. The executive officers of GSA and SGA met with the Dean of Students. The function of the Dean of Student's office and civility of students in the classroom were items of discussion.

University Library Committee-Dr. Eileen Hitchingham reported that at the last commission meeting a commission member had requested that a complete list of serials be added to the Faculty Survey for Serials Needs Assessment Form. This enhancement has been added.

Other Concerns

Dr. Mike Vorster suggested that the commission obtain a transcript of the conversation that had taken place on the radio for the current day concerning graduate student suicide ratios at Harvard University. Dr. Vorster explained that he, as well as others, were very concerned about graduate student's advisory committees and making sure that Virginia Tech continued to provide committee members that would be engaged closely with the students. A copy of those transcripts will be obtained by Susan Truelove, Public Relations Coordinator and will be discussed at a future meeting.

Adjournment

The meeting was adjourned at 4:50 p.m.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

Minutes

Commission on Graduate Studies & Policies

December 2, 1998

206 Sandy Hall

Present: Dr. Julia Beamish, Dr. Jim Burger, Dr. Ron Daniel, Dr. Marty Day, Dr. Kent Nakamoto, Dr. Skip Fuhrman, Dr. Virginia Maxwell, Dr. Len Peters, Dr. Mike Vorster, Dr. Richard Veilleux, Mr. John Cosgriff, Ms. Janey Miller, Ms. Kathryn Young, Ms. Ellie Albro, Mr. Matthew Chan and Ms. Shannon Knapp

Absent with Notification: Dr. Betty Heath Camp, Dr. Ellie T. Sturgis, Dr. Eileen Hitchingham, Dr. Malcolm McPherson, Dr. Judy Pearson, Mr. Hunter Pittman, Ms. Susan Vest, Ms. Nina Sengupta, Mr. David Mullins, and Mr. Greg Lewis

Invited Guests: Dr. John Eaton, Dr. Martha Johnson and Mr. Marvin Foushee

Jim Burger, Chair, called the meeting to order.

Announcements- Ad Hoc Catalog Review Committee will meet on December 3, 1998.

Approval of the agenda - Approved.

Approval of minutes of November 18, 1998- Approved with minor corrections.

Committee Reports

DRSCAP- Transfer Credit and Virginia Schools will be reconsidered by the DRSCAP committee after much discussion at the commission meeting. Issues discussed included transfer of coursework from Virginia institutions versus other reputable institutions, program needs, program specific transfer policy versus a blanket transfer policy, and exactly how many hours of transfer courses should be permitted on the plan of study.

Letter of Dissent from faculty not approving theses and dissertations were also discussed. It was recommended that no change be made and that letter of dissent not be "bound" with ETDs. Another matter discussed was the inability to show faculty disapproval of an ETD by refusal to sign the title page. Dr. Eaton will engage in technical discussion with the ETD team as to what mechanisms might be used to show this dissent on an ETD. Once recommendations are available they will be conveyed to the commission. Dr. Eaton suggested that once a procedural decision was made, that a future implementation date be set. In future meetings, the DRSCAP committee will discuss the current policy of requiring a majority vote by committee members on final masters and doctoral examinations versus requiring a unanimous vote. Dr. Eaton will gather information from our peer institutions for DRSCAP use. Janey Miller also agreed to discuss these issues with the Graduate Student Relations committee. The DRSCAP committee will continue working on recommendations and discussion will take place at future commission meetings.

Graduate Curriculum Committee-No activity to report at this time.

Graduate Student Appeals-No activity to report at this time.

Graduate Student Relations-Mike Vorster reported that the Graduate Student Relations committee met with Dr. Martha Johnson on November 19, 1998. Several items were discussed. 1) Unrealistic expectations of graduate students to serve in administrative roles on projects. 2) Management of situations where students are encouraged to make their research results fit preconception. 3) Relationship between Judicial System and Honor System. 4) Students have a weaker system for problem resolution than that available to faculty. 5) Methods to maintain engagement of all committee members with the graduate student.

