

Commission on Administrative and Professional Faculty Affairs Minutes
March 8, 2017
1:30 p.m.
2317 North End Center

Present: Janice Austin, John Benner, Mary Christian, Alan Grant, Laura Neff-Henderson, Marry Norris, Kirk Wehner, Debbie Greer, Sandra Muse

Absent: Margaret Radcliffe (with notice), Amy Hogan (with notice), Allen Campbell (with notice), Alicia Cohen (with notice), Sue Teel (with notice), Monika Lawless (with notice), Jacob Frey, Alex Fritz, Jim Reinhard, Lujean Baab, Randy Penson, Laurie Brogdon, David Close, Nancy Dudek, Margaret Radcliffe, Kelly Rawlings

Guests: None

Mr. Verbrugge called the meeting to order at 1:31 pm. A quorum was present.

Approval of Minutes from February 8, 2017

Mr. Verbrugge noted that these minutes have been approved electronically.

Old Business

Survey – Mr. Verbrugge will give Ms. Neff-Henderson the link to the survey and a short paragraph and she will send it out on VT News. There are also possible social media sites in which the survey can be distributed as well.

New Business

Mr. Verbrugge presented the first reading of Resolution 2016-17B, a resolution supporting the establishment of a university Ombuds function at Virginia Tech. Ms. Austin attended the Ombuds meeting as the CAPFA representative and she said they are still waiting to finalize the new Ombuds office budget, space, personnel and other details. The goal is to phase in services starting with faculty open in the fall of 2017 and subsequently incorporating students. Ms. Muse reported similar information from the Commission on Research.

Committee reports:

- **Transportation and Parking Committee:** Ms. Greer reported the committee is working on a drone policy. Separately, there were permit issues concerning purchasing two different parking permits if you drive a motorcycle and a car to work.
- **Commission on Faculty Affairs:** No update.
- **Staff Senate:** No update.
- **Graduate Student Assembly:** Ms. Norris reported the results to the climate survey given to the graduate students. There was a discrepancy between female and male experiences as graduate students. There were also concerns with advising so they are planning to offer advising training for faculty.
- **University Advisory Council on Strategic Budgeting and Planning:** No update.
- **Student Government Association:** No update.
- **Commission on Research:** No update.
- **Commission on Student Affairs:** No update.
- **Commission on Staff Policies and Affairs:** No update
- **Commission of Equal Opportunity and Diversity:** Ms. Muse said they are still working on gender preferences for Banner usage. The commission is considering submitting a resolution to have a separate committee whose main goal is to address inequities with women.

Adjournment

There being no further business, the meeting was adjourned at 2:00 pm.