

INTELLECTUAL PROPERTIES COMMITTEE.

MEETING: NOVEMBER 11, 2020

The Intellectual Properties Committee met Wednesday, November 11, 2020 via Zoom.

Attendees: Brandy Salmon, Grant Brewer, Laurel Miner, Mark Mondry, Katherine Nicewander, Kay Heidbreder, Dan Sui, Melinda West, Saied Mostaghimi, Jennifer Wayne, Kevin Edgar, Stefan Duma, Cristen Jandreau, Lisa Young

CALL TO ORDER

Brandy Salmon, Chair, called the meeting to order at 4:05pm.

WELCOME & INTRODUCTIONS TO NEWLY PARTICIPATING IPC MEMBERS

Members and new members were welcomed and Brandy expressed appreciation for this meeting and service of members.

MEMBER INTRODUCTIONS

Dr. Laurel Miner, Chief of Staff, Office of Vice President for Research and Innovation

Dr. Saied Mostaghimi, Associate Dean for Research, College of Ag and Life Sciences

Katherine Nicewander, Intellectual Property Coordinator, Virginia Tech

Dr. Kevin Edgar, Sustainable Bio Materials, CNRE, and Associate Dean, Grad School

Grant Brewer, Executive Director, License

Dr. Mark Mondry, Associate Director, Launch

Dr. Stefan Duma, Executive Director, ICTAS

Dr. Cristen Jandreau, Director, Research Conflict of Interest Program and the Division of Scholarly Integrity and Research Compliance

Lisa Young, Executive Assistant/Project Coordinator, Link + License + Launch

Dr. Dan Sui, Vice President, Office of Vice President for Research and Innovation

Dr. Kay Heidbreder, University Legal Counsel

Melinda West, Interim University Controller representing Finance

Dr. Jennifer Wayne, Department Head, Biomedical Engineering and Mechanics

Dr. Brandy Salmon, Chairman of IPC, Associate Vice President for Innovation and Partnerships and leads LINK + LICENSE + LAUNCH

BACKGROUND OF THE IPC AND SUMMARY POINTS FROM SEPTEMBER'S IPC MEETING

IPC is part of university governance and each member has been asked to serve by the President. More information is located on the Virginia Tech governance website.

The guiding policy for the IPC is [Policy 13000](#), which is also located on the website. The charge of the IPC is stated within this policy which also governs the general approach to intellectual property at Virginia Tech.

REVIEW AND DISCUSSION OF DRAFT DISPUTE RESOLUTION STANDARD OPERATING PROCEDURE, WITH APPENDIX: REQUEST FOR IPC REVIEW DOCUMENT

The IPC Standard Operating Procedure (SOP) is to be a living document to provide the IPC a framework for handling disputes. The IPC reviewed the current draft of the IPC Standard Operating Procedure; slight edits were made the document which is in the IPC Shared Folder.

REVIEW OF POSSIBLE DISPUTES, SEPTEMBER – NOVEMBER

No formal disputes were raised to IPC since the prior meeting and no disputes are ongoing.

Brandy Salmon read one scenario presented in email to Grant Brewer. After reviewing the communication, the IPC determined that, if this case were to be reviewed by the university, it would best be directed to Internal Audit vs. the IPC. Grant affirmed Internal Audit had, in fact, been handling the matter.

APPROVAL OF MINUTES, SEPTEMBER 2020 MEETING

Kay Heidbreder made a motion to approve minutes. Saied Mostaghimi seconded. The minutes were approved.

SCHEDULING NEXT MEETING

The next meeting is scheduled for Tuesday, February 2 at 3pm.

MEETING ADJOURNMENT

The meeting was adjourned at 5:00 p.m.

Respectfully Submitted,

Brandy L. Salmon, Chair of the Intellectual Property Committee