Other Reports:

Graduate Student Assembly- Janey Miller reported that she attended the National Assembly of Graduate and Professional Student Organization Conference representing Virginia Tech. Ms. Miller presented the commission with two handouts: 1) NAGPS National Conference Legislative Action Alert: Funding for New Javits and GAANN Competitions Eliminated and 2) NAGPS Constitutional Amendment Proposals and Resolutions. Ms. Miller asked the commission members to review these handouts for discussion at the next meeting. The GSA will meet on December 3, 1998 and the agenda will include discussion of on-campus telephone access for graduate students.

Graduate Honor System- No activity to report at this time.

University Library Committee-No activity to report at this time.

Adjournment

The meeting was adjourned at 5:08 p.m.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

Minutes

Commission on Graduate Studies & Policies

January 20, 1999

206 Sandy Hall

Present: Dr. Julia Beamish, Dr. Jim Burger, Dr. Marty Day, Dr. David Ford, Dr. Kent Nakamoto, Dr. Skip Fuhrman, Dr. Betty Heath Camp, Dr. Eileen Hitchingham, Dr. Virginia Maxwell, Dr. Malcolm McPherson, Dr. Judy Pearson, Dr. Mike Vorster, Dr. Richard Veilleux, Mr. John Cosgriff, Ms. Janey Miller, Ms. Ellie Albro, Mr. Hunter Pittman, Ms. Nina Sengupta

Absent with Notification: Dr. Len Peters, Dr. Ellie T. Sturgis, Dr. Ron Daniel, Ms. Kathryn Young, Ms. Shannon Knapp, Ms. Barbara Fraticelli, Ms. Susan Trulove, and Mr. Greg Lewis

Invited Guests: Dr. John Eaton, Dr. Martha Johnson, Ms. Susan Vest and Mr. Marvin Foushee

Jim Burger, Chair, called the meeting to order.

Announcements-

-Dr. Eaton announced that information was now available on the Spring Course: GTA Seminar/Preparation for Teaching.

-The GPIT resolution was approved at University Council on January 18, 1999.

Approval of the agenda - Approved.

Approval of minutes of December 2, 1998- Approved with minor corrections.

Committee Reports:

Graduate Curriculum Committee-Julia Beamish, Chair of the Graduate Curriculum Committee, summarized minutes from December 9, 1998 and January 13, 1999 meetings. These minutes were approved by the Commission. Current tabled item, Changes to the Doctoral Program in Materials will be revisited at the January 29 meeting.

Graduate Student Appeals-No activity to report at this time.

Adhoc Catalog Committee-The Adhoc Catalog Committee met on December 17, 1998. This committee will meet again on January 26, 1999. Dr. John L. Eaton commended this committee on their progress. Details will be reported at future commission meetings.

Graduate Student Relations-A meeting of this committee will be scheduled in the near future.

Other Reports:

Graduate Student Assembly- The GSA will meet on January 28, 1999. Janey Miller requested that Dr. John Eaton and/or Dr. Marty Day attend the meeting to answer questions pertaining to residency requirements and theses and dissertations dissenting votes. The 15th Research Symposium is scheduled for March 29, 1999. Career Services recently surveyed graduate students on career service needs and results from this survey are now available. Budget Board Application due date is January 25, 1999.

Graduate Honor System- No activity to report at this time.

University Library Committee-December 16, 1998 minutes were distributed at the meeting.

DRSCAP- Dr. Marty Day reported that the DRSCAP committee was continuing

work on the topic of Transfer Credit from Virginia schools. Once new criteria are formulated, a formal proposal will be presented to the Commission. Discussion continued on Letters of Dissent from faculty not approving theses and dissertations. A resolution will be drafted and if approved by the CGS&P will be presented at University Council. (See attached draft Resolution.) It was suggested, that the Commission form an Ad Hoc committee to review procedures for changing committee membership and advisors. Once this is resolved, the DRSCAP committee will discuss the current policy of requiring a majority vote versus requiring a unanimous vote. The DRSCAP committee will continue working on recommendations for Residency and discussion will take place at future commission meetings.

