Minutes
Commission on Faculty Affairs
December 6, 2019
10:30 – 12:00 Noon
330 Burruss Hall


Guests: Sara Arena, David Musick (VTCSOM, online), Ellen Plummer.

Not yet appointed: SGA representative.

1. Approval of agenda
   The agenda was approved unanimously. B. Hicok

2. Approval of Nov. 15 meeting minutes
   Minutes were approved unanimously. B. Hicok

3. Continue discussion of Faculty Handbook Chapter 5 revision: Collegiate Faculty
   B. Hicok, Sara Arena,

Discussion of suggested revisions to chapter five in the Faculty Handbook included:

- The suggestion is that the career-track faculty rank provide for short or long-term full or part-time appointment. Discussion included the language in chapter five that applies to all career faculty appointment that might allow for restricted appointments for collegiate (and other) career faculty.

- Discussion also included the role of regular reviews of achievements toward contract renewal and/or promotion. Might there be a way to insure that CPs can be ensured a tenure-like review by a P+T committee?

- Expectations for CPs need to be detailed prior to contract. In addition to the TOFO, CP's will receive detailed expectations in the form of a statement of work at time of employment. Might there be value in having a department committee review statements of work?
• Encouragement and support for professional development and growth for collegiate professors is important.

4. **Other business**
   None

5. **Adjourn**
   The commission adjourned at 12:00 noon.