

## **MINUTES**

### **Commission on Graduate and Professional Studies and Policies**

**November 20, 2019**

**3:30 – 5:00 p.m.**

**Graduate School Conference Room**

**Present:** John Hole, Chair, Hani Awni, Lujean Baab, Karen DePauw (ex officio), Marcia Feuerstein, Madlyn Frisard, Rachel Holloway (ex officio), Barbara Hoopes, Maruf Hoque, Joseph Kozak, Anurag Mantha, Hannah Parks, Nathaniel Porter, and Cliff Shaffer.

**Absent with notification:** Mehdi Ahmadian, Coy Allen, Charles Nichols (for Nancy Bodenhorn), Cynthia Hampton, and Lesa Hanlin.

**Absent without notification:** Paul Emmons, Alexis Hruby, Sarah Karpanty, Ashley Shew, Robert Sumichrast, and Tyler Walters (ex officio).

**Visitors and invited guests:** Janice Austin, Ico Bukvic, Angie DeSoto, Gregory Earle, Kevin Edgar, Catherine Grimes, Bill Huckle, and Disha Sardana.

### **Call to Order**

The meeting was called to order by Dr. Hole at 3:30 p.m.

### **Approval of the Agenda**

The agenda was approved as presented.

### **Approval of the Minutes**

The minutes of November 6, 2019 were approved as presented.

### **Committee Reports**

#### **Graduate Curriculum Committee**

Dr. Frisard presented the Graduate Curriculum Committee minutes of November 14, 2019. The minutes were accepted as presented.

#### **Graduate Student Appeals Committee**

Dr. DePauw has not received any new appeals.

#### **Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP) Committee**

Dr. Baab reported on the November 11<sup>th</sup> DRSCAP meeting. Her written report is provided as an attachment to the minutes.

## **Old Business**

There was no old business.

## **New Business**

Dr. Huckle introduced Disha Sardana to present an overview of her iPhD proposal. In addition, Dr. Huckle provided an outline to assist in assessing the proposal and gave feedback of the commission reader's observations. The reader's observations will be provided to the commission members. Dr. DePauw asked the commission members to review pages 18-20 of the proposal to determine how the courses align in meeting the goal of the degree. The second reading of the proposal will be considered at the December 4, 2019 meeting of the commission.

## **Graduate School Update**

Dr. DePauw reported on her conversation with Chris Wise regarding the university-wide mental health task force. Chris will connect with the CGPSP mental health working group. The BOV heard Ryan King's constituency report and discussed stipend levels and food insecurity. Other constituency reports included physical accessibility. All four constituency groups raised questions about the need to improve communication university-wide. The Academic, Research, and Student Affairs Committee heard a panel on inclusion and diversity. Walter Lee, assistant professor in engineering education, discussed how the diversity and inclusion requirement is being instituted in the department. Dr. DePauw thanked Mr. Mantha and Ms. Cortney Steele for their action on food insecurity. A member of the BOV is making a significant contribution to the university and will assist in the food insecurity initiative. The gift will be announced January 1<sup>st</sup>. The first meeting of the site alignment process was held yesterday. Dr. DePauw will travel to the metro Washington area in January and February and share additional information on programs as they relate to site alignment. The innovation campus courses will be taught at the Northern Virginia Center in 2020.

There were two notifications of academic changes. The Construction Management Certificate was approved on October 24<sup>th</sup>. The B.S. in Engineering, Science, and Mechanics was officially discontinued.

## **Constituency Updates**

### Graduate Student Assembly

Mr. Awni reported a GSA newsletter is being distributed.

### Graduate Honor System

Mr. Mantha reported he has four open cases.

### University Library Committee

There was no report.

### Faculty Senate

There was no report.

### Student Government Association

There was no report.

### Board of Visitors

There was no report.

### **University Council and Commission Updates**

Dr. Hole reported there was no University Council meeting since the last commission meeting.

Mr. Awni reported the Student Affairs Commission has not met since our last meeting.

Dr. Edgar reported the new School of Communication expects to develop new graduate programs in the future.

### **Announcements**

Dr. DePauw announced commencement will be December 20<sup>th</sup>. Patty Raun will be the speaker, and Najla Mouchrek will be the student speaker.

### **Adjournment**

The meeting was adjourned at 4:50 p.m.

Respectfully Submitted,

/s/

Marilynn R. King  
On behalf of Karen P. DePauw, Ph.D.  
Vice President and Dean for Graduate Education