Other items of Discussion:

The minutes of the joint meeting of the Commission on Research and the Commission on Graduate Studies and Policies discussion of the future of research at Virginia Tech on October 28, 1998, were distributed. Members were asked to review these minutes for discussion at a later date.

A written request that the Commission consider a policy of allowing a joint degree between two departments was distributed to the Commission. After much discussion, it was suggested that the Commission invite Dr. Joe Cowles to speak on this issue at a future meeting.

A resolution from The College of Agriculture and Life Sciences Commission on Faculty Affairs on Copyright of Theses and Dissertations was distributed to the Commission. Jim Burger, chair of the Commission, recommended that Peter J. Kennelly attend an upcoming meeting. Dr. Fuhrman commented that intellectual property issues had been revised in the recent past and this resolution should be examined closely, so as not to be inconsistent with intellectual property policy.

Results of the Virginia Tech ETD Alumni Survey were presented to the Commission.

Adjournment

The meeting was adjourned at 4:58 p.m.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

DRAFT RESOLUTION

Resolution Regarding Committee Approval of Theses and Dissertations
Commission on Graduate Studies and Policies

CGS&P Resolution 98/99 c

Approved by the Commission on _____

Approved by University Council _____

WHEREAS, The process for committee approval of theses and dissertations as presently written is inconsistently worded, and

WHEREAS, the present policy of allowing a faculty member to register a dissenting opinion by having a letter bound with the thesis or dissertation is believe to be unnecessarily punitive, and

WHEREAS, the faculty must be able too clearly show disapproval of the thesis or dissertation when they sign the approval form.

NOW, THEREFORE, BE IT RESOLVED, that Council adopt the following

recommendation.

That the Graduate Catalog and Policies and procedures manual statement describing the committee approval which reads as follows:

"Committee Approval

A thesis/dissertation must be approved by all members of a student's advisory committee. Committee members signify approval by signing the thesis or dissertation approval form in black ink. If a committee member does not approve the thesis/dissertation, upon the faculty member's request, a written dissenting opinion can be bound with the thesis. A successful candidate is allowed at most one negative vote."

Be rewritten to read:

"Committee Approval

Committee members signify approval or disapproval by signing the thesis or dissertation approval form appropriately. A successful candidate is allowed at most one signature of disapproval."

And that the digital copy of the thesis or dissertation in the library indicate faculty disapproval.

And that the digital copy of dissertations sent to University Microfilms also indicate faculty disapproval.

Effective Fall 1999.

Minutes (Resubmitted)
Commission on Graduate Studies & Policies
February 3, 1999
206 Sandy Hall

Present: Dr. Julia Beamish, Dr. Jim Burger, Dr. Marty Day, Dr. Skip Fuhrman, Dr. Betty Heath Camp, Dr. Eileen Hitchingham, Dr. Malcolm McPherson, Dr. Judy Pearson, Dr. Len Peters, Dr. Richard Veilleux, Mr. John Cosgriff, Ms. Ellie Albro, Ms. Nina Sengupta, and Ms. Kathryn Young

Absent with Notification: Dr. Ellie T. Sturgis, Dr. Ron Daniel, Dr. Martha Johnson, Dr. Virginia Maxwell, Dr. Kent Nakamoto, Dr. Mike Vorster, Mr. Hunter Pittman, Ms. Janey Miller, Ms. Shannon Knapp, Ms. Barbara Fraticelli, Mr. Marvin Foushee, Ms. Susan Vest, Ms. Susan Trulove, and Mr. Greg Lewis

Invited Guests: Dr. John Eaton, Dr. Gene Brown, Dr. Peter Kennelly

Jim Burger, Chair, called the meeting to order.

Approval of the agenda - Approved.

Approval of minutes of January 20, 1999- Approved.

Old Business-

-Dr. Peter Kennelly, guest, presented a proposed resolution on the relationship between faculty responsibilities for managing research results and copyright of theses and dissertations. Dr. John Eaton, Dr. Peter Kennelly, and Dr. Kay Heidbreder will meet on this issue and results will be reported at a future commission meeting.

