

## **MINUTES**

### **Commission on Graduate and Professional Studies and Policies**

**February 19, 2020**

**3:30 – 5:00 p.m.**

**Graduate School Conference Room**

**Present:** John Hole, Chair, Coy Allen, Hani Awni, Lujean Baab, Nancy Bodenhorn, Paul Emmons, Madlyn Frisard, Lesa Hanlin, Barbara Hoopes, Maruf Hoque, Joseph Kozak, Anurag Mantha, Nathaniel Porter, Cliff Shaffer, and Robert Sumichrast.

**Absent with notification:** Mehdi Ahmadian, Karen DePauw (ex officio), Marcia Feuerstein, Cynthia Hampton, Rachel Holloway (ex officio), and Hannah Parks.

**Absent without notification:** Alexis Hruby, Sarah Karpanty, Ashley Shew, and Tyler Walters (ex officio).

**Visitors and invited guests:** Janice Austin, Bryan Hanson, Bill Huckle, and Roxanne Kehr.

### **Call to Order**

The meeting was called to order by Dr. Hole at 3:30 p.m. A quorum was verified.

### **Approval of the Agenda**

The agenda was approved as presented.

### **Approval of the Minutes**

The minutes of February 5, 2020 were approved as presented.

### **Committee Reports**

#### **Graduate Curriculum Committee**

Dr. Frisard presented the Graduate Curriculum Committee minutes of February 13, 2020. The minutes were accepted as presented.

#### **Graduate Student Appeals Committee**

There was no report.

#### **Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP) Committee**

Dr. Baab reported as follows:

DRSCAP met on December 10<sup>th</sup> and reviewed the draft of the Resolution for edits as suggested at the CGPSP meeting of December 5<sup>th</sup>.

Edits were completed to address consistency with the Constitution of the Graduate Honor System so that 'sanction/s' was replaced with 'penalty/ies'. The Resolution now also references directly, Article VII, Section 1 of that Constitution.

The last statement of the previous draft was re-worded to indicate that a violation that is identified as having occurred prior to the award of the degree and that would have resulted in that degree not being awarded had it been known.

Another statement was added... 'BE IT THEREFORE RESOLVED that the Constitution be amended as indicated in the attached document. Dr. Edgar agreed to review the Constitution and note areas of the Constitution that would need amendment.

The latest version was agreed upon by DRSCAP members then submitted to CGPSP with changes highlighted. Ms. King formatted this for us and it should be available on the CGPSP SharePoint site.

Dr. DePauw and Dr. Baab are scheduled to meet with Kay Heidbreder on Tuesday, February 25<sup>th</sup>, at 4:30 p.m. for review.

One other matter was discussed at this meeting regarding faculty members being approved to serve on graduate committees, particularly, but not limited to, visiting and non-tenure track faculty. Dr. Bodenhorn noted that she had been making extensive notes on the form for this. However, Dr. Edgar shared that there is a new version of the form that has the ability to indicate all of the information Dr. Bodenhorn was noting. This form will also be available in an online format in the near future. It seems that there are some (perhaps many) faculty who are not aware of this form. Dr. Edgar did share it with DRSCAP and it is in our shared folder now for access.

Dr. Baab will schedule a meeting with Dr. DePauw to plan for the next focus of DRSCAP. She will also follow up on the previous conversation about the Open Access Policy and the effect on / consideration of Graduate students.

### **Old Business**

Dr. Hole opened a discussion on the shared governance materials provided by the President's Committee on Governance. Dr. Hole noted that best practices on shared governance from experts on campus have not been included in the process. The accountability section of the principles document is vague, and the collective response is not well-defined. Incompatibility needs to be further defined and exigent circumstances developed to improve when actions should not be taken by leadership through regular, defined pathways. It was noted that diversity and shared spaces should be expanded. Timeliness and privacy serve as good examples of exigent circumstances. The proposed governance structure has not been decided, although there are several proposals being considered. Next, Dr. Hole guided a discussion on characteristics of shared governance. A proposed characteristic includes a new University Council cabinet and an A/P Faculty Senate. Another characteristic would be the restructuring of commissions.

A discussion was held at the last DRSCAP meeting to align the wording of the proposed resolution with the Graduate Constitution. The Graduate Honor System language would also align with the resolution.

Dr. Austin will revise the Graduate Service Approval Form to create greater flexibility in identifying membership.

Additional revisions will be completed by Dr. Baab on the next version of the resolution for revoking graduate degrees.

### **New Business**

Dr. Hole introduced Dr. Hanson to discuss the Graduate Ombuds Annual Report for 2018-2019. This is the second full year of data available that Dr. Hanson has collected and reflects types of student concerns and sub-issues, actions and outcomes. Dr. Hanson noted that the anti-bullying campaign that was started two years ago has improved opportunities for students to seek support. He also noted the significance of training and on-going discussions at the departmental level. Dr. Hanson commended the efforts of the Graduate Mental Health Task Group. For those interested, other recommendations are included in his annual report. Everyone is welcome to reach out to Dr. Hanson with their comments and additional information.

Dr. Huckle reported on the Institutional Planning Committee. The IPC is an initial sounding board for new programs and certificates at the undergraduate and graduate level. Certificates and programs often are reviewed through the Graduate Curriculum Committee. Most recently, programs from Neuroscience and MIT have been reviewed prior to submission to SCHEV.

### **Graduate School Update**

There was no report.

There was no notification of academic changes.

### **Constituency Updates**

#### Graduate Student Assembly

Mr. Awni reported the election process is beginning.

#### Graduate Honor System

Mr. Mantha reported he has two open cases.

#### University Library Committee

There was no report.

#### Faculty Senate

There was no report.

#### Student Government Association

There was no report.

#### Board of Visitors

There was no report.

#### **University Council and Commission Updates**

Dr. Hole reported a resolution was approved to create an A/P Faculty Senate. Leave for community service for A/P Faculty was not approved. Dr. Baab reported that sick leave and annual leave hours are available to A/P Faculty, however, community service hours were not defined well in the proposal and further work would need to be done to strengthen the proposal.

#### **Announcements**

Ms. King announced her retirement effective June 1, 2020. Ms. Kehr was introduced as the interim staff member to assist with CGPSP.

#### **Adjournment**

The meeting was adjourned at 5:00 p.m.

Respectfully Submitted,

/s/

Marilynn R. King  
On behalf of Karen P. DePauw, Ph.D.  
Vice President and Dean for Graduate Education