

## **MINUTES**

### **Commission on Graduate Studies & Policies**

**December 5, 2018**

**3:30 – 5:00 p.m.**

### **Graduate School Conference Room**

**Present:** Rajesh Bagchi (Chair), Nancy Bodenhorn, Paul Emmons, Samantha Fried, Madlyn Frisard, Cynthia Hampton, Lesa Hanlin, John Hole, Rachel Holloway (ex officio), Joseph Kozak, Anurag Mantha, Gail McMillan, Annie Pearce, Martina Svyantek, and Veronica Warda.

**Absent with notification:** Karen DePauw (ex officio), Alan Abrahams, Lujean Baab, Xin Luo, Hannah Parks, and Richard Vari.

**Absent without notification:** Sarah Karpanty, Kathy Lu, Nick Rexroad, Robert Sumichrast, Tyler Walters (ex officio), and Zhiwu Xie.

**Visitors and invited guests:** Janice Austin, Monika Gibson, and Will Walton.

### **Call to Order**

The meeting was called to order by Dr. Bagchi at 3:30 p.m.

### **Approval of the Agenda**

The agenda was approved as presented.

### **Approval of the Minutes**

The minutes of November 7, 2018 were approved as presented.

### **Committee Reports**

#### **Graduate Curriculum Committee**

The Graduate Curriculum Committee minutes of November 8, 2018 were accepted as presented. Dr. Hole reported that Dr. Huckle chaired the most recent meeting. Five courses were approved, and one was tabled.

#### **Graduate Student Appeals Committee**

Mr. Mantha reported the committee has completed its work and sent a report to Dr. DePauw.

#### **Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP) Committee**

There was no additional report following the new business items led by Dr. Bodenhorn.

## **Old Business**

Dr. Bagchi addressed the expectations of the principles for student classification. The principles were unanimously accepted by the commission membership.

## **New Business**

Ms. Gibson presented the CGS&P Resolution 2018-2019E, Graduate Assistantship Policy. The membership discussed several of the fine points of the resolution and gave a positive response to having one policy that encompasses all assistantship requirements. The resolution will move forward to the four constituencies for review and the second reading of the resolution will be February 6, 2019.

Dr. Bagchi presented the iPhD proposal preliminary review process to the membership. Dr. Huckle is requesting volunteers to review a new proposal coming forward. Dr. Pearce, Dr. Frisard, and Ms. Svyantek have volunteered to serve on a subcommittee to consider the review of a new proposal.

Dr. Bodenhorn presented CGS&P Resolution 2018-2019D, Graduate Student Candidacy Status Post-Prelim. Advantages of this proposal were discussed and identified, including increased recruitment, increased retention, and time-to-degree reduction. The resolution will move forward to the four constituencies for review and the second reading of the resolution will be February 6, 2019.

Dr. Bodenhorn presented a Report in Response to the National Academies. DRSCAP members have met with Ms. Lawrence at the Graduate School to review data available. Continuing meetings will be held to finalize the Graduate School's representation of data publicly. Additional reports to the Commission will be forthcoming.

## **Graduate School Update**

There was no report.

## **Constituency Updates**

### Graduate Student Assembly

Ms. Fried reported the committees are functioning well and many activities and guest speakers have been successful. The GSA is winding down at the end of the semester. Remote access is now available for Assembly meetings. Ms. Warda reported a new career services program for students will be available in the spring semester.

### Graduate Honor System

Mr. Mantha reported three cases have been resolved and there are seven open cases.

### University Library Committee

There was no report.

### Faculty Senate

Dr. McMillan reported the Faculty Senate has been meeting with Provost candidates and will submit a recommendation. She also reported that Dr. DePauw had met with the Faculty Senate.

### Student Government Association

There was no report.

### Board of Visitors

There was no report.

### **University Council and Commission Updates**

University Council discussed how holistic admissions will focus less on test scores and essays will be considered more significant. A review of self-reported test scores is underway to assist in not delaying admission, however, the final scores will be verified.

Ms. Hampton reported on CAPFA's discussion on survey activity.

There was no report from CSA.

Dr. Holloway reported that over 900 student honor system cases have been reviewed this semester. Five undergraduate students have been expelled this semester.

There were no other commission updates.

### **Announcements**

Dr. Bagchi extended his thanks to everyone for their service on the Commission this semester.

Dr. Austin reminded everyone to respond to the call for graduate student awards. Information is available on the Graduate School website.

Dr. Austin announced the change to the fall semester commencement Bulletin. A website will list the graduating students; the listing will not be in the Bulletin. The Graduate School will produce a PDF on the Graduate School website listing the students graduating.

The graduate honor system is seeking faculty members for case reviews. Mr. Mantha requested that everyone share this need with their departments.

## **Adjournment**

The meeting was adjourned at 4:50 p.m.

Respectfully Submitted,

/s/

Marilynn R. King

On behalf of Karen P. DePauw, Ph.D.

Vice President and Dean for Graduate Education