-Dr. Jim Burger and Dr. Gene Brown suggested to the commission that a committee be formed to address issues from the Joint Meeting of COR and CGS&P concerning the advancing of the research agenda for the University in the form of a resolution. The CGS&P supported the proposal and the ad hoc committee will report to the commission at a future date.

Committee Reports:

Graduate Curriculum Committee-Dr. Julia Beamish, chair, summarized the GCC minutes from January 29, 1999. The minutes were approved by the Commission.

Graduate Student Appeals-No activity to report at this time.

Adhoc Catalog Committee-Dr. Richard Veilleux reported that this committee had met regularly. Approximately one-third of the catalog has been reviewed. A number of questions, suggestions, etc. will be forwarded to the commission at a future meeting. Each graduate department will be reviewing their respective pages of the catalog in the near future for a printing in Summer 99.

DRSCAP- Dr. Marty Day, chair, presented a resolution concerning committee approval of theses and dissertations. This resolution was approved by the committee. Dr. Marty Day, also, provided the commission with a DRSCAP report to review. This report will be discussed at the next commission meeting.

Graduate Student Relations-No report at this time.

Other Reports:

Graduate Student Assembly- The GSA had met recently with Dr. Marty Day as guest and discussed resolution concerning Committee Approval of Theses and

Dissertations. The GSA voted against the resolution for the Tech Central project and is assuming a neutral stance on the issue. The next meeting of the GSA will be held on February 25, 1999. The new Apex editor is Ellie Albro. Ellie Albro mentioned that the Graduate Research Symposium was an upcoming event that was being advertised campus-wide and that cash prizes would be awarded to the winners of the poster sessions.

Graduate Honor System- Dr. John Eaton reported that three new investigators had been hired to work with the Graduate Honor System. Four cases are left from the fall semester, due to the replacement of the entire GHS leadership team. New investigators are currently reviewing these cases.

University Library Committee-Dr. Eileen Hitchingham reported that this committee had met. Demonstrations of several new databases were the highlight of this meeting.

Other Issues-Joint Degrees between two departments will be discussed at a future meeting. Dr. Joe Cowles will be invited to attend.

Adjournment

The meeting was adjourned at 4:58 p.m.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

Minutes

Commission on Graduate Studies & Policies

February 17, 1999

206 Sandy Hall

Present: Dr. Julia Beamish, Dr. Jim Burger, Dr. David Ford, Dr. Marty Day, Dr. Betty Heath- Camp, Dr. Eileen Hitchingham, Dr. Virginia Maxwell, Dr. Kent Nakamoto, Dr. Malcolm McPherson, Dr. Len Peters, Dr. Richard Veilleux, Dr. Mike Vorster, Mr. Hunter Pittman, Ms. Janey Miller, Ms. Shannon Knapp, Mr. John Cosgriff, and Ms. Kathryn Young

Absent with Notification: Dr. Ellie T. Sturgis, Dr. Ron Daniel, Dr. Skip Fuhrman, Dr. Martha Johnson, , Dr. Judy Pearson, Ms. Ellie Albro, Ms. Nina Sengupta, Ms. Barbara Fraticelli, Ms. Susan Trulove, and Mr. Greg Lewis

Invited Guests: Dr. John Eaton, Dr. Gene Brown, Dr. Joe Pitt, Dr. Joe Cowles, Mr. Marvin Foushee and Ms. Susan Vest.

Jim Burger, Chair, called the meeting to order.

Approval of the agenda - Approved.

Approval of minutes of February 3, 1999- Approved.

Graduate Education Review Taskforce-Dr. Joe Pitt, guest, gave the commission an overview of the Graduate Education Review Taskforce. He explained that this taskforce was gathering recommendations on ideas that would improve the quality of Graduate Education at Virginia Tech. He explained that these recommendations would be compiled by the taskforce and that the source of the information would come from a variety of levels. (ex. student-level, faculty-level, university-level and the community-level) Implementations of these recommendations would go thru the University Governance System for approval.

