

## **MINUTES**

### **Commission on Graduate Studies & Policies**

**October 17, 2018**

**3:30 – 5:00 p.m.**

**Graduate School Conference Room**

**Present:** Rajesh Bagchi (Chair), Ellen Gilliland (for Alan Abrahams), Lujean Baab, Nancy Bodenhorn, Samantha Fried, Madlyn Frisard, Cynthia Hampton, Lesa Hanlin, John Hole, Rachel Holloway (ex officio), Joseph Kozak, Xin Luo, Anurag Mantha, Annie Pearce, Robert Sumichrast, Martina Svyantek, and Veronica Warda.

**Absent with notification:** Karen DePauw (ex officio), Paul Emmons, Kathy Lu, Gail McMillan, Hannah Parks, and Richard Vari.

**Absent without notification:** Sarah Karpanty, Nick Rexroad, Tyler Walters (ex officio), and Zhiwu Xie.

**Visitors and invited guests:** Janice Austin and Kevin Edgar.

### **Call to Order**

The meeting was called to order by Dr. Bagchi at 3:30 p.m.

### **Approval of the Agenda**

The agenda was approved as presented.

### **Approval of the Minutes**

The minutes of October 3, 2018 were approved as presented.

### **Committee Reports**

#### **Graduate Curriculum Committee**

The Graduate Curriculum Committee minutes of October 11, 2018 were accepted as presented. One proposal previously approved was returned for reconsideration. Four additional courses were approved.

#### **Graduate Student Appeals Committee**

Committee membership includes: Anurag Mantha, Cynthia Hampton, Annie Pearce, Madlyn Frisard, and Nancy Bodenhorn.

## Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP) Committee

Dr. Bodenhorn noted the committee is working on the many charges given at the start of the academic year. She deferred to Dr. Bagchi for the second reading of the resolution to change the commission's name and charge.

### **Old Business**

CGS&P Resolution 2018-19C, A Resolution to Rename the Commission on Graduate Studies and Policies to the Commission on Graduate and Professional Studies & Policies and Update the Charge, was approved by the membership. The resolution will now be submitted to University Council for review.

### **New Business**

There was no new business.

### **Graduate School Update**

There was no report.

### **Constituency Updates**

#### Graduate Student Assembly

Ms. Fried reported a General Assembly meeting was held this past week. Some of the committees addressing graduate concerns have met, others will meet next week. Many issues are being discussed, including housing, visa concerns, and office space.

#### Graduate Honor System

Mr. Mantha reported there are 10 cases under review representing 22 students. He urged everyone to remind students of the honor code.

#### University Library Committee

There was no report.

#### Faculty Senate

Dr. Gilliland reported the Faculty Senate is visiting other groups on campus to encourage improved communication and dialog. She noted that many issues are similar to all commissions and that the Senate will continue to seek improved relationships across the board.

#### Student Government Association

There was no report.

### Board of Visitors

There was no report.

### **University Council and Commission Updates**

Dr. Bagchi noted that University Council has not met since our last meeting.

Dr. Baab reported the Commission on Administrative and Professional Faculty discussed the university strategic plan. In addition, she reminded everyone to participate in the Climate Survey.

Dr. Holloway noted the Commission on Undergraduate Student Policies is working on curriculum review and will otherwise focus this year on policies that do not have an impact on graduate students.

There were no other commission updates.

### **Announcements**

There were no announcements.

### **Adjournment**

The meeting was adjourned at 4:00 p.m.

Respectfully Submitted,

/s/

Marilynn R. King  
On behalf of Karen P. DePauw, Ph.D.  
Vice President and Dean for Graduate Education