Old Business-

-Dr. Joe Cowles, guest, discussed the possibility of the university developing a joint degree program between two departments. The sense of the commission was that there were already procedures for establishing joint degrees. If departments have programmatic reasons for doing so, the commission would be pleased to consider them. There was little support for considering joint degrees for purposes of attribution of degree counts and for dealing on a case by case basis with circumstances such as the one described by Dr. Cowles.

-Dr. John Eaton, Dr. Peter Kennelly, and Dr. Kay Heidbreder had met on the proposed resolution on the relationship between faculty responsibilities for managing research results and copyright of theses and dissertations. It was decided to refer this matter to the Intellectual Properties Taskforce, which was already in place.

DRSCAP- Dr. Jim Burger announced that the resolution concerning committee approval of theses and dissertations had been presented for the first reading at University Council. Marty Day, chair, presented the DGSCAP Report from January 27, 1999. It was decided by the commission, that a resolution be created for the Residency Requirement and brought to a future CGS&P meeting. Discussion of the remaining item on the DRSCAP report (Virginia Schools Transfer Policy) was postponed until the next CGS&P meeting.

Committee Reports:

Graduate Curriculum Committee-No report at this time.

Graduate Student Appeals-No activity to report at this time.

Adhoc Catalog Committee-Dr. Richard Veilleux reported that this committee had met regularly. Progress will be reported at a future meeting.

Graduate Student Relations-No report at this time.

Other Reports:

Graduate Student Assembly- The GSA is meeting regularly and will report at the next meeting.

Graduate Honor System- No report at this time.

University Library Committee-No report at this time.

Adjournment

The meeting was adjourned at 4:58 p.m.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

Minutes

Commission on Graduate Studies & Policies

March 17, 1999

206 Sandy Hall

Present: Dr. Jim Burger, Dr. Ron Daniel, Dr. Marty Day, Dr. Skip Fuhman, Dr. Betty Heath-Camp, Dr. Virginia Maxwell, Dr. Kent Nakamoto, Dr. Malcolm McPherson, Dr. Len Peters, Dr. Judy Pearson, Dr. Richard Veilleux, Dr. Mike Vorster, Mr. Hunter Pittman, Mr. Craig Ganoë, Ms. Shannon Knapp, Ms. Ellie Albro, Ms. Nina Sengupta, Mr. John Cosgriff, Ms. Barbara Fraticelli, and Ms. Kathryn Young

Absent with Notification: Dr. Julia Beamish, Dr. Ellie T. Sturgis, Dr. David Ford, Dr. Eileen Hitchingham, Ms. Janey Miller, and Mr. Greg Lewis

Invited Guests: Dr. Gregory Brown, Dr. John Eaton, Dr. Martha Johnson, and Mr. Marvin Foushee

Jim Burger, Chair, called the meeting to order.

Announcements-Dr. John Eaton reported that Fall 1999 applications were in excess of 5,000 and that all of the increase was from increased international applications. Dr. Jim Burger announced that the CGS&P did not meet on March 3, 1999 due to weather. University Council approved the Resolution Regarding Committee Approval of Theses and Dissertations (Second Reading) on March 1, 1999.

Approval of the agenda - Approved.

Approval of minutes of February 17, 1999- Approved.

Resolution regarding name change-Dr. Gregory Brown presented a resolution regarding a name change of the College of Forestry and Wildlife Resources to the College of Natural Resources. This resolution was approved unanimously by the commission.

Posthumous degree request-The Commission approved the request for the awarding of a posthumous doctoral degree to Howard McCoy.

Committee Reports:

Graduate Curriculum Committee-Dr. Eaton summarized the Graduate Curriculum Committee minutes from March 5, 1999. These minutes included the restructure and renaming of the Master of Urban Affairs to the Master of Public and International Affairs. Approval of an Environmental Design and Planning doctoral program option and PAPA's request to transfer 12 hours course credit from Shenandoah University were also summarized. Also, included in these minutes was the proposal for an Interdisciplinary Graduate Certificate and Graduate option in Human-Computer Interaction to be offered through the University's Center for Human Computer Interaction. The GCC minutes were approved.

Graduate Student Appeals-No activity to report at this time.

Adhoc Catalog Committee-Dr. Richard Veilleux reported that this committee had met regularly and were working to increase usability of the front matter in the Graduate Catalog. Progress will be reported at a future meeting. Dr. Eaton commended Dr. Richard Veilleux and the committee for their hard work and dedication to this endeavor.

Graduate Student Relations-This committee will meet on March 25, 1999.

DRSCAP- A resolution pertaining to transfer credit requests from individual departments will be drafted by this committee for review by the Commission. This committee has suggested that the current policy for transfer credits from Virginia schools be removed and replaced with the resolution being drafted at this time. Publication would be handled at the departmental level for this issue. Dr. Marty Day, chair, presented the commission with a resolution regarding residency for doctoral degrees. The Commission will review this resolution and make recommendations at the next CGS&P meeting.

Ad Hoc Advisory Committee Membership Committee-The ad hoc Advisory Committee Membership Committee met on March 17, 1999 to discuss the policy for removal of members from graduate student's advisory committees. The committee suggested that the wording in the Graduate Catalog be changed. This item will be considered at the next CGS&P meeting.

Other Reports:

Graduate Student Assembly- The GSA will meet on March 25, 1999 to elect new officers for the upcoming year. The APEX publication was distributed before spring break. The Research Symposium is forth coming.

Graduate Honor System- Ms. Barbara Fraticelli reported that the Graduate Honor System had resolved two cases and are working on two more at this time.

University Library Committee-Mr. John Cosgriff advised the commission to review the University Library Committee minutes that were distributed at the meeting.

Pending New Business-Dr. Jim Burger presented a suggestion concerning graduate student responsibility requiring students to be informed of policies and procedures. Dr. Richard Veilleux had investigated the undergraduate catalog statement and shared this idea with the commission. This item will be discussed by the ad hoc Catalog Review Committee at a future meeting.

COR and CGS&P Joint Resolution-Dr. Skip Fuhman questioned the status of this resolution. Dr. Jim Burger reported that the joint resolution between COR and CGS&P concerning advancing the research agenda is currently being drafted.

Adjournment

The meeting was adjourned at 4:52 p.m.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

TO: Members of University Council

The following Commission on Graduate Studies and Policies Minutes of April 7, 1999, will be voted on at the May 3 University Council meeting.

Minutes

Commission on Graduate Studies & Policies
April 7, 1999
206 Sandy Hall

Present: Dr. Jim Burger, Dr. Julia Beamish, Dr. Marty Day, Dr. David Ford, Dr. Skip Fuhrman, Dr. Betty Heath- Camp, Dr. Virginia Maxwell, Dr. Malcolm McPherson, Dr. Len Peters, Dr. Judy Pearson, Dr. Richard Veilleux, Mr. Hunter Pittman, Ms. Nichole McKeown, Ms. Janey Miller, Ms. Shannon Knapp, Ms. Ellie Albro, Ms. Nina Sengupta, Mr. John Cosgriff, Ms. Barbara Fraticelli, and Ms. Kathryn Young

Absent with Notification: Dr. Ron Daniel, Dr. Ellie T. Sturgis, Dr. Eileen Hitchingham, Dr. Kent Nakamoto, and Dr. Mike Vorster

Invited Guests: Dr. John Eaton, Mrs. Susan Vest, and Mr. Marvin Foushee

Jim Burger, Chair, called the meeting to order.

Announcements-Dr. Jim Burger announced that Nichole McKeown would be the Student Government Association representative for CGS&P for the remainder of the academic year and welcomed her to the meeting. Dr. Jim Burger reminded committee chairs that annual reports were due by April 16, 1999. The final CGS&P meeting for this academic year will be on April 21, 1999.

Approval of the agenda - Approved.

Approval of minutes of March 17, 1999- Approved with minor revisions.

Committee Reports:

Graduate Curriculum Committee-Angela Webb summarized the Graduate Curriculum Committee minutes from March 26, 1999. These minutes included the approval of second year DVM courses. These minutes were approved by the commission. Final meeting minutes for the academic year and an annual report will be presented at the next CGS&P meeting.

Graduate Student Appeals-No activity to report at this time.

Graduate Student Relations-Mr. Hunter Pittman summarized the March 25, 1999 Graduate Student Relations Committee minutes. Mr. Hunter Pittman commented on the positive changes made by the commission this year and how those changes and ideas would be affecting graduate students. Ms. Barbara Fraticelli agreed to serve on this committee for the remainder of the year.

Adhoc Catalog Committee-Dr. Richard Veilleux commented that the Adhoc Catalog Committee was meeting regularly. The draft of this project will be presented at an upcoming CGS&P meeting for review.

Adhoc ETD Advisory Committee-Dr. Eaton reported that the Adhoc ETD Advisory Committee had met and presented the commission with minutes from the March 19, 1999 meeting. This committee is working on revisions for the ETD approval form and a UMI form. These revised documents will be presented at an upcoming CGS&P meeting for approval.

Adhoc Advisory Committee Membership Committee-Dr. Eaton commented that the Adhoc Advisory Committee Membership Committee had met on March 17, 1999 and recommended amending a statement from page 25 of the Graduate Catalog at

the end of the section on advisory committees to state: "In the case that one or more members does not approve the change in the membership of the advisory committee, an appeal may be made by either the student or a faculty member to a department graduate committee. The graduate committee will make a recommendation for action to the Department Head and the Dean of Graduate School." This recommendation was approved and a resolution will be forwarded to University Council.

DRSCAP- Dr. Marty Day presented the commission with a Resolution Regarding Residency for Doctoral Degrees and a Resolution Regarding Transfer Credit for Master's Degrees. The commission approved both resolutions.

Other Reports:

Graduate Student Assembly- Janey Miller reported that the GSA had elected new officers for the 1999-2000 year. The final GSA newsletter for this academic year will be mailed in the near future. The 1999 Research Symposium was a great success with 89 entries. The GSA is planning a year end social. Dr. Len Peters commended the GSA on their work on the Research Symposium and endorses a resolution for their exceptional work on this project.

Graduate Honor System- Ms. Barbara Fraticelli reported that the Graduate Honor System was currently working on two cases from Fall and one new case for Spring.

University Library Committee-No report at this time.

New Business:

Nominating Committee for 1999-2000 CGS&P Chair-Dr. Marty Day, Dr. Skip Fuhrman, and Dr. Jim Burger will make recommendations at the next CGS&P meeting for the 1999-2000 CGS&P Chair, 1999-2000 CGS&P Vice Chair and 1999-2000 Chair of the Graduate Curriculum Committee.

Review of Implementation of Centers Policy-Dr. Len Peters gave an overview of Dr. Peggy Meszaros's memorandum on the Implementation of Centers Policy. Dr. Meszaros's memorandum is the Policy and Procedure by the University on Department, College, and University Centers. The concept of and different types of centers were discussed. Dr. Peters also distributed a Commission on Research Policies and Procedures for Interdisciplinary Research Centers which pertains to University-Wide Centers only. Dr. Peters suggested that the Commission on Graduate Studies and Policies construct a similar policy and procedure guide for Instructional Centers. Dr. Eaton and Dr. Peters will work closely to identify which University-Wide Centers would be reviewed by the CGS&P.

Nomination of VTIP Board Representative-Dr. Peters made a suggestion to CGS&P to appoint Dr. Joe Sullivan as the CGS&P representative for the Virginia Tech Intellectual Properties Board. The commission approved this recommendation.

Career Services Assessments-Ms. Janey Miller spoke on the results from the Career Services Assessments Survey. Ms. Miller also provided the commission with a comparison of results from the graduate survey vs. the undergraduate survey. Ms. Barbara Fraticelli commented on Career Services and how well they were serving graduate student needs.

Adjournment

The meeting was adjourned at 4:59 p.m.

Respectfully submitted:

John L. Eaton, Associate Provost for Graduate Studies

Sandy Smith
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President's Office, Virginia Tech
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